

## AGENDA

### PUBLIC WORKS COMMITTEE

Thursday, September 1, 2016

6:00 P.M.

The Sunset Hills Public Works Committee will hold a meeting on Thursday, September 1, 2016 at 6:00 P.M. in the Public Works Conference Room located at 3939 S. Lindbergh Blvd.

1. Approval of Minutes from July 7, 2016
2. Citizen Comments (10 Minutes Set Aside For Comments)  
(Comments Only – No Questions – 2 Minutes Per Citizen)
3. Forest Path – Sanitary Sewer Issues
4. City Hall Interior Improvements – Lobby/Chamber/Office
5. Zoning Code Update
6. Public Works Capital Budget
7. Project Updates:
  - West Watson
  - Eddie and Park Sidewalk
  - East Watson Sidewalk
  - Lindbergh Sidewalk
8. Other Matters Deemed Appropriate

# **CITY OF SUNSET HILLS, MISSOURI**

## **MEMORANDUM**

To: Public Works Committee:  
Alderman Dr. Thomas Musich, Chairman  
Alderman Richard Gau  
Alderman Kurt Krueger  
Alderman Thompson Price

From: Bryson E. Baker, P.E.  
City Engineer/Public Works Director

Date: August 26, 2016

Subject: September 1, 2016 Public Works Committee (PWC) Meeting

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The following will provide information for the various items on the agenda for the September 1, 2016 meeting of the Public Works Committee that will be held at 6:00 PM.

**1) Meeting Minute Approval**

Approval of the meeting minutes from the July 7, 2016 meeting of the Public Works Committee.

**2) Citizen Comments**

**3) Forest Path – Sanitary Sewer Issues**

- No additional information.
- City staff will continue to monitor the project.

**4) City Hall Interior Improvements – Lobby/Chamber/Office**

- City staff will be interviewing four (4) consultants on Thursday, September 1, 2016 for professional services to prepare Bridge Documents.
- Staff will be requesting permission to negotiate a cost with the selected consultant from the September 1<sup>st</sup> interviews in order to have a contract for the October Public Works Committee meeting and Board of Alderman meeting.

## 5) Zoning Code Update

- Staff is in the process of preparing Zoning Code Update RFQ.

## 6) Public Works Capital Budget

- Department directors prepared a five (5) year capital improvement plan (CIP) for years 2017 through 2021.
- The Public Works Committee should approve the Public Works CIP for each budget year.
- Attached is the CIP for budget year 2017.

## 7) Project Updates

- **West Watson**
  - The project contract has been executed.
  - A pre-construction meeting is scheduled for September 6, 2016.
  - Construction should begin in September.
- **Eddie and Park Sidewalk Contract**
  - Construction has been completed.
  - The project is in the process of being closed out.
- **East Watson Sidewalk**
  - Easements, letter reports and right-of-way documents are currently being prepared.
  - Staff is working with Oates Associates on the final plans for the project.
- **Lindbergh Sidewalk Project**
  - The consultant is preparing preliminary plans for the project.

## 8) Other Matters Deemed Appropriate

# MINUTES

## PUBLIC WORKS COMMITTEE

Thursday, July 7, 2016

6:00 P.M.

The Sunset Hills Public Works Committee met on Thursday, July 7, 2016 at 6:00pm in the Public Works Conference Room located at 3939 South Lindbergh Boulevard.

The meeting was called to order at 6:03pm.

### Roll Call.

**Present:** Kurt Krueger, Rich Gau, Thompson Price

**Absent:** Tom Musich

City Engineer / Director of Public Works Bryson Baker

Jeff Sanders – 6 Break Court

Kermit Starnes – 16 Kahlia Way Court

Robert Flynn - 9383 Caddyshack Circle

Clifford Underwood – 9342 Hazelridge Drive

Frank Hardy – 421 Rayburn Avenue

- ▶ 1. Approval of Minutes from June 2, 2016

**Motion:** Minutes,

**Action:** Approve

**Moved by:** Thompson Price

**Seconded by:** Kurt Krueger

Motion passed unanimously.

- ▶ 2. Citizen Comments (10 Minutes Set Aside For Comments)  
(Comments Only – No Questions – 2 Minutes Per Citizen)

There were no citizen comments.

- ▶ 3. Forest Path – Sanitary Sewer Issues

Mr. Baker has been communicating with MSD, who concluded there were pump issues. A second pump has been added and the supporting mechanical equipment will be moved out of the flood prone area. Wet weather saturated soils televising will be conducted on specific houses. Based on the results of those videos, check valves may be installed on some of the properties. The City will continue

to work with MSD, who is making an effort to come to some sort of resolution with qualifying property owners.



