



CAPITAL IMPROVEMENTS COMMITTEE MEETING

Monday, August 28th, 2017

5:30PM – City Hall Public Works Conference Room

Agenda

1. Roll Call
2. Approval of June 5th, 2017 meeting minutes
3. Discussion of Capital Improvement Plan FY 2018 – FY 2022
4. Adjournment

MINUTES OF THE REGULAR MEETING
OF THE CAPITAL IMPROVEMENT COMMITTEE
OF THE CITY OF SUNSET HILLS, MISSOURI

HELD ON JUNE 5, 2017

BE IT REMEMBERED that the Capital Improvement Committee of the City of Sunset Hills, Missouri met in regular session at City Hall, 3939 S. Lindbergh Blvd., in said City on June 5, 2017. The meeting convened at 5:30 p.m.

ROLL CALL

Present:	Rich Gau	-Chairman
	Thomas Musich	-Member
	Dennis Knock	-Member
	Kurt Krueger	-Member
	Mark Colombo	-Member
	Bruce Studer	-Member
	Mike Fitzgerald	-Member
	Eric Sterman	-City Administrator
	Bill Lehmann	-Finance Director

APPROVAL OF THE MINUTES OF NOVEMBER 7, 2016

Alderman Musich made a motion to approve the November 7, 2016 Minutes. Alderman Colombo seconded the motion, and it was unanimously approved.

Q&A DEPARTMENT HEADS/PROJECTS

Mr. Sterman stated that this meeting would be conducted as an open forum in order to give both the committee members and the department heads some feedback on their projects for the next five years.

POLICE:

Chief Dodge answered questions on police vehicles, replacement of a water booster for the police building, a computer server and dash cams. Chief Dodge stated they would like to add replacements of in car camera systems which were installed in 2011 and stated they have a bid for 6 at \$6000 per unit.

PARKS & REC:

Mr. Brown discussed the purchase of a hot steamed water trailer for 2018 that would be used for floods, roads, trails, playground equipment and restrooms (to

sanitize). He explained several other items on the department's list for 2018, as well as subsequent years.

PUBLIC WORKS:

Mr. Baker explained his roadway projects, equipment replacements and facility projections for the next five years.


ADMINISTRATION/CITY HALL:

Mr. Sterman explained the projects for the city, administration area and the city hall complex area.

ADJOURNMENT

Mr. Fitzgerald made a motion to adjourn the meeting at 6:59 p.m. Mr. Studer seconded the motion, and it was unanimously approved.

Dede Hendricks,

A handwritten signature in cursive script that reads "Dede Hendricks".



**Capital Improvement Plan
FY 2018 – FY 2022**

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- FY 2019
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Reference

- Ordinance No. 2013 – Creating the Capital Improvement Committee
- Ordinance No. 1108
- RSMO 137.558.1
- List of Projects not Funded

Overview

The Capital Improvements Program (CIP) is a financing and construction/acquisition plan for projects that require significant capital investment for the City. The CIP, which is to be updated annually and submitted to and adopted by the Board of Aldermen, specifies and describes the City's capital project schedules and priorities for the next five years.

Pursuant to the Board of Aldermen, the Capital Improvement Committee is required to submit a Five Year Capital Improvement Plan to the Board of Aldermen for review and approval. This CIP attempts to reflect the committee members' best judgment, as residents, in multi-year capital planning and asset assessment, maintenance and replacement.

Generally, capital improvement projects consist of purchasing, constructing or renovating structures, acquiring land and/or purchasing major equipment. Other common CIP projects include new vehicles, new or improved sidewalks, roadways, neighborhood renewal projects and new City facilities.

For each capital project, the CIP includes a variety of information, including a project name and description, proposed funding levels and, if applicable, estimated ongoing operating costs. For projects already underway, the description may also note the remaining portion of the project's budget.

Definition

Capital Improvements are defined as, assets owned or leased by the City of Sunset Hills, for which the City has the authority to acquire, pay the costs of, maintain, operate, or to contract with other persons to have the same done, including but not limited to, roads, streets, land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible or intangible assets that are used in operations, having initial useful lives extending beyond a single reporting period, and having a unit cost of \$5,000 or greater.

Process and Preparation

City Department Heads submit capital projects for consideration and inclusion in the CIP annually. For FY 2018 - FY2022, the submitted projects were compiled and the resultant project list was reviewed by City staff. The preliminary CIP is presented by the City Administrator to the Capital Improvement Committee. After review and discussion the Capital Improvement Committee provides the plan along with comments and recommendations to the Finance Committee as part of the annual budget process. **[See Ordinance No. 2013 for further reference]**

Capital Improvement Plan (FY 2018 – FY 2022)

Relationship to Annual Operating Budget

Some CIP projects are funded through annual operating funds. In these cases, the CIP and Operating Budget are directly linked as CIP projects become authorized. Projects funded through debt financing also impact the operating budget through ongoing debt service expense. Finally, some completed CIP projects will directly impact the operating budget in that they will require ongoing expenses for staff and other operating costs.

Highlights

The recommended FY 2018 - FY 2022 includes the following:

- Identification of approximately 130 projects totaling approximately \$8.2 million
- Architectural/engineering funds for various design projects and infrastructure improvements
- Funding for street and sidewalk improvements, consistent with the City's pavement management plan
- Purchase of various City vehicles and equipment, across all departments
- Improvements and upgrades to park facilities and infrastructure
- Preservation of public safety services and support

Projects not Funded

Certain projects were not included in the five year range covered by this Capital Improvement Plan (FY 2018 – FY 2022) in order to keep proposed expenditures within an acceptable range based on historical fund revenues received. These projects are listed separately for reference and for future planning.

Sources and Funding

The City has two funds designated specifically for capital improvement projects:

Fund 05 – Capital Project Fund: Revenues are sourced from a one-half (1/2) per cent sales tax specifically for capital improvement projects. **[See Ordinance No. 1108 for further reference]**

Fund 10 – County Road Fund: Revenues are sourced from certain property taxes levied by St. Louis County specifically for construction, maintenance and repair of roads and bridges within the county. St. Louis County shares taxes collected with municipalities that meet certain criteria. **[See Missouri Statute RSMO 137588.1 for further reference]**

In addition, the City has two other funds from which capital improvement projects can be funded:

Fund 12 – Parks and Storm Water Fund: Revenues are sourced from a one-half (1/2) per cent sales tax specifically for parks and storm water projects. The majority of the revenue to this fund pays for the City’s 2009 Certificates of Participation debt issuance. However, any remaining funds from this account can be utilized for capital projects related to parks and/or storm water improvements.

