

**CAPITAL IMPROVEMENT COMMITTEE MEETING – Monday, September 19, 2016 –
Agenda**

1. Roll Call
2. Appointment of Chairperson
3. Discussion of Capital Improvement Plan FY 2017 – FY 2021
4. Adjournment



**Capital Improvement Plan
FY 2017 – FY 2021**

July 2016

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Overview

The Capital Improvements Program (CIP) is a financing and construction/acquisition plan for projects that require significant capital investment for the City. The CIP, which is to be updated annually and submitted to and adopted by the Board of Aldermen, specifies and describes the City's capital project schedules and priorities for the next five years.

Pursuant to the Board of Aldermen, the Capital Improvement Committee is required to submit a Five Year Capital Improvement Plan to the Board of Aldermen for review and approval. This CIP attempts to reflect the committee members' best judgment, as residents, in multi-year capital planning and asset assessment, maintenance and replacement.

Generally, capital improvement projects consist of purchasing, constructing or renovating structures, acquiring land and/or purchasing major equipment. Other common CIP projects include new vehicles, new or improved sidewalks, roadways, neighborhood renewal projects and new City facilities.

For each capital project, the CIP includes a variety of information, including a project name and description, proposed funding levels and, if applicable, estimated ongoing operating costs. For projects already underway, the description may also note the remaining portion of the project's budget.

Definition

Capital Improvements are defined as, assets owned or leased by the City of Sunset Hills, for which the City has the authority to acquire, pay the costs of, maintain, operate, or to contract with other persons to have the same done, including but not limited to, roads, streets, land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible or intangible assets that are used in operations, having initial useful lives extending beyond a single reporting period, and having a unit cost of \$5,000 or greater.

Process and Preparation

City Department Heads submit capital projects for consideration and inclusion in the CIP annually. For FY 2017 - FY2021, the submitted projects were compiled and the resultant project list was reviewed by City staff. The preliminary CIP is presented by the City Administrator to the Capital Improvement Committee. After review and discussion the Capital Improvement Committee provides the plan along with comments and recommendations to the Finance Committee as part of the annual budget process. **[See Ordinance No. 2013 for further reference]**

Capital Improvement Plan (FY 2017 – FY 2021)

Relationship to Annual Operating Budget

Some CIP projects are funded through annual operating funds. In these cases, the CIP and Operating Budget are directly linked as CIP projects become authorized. Projects funded through debt financing also impact the operating budget through ongoing debt service expense. Finally, some completed CIP projects will directly impact the operating budget in that they will require ongoing expenses for staff and other operating costs.

Highlights

The recommended FY 2017 - FY 2021 includes the following:

- Identification of approximately 130 projects totaling approximately \$8.2 million
- Architectural/engineering funds for various design projects and infrastructure improvements
- Funding for street and sidewalk improvements, consistent with the City's pavement management plan
- Purchase of various City vehicles and equipment, across all departments
- Improvements and upgrades to park facilities and infrastructure
- Preservation of public safety services and support
- Upgrade to the City's Financial Accounting software and related support equipment

Projects not Funded

Certain projects were not included in the five year range covered by this Capital Improvement Plan (FY 2017 – FY 2021) in order to keep proposed expenditures within an acceptable range based on historical fund revenues received. These projects are listed separately for reference and for future planning.

Sources and Funding

The City has two funds designated specifically for capital improvement projects:

Fund 05 – Capital Project Fund: Revenues are sourced from a one-half (1/2) per cent sales tax specifically for capital improvement projects. **[See Ordinance No. 1108 for further reference]**

Fund 10 – County Road Fund: Revenues are sourced from certain property taxes levied by St. Louis County specifically for construction, maintenance and repair of roads and bridges within the county. St. Louis County shares taxes collected with municipalities that meet certain criteria. **[See Missouri Statute RSMO 137588.1 for further reference]**

In addition, the City has two other funds from which capital improvement projects can be funded:

Fund XX – Parks and Storm Water Fund: Revenues are sourced from a one-half (1/2) per cent sales tax specifically for parks and storm water projects. The majority of the revenue to this fund pays for the City’s 2009 Certificates of Participation debt issuance. However, any remaining funds from this account can be utilized for capital projects related to parks and/or storm water improvements.

Fund 01 – General Fund: Revenues are sourced from a variety of sources, including sales taxes, utility taxes, property taxes, court fines, permit fees, etc. General fund revenue is generally used for annual operating expenses. However, any remaining revenue from this fund can be used to fund capital projects either through direct expenditure or via transfer to other funds.

Summary of Fund Revenue

In 2015, the City had the following revenues in the aforementioned funds:

Capital Project Fund	County Road Fund	Parks and Storm Water Fund	General Fund
\$1,037,861	\$352,838	\$1,221,613	\$7,993,260

Summary of Fund Balances

At the end of FY 2015, the City had the following unencumbered balances in the aforementioned funds:

Capital Project Fund	County Road Fund	Parks and Storm Water Fund	General Fund
\$1,005,973	\$336,675	\$3,197,149	\$7,071,191

It is anticipated that a combination of annual revenues and existing fund balances are sufficient to fund all of the projects included in this plan. The projects will be subject to the annual appropriations process as a part of the City budget, at which point a more detailed analysis will be conducted outlining the specific source of funding for each project.

Annual Summary of Fund Revenues

Historical Fund Revenue

FUND#:	05		10		
	Capital Projects		County Road		Total
2005	\$	979,006	\$	276,695	\$ 1,255,701
2006	\$	1,224,547	\$	375,005	\$ 1,599,552
2007	\$	1,163,568	\$	346,916	\$ 1,510,484
2008	\$	1,036,343	\$	406,915	\$ 1,443,258
2009	\$	902,949	\$	359,918	\$ 1,262,867
2010	\$	858,866	\$	374,306	\$ 1,233,172
2011	\$	896,364	\$	361,811	\$ 1,258,175
2012	\$	1,096,656	\$	389,830	\$ 1,486,486
2013	\$	950,296	\$	325,455	\$ 1,275,751
2014	\$	994,823	\$	346,859	\$ 1,341,682
2015	\$	1,037,861	\$	352,838	\$ 1,390,699
10-Yr Avg.	\$	1,012,844	\$	356,050	

Projected Fund Revenue @ 1% Increase over Prior Year

FUND#:	05		10		
	Capital Projects		County Road		Total
2016	\$	1,048,240	\$	356,366	\$ 1,404,606
2017	\$	1,058,722	\$	359,930	\$ 1,418,652
2018	\$	1,069,310	\$	363,529	\$ 1,432,839
2019	\$	1,080,003	\$	367,164	\$ 1,447,167
2020	\$	1,090,803	\$	370,836	\$ 1,461,639
2021	\$	1,101,711	\$	374,544	\$ 1,476,255

Sunset Hills Public Works Department

Capital Improvements Overview

The Sunset Hills Public Works Department utilizes revenue from the capital improvements tax for a variety of purposes. They include the purchase of vehicles and equipment, providing maintenance and construction services to City streets, sidewalks, and City owned property, and maintenance of City Hall located at 3939 South Lindbergh Boulevard as well as the Public Works Garage facility located at 3909 South Lindbergh Boulevard.

