

AGENDA
PARKS AND RECREATION COMMISSION
OCTOBER 26, 2016
7:00pm

There will be a meeting of the Sunset Hills Parks and Recreation Commission on Wednesday, October 26, 2016. This meeting will be held at Sunset Hills Community Center, 3915 S. Lindbergh at 7:00pm.

1. Call to order
2. Approval of the Parks & Recreation Commission Minutes from August 24, 2016.
3. Old Business
 - A. Board of Aldermen
 - B. Pool Advisory
 - C. Gempp Committee
 - D. Urban Forestry Commission
 - E. Swim & Dive Advisory Committee
 - F. Fitness Committee
 - G. Director's Report
 - Municipal Parks Grant discussion
 - Parks & Rec. App update
 - Budget Draft review
 - Update on Hayride Haul event
4. New Business
 - A. Eagle Scout Project
 - B. Halloween recap
 - C. Holiday Lighting Contest
 - D. Proposed New Facility/Program Rates for 2017
 - E. Proposed closing dates for 2017
 - F. Proposed Part Time salary scale for 2017
5. Next Meeting Date –TBD
7. Adjournment

**PLEASE CONTACT THE PARKS AND RECREATION OFFICE BEFORE NOON (842-7265)
ON OCTOBER 26 TO INFORM US IF YOU WILL NOT BE ATTENDING THIS MEETING.**

Doug McGuire, Chair
Parks & Recreation Commission

MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE CITY OF SUNSET HILLS, MISSOURI
HELD ON WEDNESDAY AUGUST 24, 2016

BE IT REMEMBERED that the Parks and Recreation Commission of the City of Sunset Hills, Missouri met at the Community Center in said City on Wednesday, August 24, 2016. The meeting convened at 7:08p.m. The meeting was held at the Sunset Hills Community Center, 3915 S. Lindbergh.

ROLL CALL

Park Board

Present:	Doug McGuire	-Chairman
	Steve Bershe	-Member
	Esther Gier	-Member
	Jill Yarasheski	-Member
	Laurie Taylor	-Member
	Blake Harris	-Member
	Pam Livingston	-Member
	Keith Kostial (Facetime)	-Member
	Gerald Brown	-Director of Parks and Recreation

Absent:

APPROVAL OF THE MINUTES

Copies of the Minutes of the June 22, 2016 Parks & Recreation Commission meeting were distributed to the members for their review. Mrs. Yarasheski made a motion to accept the minutes as submitted. Esther Gier seconded the motion, and it was unanimously approved.

OLD BUSINESS

- A. Board of Alderman Report - At last nights workshop – the board agreed to allocate \$9,500 for the purchase of a bandwagon/stage.
- B. Pool Advisory – Recommendation for 2017 – pro rated membership (August 1st – 50% of cost of membership). Pool ID cards – starting next year – ID cards are good for 3 year time limit. Mrs. Yarasheski made a motion to approve Laurie Taylor seconded the motion, and it was unanimously approved.
- C. Gempp Committee – Next Meeting – September 12, 2016
- D. Urban Forestry Commission – Nothing to report
- E. Swim & Drive Advisory – Season ended, came in 3rd place.
- F. Fitness Committee – They would like to recommend a deal for October: 30 classes for the price of 20. Pam Livingston made a motion to approve, Jill Yarasheski seconded. Unanimously approved.

Director's Report:

1. Front desk Time Frame – Mr. Brown reported that the project has started – they anticipate to be completed by Labor Day.
2. Playground installation update – The equipment was delivered on August 19 , start installation 29th or September 6th .
3. Municipal Parks Grant – Mr. Brown submitted (2) grant requests as directed.
4. Parks & Rec. Update – we are in the process of construction – hope to launch late Fall.
5. Budget Draft Review – Mr. Brown highlighted the budget and requested the board review and let Gerald know if they have any questions and/or concerns.
6. Fall Festival/night of Hayrides idea – The Board liked the idea – requested once we have dates/idea ironed out to email to board.