Fund 01 – General Fund: Revenues are sourced from a variety of sources, including sales taxes, utility taxes, property taxes, court fines, permit fees, etc. General fund revenue is generally used for annual operating expenses. However, any remaining revenue from this fund can be used to fund capital projects either through direct expenditure or via transfer to other funds.

Summary of Fund Revenue

In 2015, the City had the following revenues in the aforementioned funds:

Capital Project Fund	County Road Fund	Parks and Storm Water Fund	General Fund
\$1,037,861	\$352,838	\$1,221,613	\$7,993,260

Summary of Fund Balances

At the end of FY 2015, the City had the following unencumbered balances in the aforementioned funds:

Capital Project Fund	County Road Fund	Parks and Storm Water Fund	General Fund
\$1,005,973	\$336,675	\$3,197,149	\$7,071,191

It is anticipated that a combination of annual revenues and existing fund balances are sufficient to fund all of the projects included in this plan. The projects will be subject to the annual appropriations process as a part of the City budget, at which point a more detailed analysis will be conducted outlining the specific source of funding for each project.

Sunset Hills Public Works Department

Capital Improvements Overview

The Sunset Hills Public Works Department utilizes revenue from the capital improvements tax for a variety of purposes. They include the purchase of vehicles and equipment, providing maintenance and construction services to City streets, sidewalks, and City owned property, and maintenance of City Hall located at 3939 South Lindbergh Boulevard as well as the Public Works Garage facility located at 3909 South Lindbergh Boulevard.

Vehicles

The Public Works department vehicle fleet is comprised of fourteen (14) vehicles. Three (3) of those vehicles are for departmental use. Two (2) vehicles are used for Public Works supervisors and the remaining nine (9) vehicles are dump trucks used for general hauling, maintenance and snow removal. Department policy is to replace vehicles every ten (10) years. Vehicles are replaced on a rotational basis to assist with the budget process. Vehicles are replaced through the State of Missouri Cooperative Procurement Program. The vehicle is then purchased through a local dealership. The department makes effort to purchase vehicles through Sunset Ford when possible.

Vehicles:

2015 International 7300
2009 International 7400
2015 International 7300
2009 International 7400 SFA
2015 Dodge 5500 Altec Boom Truck
2012 International 7300
(2) 2009 GMC C5500
2016 GMC K3500
2007 GMC C5500
2010 Chevy Colorado
2014 Ford Explorer
2008 Chevy 1500 Silverado
2009 Chevy Impala LS
2016 GMC 3500 HD Sierra Double Cab

Equipment

Equipment purchased is used for the daily operations of the Public Works department. Examples include equipment used in the maintenance of vehicles, mowers used to maintain City property and right-of-way, items used to assist during winter emergencies, equipment to assist with the maintenance of streets and sidewalks and items used to maintain the City Hall and the Public Works garage. This equipment is replaced on a life cycle basis which varies from item to item.

Equipment:

2016 John Deere Utility Tractor
2016 Tiger Mower
2012 Case Skid Steer
2012 Coneqtec Cold Planer
2008 Case Backhoe 4x4
2017 Vermeer Mini Skid
2014 Stump Grinder and Hydraulic Breaker for Dingo
2014 18" Walk Behind Concrete Saw
2015 John Deere XUV 825i
2013 Exmark Lazer Z 60"
(3) Vibroplate Whacker (2008, 2013, 2017)
2014 Heavey Duty Trailer (26' x 20')
2007 Single Azle Trailer (6' x 12')
2015 SS5 Gate Utility Trailer (6' x 12')
2008 3,000 Gallon Vertical Double Containment Liquid Calcium Container
2017 2 Post Lift
2017 IFH Oil Containment System

City Hall And Public Works Garage

Equipment purchased for City Hall and the Public Works garage include HVAC equipment, windows, roofing, electrical, plumbing and the emergency generator. Floor drains, heaters and garage doors are additional items needed to maintain the Public Works garage. The department performs appropriate preventive maintenance on these items and replaces them on a life cycle basis. City Hall was constructed in 1980 with a major renovation in 1999. The Public Works garage was constructed in 1998, along with the Police department. Due to their age the maintenance of the buildings is constant, and may need replacement items during this five year cycle. Remodeling of the buildings is sometimes needed due to outdated uses or new employees. This is usually done on an as needed basis based on budget and necessity.

City Streets

The City maintains 20 centerline miles of concrete slab streets and 28 centerline miles of asphalt streets. City streets comprised of concrete slabs are reviewed/inspected once every four (4) years. Deficient slabs are replaced on a slab by slab basis. Asphalt streets are reviewed and inspected every other year with maintenance performed when needed. Streets eligible for grant funding are submitted for funding based on condition and budget limitations.

City Sidewalks

Sidewalks within City right-of-way are inspected approximately once every three (3) years. Slabs are replaced based on condition and safety. Sidewalk slabs are also replaced on a complaint basis due to liability concerns. New sidewalks are constructed in various areas

throughout the City based on need and cost effectiveness. They are also included on other street construction projects.

Sunset Hills Parks & Recreation Department

Capital Improvements Overview

The Sunset Hills Parks & Recreation Department utilizes revenue from the capital improvements tax for a variety of purposes that include providing vehicles and equipment, facility upgrades, infrastructure and maintenance of the Parks located at 3915 South Lindbergh Blvd, 12450 West Watson Road, 13555 West Watson Road, 800 Rayburn and 9225 Sappington, Rock Alva and 12720 Alswell.

Vehicles

The Parks & Recreation Department vehicle fleet is comprised of:

- (2) 1-ton trucks
- (1) ½ ton pick up
- (2) ¾ ton pick ups
- (1) small pick up (S-10/Colorado size)
- (4) SUV's – letting one go later this year (2016)
- (1) bucket truck – PW old one (hope to utilize for a few more years)

Vehicle life expectancy (8-10 years). Vehicles are replaced off the State of Missouri Cooperative Procurement Program.