Vehicles

The Public Works department vehicle fleet is comprised of fourteen (14) vehicles. Three (3) of those vehicles are for departmental use. Two (2) vehicles are used for Public Works supervisors and the remaining nine (9) vehicles are dump trucks used for general hauling, maintenance and snow removal. Department policy is to replace vehicles every ten (10) years. Vehicles are replaced on a rotational basis to assist with the budget process. Vehicles are replaced through the State of Missouri Cooperative Procurement Program. The vehicle is then purchased through a local dealership. The department makes effort to purchase vehicles through Sunset Ford when possible.

Equipment

Equipment purchased is used for the daily operations of the Public Works department. Examples include equipment used in the maintenance of vehicles, mowers used to maintain City property and right-of-way, items used to assist during winter emergencies, equipment to assist with the maintenance of streets and sidewalks and items used to maintain the City Hall and the Public Works garage. This equipment is replaced on a life cycle basis which varies from item to item.

City Hall And Public Works Garage

Equipment purchased for City Hall and the Public Works garage include HVAC equipment, windows, roofing, electrical, plumbing and the emergency generator. Floor drains, heaters and garage doors are additional items needed to maintain the Public Works garage. The department performs appropriate preventive maintenance on these items and replaces them on a life cycle basis. City Hall was constructed in 1980 with a major renovation in 1999. The Public Works garage was constructed in 1998, along with the Police department. Due to their age the maintenance of the buildings is constant, and may need replacement items during this five year cycle. Remodeling of the buildings is sometimes needed due to outdated uses or new employees. This is usually done on an as needed basis based on budget and necessity.

City Streets

The City maintains 20 centerline miles of concrete slab streets and 28 centerline miles of asphalt streets. City streets comprised of concrete slabs are reviewed/inspected once every four (4) years. Deficient slabs are replaced on a slab by slab basis. Asphalt streets are reviewed

and inspected every other year with maintenance performed when needed. Streets eligible for grant funding are submitted for funding based on condition and budget limitations.

City Sidewalks

Sidewalks within City right-of-way are inspected approximately once every three (3) years. Slabs are replaced based on condition and safety. Sidewalk slabs are also replaced on a complaint basis due to liability concerns. New sidewalks are constructed in various areas throughout the City based on need and cost effectiveness. They are also included on other street construction projects.

Sunset Hills Parks & Recreation Department

Capital Improvements Overview

The Sunset Hills Parks & Recreation Department utilizes revenue from the capital improvements tax for a variety of purposes that include providing vehicles and equipment, facility upgrades, infrastructure and maintenance of the Parks located at 3915 South Lindbergh Blvd, 12450 West Watson Road, 13555 West Watson Road, 800 Rayburn and 9225 Sappington, Rock Alva and 12720 Alswell.

Vehicles

The Parks & Recreation Department vehicle fleet is comprised of:

- (2) 1-ton trucks
- (1) ½ ton pick up
- (2) ¾ ton pick ups
- (1) small pick up (S-10/Colorado size)
- (4) SUV's – letting one go later this year (2016)
- (1) bucket truck – PW old one (hope to utilize for a few more years)

Vehicle life expectancy (8-10 years). Vehicles are replaced off the State of Missouri Cooperative Procurement Program.

Equipment

The Parks & Recreation Departments Equipment is comprised of:

- (1) Skid loader – (budgeted to replace in 2017)
- (1) Tool Cat (2009) – life expectancy 10 -12 years
- (1) John Deere 770 Tractor (1995) – Life expectancy – 20 years
- (4) Utility trailers (1990, 1996, 1998, 1999) – life expectancy – 25 years
- (1) Dump trailer (2008)– life expectancy – 25 years
- (1) Water trailer(2010) – life expectancy – 20 years
- (3) Utility Vehicles (Mules) – life expectancy – 8 -10 years
- (4) Lawn mowers (2008, 2009, 2011, 2015) – life expectancy - 3 -5 years
- (1) Hay wagon (2010)– life expectancy – 20 years
- (1) Field rake (2008)– life expectancy – 3 -5 years
- (1) Kubota tractor (2001)– life expectancy – 20 years

We also have smaller equipment such as blowers, trimmers, and other small equipment needs that are replaced on a life cycle that varies from item to item.

Most of the equipment is replaced off the State of Missouri Cooperative Procurement Program.

Facility Upgrades/Infrastructure/Maintenance Projects

Projects maintained/purchased/constructed are based on needs that are requested through the Parks & Recreation Commission.

Sunset Hills Administration Department

Capital Improvements Overview

The Sunset Hills Administration Department includes the Accounting/Finance, HR/Benefits and Court functions of the City. The department utilizes revenue from the capital improvements tax to support ongoing office-related functions as well as for technology and process improvements.

Equipment

Equipment purchased by the department includes office furniture, filing cabinets and filing systems, computer equipment, copiers and software related items used to support the ongoing needs of the city.

Sunset Hills Police Department

Capital Improvements Overview

The Sunset Hills Police Department utilizes revenue from the capital improvements tax for a variety of purposes. They include providing vehicles, significant law enforcement equipment, and maintenance of the police department building located at 3905 South Lindbergh Blvd.

Vehicles

The police department vehicle fleet is comprised of ten vehicles. Six of those vehicles are marked police vehicles used for patrol. There are two unmarked vehicles assigned to the detective bureau, one vehicle assigned to the lieutenants, and one vehicle assigned to the chief of police. We replace half of the marked fleet each year. Those vehicles have about 100,000 miles each when replaced. The unmarked vehicles are replaced when their mileage is high or the age of the vehicle is high. Vehicles are procured through Sunset Ford using State of Missouri cooperative procurement pricing.

