

CITY OF SUNSET HILLS

BOARD OF ALDERMEN

A G E N D A

January 12, 2016

7:00 P.M.

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Approval of the minutes of December 8, 2015.**
4. **Requests to be heard:**
 - a) **Sunset Ford is seeking permission to promote their 100 year anniversary. They would like to place banners on their light poles and adhere vinyl images on the building throughout the entire 2016 year.**
5. **Old Business: None**
6. **City Official and Committee Reports:**
 - ⇒ **IPM Administration Consultant, Robert Heacock**
 - ⇒ **Deputy City Clerk, Lori A. Stone**
 - ⇒ **Chief of Police, William LaGrand**
 - ⇒ **City Attorney, Robert E. Jones**
 - ⇒ **City Engineer, Bryson Baker**
 - ⇒ **Director of Parks & Recreation, Gerald Brown**
 - ⇒ **Treasurer/Collector, Michael Sawicki**

Committee Reports

 - a) **Finance Committee – Alderman Fribis**
 - b) **Economic Development Committee – Alderman Gau**
 - c) **Parks & Recreation Commission – Alderman Kostial**
 - d) **Personnel Committee – Alderman Baebler**
 - e) **Police Advisory Board – Alderman Bersche**

- f) **Public Works Committee – Alderman Musich**
- g) **Website Committee – Alderman Baebler**

7. New Business:

Bill No. 47- An ordinance authorizing the Mayor of the City of Sunset Hills, Missouri, on behalf of the City, to execute an agreement with Utility Service Partners Private Label, Inc. DBA Service Line Warranties of America for sewer line, water line an in-home plumbing warranties.

FIRST READING

Resolution No. 372 - A resolution approving the JW Terrill proposal for renewal of existing insurance coverages for the City of Sunset Hills.

Resolution No. 373- A resolution approving a \$54,872.00 amendment of the 2016 Administration budget.

Resolution No. 374- A resolution approving an amendment of the 2015 Parks & Recreation budget.

Resolution No. 375- A resolution declaring surplus property and authorizing the sale of such property.

8. Requests to be heard – Non Agenda Subject

9. Invoices to be approved.

10. Appointments

None

11. Reappointments

None

12. A motion to hold a closed meeting, vote and record immediately following Adjournment of the February 9, 2016 and February 23, 2016 meetings.

13. Request to meet in closed session pursuant to 610.21.3 RSMo to discuss personnel matters.

14. Adjournment

1ST READING 1/12/16

BILL NO. 47

2ND READING _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF SUNSET HILLS, MISSOURI, ON BEHALF OF THE CITY, TO EXECUTE AN AGREEMENT WITH UTILITY SERVICE PARTNERS PRIVATE LABEL, INC. D/B/A SERVICE LINE WARRANTIES OF AMERICA FOR SEWER LINE, WATER LINE AND IN-HOME PLUMBING WARRANTIES

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. The Mayor of the City of Sunset Hills, Missouri, is hereby authorized to execute the Agreement attached hereto with Utility Service Partners Private Label, Inc. D/B/A Service Line Warranties of America for sewer line, water line and in-home plumbing warranties.

Section 2. All ordinances or parts of ordinances in conflict herewith are to the extent of such conflict repealed.

Section 3. This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED THIS _____ DAY OF _____, 2016.

MAYOR

APPROVED THIS _____ DAY OF _____, 2016.

MAYOR

ATTEST:

DEPUTY CITY CLERK

RESOLUTION NO. 372

**RESOLUTION APPROVING THE JW TERRILL PROPOSAL
FOR RENEWAL OF EXISTING INSURANCE COVERAGES
FOR THE CITY OF SUNSET HILLS**

WHEREAS, the Board of Aldermen has determined that it is appropriate to accept the Risk Management and Insurance Proposal presented by JW Terrill for the period of December 31, 2015 to December 31, 2016. This is essentially a renewal of the existing types and scope of coverage. The total cost of the proposal is \$155,793, compared to the current \$155,674. Sufficient funds have been included in the approved 2016 budget for this item. The cost includes a brokerage fee of \$29,174. Coverage extends to the following categories (which can be found on page 44 of the proposal):

- Property \$26,862. Provides blanket building and personal property coverage, as well as coverage related to potential loss of tax revenue, flood, earthquake, and equipment breakdown
- General Liability \$17,190
- Law Enforcement Liability \$21,857
- Public Entity Errors & Omissions \$2,122
- Employment Practices Liability \$12,282
- Business Automobile \$24,952
- Crime \$990
- Cyber Liability \$3,898
- Excess Liability \$16,226 (Umbrella)
- Identity Fraud \$240
- Agency Revenue \$29,174

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF ALDERMEN APPROVES THE JW TERRILL PROPOSAL FOR RENEWAL OF EXISTING INSURANCE COVERAGES FOR THE CITY OF SUNSET HILLS.

