

**CITY OF SUNSET HILLS**

**BOARD OF ALDERMEN**

**A G E N D A**

**NOVEMBER 22, 2016**

**7:00 P.M.**

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Approval of the minutes of the October 11 meeting, October 25 Special meeting, and the October 25 Public Hearing.**
4. **Employee Service Award-**
  - a) **Mary Ebeler Communications Officer- 15 years of service**
5. **Requests to be heard:**
  - a) **Request for a 4th annual Run for Ryan 5K- 3 Mile Run 1 Mile Fun Walk being held at St. Catherine Laboure to raise money for the Ryan McDaniel Family and the SCL Stay Strong Fund on November 24, 2016.**
  - b) **Request from Sunset Ford for Banner placement during their service event from November 14 through December 3, 2016.**
6. **PUBLIC HEARING: The Board will consider a request for Amended Development Plan, submitted by New Balance Athletics, for the installation of a generator at 3636 South Geyer Road.**

**PUBLIC HEARING: The Board will consider a request for Conditional Use Permit, submitted by Steve Saladin, for the construction and operation of a restaurant with a drive through (MVOB) at 3751 South Lindbergh Boulevard.**

**PUBLIC HEARING: The Board will consider a request for Conditional Use Permit, submitted by Midwest Regional Bank, for the construction and operation of a bank drive through (MVOB) on Lot 1 of 11816 Gravois Road.**
7. **Old Business:**

**Bill No. 26 – An ordinance adopting a purchasing policy for the City of Sunset Hills.**  
**SECOND READING**

**Bill No. 27 – An ordinance repealing and restating Chapter 2, Article VI, Sections 2-211 and 2-212 of the Code with respect to the Police Advisory Board.**  
**SECOND READING**

**Bill No. 29- An ordinance granting an Amended Conditional Use Permit to BMGR SSHD LLC for the construction of a new hotel building at 3660 South Lindbergh Boulevard.**

**WITHDRAWN BY PETITIONER**

**8. City Official and Committee Reports:**

- ⇒ **City Clerk/City Administrator, Eric Sterman**
- ⇒ **Director of Finance, Bill Lehmann**
- ⇒ **Chief of Police, William LaGrand**
- ⇒ **City Attorney, Robert E. Jones**
- ⇒ **City Engineer, Bryson Baker**
- ⇒ **Director of Parks & Recreation, Gerald Brown**
- ⇒ **Treasurer/Collector, Michael Sawicki**

**Committee Reports**

- a) **Finance Committee – Alderman Gau**
- b) **Economic Development Committee – Alderman Baebler**
- c) **Parks & Recreation Commission – Alderman Kostial**
- d) **Police Advisory Board – Alderman Bersche**
- e) **Public Works Committee – Alderman Musich**
- f) **Website Committee – Alderman Baebler**

**9. New Business:**

**Bill No. 30- An Ordinance adopting the 2017 Budget  
FIRST READING**

**Bill No. 31 – An Ordinance adopting the 2017-2021 Capital Improvements Plan  
FIRST READING**

**Bill No. 32- An Ordinance amending section 4.10-8(B) of Appendix B of the Code to amend the building height limitations in the PD-BC zoning district  
FIRST READING**

**Bill No. 33- An ordinance approving an Amended Development Plan for New Balance to construct a generator on the property at 3636 South Geyer Road.  
FIRST READING (Petitioner has requested a second reading)**

**Bill No. 34- An Ordinance granting a Conditional Use Permit to South Lindbergh LLC for operation of a Jimmy Johns Restaurant with a drive through at 3751 S. Lindbergh Boulevard  
FIRST READING**

**Bill No. 35- An Ordinance granting a Conditional Use Permit to Midwest Regional Bank for operation of a bank with a drive thru at 11816 Gravois Road.  
FIRST READING (Petitioner has requested a second reading)**

**Bill No. 36- An ordinance providing for the approval of a subdivision plat for a lot split of the property at 11816 Gravois Road as provided in Appendix A, Section 4 of the Code of Ordinances of the City of Sunset Hills, Missouri.  
FIRST READING**