Equipment

Equipment that the department purchases is used primarily for police operations and communications. Examples include some higher priced computer equipment such as file servers or the ruggedized mobile computers in each marked police car. This equipment is replaced on a life cycle basis which varies from item to item.

Police Building

Equipment purchased for the police building would include HVAC equipment such as the boiler, the outside air conditioning unit, and the emergency electrical power generator. Also included are items such as the hot water heater, the domestic water supply pressure pump, and the roof. The department performs appropriate preventive maintenance on these items and replaces them on a life cycle basis. Since the building was constructed in 1998, some of the mechanical systems are sixteen years old and will be in need of potential replacement during this five year cycle.

Capital Improvement Five Year Plan - YEAR 1

2017

Public Works Roadway			
1	Hadley Hill Improvements	Design	\$ 80,000.00
2	Lindbergh Sidewalk Improvements: Right-of-W	Right of Way Acquisition (20% City Share)	\$ 16,000.00
3	Concentrated Concrete Slab Replacements	East Area	\$ 350,000.00
4	Headwall Reconstruction (3)	Rott Road (2) & Eddie and Park	\$ 250,000.00
5	Sidewalk	East Watson Construction: Additional Sidewalk Design	\$ 250,000.00
			\$946,000.00

Public Works Equipment/Facility			
6	2-Post Lift	For Maintenance for Passenger Vehicles/PD Vehicles	\$ 7,500.00
7	Walk-Behind Mini-Loader With Bucket	Replacement for 2013 Toro Dingo TX427	\$ 30,000.00
8	60" Walk-Behind Mower	Replacement for 2008 52" Ferris Hydro Walk-Behind Mower	\$ 10,000.00
9	Power Washer	Replace 2000 Wash Bay Power Washer	\$ 7,500.00
10	Oil Containment Storage System	Meet EPA Requirements for Storage	\$ 17,000.00
11	Floor Drain - Replacement	Existing Drains Not Working Properly	\$ 25,000.00
12	Diagnostic Scan Tool	Passenger Vehicles - Currently Take To Dealer	\$ 5,000.00
13	Diagnostic Scan Tool	Large Trucks - Currently Take To Dealer	\$ 5,000.00
14	City Hall Improvements	Improvements to Lobby, Board Chambers, Offices Phase 1	\$ 150,000.00
			\$257,000.00

TOTAL PUBLIC WORKS	\$1,203,000.00
TOTAL PW MINUS COUNTY ROAD FUND - \$300,000	\$903,000.00

Parks & Recreation Equipment			
15	1/2 ton truck	Replacement of 2005 Chevy Silverado	\$30,000.00
16	Skid loader	Replacement of 1990 John Deere	\$82,000.00
17	Chipper	Purchase new item for tool cat	\$52,000.00
			\$164,000.00

Parks & Recreation Projects			
18	Watson Trail: Trail System	Mill, patch, overlay trail system	\$15,000.00
19	Watson Trail: outdoor shuffle board court	Mill, overly, re-stripping of shuffle board court	\$8,700.00
20	Minnie Ha Ha: trail improvements	asphalt trail	\$5,000.00
21	Athletic Fields: lighting	Replacement of lights on Field #2,4	\$96,450.00
22	Municipal Parks Grant	Construction of a slide/Kitun Park Trail	\$60,000.00
23	Athletic complex - volleyball	Lights/etc	\$35,000.00
24	Lynstone Park: restroom	Construction of restroom	\$95,000.00
			\$315,150.00

TOTAL PARKS & RECREATION	\$479,150.00
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Administration Equipment

25	Financial Software	Tyler 2017 One-Time Implementation Fees and Associated Costs	\$35,550.00
26	Copier/Fax/Scanner	Copier/Fax/Scanner	\$9,000.00

TOTAL ADMINISTRATION	\$44,550.00
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Public Safety Equipment

27	Marked Police Vehicles	Three Units	\$75,600.00
28	Unmarked Police Vehicles	Chief	\$25,200.00
29	Computer Server	Replace 2009 Device	\$5,000.00

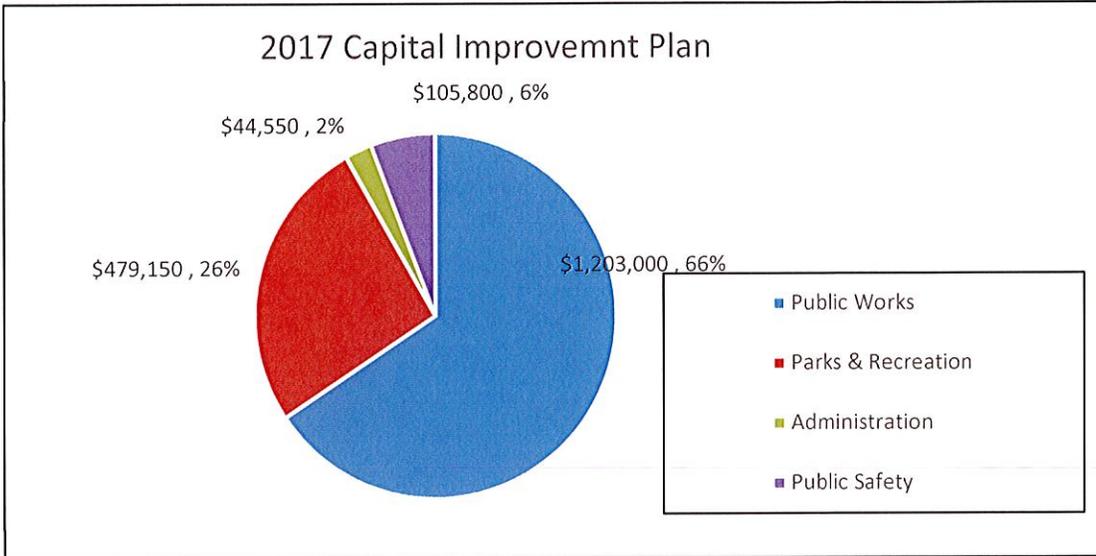
TOTAL PUBLIC SAFETY	\$105,800.00
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TOTAL ALL DEPTS (INLCUDING GROSS TOTAL FOR PW)	\$1,832,500.00
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Capital Improvement Five Year Plan - YEAR 1