Equipment

The Parks & Recreation Departments Equipment is comprised of:

- (1) Skid loader – (budgeted to replace in 2017)
- (1) Tool Cat (2009) – life expectancy 10 -12 years
- (1) John Deere 770 Tractor (1995) – Life expectancy – 20 years
- (4) Utility trailers (1990, 1996, 1998, 1999) – life expectancy – 25 years
- (1) Dump trailer (2008)– life expectancy – 25 years
- (1) Water trailer(2010) – life expectancy – 20 years
- (3) Utility Vehicles (Mules) – life expectancy – 8 -10 years
- (4) Lawn mowers (2008, 2009, 2011, 2015) – life expectancy - 3 -5 years
- (1) Hay wagon (2010)– life expectancy – 20 years
- (1) Field rake (2008)– life expectancy – 3 -5 years
- (1) Kubota tractor (2001)– life expectancy – 20 years

We also have smaller equipment such as blowers, trimmers, and other small equipment needs that are replaced on a life cycle that varies from item to item.

Most of the equipment is replaced off the State of Missouri Cooperative Procurement Program.

Facility Upgrades/Infrastructure/Maintenance Projects

Projects maintained/purchased/constructed are based on needs that are requested through the Parks & Recreation Commission.

Sunset Hills Administration Department

Capital Improvements Overview

The Sunset Hills Administration Department includes the Accounting/Finance, HR/Benefits and Court functions of the City. The department utilizes revenue from the capital improvements tax to support ongoing office-related functions as well as for technology and process improvements.

Equipment

Equipment purchased by the department includes office furniture, filing cabinets and filing systems, computer equipment, copiers and software related items used to support the ongoing needs of the city.

Sunset Hills Police Department

Capital Improvements Overview

The Sunset Hills Police Department utilizes revenue from the capital improvements tax for a variety of purposes. They include providing vehicles, significant law enforcement equipment, and maintenance of the police department building located at 3905 South Lindbergh Blvd.

Vehicles

The police department vehicle fleet is comprised of ten vehicles. Six of those vehicles are marked police vehicles used for patrol. There are two unmarked vehicles assigned to the detective bureau, one vehicle assigned to the lieutenants, and one vehicle assigned to the chief of police. We replace half of the marked fleet each year. Those vehicles have about 100,000 miles each when replaced. The unmarked vehicles are replaced when their mileage is high or the age of the vehicle is high. Vehicles are procured through Sunset Ford using State of Missouri cooperative procurement pricing.

Equipment

Equipment that the department purchases is used primarily for police operations and communications. Examples include some higher priced computer equipment such as file servers or the ruggedized mobile computers in each marked police car. This equipment is replaced on a life cycle basis which varies from item to item.

Police Building

Equipment purchased for the police building would include HVAC equipment such as the boiler, the outside air conditioning unit, and the emergency electrical power generator. Also included are items such as the hot water heater, the domestic water supply pressure pump, and the roof. The department performs appropriate preventive maintenance on these items and replaces them on a life cycle basis. Since the building was constructed in 1998, some of the mechanical systems are sixteen years old and will be in need of potential replacement during this five year cycle.

Capital Improvement Five Year Plan - YEAR 1

2018

Public Works Roadway			
1	Guardrail	Replace Deteriorated Sections - City Wide	\$ 40,000.00
2	Nova Chip - Profile Grind	Various Area Throughout City	\$ 200,000.00
3	Hadley Hill (Pavement & Storm)	Right of Way Acquisition	\$ 25,000.00
4	Lindbergh Sidewalk Improvements	Maintenance Fee (10% of Project Cost)	\$ 70,000.00
5	Lindbergh Sidewalk Improvements	Construction (City 20% Share)	\$ 120,000.00
			\$455,000.00

Public Works Equipment/Facility			
6	1 Ton Dump Truck	Replacement for 2007 GMC 5500; Vehicle #9	\$ 80,000.00
7	1/2 Ton Truck	Replacement for 2008 Chevrolet 1500 Vehicle #16	\$ 30,000.00
8	Public Works Department Vehicle	Replacement for 2009 Chevrolet Impala Vehicle #19	\$ 27,500.00
9	Backhoe/Highlift	Replacement for 2008 Case Backhoe - High Hours/Repairs High	\$ 120,000.00
10	City Campus Parking Lot Rehab - Phase 1	Improve Campus Parking Lots	\$ 250,000.00
11	Liquid Calcium Container w/containment	3,000 Gallon Vertical Double Containment - DNR Requirement	\$ 19,000.00
12	Storage Building	Cover for PW equipment - DNR Requirement	\$ 50,000.00
13	Box Trailer - Public Works	Replace Utility Trailer	\$ 6,000.00
			\$582,500.00

TOTAL PUBLIC WORKS	\$1,037,500.00
TOTAL PW MINUS COUNTY ROAD FUND - \$300,000	\$737,500.00

Parks & Recreation Equipment			
14	Trailer (hot steam)	Trailer	\$10,000.00
15	Walk behind mower	Replacement mower	\$14,500.00
			\$24,500.00

Parks & Recreation Projects			
16	Athletic Fields: lighting	Replacement of lights on Field #1,3	\$185,000.00
17	Watson Trail: trail lighting	trail system	\$20,000.00
18	Watson Trail system	new trail from behind pool to trail	\$25,000.00
19	Park Master Plan Update	Master Plan Update	\$18,000.00
20	Replace crows nest - lighting box	Athletic complex	\$50,000.00
21	Reseal parking lot - pool	re-seal	\$6,500.00
22	Fitness Equipment	Replacement Gym Equipment	\$30,000.00
23	Nancy Eschbach Property	Parking/Trail	\$56,000.00
24	Minnie Ha Ha: soccer fields	Restroom at Minnie fields	\$38,300.00
25	Gym Floors	Community Center	\$12,000.00
26	Athletic Fields: irrigation	Irrigation for main fields	\$40,000.00
			\$480,800.00