New Business

- A. **Eagle Scout Project** – Starting dock work; hope to have completed within next two weeks.
- B. **Halloween date** - Mr. Brown requested the date of October 21st and asked the board for the location; this year the location was decided to be at Watson Trail Park.
- C. **Halloween lighting contest** Mr. Brown stated that we started a new program this year and asked if the board could visit houses on October 25th to review houses at 6:30pm.
- D. **Holiday Lighting Contest** - Mr. Brown requested the date of December 12th at 6:00pm to review houses for our annual holiday lighting contest. Everyone agreed

Other Matters deemed Necessary

-Triathlon is this weekend – would anyone like to volunteer to work?

NEXT MEETING DATE

The Parks & Recreation Commission next meeting will be September 28, 2016

ADJOURNMENT

Esther Gier made a motion to adjourn the meeting at 8:29pm. Pam Livingston seconded the motion, and it was unanimously approved.

As submitted by,

Gerald Brown, Director of Parks & Recreation

Closing Dates for 2017

January 1, 2017 - 11am -4pm (New Year's Day) – No group classes

April 16, 2017 – Closed (Easter Sunday)

May 29, 2017 – 9am – 1pm (Memorial Day) – No group classes

July 4, 2017 – Closed (Fourth of July)

September 4, 2017 – 9am – 1pm (Labor Day) – No group classes

November 23, 2017 – Closed (Thanksgiving)

November 24, 2017 – 9am – 7pm (Day after Thanksgiving)

December 24, 2017 – 7:00am – 12:00pm (Christmas Eve)

December 25, 2017 – Closed (Christmas Day)

December 26th, 2017 – 9am – 7pm (Day after Christmas)

December 31st, 2017 – Close at 4pm (New Year's Eve)

January 1, 2018, - 11am -4pm (New Year's Day) – No group classes

2017 Recommended Parks & Recreation Salary Scale

Position	2017 Rate	Proposed 2017 Rate
Day Camp Coordinator	1 st year - \$12.00 2 nd - \$12.25 3 rd - \$12.50 4 th - \$12.75 5 th - \$13.00	1 st year - \$12.00 Every returning year \$.25 raise or based on experience
Activities Director	1 st year - \$10.00 2 nd - \$10.25 3 rd - \$10.50 4 th - \$10.75 5 th - \$11.00	1 st year - \$10.00 Every returning year \$.25 raise or based on experience
Day Camp Counselor	1 st year - \$8.00 2 nd - \$8.25 3 rd - \$8.50 4 th - \$8.75 5 th - \$9.00	1 st year - \$8.00 Every returning year \$.25 raise or based on experience
Park Receptionist/Front desk Community Center	1 st year - \$8.00 2 nd - \$8.25 3 rd - \$8.50 4 th - \$8.75 5 th - \$9.00	1 st year - \$8.00 Every returning year \$.25 raise or based on experience
Pool Manager	1 st year - \$13.00 2 nd - \$13.50 3 rd - \$14.00 4 th - \$14.50 5 th - \$15.00	1 st year - \$13.00 Based on experience Every returning year \$.50 raise
Pool Front Desk/Snack Bar	1 st year - \$8.00 2 nd - \$8.25 3 rd - \$8.50 4 th - \$8.75 5 th - \$9.00	1 st year - \$8.00 Every returning year \$.25 raise or based on experience
Snack Bar Supervisor	1 st year - \$9.00 2 nd - \$9.50 3 rd - \$10.00 4 th - \$10.50 5 th - \$11.00	1 st year - \$9.00 Every returning year \$.50 raise or based on experience
Head Lifeguard	1 st year - \$9.50 2 nd - \$9.75 3 rd - \$10.00 4 th - \$10.25 5 th - \$10.50	1 st year - \$9.50 Every returning year \$.25 raise or based on experience
Life Guard	1 st year - \$8.25	1 st year - \$8.50