2017

Public Works	\$1,203,000	66%
Parks & Recreation	\$479,150	26%
Administration	\$44,550	2%
Public Safety	\$105,800	6%
TOTAL	\$1,832,500	100% C



Beginning Fund Balances:

- Fund #5 Cap. Proj. Fund Projected 12/31/16: **1,050,000 A**

2017 Projected Fund Tax Revenues

- Fund #5 Capital Projects Fund:	\$ 1,058,722
- Fund #10 County Road Fund:	\$ 359,930
- Fund #01 General Fund:	\$ 100,000
- Fund #12 Parks and Stormwater Fund:	\$ 150,000

Total Projected Tax Revenue FY 2017: 1,668,652 B

Total Projected Available Funds FY 2017: 2,718,652 A + B

Less: Expenditures from Above: (1,832,500) C

Estimated Net Remaining Funds 12/31/17: 886,152 (A + B) - C

Capital Improvement Five Year Plan - YEAR 2

2018

Public Works Roadway			
30	Deane, Monica Floralea, Maebern, Richview O Mill, Overlay, Fabric PHASE 2		\$ 350,000.00
31	Hadley Hill (Pavement & Storm)	Right of Way Acquisition	\$ 25,000.00
32	Lindbergh Sidewalk Improvements	Maintenance Fee (10% of Project Cost)	\$ 70,000.00
33	Lindbergh Sidewalk Improvements	Construction (City 20% Share)	\$ 120,000.00
			\$565,000.00
Public Works Equipment/Facility			
34	1 Ton Dump Truck	Replacement for 2007 GMC 5500; Vehicle #9	\$ 80,000.00
35	3/4 Ton Truck	Replace for 2008 Chevrolet 1500 Vehicle #16	\$ 28,000.00
36	Public Works Department Vehicle	Replace for 2009 Chevrolet Impala Vehicle #19	\$ 25,000.00
37	Public Works Building Generator	Replace 1998 Building Generator	\$ 35,000.00
38	Portable Air Compressor	Replacement for 2006 Kasser M57	\$ 25,000.00
39	City Campus Parking Lot Rehab - Phase 1		\$ 200,000.00
40	Lift - 4-Post (Dump Trucks)	Replace 1999 Challenger 4-Post Lift - Parts Not Available	\$ 50,000.00
41	Liquid Calcium Container w/containment	3,000 Gallon Vertical Double Containment	\$ 19,000.00
			\$462,000.00

TOTAL PUBLIC WORKS	\$1,027,000.00
TOTAL PW MINUS COUNTY ROAD FUND - \$300,000	\$727,000.00

Parks & Recreation Equipment			
42	Walk behind mower	mower	\$14,500.00
			\$14,500.00

Parks & Recreation Projects			
43	Athletic Fields: lighting	Replacement of lights on Field #1,3	\$175,000.00
44	Watson Trail: trail lighting	trail system	\$26,000.00
45	Watson Trail system	new trail from behind pool to trail	\$31,000.00
46	Park Matser Plan Update	Master Plan Update	\$15,000.00
47	Replace crows nest - lighting box	Athletic complex	\$50,000.00
48	Reseal parking lot - pool	re-seal	\$6,500.00
49	Fitenss Equipment	Gym Equipment	\$30,000.00
50	Maintenance Yard replacement	Fencing	\$6,000.00
51	Minnie Ha Ha: soccer fields	Construct 30 x 40 canopy tent at Soccer Fields	\$38,300.00
52	Gym Floors	Community Center	\$12,000.00
53	Athletic Fields: irrigation	Irrigation for main fields	\$49,000.00
54	Athletic Fields: soccer goals	Soccer goals for lower fields	\$6,800.00
			\$445,600.00

TOTAL PARKS & RECREATION	\$460,100.00
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Administration Equipment			
55	Desktop computers	7 x 1000	\$7,000.00
			\$7,000.00

TOTAL ADMINISTRATION	\$7,000.00
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Public Safety Equipment			
56	Marked Police Vehicles	Three Units	\$79,380.00
57	Unmarked Police Vehicles	One Unit-Watch Commander	\$26,460.00
58	Mobile Laptop Computers	7 Ruggedized Panasonic Tuffbooks	\$35,000.00
			\$140,840.00

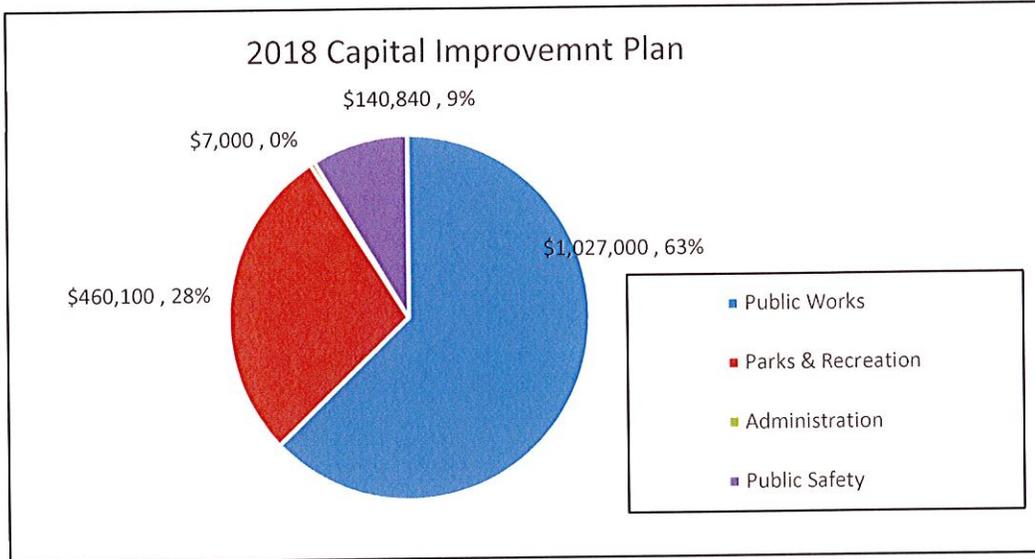
TOTAL PUBLIC SAFETY	\$140,840.00
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TOTAL ALL DEPTS (INLCUDING GROSS TOTAL FOR PW)	\$1,634,940.00
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Capital Improvement Five Year Plan - YEAR 2