TOTAL PARKS & RECREATION	\$505,300.00
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Administration Equipment			
27	Citywide HVAC/Energy Upgrades	New HVAC, Controllers, etc in City Buildings - Year 1	\$150,000.00
28	Citywide Signage	New City Signs Throughout City - Phase 2	\$50,000.00
29	City Hall	Renovations to City Hall Chambers/Offices - Phase 1	\$150,000.00
30	Computer Servers	New email server for City Hall and PD	\$20,000.00
			\$370,000.00

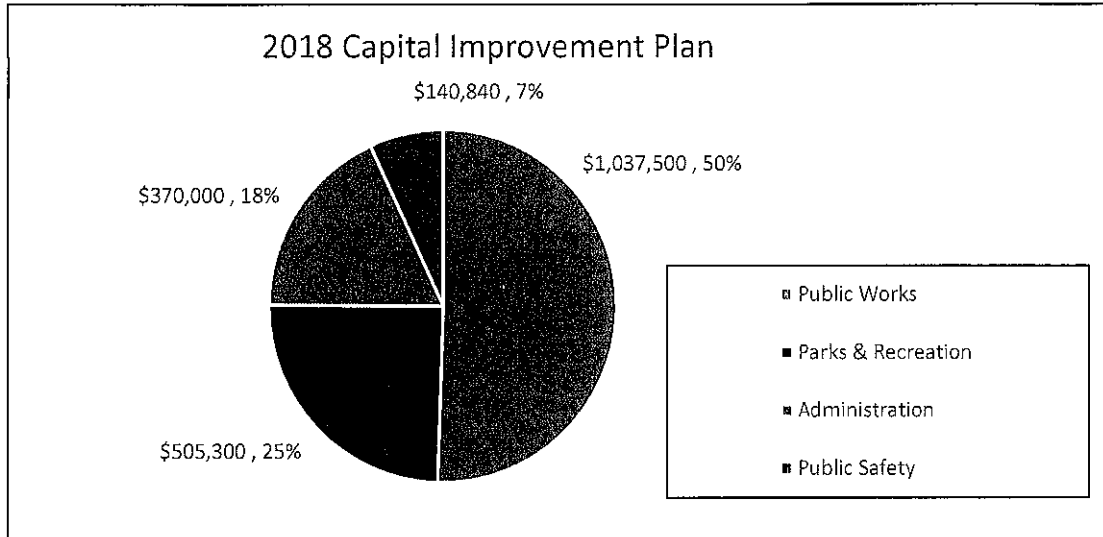
TOTAL ADMINISTRATION	\$370,000.00
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Public Safety Equipment			
31	Marked Police Vehicles	Three Units	\$79,380.00
32	Unmarked Police Vehicles	One Unit-Watch Commander	\$26,460.00
33	Mobile Laptop Computers	7 Ruggedized Panasonic Tuffbooks	\$35,000.00
			\$140,840.00

TOTAL PUBLIC SAFETY	\$140,840.00
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TOTAL ALL DEPTS (INLCUDING GROSS TOTAL FOR PW)	\$2,053,640.00
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Public Works	\$1,037,500	51%
Parks & Recreation	\$505,300	25%
Administration	\$370,000	18%
Public Safety	\$140,840	7%
TOTAL	\$2,053,640	100% C



Beginning Fund Balances:

- Fund #5 Capital Projects Fund 12/31/17:	831,775	A
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2018 Projected Fund Tax Revenues

- Fund #5 Capital Projects Fund:	\$ 1,074,567
- Fund #10 County Road Fund:	\$ 355,000
- Encumbrance From 2017:	\$ 150,000
- Fund #12 Parks and Stormwater Fund:	\$ 300,000

Total Projected Tax Revenue FY 2018:	1,879,567	B
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Total Projected Available Funds FY 2018:	2,711,342	A + B
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Less: Expenditures from Above:	(2,053,640)	C
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Estimated Net Remaining Funds 12/31/18:	657,702	(A + B) - C
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Capital Improvement Five Year Plan - YEAR 2

2019

Public Works Roadway			
1	Hadley Hill (Pavement & Storm)	Construction - Phase 1	\$ 400,000.00
2	Various Chip Seal	North Area	\$ 100,000.00
3	Denny Road	Grant Application	\$ 10,000.00
			\$510,000.00
Public Works Equipment/Facility			
4	Lift - 4-Post (Dump Trucks)	Replace 1999 Challenger 4-Post Lift - Parts Not Available	\$ 50,000.00
5	Public Works Building Generator	Replace 1998 Building Generator	\$ 35,000.00
6	Portable Air Compressor	Replacement for 2006 Kasser M57	\$ 25,000.00
7	1-1/2 Ton Dump Truck	Replacement for 2009 GMC Vehicle #7	\$ 80,000.00
8	1-1/2 Ton Dump Truck	Replacement for 2009 GMC Vehicle #10	\$ 80,000.00
9	City Campus Parking Lot Rehab - Phase 2		\$ 250,000.00
			\$520,000.00

TOTAL PUBLIC WORKS	\$1,030,000.00
TOTAL PW MINUS COUNTY ROAD FUND - \$300,000	\$730,000.00

Parks & Recreation Equipment			
10	Water Tank & Trailer	Water tank	\$8,000.00
11	Field dragger	Field master	\$10,000.00
12	Tool Cat	Replace tool cat	\$75,000.00
13	Dog Park improvement (washing/table/pool)	Improvement	\$10,000.00
14	Trailer	Replace 1988 trailer	\$8,000.00
			\$111,000.00

Parks & Recreation Projects			
15	Athletic complex Canopy	Canopy area for patrons	\$35,000.00
16	Watson Trail: lake maintenance	Dredging of lake	\$68,750.00
17	Digital Sign at Watson Trail	Renovate	\$10,000.00
18	Fitness Equipment	Gym Equipment	\$30,000.00
19	Bleachers at soccer area	Bleachers	\$12,000.00
20	Minnie Ha Ha: trail improvements	asphalt trail	\$25,000.00
21	Rock Alva Parking	Road & parking lot	\$110,000.00
22	Gempp road - asphalt	asphalt gravel road	\$10,000.00
23	Gempp: restroom construction	Construct restroom facility	\$30,000.00
			\$330,750.00