4. Application for Sunset Hills to Accept Private Street for Public Maintenance (Gary Player Drive, Caddyshack Circle, Pagada Parkway, Flagstick Court, Fringe Court, Collar Court, Break Court, Sunny Dawn Court, Kahlia Way, and Marchem Circle)

Mr. Baker stated a deficiency and annual maintenance cost report has been completed. After changes are made, the report will be forwarded to John King and the Tapawingo trustees for further negotiation.

Mr. Gau commented about a change to be added. He would like the information to be broken down to reflect ownership of each slab. Mr. Baker stated there are 118 slabs. Mr. Gau explained golf course wants to know which slabs they own. Mr. Baker stated the majority of the slabs that are owned by the golf course are on Gary Player Drive.

Mr. Starnes stated Gary Player Drive has multiple owners. Mr. Gau asked if there is an existing map of the slabs. Mr. Baker said the map is an old map, used for snow removal. This is a new report and will require new information. Mr. Gau asked for a new map, showing slabs. He would mark the slabs.

Mr. Gau asked if there were any other issues with sidewalks, etc. Mr. Baker is not aware of any sidewalk issues. Mr. Gau asked for the revised report, including a map, to be forwarded to the trustees.



5. City Hall – Automatic Locks/Other Lobby Enhancements

Mr. Baker stated that an RFQ, which was prepared by Mr. Baker and Mr. Krueger, has been posted. There has been some interest expressed on the project and the deadline is July 15.



6. Stop Sign Request – Hilltop and Leebur – Alderman Krueger

Mr. Baker stated that sixty-one (61) letters were sent to property owners near the intersection. There were eighteen (18) responses; fourteen (14) in favor, four (4) in opposition. Mr. Gau asked the location of the properties that expressed opposition. Mr. Krueger stated there are currently stop signs on Leebur. Mr. Baker pointed out locations of opposed property owners.

Mr. Krueger asked what the City is proposing. Mr. Price asked if the goal is slow down traffic. Mr. Gau asked Mr. Baker's recommendation.

Mr. Baker stated the City would propose installation of permanent stop signs for a limited time.

**Motion:** To install permanent stop signs for 6 months

**Moved by:** Kurt Krueger

**Seconded:** Rich Gau

Motion passed unanimously.

7. 12505 Weber Hill Road – Drainage Improvements

Mr. Baker has talked to the property owners and informed them it is private property and the City does not perform work on private property. Staff, along with MSD inspected the property and felt the channel was working and nothing needs to be done. The property owners are not happy with the standing water that has collected in the area. Mr. Baker's recommendation is to do nothing at this time.

Mr. Krueger stated it appears to be a collection of storm debris, not a storm water issue.

Mr. Price asked if the property owners have complained before this spring. They have expressed concern about the subdivision uphill from their property causing runoff problems. Mr. Baker said the property owners want the City to apply riprap or other drainage solution.

Nothing will be done by the City at this time.

8. Flood Information – Update

Mr. Baker has submitted the application for public assistance, which covers equipment, some man-hours, sand bags etc., totaling approximately \$26,000. Mr. Gau asked how much money was actually spent by the City. Mr. Baker responded approximately \$35,000 has been expended. Mr. Krueger asked why reimbursement of entire amount was not requested. Mr. Baker stated some things do not qualify for reimbursement. Mr. Gau asked if the additional \$9,000 that is not reimbursable needs to be approved by the City as a budget item. Mr. Baker stated not at this time.

9. Project Updates:

- West Watson Road - Mr. Baker stated bids due July 12. They will then be submitted to MoDot for review before being presented to the Board. The bids will be presented to the Committee prior to the Board if time permits.
- Eddie and Park Sidewalk - Mr. Baker stated construction is in progress. Mr. Krueger stated he has received compliments on how good the sidewalks look.
- East Watson Sidewalk - Mr. Baker stated plans are almost complete and will be presented to the Committee for review. Construction will be budgeted for 2017.
- Lindbergh Sidewalk - Mr. Baker stated this project was funded through a STP grant. Preliminary plans are being prepared and will then be submitted to MoDOT for review.

10. Other Matters Deemed Appropriate

Bryson Baker noted that he would not be available for the Public Works Committee Meeting scheduled for August 4, 2016. He asked if the committee wanted Mr. Searcy to help conduct it or wait until August 11, 2016. Mr. Gau stated if a meeting requiring a vote is not necessary, a memo giving updates would be acceptable.

Mr. Krueger asked about the sewer installation project on Black Oak Drive. Mr. Baker stated that a tree service has been working with the property owners. There are some issues with the project that are being addressed by the City. Mr. Krueger asked if Mr. Vitale would be held responsible for any damage to the street. Mr. Baker stated that is not normally necessary. However, the City has enough information to require payment, if necessary.



**Motion:** Adjournment

**Action:** Adjourn,

Moved by: Rich Gau

**Seconded by:** Thompson Price

The motion passed unanimously.

The meeting adjourned at 6:40pm.