2018

Public Works	\$1,027,000	63%
Parks & Recreation	\$460,100	28%
Administration	\$7,000	0%
Public Safety	\$140,840	9%
TOTAL	\$1,634,940	100% C



Beginning Fund Balances:

- Fund #5 Capital Projects Fund 12/31/17: **886,152 A**

2018 Projected Fund Tax Revenues

- Fund #5 Capital Projects Fund: \$ 1,069,310
 - Fund #10 County Road Fund: \$ 363,529
 - Fund #01 General Fund: \$ 100,000
 - Fund #12 Parks and Stormwater Fund: \$ 150,000

Total Projected Tax Revenue FY 2018: 1,682,839 B

Total Projected Available Funds FY 2018: 2,568,990 A + B

Less: Expenditures from Above: (1,634,940) C

Estimated Net Remaining Funds 12/31/18: 934,050 (A + B) - C

Capital Improvement Five Year Plan - YEAR 3

2019

Public Works Roadway			
59	Various Mill Overlay	North Area	\$ 400,000.00
60	Various Chip Seal	North Area	\$ 60,000.00
61	Denny Road	Grant Application	\$ 10,000.00
			\$470,000.00

Public Works Equipment/Facility			
62	Backhoe/Highlift	Replace 2008 Case Backhoe - High Hours/Repairs High	\$ 120,000.00
63	1-1/2 Ton Dump Truck	Replacement for 2009 GMC Vehicle #7	\$ 80,000.00
64	1-1/2 Ton Dump Truck	Replacement for 2009 GMC Vehicle #10	\$ 80,000.00
65	City Campus Parking Lot Rehab - Phase 2		\$ 250,000.00
			\$530,000.00

TOTAL PUBLIC WORKS	\$1,000,000.00
TOTAL PW MINUS COUNTY ROAD FUND - \$300,000	\$700,000.00

Parks & Recreation Equipment			
Parks & Recreation Equipment			
66	Water Tank & Trailer	Water tank	\$8,000.00
67	Field dragger	Field master	\$10,000.00
68	Trailer	Replace 1988 trailer	\$8,000.00
			\$26,000.00

Parks & Recreation Projects			
69	Athletic complex Canopy	Canopyarea for patrons	\$40,000.00
70	Watson Trail: lake maintenance	Dredging of lake	\$68,750.00
71	Band stand area at pool	Renovate	\$7,000.00
72	Flag pole at athletic complex	flag pole	\$2,500.00
73	Athletic complex backstops	Field #2, 4	\$35,000.00
74	Fitness Equipment	Gym Equipment	\$30,000.00
75	Bleachers at soccer area	Bleachers	\$12,000.00
76	Minnie Ha Ha: trail improvements	asphalt trail	\$25,000.00
77	Nancy Eschbach property	Road & parking lot	\$110,000.00
78	Gempp road - asphalt	asphalt gravel road	\$10,000.00
79	Gempp: restroom construction	Construct restroom facility	\$55,000.00
			\$395,250.00

TOTAL PARKS & RECREATION	\$421,250.00
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Administration Equipment

TOTAL ADMINISTRATION	\$0.00
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Public Safety Equipment			
80	Marked Police Vehicles	Three Units	\$83,349.00
81	Unmarked Police Vehicle	One Unit-Detective Vehicle	\$27,783.00
82	Domestic Water Booster	Replace Unit due to Age & Repairs	\$30,000.00

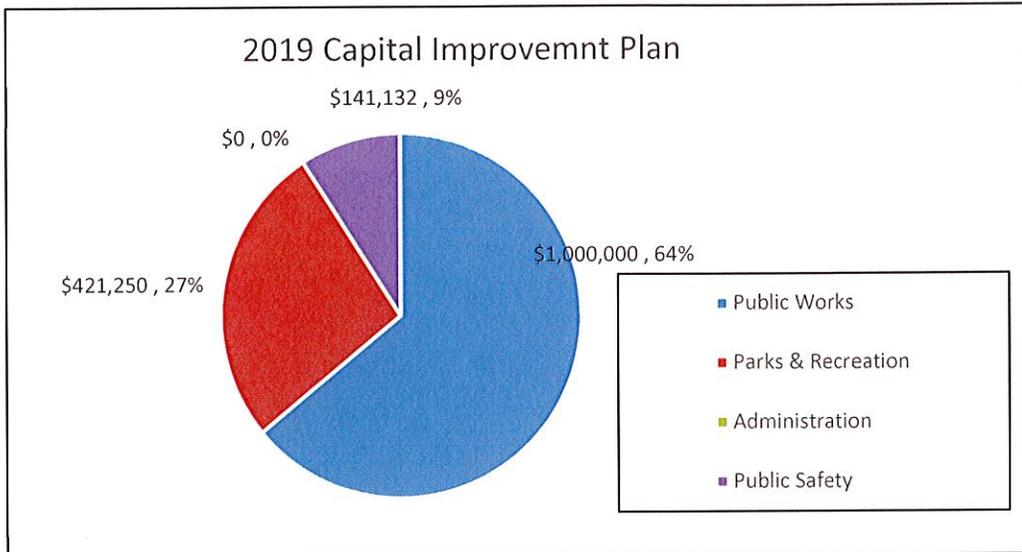
TOTAL PUBLIC SAFETY	\$141,132.00
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TOTAL ALL DEPTS (INLCUDING GROSS TOTAL FOR PW)	\$1,562,382.00
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Capital Improvement Five Year Plan - YEAR 3

2019

Public Works	\$1,000,000	64%
Parks & Recreation	\$421,250	27%
Administration	\$0	0%
Public Safety	\$141,132	9%
TOTAL	\$1,562,382	100% C



Beginning Fund Balances:

- Fund #5 Capital Projects Fund 12/31/18: **934,050 A**

2019 Projected Fund Tax Revenues

- Fund #5 Capital Projects Fund: \$ 1,080,003
 - Fund #10 County Road Fund: \$ 367,164
 - Fund #01 General Fund: \$ 100,000
 - Fund #12 Parks and Stormwater Fund: \$ 150,000