TOTAL PARKS & RECREATION	\$441,750.00
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Administration Equipment			
24	Copier/Fax/Scanner	Replacement copier/fax/scanner	\$9,000.00
25	Citywide Signage	New City Signs Throughout City - Phase 3	\$50,000.00
26	City Hall	Renovations to City Hall Chambers/Offices - Phase 2	\$150,000.00
27	Office Software	New MS Office licenses for City Hall	\$30,000.00
28	Citywide HVAC/Energy Upgrades	New HVAC, Controllers, etc in City Buildings - Year 3	\$150,000.00
			\$389,000.00

TOTAL ADMINISTRATION	\$389,000.00
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Public Safety Equipment			
29	Marked Police Vehicles	Three Units	\$83,349.00
30	Unmarked Police Vehicle	One Unit-Detective Vehicle	\$27,783.00
31	Domestic Water Booster for Police Station	Replace Unit due to Age & Repairs	\$30,000.00
			\$141,132.00

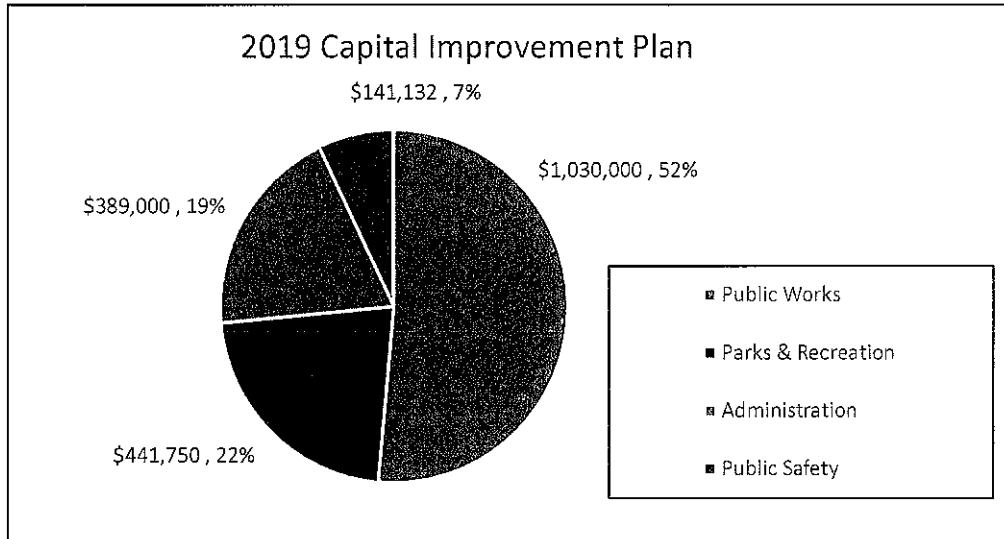
TOTAL PUBLIC SAFETY	\$141,132.00
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TOTAL ALL DEPTS (INCLUDING GROSS TOTAL FOR PW)	\$2,001,882.00
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Capital Improvement Five Year Plan - YEAR 2

2019

Public Works	\$1,030,000	51%
Parks & Recreation	\$441,750	22%
Administration	\$389,000	19%
Public Safety	\$141,132	7%
TOTAL	\$2,001,882	100% c



Beginning Fund Balances:

- Fund #5 Capital Projects Fund 12/31/18:	657,702	A
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2019 Projected Fund Tax Revenues

- Fund #5 Capital Projects Fund:	\$ 1,035,313	
- Fund #10 County Road Fund:	\$ 258,550	
- Fund #12 Parks and Stormwater Fund:	\$ 300,000	
Total Projected Tax Revenue FY 2019:	1,743,863	B

Total Projected Available Funds FY 2019:	2,401,565	A + B
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Less: Expenditures from Above:	(2,001,882)	C
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Estimated Net Remaining Funds 12/31/19:	399,683	(A + B) - C
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Capital Improvement Five Year Plan - YEAR 3