Respectfully,

A handwritten signature in black ink, appearing to read "Bryson Baker".

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Bryson Baker, PE  
City Engineer / Director of Public Works

DRAFT

**Capital Improvement Five Year Plan - YEAR 1**

**2017**

|                             |   |  |                     |
|-----------------------------|---|--|---------------------|
| <b>Public Works Roadway</b> |   |  |                     |
| 1                           | Hadley Hill Improvements                    | Design   | \$ 80,000.00        |
| 2                           | Lindbergh Sidewalk Improvements: Right-of-W | Right of Way Acquisition (20% City Share)            | \$ 16,000.00        |
| 3                           | Concentrated Concrete Slab Replacements     | East Area  | \$ 350,000.00       |
| 4                           | Headwall Reconstruction (3)                 | Rott Road (2) & Eddie and Park                       | \$ 250,000.00       |
| 5                           | Sidewalk                                    | East Watson Construction: Additional Sidewalk Design | \$ 250,000.00       |
|                             |   |  | <b>\$946,000.00</b> |

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| <b>Public Works Equipment/Facility</b> |                                     |   |                    |
| 6                                      | 2-Post Lift                         | For Maintenance for Passenger Vehicles/PD Vehicles      | \$ 7,500.00        |
| 7                                      | Walk-Behind Mini-Loader With Bucket | Replacement for 2013 Toro Dingo TX427                   | \$ 30,000.00       |
| 8                                      | 60" Walk-Behind Mower               | Replacement for 2008 52" Ferris Hydro Walk-Behind Mower | \$ 10,000.00       |
| 7                                      | Power Washer                        | Replace 2000 Wash Bay Power Washer                      | \$ 7,500.00        |
| 8                                      | Oil Containment Storage System      | Meet EPA Requirements for Storage                       | \$ 17,000.00       |
| 9                                      | Floor Drain - Replacement           | Existing Drains Not Working Properly                    | \$ 25,000.00       |
|  |                                     |   | <b>\$97,000.00</b> |

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|--|-----------------------|
| <b>TOTAL PUBLIC WORKS</b>                          | <b>\$1,043,000.00</b> |
| <b>TOTAL PW MINUS COUNTY ROAD FUND - \$300,000</b> | <b>\$743,000.00</b>   |

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|---|---------------|-------------------------------------|---------------------|
| <b>Parks &amp; Recreation Equipment</b> |               |                                     |                     |
| 10                                      | 1/2 ton truck | Replacement of 2005 Chevy Silverado | \$30,000.00         |
| 11                                      | Skid loader   | Replacement of 1990 John Deere      | \$82,000.00         |
| 12                                      | Chipper       | Purchase new item for tool cat      | \$52,000.00         |
|   |               |                                     | <b>\$164,000.00</b> |

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| <b>Parks &amp; Recreation Projects</b> |   |   |                     |
| 13                                     | Watson Trail: Trail System                | Mill, patch, overlay trail system                 | \$15,000.00         |
| 14                                     | Watson Trail: outdoor shuffle board court | Mill, overlay, re-striping of shuffle board court | \$8,700.00          |
| 15                                     | Minnie Ha Ha: trail improvements          | asphalt trail                                     | \$5,000.00          |
| 14                                     | Athletic Fields: lighting                 | Replacement of lights on Field #2,4               | \$96,450.00         |
| 15                                     | Municipal Parks Grant                     | Construction of a slide/Kitun Park Trail          | \$60,000.00         |
| 16                                     | Athletic complex - volleyball             | Lights/etc  | \$35,000.00         |
| 17                                     | Lynstone Park: restroom                   | Construction of restroom                          | \$95,000.00         |
|  |   |   | <b>\$315,150.00</b> |

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| <b>TOTAL PARKS &amp; RECREATION</b> | <b>\$479,150.00</b> |
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**Administration Equipment**

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|----|--------------------|--|--------------------|
| 18 | Financial Software | Tyler 2017 One-Time Implementation Fees and Associated Costs | \$35,550.00        |
| 19 | Copier/Fax/Scanner | Copier/Fax/Scanner   | \$9,000.00         |
|    |                    |  | <b>\$44,550.00</b> |

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| <b>TOTAL ADMINISTRATION</b> | <b>\$44,550.00</b> |
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| <b>Public Safety Equipment</b> |                          |                     |                     |
| 20                             | Marked Police Vehicles   | Three Units         | \$75,600.00         |
| 21                             | Unmarked Police Vehicles | Chief               | \$25,200.00         |
| 22                             | Computer Server          | Replace 2009 Device | \$5,000.00          |
|                                |                          |                     | <b>\$105,800.00</b> |

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| <b>TOTAL PUBLIC SAFETY</b> | <b>\$105,800.00</b> |
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| <b>TOTAL ALL DEPARTMENTS</b> | <b>\$1,372,500.00</b> |
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