Total Projected Tax Revenue FY 2019: 1,697,167 B

Total Projected Available Funds FY 2019: 2,631,217 A + B

Less: Expenditures from Above: (1,562,382) C

Estimated Net Remaining Funds 12/31/19: 1,068,835 (A + B) - C

Capital Improvement Five Year Plan - YEAR 4

2020

Public Works Roadway			
83	Hadley Hill (Pavement & Storm)	Construction - Phase 1	\$ 400,000.00
84	Concentrated Concrete Slab Replacements	North East Area	\$ 350,000.00
85	Denny Road	Design (20% City Share)	\$ 20,000.00
			\$770,000.00

Public Works Equipment/Facility			
86	2 Ton Dump Truck	Replacement for 2009 International Vehicle #4	\$ 185,000.00
87	Public Works Department Truck	Replacement for 2010 Chevrolet Colorado Vehicle #12	\$ 28,000.00
88	18" Walk Behind Concrete Saw	Replacement for FS400 18" Walk Behind	\$ 5,000.00
89	City Hall Offices - Carpeting/Flooring	New Flooring - Admin/PW Offices	\$ 20,000.00
			\$238,000.00

TOTAL PUBLIC WORKS	\$1,008,000.00
TOTAL PW MINUS COUNTY ROAD FUND - \$300,000	\$708,000.00

Parks & Recreation Equipment			
90	Replace Kubota Tractor	Tractor/excavator	\$20,000.00
			\$20,000.00

Parks & Recreation Projects			
91	Gempp Park: parking lot rehabilitation	asphalt parking lot mill and overlay	\$18,760.00
92	Watson Trail playground border	Border around playground	\$5,000.00
93	Minnie Ha Ha: playgrounds	Replace playground equipment	\$44,000.00
94	Minnie Ha Ha: trail improvements	asphalt trail	\$10,000.00
95	Athletic Fields: parking lot	Conversion from gravel to asphalt parking lot	\$83,640.00
96	Minnie Ha Ha: soccer fields	Installation of lights on soccer fields	\$110,000.00
97	Watson Trail Park	Fire pit area	\$12,000.00
98	Fitness Equipment	Gym Equipment	\$30,000.00
99	Restroom at Kitun Park	Restroom	\$85,000.00
100	Rock Alva parking area and road	asphalt	\$32,000.00
101	Community center: parking lot	Pavement sealing	\$19,500.00
			\$449,900.00

TOTAL PARKS & RECREATION	\$469,900.00
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Administration Equipment

TOTAL ADMINISTRATION	\$0.00
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Public Safety Equipment			
102	Marked Police Vehicles	Three Units	\$87,516.45
103	A/C Unit Replacement	A/C Unit Replacement	\$70,000.00
104	Computer Server	Replace 2009 Device	\$5,000.00

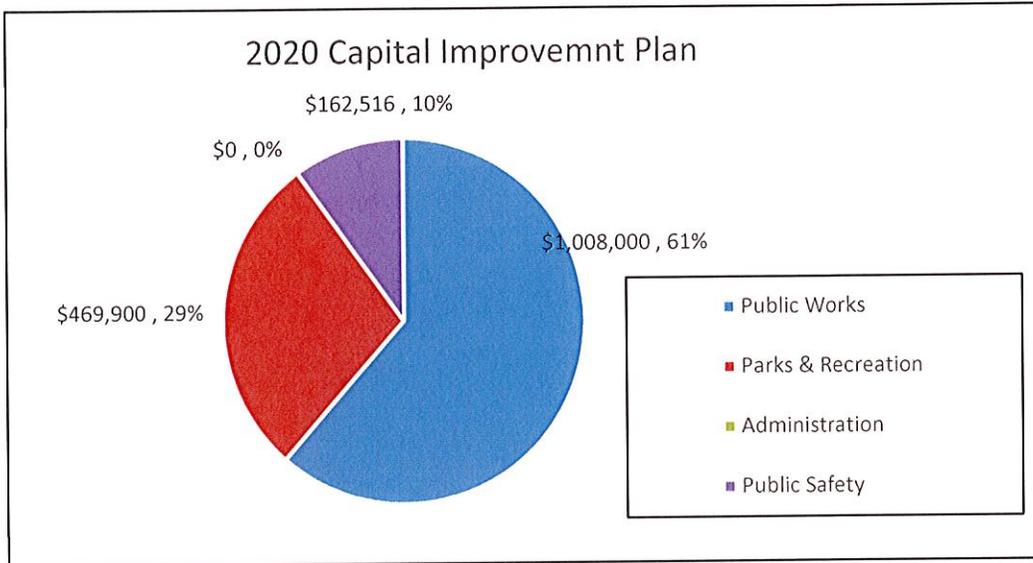
TOTAL PUBLIC SAFETY	\$162,516.45
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TOTAL ALL DEPTS (INCLUDING GROSS TOTAL FOR PW)	\$1,640,416.45
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Capital Improvement Five Year Plan - YEAR 4

2020

Public Works	\$1,008,000	61%
Parks & Recreation	\$469,900	29%
Administration	\$0	0%
Public Safety	\$162,516	10%
TOTAL	\$1,640,416	100% C



Beginning Fund Balances:

- Fund #5 Capital Projects Fund 12/31/19: **1,068,835 A**

2020 Projected Fund Tax Revenues

- Fund #5 Capital Projects Fund: \$ 1,090,803
 - Fund #10 County Road Fund: \$ 370,836
 - Fund #01 General Fund: \$ 100,000
 - Fund #12 Parks and Stormwater Fund: \$ 150,000

Total Projected Tax Revenue FY 2020: 1,711,639 B

Total Projected Available Funds FY 2020: 2,780,474 A + B

Less: Expenditures from Above: (1,640,416) C

Estimated Net Remaining Funds 12/31/20: 1,140,058 (A + B) - C

Capital Improvement Five Year Plan - YEAR 5

2021

Public Works Roadway			
105	Hadley Hill (Pavement & Storm)	Construction - Phase 2	\$ 350,000.00
106	Various Mill Overlay	South Area	\$ 350,000.00
107	Various Chip Seal	South Area	\$ 50,000.00
108	Denny Road	ROW Acquistion (20% City Share)	\$ 20,000.00
			\$ 770,000.00
Public Works Equipment/Facility			
109	2 Ton Dump Truck	Replacement for 2009 International 7400 Vehicle #2	\$ 195,000.00
110	Hydraulic Hammer	Replacement for 2000 HB50 Hydraulic Hammer	\$ 14,000.00
111	18" Cold Planer	Replacement for 2012 Cold Planer	\$ 10,000.00
112	6" Hydraulic Sweeper Attachment	Replacement for 2007 Sweepster VRS6M	\$ 6,500.00
113	Public Works Copy/Fax/Scan	Replacement Copy/Fax/Scan	\$ 10,000.00
			\$ 235,500.00