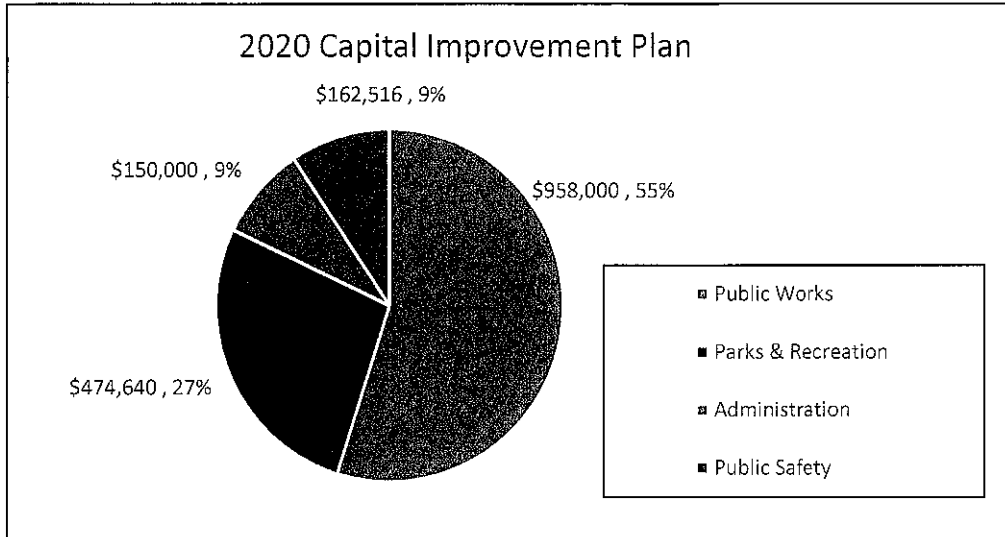
2020

Public Works Roadway			
1	Hadley Hill (Pavement & Storm)	Construction - Phase 2	\$ 350,000.00
2	Concentrated Concrete Slab Replacements	North East Area	\$ 350,000.00
3	Denny Road	Design (20% City Share)	\$ 20,000.00
			\$720,000.00
Public Works Equipment/Facility			
4	2 Ton Dump Truck	Replacement for 2009 International Vehicle #4	\$ 185,000.00
5	Public Works Department Truck	Replacement for 2010 Chevrolet Colorado Vehicle #12	\$ 28,000.00
6	18" Walk Behind Concrete Saw	Replacement for FS400 18" Walk Behind	\$ 5,000.00
7	City Hall Offices - Carpeting/Flooring	New Flooring - Admin/PW Offices	\$ 20,000.00
			\$238,000.00
			TOTAL PUBLIC WORKS \$958,000.00
			TOTAL PW MINUS COUNTY ROAD FUND - \$300,000 \$658,000.00
Parks & Recreation Equipment			
8	Dingo replacement	Replace 2015 Dingo - purchased from PW	\$35,000.00
9	Replace Kubota Tractor	Tractor/excavator	\$40,000.00
			\$75,000.00
Parks & Recreation Projects			
10	Watson Trail playground border	Border around playground	\$5,000.00
11	Watson Trail Park - upper playground	Replace playground equipment	\$114,000.00
12	Athletic Fields: parking lot	Conversion from gravel to asphalt parking lot	\$83,640.00
13	Minnie Ha Ha: soccer fields	Installation of lights on soccer fields #3	\$50,000.00
14	Fitness Equipment	Gym Equipment	\$30,000.00
15	Restroom at Kitun Park	Restroom	\$85,000.00
16	Rock Alva trail and road	asphalt	\$32,000.00
			\$399,640.00
			TOTAL PARKS & RECREATION \$474,640.00
Administration Equipment			
17	Citywide HVAC/Energy Upgrades	New HVAC, Controllers, etc in City Buildings - Year 3	\$150,000.00
			TOTAL ADMINISTRATION \$150,000.00
Public Safety Equipment			
18	Marked Police Vehicles	Three Units	\$87,516.45
19	A/C Unit Replacement	A/C Unit Replacement	\$70,000.00
20	Computer Server	Replace 2009 Device	\$5,000.00
			TOTAL PUBLIC SAFETY \$162,516.45
			TOTAL ALL DEPTS (INCLUCING GROSS TOTAL FOR PW) \$1,745,156.45

Capital Improvement Five Year Plan - YEAR 3

2020

Public Works	\$958,000	55%
Parks & Recreation	\$474,640	27%
Administration	\$150,000	9%
Public Safety	\$162,516	9%
TOTAL	\$1,745,156	100% c



Beginning Fund Balances:

- Fund #5 Capital Projects Fund 12/31/19:	999,683	A
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2020 Projected Fund Tax Revenues

- Fund #5 Capital Projects Fund:	\$ 1,096,166	
- Fund #10 County Road Fund:	\$ 362,136	
- Fund #12 Parks and Stormwater Fund:	\$ 300,000	
Total Projected Tax Revenue FY 2020:	1,758,302	B

Total Projected Available Funds FY 2020:	2,157,984	A + B
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Less: Expenditures from Above:	(1,745,156)	C
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Estimated Net Remaining Funds 12/31/20:	412,828	(A + B) - C
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Capital Improvement Five Year Plan - YEAR 4