	2 nd - \$8.50 3 rd - \$8.75 4 th - \$9.00	Every returning year \$.25 raise
Snack bar at athletic fields	1 st year - \$9.00 2 nd - \$9.25	1 st year - \$9.00 Every returning year \$.25 raise
Part Time Maintenance Custodian/maintenance	1 st year - \$11.00	1 st year - \$11.00 Every returning year \$.25 raise
Fitness Attendants	1 st year - \$8.00 2 nd - \$8.25 3 rd - \$8.50 4 th - \$8.75 5 th - \$9.00	1 st year - \$8.00 Every returning year \$.25 raise or based on experience
Personal Trainer	\$10.00	\$10.00 \$.25 raise - yearly

*Minimum Wage - \$7.65

EXHIBIT A

	2016		2017	
	Resident	Nonresident	Resident	Nonresident
Picnic Shelter				
<i>Per day - first 50</i>	65.00	130.00	65.00	130.00
<i>Additional 50</i>	35.00	35.00	35.00	35.00
Covered Site				
<i>Deposit</i>	None	None	None	None
<i>Per hour</i>	35.00	70.00	35.00	70.00
Picnic Sites				
<i>Deposit</i>	None	None	None	None
<i>Per hour</i>	25.00	50.00	25.00	50.00
Tennis				
<i>Lessons</i>	70.00	80.00	70.00	80.00
<i>Court per hour</i>	4.00	5.00	4.00	5.00
Golf				
<i>Lessons</i>	55.00	65.00	55.00	65.00
Camp (per week)				
<i>Day</i>	85.00	95.00	85.00	95.00
<i>Early Adventures</i>	25.00	30.00	25.00	30.00
<i>Late Adventures</i>	35.00	45.00	35.00	45.00
Fishing Permit				
<i>Adult</i>	2.00	2.00	2.00	2.00
<i>Child</i>	1.00	1.00	1.00	1.00
Hayrides				
<i>1/2 hour</i>	60.00	80.00	60.00	80.00
Halloween				
<i>Ride bracelets</i>	5.00	5.00	5.00	5.00
<i>Food ticket</i>	3.00	5.00		
Yappy Hour				
	Free	\$ 10.00	Free	\$ 10.00
DodgeBall				
	\$ 75.00	\$75.00	\$ 75.00	\$75.00
5K Runs				
	\$20/person	\$20/person	\$20/person	\$20/person
	\$100 - 6	\$100 - 6	\$100 - 6	\$100 - 6
Nerf Night				
	\$10/person	\$10/person	\$10/person	\$10/person
Breakfast w/ Santa				
	\$ 6.00	\$ 6.00	\$ 7.00	\$ 7.00

	2016		2017	
	Resident	Nonresident	Resident	Nonresident

Pool Center Membership

Annual

Adult	105.00	175.00	105.00	175.00
Child/Senior	85.00	140.00	85.00	140.00
Family	210.00	350.00	210.00	350.00
Business	260.00	N/A	260.00	N/A
Lindbergh/other school organizations Rate			\$275	

Daily

Adult	6.00	10.00	6.00	10.00
Child/Senior	4.50	7.00	4.50	7.00

Lindbergh Rate

Adult	8.00		8.00	
Child/Senior	\$6.00		\$6.00	

ID Cards

Resident			FREE	
Lindbergh ID Card	\$5/replacement		\$5/Household	
Non-Resident ID Card	\$10/replacement		\$20/Household	

Resident	Nonresident	Resident/ Member	Nonresident
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Swim Lessons

<i>Group (8 lessons)</i>	65.00	90.00	65.00	90.00
<i>Private (per hour)</i>	20.00	25.00	20.00	25.00

Private Parties

<i>Deposit</i>	100.00	100.00	100.00	100.00
<i>Leisure pool (per hour)</i>	175.00	195.00	175.00	195.00
<i>Competition pool (per hour)</i>	150.00	175.00	150.00	175.00
<i>Entire complex (per hour)</i>	255.00	325.00	255.00	325.00

Swim OR Dive

<i>First child</i>	95.00	125.00	95.00	125.00
<i>Each additional child</i>	85.00	85.00	85.00	85.00

Swim AND Dive

<i>First child</i>	125.00	150.00	125.00	150.00
<i>Each additional child</i>	110.00	110.00	110.00	110.00