TOTAL PUBLIC WORKS	\$1,005,500.00
TOTAL PW MINUS COUNTY ROAD FUND - \$300,000	\$705,500.00

Parks & Recreation Equipment			
114	Copier	Copier/Fax/Scanner	\$8,500.00
115	Replace tool cat	Tool cat	\$57,000.00
116	Trailer	Replace 1995 trailer	\$7,400.00
117	Truck	Replace 2006 1/2 ton	\$30,000.00
			\$102,900.00

Parks & Recreation Projects			
118	Watson Trail: Trail System	Mill, patch, overlay trail system	\$35,000.00
119	Watson Trail Park - shelter/restroom	new shelter/restroom	\$94,000.00
120	Replace windows at pool locker room	windows	\$7,000.00
121	Minnie Ha Ha: trail improvements	asphalt trail	\$15,000.00
122	Minnie Ha Ha Disc Golf Course	Disc Golf	\$25,000.00
123	Storage building/pod	Minnie Ha Ha	\$8,500.00
124	Storage pod - athletic fields	Athletic fields	\$5,000.00
125	Playground at soccer fields	Playground	\$75,000.00
126	Renovation to community center roof	Roof update	\$29,000.00
127	Umbrellas for Kitun Park	Umbrellas	\$17,000.00
128	Locker rooms - Renovate	Pool	\$10,000.00
			\$320,500.00

TOTAL PARKS & RECREATION	\$423,400.00
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Administration Equipment

TOTAL ADMINISTRATION	\$0.00
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Public Safety Equipment

129	Marked Police Vehicles	Three Units	\$91,892.27
130	100 Gallon Commercial Water Heater	Replace Unit due to Age & Repairs	\$12,000.00

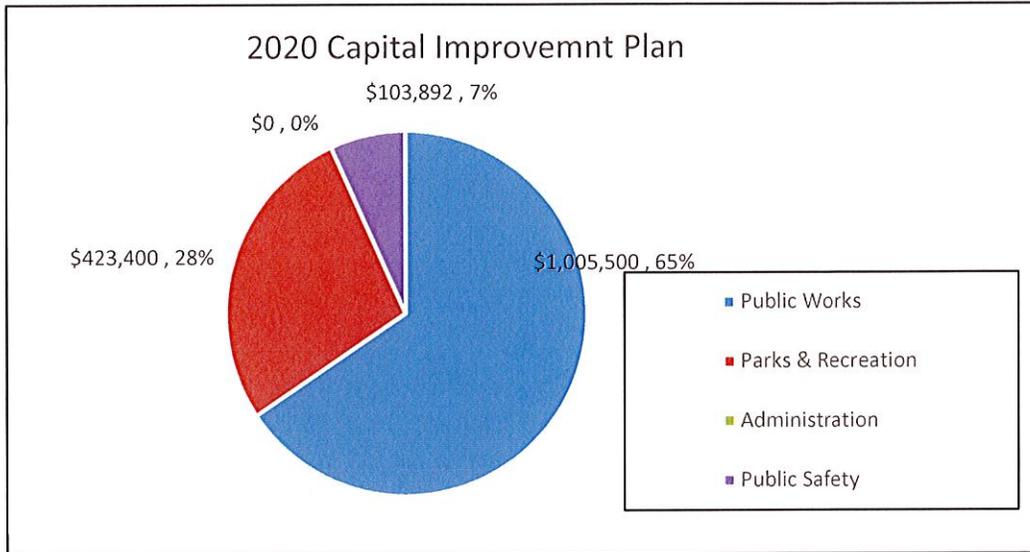
TOTAL PUBLIC SAFETY	\$103,892.27
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TOTAL ALL DEPTS (INLCUDING GROSS TOTAL FOR PW)	\$1,532,792.27
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Capital Improvement Five Year Plan - YEAR 5

2021

Public Works	\$1,005,500	66%
Parks & Recreation	\$423,400	28%
Administration	\$0	0%
Public Safety	\$103,892	7%
TOTAL	\$1,532,792	100% C



Beginning Fund Balances:

- Fund #5 Capital Projects Fund 12/31/20: **1,140,058 A**

2021 Projected Fund Tax Revenues

- Fund #5 Capital Projects Fund: \$ 1,101,711
 - Fund #10 County Road Fund: \$ 374,544
 - Fund #01 General Fund: \$ 100,000
 - Fund #12 Parks and Stormwater Fund: \$ 150,000

Total Projected Tax Revenue FY 2021: 1,726,255 B

Total Projected Available Funds FY 2021: 2,866,312 A + B

Less: Expenditures from Above: (1,532,792) C

Estimated Net Remaining Funds 12/31/21: 1,333,520 (A + B) - C

BILL NO. 13

ORDINANCE NO. 2013

~~AN ORDINANCE CREATING THE CAPITAL IMPROVEMENT COMMITTEE~~

WHEREAS, the Board of Aldermen of the City of Sunset Hills, State of Missouri finds and declares that it is important to codify the establishment of the Capital Improvement Committee which previously met as an ad hoc advisory committee;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. Chapter 2 of the Code of Ordinances shall be amended by adding a new Article XIV, Sections 2-363 and 2-364 as follows:

ARTICLE XIV. – CAPITAL IMPROVEMENT COMMITTEE

Sec. 2-363. - Established.

There is hereby established a Capital Improvement Committee which shall annually review the draft five-year Capital Improvement Plan recommendations presented by the City Administrator. The Committee shall provide comments and recommendations with respect to the Capital Improvement Plan to the Finance Committee as part of the annual budget process. The Committee may make recommendations to the Board of Aldermen regarding other issues related to capital improvements within the City.

Sec. 2-364. - Composition; terms, etc.

The committee shall consist of 10 members, with 4 members consisting of 1 Alderman from each ward. Of the remaining 6 members, at least 1 shall be from each ward. The chair shall be elected by the members of the committee. The City Administrator shall serve as liaison to the Committee, and shall ensure that the necessary staff and information are made available to the Committee as requested by the chair. The committee shall meet at least one time per year; more frequently as needed. The members shall be nominated by the mayor and approved by the board of aldermen. Each member shall serve for a three-year term and may be reappointed an indefinite number of times. With respect to the initial appointments, 2 of the ward representatives shall be appointed for a one-year term and 2 shall be appointed for a two-year term. Thereafter, their successors shall be appointed for three-year terms.