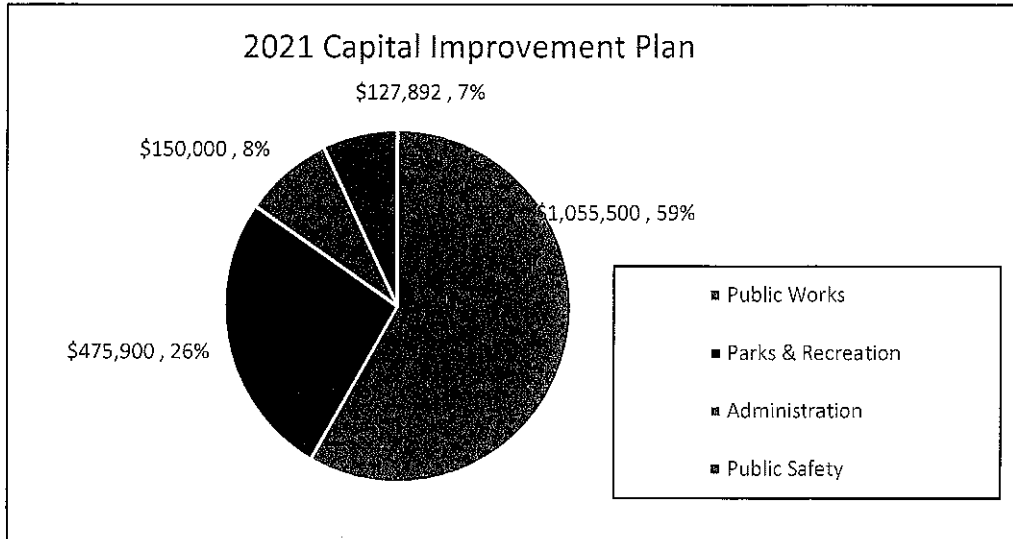
2021

Public Works Roadway				
2	Various Mill Overlay	North Area	\$	400,000.00
3	Various Mill Overlay	South Area	\$	350,000.00
4	Various Chip Seal	South Area	\$	50,000.00
5	Denny Road	ROW Acquisition (20% City Share)	\$	20,000.00
			\$	820,000.00
Public Works Equipment/Facility				
6	2 Ton Dump Truck	Replacement for 2009 International 7400 Vehicle #2	\$	195,000.00
7	Hydraulic Hammer	Replacement for 2000 HB50 Hydraulic Hammer	\$	14,000.00
8	18" Cold Planer	Replacement for 2012 Cold Planer	\$	10,000.00
9	6" Hydraulic Sweeper Attachment	Replacement for 2007 Sweepster VRS6M	\$	6,500.00
10	Public Works Copy/Fax/Scan	Replacement Copy/Fax/Scan	\$	10,000.00
			\$	235,500.00
			TOTAL PUBLIC WORKS	\$1,055,500.00
			TOTAL PW MINUS COUNTY ROAD FUND - \$300,000	\$755,500.00
Parks & Recreation Equipment				
11	Copier	Replacement Copier/Fax/Scanner		\$8,500.00
12	Dump Truck	Replace/new dump truck		\$57,000.00
13	Trailer	Replace 1995 trailer		\$7,400.00
14	Truck	Replace 2006 1/2 ton		\$30,000.00
				\$102,900.00
Parks & Recreation Projects				
15	Watson Trail: Trail System	Mill, patch, overlay trail system		\$35,000.00
16	Watson Trail Park - shelter/restroom	Update shelter/restroom		\$84,000.00
17	Shade structure - metal slide	New		\$7,500.00
18	Replace windows at pool locker room	windows		\$7,000.00
19	Outdoor gym along trail - minnie	Equipment		\$15,000.00
20	Minnie Ha Ha Disc Golf Course	Disc Golf		\$20,000.00
21	Storage building/pod	Minnie Ha Ha		\$8,500.00
22	Storage pod - athletic fields	Athletic fields		\$5,000.00
23	Playground at soccer fields	Playground		\$75,000.00
24	Renovation of pool facility	Improvement		\$50,000.00
25	Renovation to community center roof	Roof update		\$29,000.00
26	Umbrellas for Kitun Park	Replacement umbrellas		\$17,000.00
27	Locker rooms - Renovate	Pool		\$20,000.00
				\$373,000.00
			TOTAL PARKS & RECREATION	\$475,900.00
Administration Equipment				
28	Citywide HVAC/Energy Upgrades	New HVAC, Controllers, etc in City Buildings - Year 4		\$150,000.00
			TOTAL ADMINISTRATION	\$150,000.00
Public Safety Equipment				
29	Marked Police Vehicles	Three Units		\$91,892.27
30	Vehicle Dash Cams	Replacement dash cameras for squad cars		\$36,000.00
			TOTAL PUBLIC SAFETY	\$127,892.27
			TOTAL ALL DEPTS (INCLUCING GROSS TOTAL FOR PW)	\$1,809,292.27

Capital Improvement Five Year Plan - YEAR 4

2021

Public Works	\$1,055,500	58%
Parks & Recreation	\$475,900	26%
Administration	\$150,000	8%
Public Safety	\$127,892	7%
TOTAL	\$1,809,292	100% c



Beginning Fund Balances:

- Fund #5 Capital Projects Fund 12/31/20: **412,828** A

2021 Projected Fund Tax Revenues

- Fund #5 Capital Projects Fund: \$ 1,107,128
 - Fund #10 County Road Fund: \$ 365,757
 - Fund #12 Parks and Stormwater Fund: \$ 150,000

Total Projected Tax Revenue FY 2021: **1,622,885** B

Total Projected Available Funds FY 2021: **2,035,719** A + B

Less: Expenditures from Above: **(1,809,292)** C

Estimated Net Remaining Funds 12/31/21: **226,420** (A + B) - C

Capital Improvement Five Year Plan - YEAR 5

2022

Public Works Roadway			
1	Concentrated Concrete Slab Replacements	North East Area	\$ 350,000.00
2	Denny Road	Construction (20% City Share)	\$ 200,000.00
3	Rott Road	Federal STP Grant Application	\$ 10,000.00
			\$ 560,000.00
Public Works Equipment/Facility			
4	Skid Steer	Replace 2012 SRM 220	\$ 90,000.00
5	2 Ton Dump Truck	Replace 2012 International	\$ 210,000.00
6	City Hall Office Renovations/Upgrades	Paint/Furniture	\$ 20,000.00
			\$ 320,000.00

TOTAL PUBLIC WORKS	\$880,000.00
TOTAL PW MINUS COUNTY ROAD FUND - \$300,000	\$580,000.00

Parks & Recreation Equipment			
7	Mule/Gator	Replace 2006	\$16,000.00
8	Escape	Replace 2006	\$37,000.00
9	Walk behind lawn mower	Replace 2010 walk behind	\$12,000.00
10	Truck	Replace 2010 1/2 ton	\$30,000.00
			\$95,000.00

Parks & Recreation Projects			
11	Watson Trail: Trail System	Mill, patch, overlay trail system	\$30,000.00
12	Replace picnic tables/benches	Replacements	\$15,000.00
13	Playground - Lynstone	Playground	\$80,000.00
14	Basketball court - Lynstone	Resurface	\$20,000.00
15	Reseal Trail system to Lynstone	Resurface	\$10,000.00
16	Signage at Gempp	Signage	\$8,500.00
17	Shelter/restroom at Eschabch Property	Shelter/restroom	\$80,000.00
18	Shelter/restroom at Rock Alva	Shelter/restroom	\$80,000.00
19	Replace water heaters	Replacement @ community center	\$18,000.00
20	Pool house renovation	Improvement	\$45,000.00
			\$384,500.00

TOTAL PARKS & RECREATION	\$479,500.00
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Administration Equipment			
22	Citywide HVAC/Energy Upgrades	New HVAC, Controllers, etc in City Buildings - Year 5	\$150,000.00
			\$150,000.00

TOTAL ADMINISTRATION	\$150,000.00
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Public Safety Equipment			
23	Marked Police Vehicles	Three Units	\$96,487.00
24	Unmarked Police Vehicle	One Unit-Detective Vehicle	\$30,561.00
25	Replace PD roof	Replace 25 yr roof	\$64,000.00
			\$160,487.00