Triathlon

<i>Per participant</i>	50.00	50.00	50.00	50.00
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Dog Splash

<i>Per Dog</i>	10.00	10.00	10.00	10.00
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Water Aerobics

<i>Daily</i>	7.00	10.00	7.00	10.00
<i>12 punch pass</i>	60.00	84.00	60.00	84.00

River Walk

<i>Daily</i>	2.00	4.00	2.00	4.00
<i>12 punch pass</i>	20.00	40.00	20.00	40.00

	2016		2017	
	Resident	Nonresident	Resident	Nonresident
Community Center Membership				
<i>Annual</i>				
Adult	225.00	300.00	225.00	300.00
Child/Senior	160.00	215.00	160.00	215.00
Family	360.00	495.00	360.00	495.00
Business	260.00	N/A	260.00	N/A
<i>Monthly</i>				
Adult	22.50	30.00	22.50	30.00
Child/Senior	16.00	21.50	16.00	21.50
Family	36.00	49.50	36.00	49.50
Business	26.00	N/A	26.00	N/A
<i>20 Visit Punch Card</i>				
Adult	99.00	135.00	99.00	135.00
Child/Senior	72.00	99.00	72.00	99.00
<i>Daily</i>				
Adult	5.50	7.50	5.50	7.50
Child/Senior	4.00	5.50	4.00	5.50
	Resident	Nonresident	Resident / Annual Member	Nonresident
Community Center Rooms				
<i>Small per hour</i>	40.00	50.00	40.00	50.00
<i>Large per hour</i>	70.00	80.00	70.00	80.00
Gym				
<i>Per hour</i>	55.00	65.00	55.00	65.00
Multipurpose Room				
<i>Per hour</i>	45.00	55.00	45.00	55.00
Funtastic Friday				
<i>Per hour per child</i>	5.00	10.00	5.00	10.00
Fitness Classes				
<i>Pre Register</i>	95.00	115.00	105.00	125.00
<i>20 Punch Card</i>	100.00	140.00	100.00	140.00
<i>Daily (Drop in)</i>	7.00	10.00	7.00	10.00
Personal Training				
<i>1/2 hour</i>	30.00	35.00	30.00	35.00
<i>1 hour</i>	50.00	60.00	50.00	60.00
<i>3 hours</i>	140.00	170.00	140.00	170.00
<i>5 hours</i>	230.00	275.00	230.00	275.00
<i>10 hours</i>	450.00	540.00	450.00	540.00
Group Training				
<i>3 sessions</i>	105.00	125.00	105.00	125.00
<i>5 sessions</i>	165.00	200.00	165.00	200.00
Pickle Ball				
	\$3.00	\$3.00	\$3.00	\$3.00
Open Gym				
			\$5.50	\$7.50

	2016		2017	
	Resident	Nonresident	Resident	Nonresident
Ballfields				
<i>Lighted</i>	35.00	35.00	35.00	35.00
<i>Unlighted</i>	20.00	20.00	20.00	20.00
Leagues				
<i>Adult Softball</i>	560.00	560.00	560.00	560.00
<i>Kickball</i>	300.00	300.00	300.00	300.00
<i>Youth Baseball (per person)</i>	40.00	40.00	40.00	40.00
<i>Youth Soccer (per person)</i>	40.00	40.00	40.00	40.00
Movies in the Park				
<i>Per Car</i>	10.00	15.00	10.00	15.00

	2016		2017	
	Resident	Nonresident	Resident	Nonresident
<i>Gold Package</i>				
Adult	280.00	405.00	280.00	405.00
Child/Senior	200.00	300.00	200.00	300.00
Family	465.00	710.00	465.00	710.00

Bonus Points

<i>Community Center</i>				
Adult	30	30	30	30
Child/Senior	20	20	20	20
Family	40	40	40	40

<i>Pool</i>				
Adult	15	15	15	15
Child/Senior	10	10	10	10
Family	30	30	30	30

<i>Gold Package</i>				
Adult	45	45	45	45
Child/Senior	30	30	30	30
Family	70	70	70	70