Section 2. This Ordinance shall be in full force and effect from and after its passage by the Board and approval by the Mayor. Any ordinances inconsistent with this Ordinance are hereby repealed.

PASSED THIS 12th DAY OF July, 2016.

Patricia A. Inliss
MAYOR

APPROVED THIS 12th DAY OF July, 2016.

Patricia A. Inliss
MAYOR

ATTEST:

Janice Stone
DEPUTY CITY CLERK



Sec. 25-3. - One-half (½) per cent sales tax for capital improvements.

Ordinance 1108

- (a) A sales tax at the rate of one-half (½) of one (1) per cent is hereby imposed on all persons in the city who are engaged in the business of selling tangible personal property and taxable services subject to the sales tax under the provisions of RSMo 144.010 to 144.525, inclusive, as amended (the "Sales Tax Law"), for the purpose of funding capital improvements through the issuance of bonds and paying the costs of operation and maintenance of said capital improvements. Said tax is for the privilege of engaging in such business in the city and shall be in the manner and to the extent provided in the Sales Tax Law and the rules and regulations of the Director of Revenue of the State of Missouri issued pursuant thereto.
- (b) All sales tax collected by the city pursuant to the foregoing shall be deposited in a special trust fund and shall be used solely to repay bonds issued for the purpose of funding capital improvements, including the operation and maintenance of the capital improvements, such special trust fund to be designated as the "City of Sunset Hills, Missouri, Capital Improvements Sales Tax Trust Fund" and shall be expended only in the manner and for the purposes enumerated in the Act.

(Ord. No. 1108, §§ 2, 3, 4-12-1994)

*

~~Editor's note—Ord. No. 1108, §§ 2, 3, adopted April 12, 1994, has been included herein as a new section 25-3 at the discretion of the editor. The one-half (½) of one (1) per cent sales tax enacted by Ord. No. 1108 was approved by the voters at an election held on April 5, 1994.~~

Missouri Revised Statutes

Chapter 137

Assessment and Levy of Property Taxes

[←137.557](#)

Section 137.558.1

[137.559→](#)

August 28, 2015

County-urban road system--refunds to cities--county-arterial roads (St. Louis County).

137.558. 1. As used in this section:

(1) "City" means any incorporated city, town or village partly or wholly within a county subject to the provisions of this section; and

(2) "Road" includes streets, bridges and highways.

2. Any county of the first class having a charter form of government and having a population of over nine hundred thousand inhabitants may establish a "county-arterial road system", and the governing body of the county may designate any road within the county a part of the system without regard to city boundaries and without regard to the state highway system. Any county establishing a county-arterial road system and any city within the county may enter into contracts for and concerning the construction, reconstruction, repair and maintenance of the roads and bridges within the system, but all other services not specifically contracted for relating to such roads shall be performed by the city within which they are located except as provided for in this law.

3. Refunds shall be made by the county treasurer to every city lying wholly or partially within the county from the county road and bridge fund equal to one hundred percent of the amount accruing to the county from the first eighteen cents per hundred dollars assessed valuation of the county's special road and bridge tax levied upon property situated within the limits of the city and located in the county, provided that before any refund shall be made the city must present to the county an affidavit, executed by the mayor or chief executive of the city under authority from the governing body of the city, that all of the money received shall be or has been spent for the improvement and repair of public roads, streets and bridges within the corporate limits of the city lying within the county. Upon receipt of the affidavit the county council shall direct the county treasurer to make the refund according to law. If any city fails to file such an affidavit within two years following December thirty-first of the year in which the tax was levied, such share shall be used by the county for the county-arterial road system. The county shall expend all of the revenue accruing to the county from that portion of the county special road and bridge tax in excess of eighteen cents per hundred dollars assessed valuation for the construction, reconstruction and improvement of roads designated as part of the county-arterial road system and may expend such revenue on traffic regulations and controls on and repair, maintenance and control of such roads. The county council shall have the authority to establish traffic regulations and controls on any road in the arterial road system, except that if the county council does establish such traffic regulations and controls, it shall repair, maintain and control such road. The county may use its own employees and equipment for such construction, reconstruction, improvement, repair, maintenance and control, or provide for the same by contract.

(L. 1963 p. 187, A.L. 1965 p. 256, A.L. 1971 H.B. 306, A.L. 1972 S.B. 459, A.L. 1991 S.B. 34)

Top



Missouri General Assembly

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Capital Improvement - 5 Year Plan FY 2017 - FY 2021

List of Projects not Funded

Public Works

Project	Description	Cost Estimate
Concentrated Concrete Slab Replacements	West Area	\$ 350,000.00
Concentrated Concrete Slab Replacements	North Central Area	\$ 350,000.00
Sidewalks - Removed Each Year	Design and Construction	\$ 200,000.00
City Signage	Main City Sign - Various City Signs at Entrances	\$ 250,000.00
City Hall Renovations	Safety/Update to City Hall Lobby and Chambers	\$ 250,000.00
Skid-Steer Tractor	Replacement for 2012 Case SRM220	\$ 90,000.00
Public Works Satellite Facility	Property Purchase	\$ 200,000.00
Public Works Satellite Facility	Office/Garage	\$ 200,000.00
Public Works Satellite Facility	Garage/Shed	\$ 200,000.00
		\$ 2,090,000.00

Parks and Recreation

Project	Description	Cost Estimate
Reseal parking lot - pool	re-seal	\$6,500.00
Athletic Fields: soccer goals	Soccer goals for lower fields	\$6,800.00
Watson Trail: outdoor shuffle board court	Mill, overlay, re-striping of shuffle board court	\$8,700.00
Band stand area at pool	Renovate	\$7,000.00
Gempp road - asphalt	asphalt gravel road	\$10,000.00
Minnie Ha Ha: playgrounds	Replace playground equipment	\$44,000.00
Watson Trail Park	Fire pit area	\$12,000.00
Community center: parking lot	Pavement sealing	\$19,500.00
Trailer	Replace 1995 trailer	\$7,400.00
Minnie Ha Ha Disc Golf Course	Disc Golf	\$25,000.00
		\$146,900.00