PASSED by the Board of Aldermen this 12th day of January, 2016.

Mayor

ATTEST:

Deputy City Clerk

RESOLUTION NO. 373

**RESOLUTION APPROVING A \$54,872.00 AMENDMENT OF
THE 2016 ADMINISTRATION BUDGET**

WHEREAS, the Board of Aldermen has determined that it is appropriate to amend the 2016 Budget to increase the Administration budget for Capital Improvements by \$54,872.00 (account #40-00-5103). This represents the unexpended portion of funds budgeted in 2015 for the new finance software system project the City contracted with Tyler Technologies.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF ALDERMEN
APPROVES THE BUDGET AMENDMENT STATED HEREIN.**

PASSED by the Board of Aldermen this 12th day of January, 2016.

Mayor

ATTEST:

Deputy City Clerk

RESOLUTION NO. 374

**RESOLUTION APPROVING AN AMENDMENT OF THE 2015
PARKS & RECREATION DEPARTMENT BUDGET**

WHEREAS, THE BOARD OF ALDERMEN HAS DETERMINED THAT IT IS APPROPRIATE TO AMEND THE 2015 BUDGET OF THE PARKS AND RECREATION DEPARTMENT TO REFLECT ACTUAL ADDITIONAL REVENUE AND EXPENSES AS FOLLOWS:

Community Center – Revenue

City budgeted \$270,000 and collected \$315,000. A budget amendment of \$45,000 to account #01.00.00.4690.

Community Center - Expenses

Account #01.87.00.5067 – Electrical service to Community Center – price increased assessed in January 2015 – A budget amendment of \$12,000.

Account # 01.87.00.5005 – Part Time salaries – Training new personnel and using (2) people at the front desk many times throughout the year. A budget amendment of \$9,000.

Pool Budget – Building maintenance

Account # 05.85.00.5035 – City had a leak this year and had to repair/locate the leak. A budget amendment of \$29,000

Park Budget – Expenses

Account #05.80.00.5104 – Park Improvements – Asphalt project at Watson Trail Park and Trail project. A budget amendment of \$15,000.

Account #01.80.00.5004 – Day Camp Salaries – Additional Counselors based on children in program. A budget amendment of \$17,000.

Account #01.80.00.5048 – Spring Flood Clean Up – A budget amendment of \$19,000.

Account #01.80.00.5067 – Utilities – price increase assessed in January, 2015 – A budget amendment of \$9,000.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF ALDERMEN APPROVES THE BUDGET AMENDMENT STATED HEREIN.

PASSED by the Board of Aldermen this 12th day of January, 2016.

Mayor

ATTEST:

Deputy City Clerk

RESOLUTION NO. 375

**RESOLUTION DECLARING SURPLUS PROPERTY AND
AUTHORIZING THE SALE OF SUCH PROPERTY**

WHEREAS, the Board of Aldermen has determined that the following described property in the Public Works Department is surplus property, no longer needed for projects in the City:

One 2005 Crafc0 SS125D Tar Melter

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF ALDERMEN
DECLARES THE AFORESAID ITEM TO BE SURPLUS PROPERTY AND
AUTHORIZES THE SALE OF SUCH PROPERTY.**

PASSED by the Board of Aldermen this 12th day of January, 2016.

Mayor

ATTEST:

Deputy City Clerk

AGENDA
BOARD OF ALDERMEN

A closed meeting of the Sunset Hills Board of Aldermen will be held Tuesday, February 9th and February 23rd, 2016 in the Conference Room at Sunset Hills City Hall, 3939 South Lindbergh Boulevard, immediately following adjournment of the regular meeting which commences at 7:00 p.m. There will also be closed votes, if any, and a closed record of said meeting.

The subject matters of said meeting are (a) litigation in which the City is a party or in which the City is contemplated as a party, (b) hiring, firing, disciplining or promoting of particular employees, (c) leasing, purchase or sale of real estate, and d) proposals and negotiations for contracts, which are the subject matters of closed meetings, votes and records under R.S.Mo. 610.021(1), (2), (3) and (12).