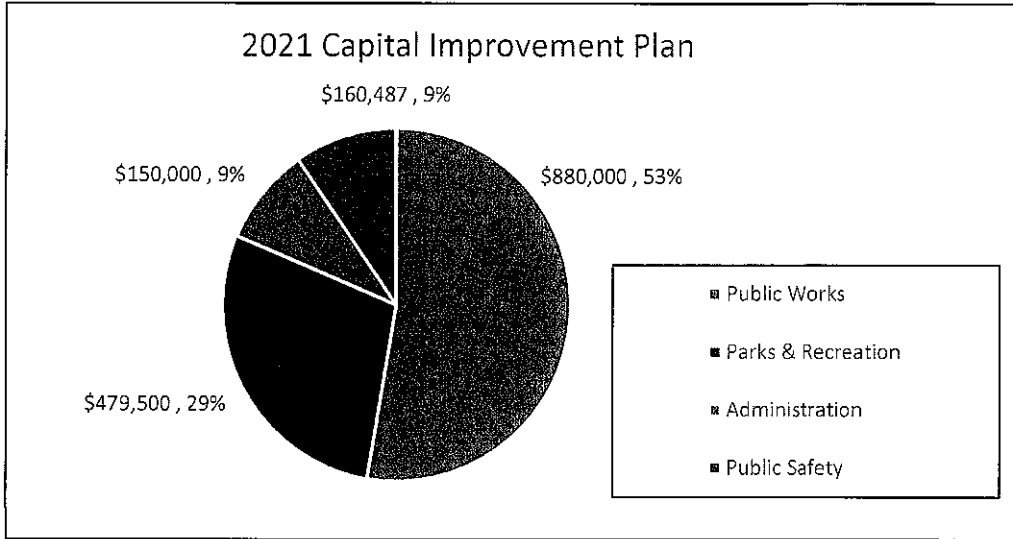
TOTAL PUBLIC SAFETY	\$160,487.00
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TOTAL ALL DEPTS (INLCUDING GROSS TOTAL FOR PW)	\$1,669,987.00
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Capital Improvement Five Year Plan - YEAR 5

2022

Public Works	\$880,000	53%
Parks & Recreation	\$479,500	29%
Administration	\$150,000	9%
Public Safety	\$160,487	10%
TOTAL	\$1,669,987	100% c



Beginning Fund Balances:

- Fund #5 Capital Projects Fund 12/31/20: **226,420** A

2021 Projected Fund Tax Revenues

- Fund #5 Capital Projects Fund: \$ 1,407,128
 - Fund #10 County Road Fund: \$ 365,757
 - Fund #12 Parks and Stormwater Fund: \$ 300,000

Total Projected Tax Revenue FY 2021: **1,772,885** B

Total Projected Available Funds FY 2021: **1,999,305** A + B

Less: Expenditures from Above: **(1,669,987)** C

Estimated Net Remaining Funds 12/31/21: **329,318** (A + B) - C

Capital Improvement Plan Summary FY 2018 - FY 2022

	Total Projected Tax Revenue	Total Plan Expenditures	Net
2018	\$ 1,429,567	\$ 2,053,640	\$ (624,073)
2019	\$ 1,443,863	\$ 2,001,882	\$ (558,019)
2020	\$ 1,458,302	\$ 1,745,156	\$ (286,855)
2021	\$ 1,472,885	\$ 1,809,292	\$ (336,408)
2022	\$ 1,487,613	\$ 1,669,987	\$ (182,374)

Annual Summary of Fund Revenues

Historical Fund Revenue

FUND#:	05		10		
	Capital Projects		County Road		Total
2005	\$	979,006	\$	276,695	\$ 1,255,701
2006	\$	1,224,547	\$	375,005	\$ 1,599,552
2007	\$	1,163,568	\$	346,916	\$ 1,510,484
2008	\$	1,036,343	\$	406,915	\$ 1,443,258
2009	\$	902,949	\$	359,918	\$ 1,262,867
2010	\$	858,866	\$	374,306	\$ 1,233,172
2011	\$	896,364	\$	361,811	\$ 1,258,175
2012	\$	1,096,656	\$	389,830	\$ 1,486,486
2013	\$	950,296	\$	325,455	\$ 1,275,751
2014	\$	994,823	\$	346,859	\$ 1,341,682
2015	\$	1,037,861	\$	352,838	\$ 1,390,699
2016	\$	1,064,121	\$	340,964	\$ 1,405,085
10-Yr Avg.	\$	1,017,117	\$	354,793	

Projected Fund Revenue @ 1% Increase over Prior Year

FUND#:	05		10		
	Capital Projects		County Road		Total
2016	\$	1,064,121	\$	340,964	\$ 1,405,085
2017	\$	1,063,928	\$	344,374	\$ 1,408,302
2018	\$	1,074,567	\$	355,000	\$ 1,429,567
2019	\$	1,085,313	\$	358,550	\$ 1,443,863
2020	\$	1,096,166	\$	362,136	\$ 1,458,302
2021	\$	1,107,128	\$	365,757	\$ 1,472,885
2022	\$	1,118,199	\$	369,414	\$ 1,487,613

FUND#:	1		12		
	General Fund		Parks and Stormwater		Total
2016	\$	150,000	\$	100,000	\$ 250,000
2017	\$	151,500	\$	101,000	\$ 252,500
2018	\$	153,015	\$	102,010	\$ 255,025
2019	\$	154,545	\$	103,030	\$ 257,575
2020	\$	156,091	\$	104,060	\$ 260,151
2021	\$	157,652	\$	105,101	\$ 262,753

Capital Improvement - 5 Year Plan FY 2018 - FY 2022
 List of Projects not Funded

Public Works

Project	Description	Cost Estimate
Concentrated Concrete Slab Replacements	West Area	\$ 350,000.00
Concentrated Concrete Slab Replacements	North Central Area	\$ 350,000.00
Sidewalks - Removed Each Year	Design and Construction	\$ 200,000.00
Skid-Steer Tractor	Replacement for 2012 Case SRM220	\$ 90,000.00
Public Works Satellite Facility	Property Purchase	\$ 200,000.00
Public Works Satellite Facility	Office/Garage	\$ 200,000.00
Public Works Satellite Facility	Garage/Shed	\$ 200,000.00
Additional street striping		
		\$ 1,590,000.00

Parks and Recreation

Project	Description	Cost Estimate
Reseal parking lot - pool	re-seal	\$6,500.00
Athletic Fields: soccer goals	Soccer goals for lower fields	\$6,800.00
Watson Trail: outdoor shuffle board court	Mill, overlay, re-striping of shuffle board court	\$8,700.00
Band stand area at pool	Renovate	\$7,000.00
Gempp Parking Lot	asphalt parking lot mill and overlay	
Gempp road - asphalt	asphalt gravel road	\$10,000.00
Minnie Ha Ha: playgrounds	Replace playground equipment	\$44,000.00
Watson Trail Park	Fire pit area	\$12,000.00
Community center: parking lot	Pavement sealing	\$19,500.00
Trailer	Replace 1995 trailer	\$7,400.00
Minnie Ha Ha Trail	asphalt trail	
RC Park	RC Park	
		\$121,900.00