**Resolution No. 398- Resolution establishing fees for residents and non-residents for usage of public facilities.**

**10. Requests to be heard – Non Agenda Subject**

**11. Invoices to be approved.**

**12. Appointments:**

**Deb Wilke: Economic Development Committee- Ward 4**

**Patricia Otto: Urban Forestry Commission- Ward 4**

**Kevin Bolin: Urban Forestry Commission- Ward 4**

**Brian Van Cardo: Planning & Zoning- Ward 4**

**Reappointments:**

**None**

**13. A motion to hold a closed meeting, vote and record immediately following adjournment of the December 13, 2016 and December 27, 2016 meetings.**

**14. Adjournment**

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF ALDERMEN  
OF THE CITY OF SUNSET HILLS MISSOURI  
HELD ON OCTOBER 11, 2016

BE IT REMEMBERED that the Board of Aldermen of the City of Sunset Hills, Missouri met in regular session at City Hall, 3939 S. Lindbergh Blvd., in said City on Tuesday, October 11, 2016. The meeting convened at 7:00 p.m.

The meeting began with those present standing for the reciting of the Pledge of Allegiance.

**Roll Call**

**Present: Thompson Price, Keith Kostial- Via Go to Meeting, Kurt Krueger, Tom Musich, Steve Bersche, Dee Baebler, Rich Gau, Mayor Fribis, Mark Colombo, Mike Sawicki (Not voting), Robert E. Jones (Not voting), Eric Sterman (Not voting), Bryson Baker (Not voting), Chief William LaGrand (Not voting), Gerald Brown (Not voting), Bill Lehmann (Not voting).**

**APPROVAL OF THE MINUTES**

Copies of the Minutes of the September 13, 2016, Board of Aldermen meeting were distributed to the members for their review. Alderman Musich made a motion to accept the minutes of September 13, 2016. Alderman Baebler seconded the motion, and it was unanimously approved.

Copies of the Minutes of the September 27, 2016, Board of Aldermen work session were distributed to the members for their review. Alderman Musich made a motion to accept the minutes of September 27, 2016. Alderman Krueger seconded the motion, and it was unanimously approved.

** REQUESTS TO BE HEARD**

- a) Request by Noboleis Vineyards for a temporary liquor license for the Laumeier Harvest Fest to be held on October 16, 2016. Alderman Gau made a motion to approve the temporary liquor license for the Laumeier Harvest Fest. It was seconded by Alderman Bersche and unanimously approved.

- b) Request by Mellow Mushroom for live music Thursdays through Sundays in October and November.

Mr. John Burke co-owner of Mellow Mushroom was present and requested approval for music in the beer garden on Thursday evenings, Saturday afternoons and early evenings and Sunday afternoons during the month of October and November. Mr. Burke stated the times will vary based on the availability of the bands. Music will not play beyond 10:00 pm.

Questions were asked regarding speakers, and location of band in patio area, and noise ordinance. Mr. Burke stated these bands are one man bands and bands you would hear at wineries. A question was asked regarding the noise ordinance. Chief LaGrand answered the city uses the guidelines of St. Louis County using a meter to measure sound level.

Mr. Mike Courtois stated he recorded a band already playing on Saturday and said the band was loud. He stated he spoke to the manager and that the manager did turn down the volume. Mr. Courtois suggested to the manager to angle the speakers in a different direction.

Ms. Joan Deelo stated the previous restaurant was not allowed to have outside music and would prefer to have this music brought inside the restaurant.

Alderman Gau asked if the position of the speakers needed to be included in this request or is it covered by the ordinance. Mr. Jones answered yes it is covered in the ordinance.

Alderman Gau suggested maybe the music could end earlier. Mr. Burke stated that the restaurant wants to be a good neighbor.

Alderman Gau made a motion for Mellow Mushroom to have live music on Thursdays thru Sundays in October and November until 9:30 pm. Alderman Bersche seconded the motion.

**Vote: Motion passed (summary: Yes = 7, No = 1, Abstain = 0).**

**Yes: Keith Kostial, Kurt Krueger, Rich Gau, Thompson Price, Mark Colombo, Steve Bersche, Tom Musich.**

**No: Dee Baebler**



**PUBLIC HEARING** The Board will consider an Amended Conditional Use Permit submitted by BMGR SSHD LLC, for the construction of a new hotel building at 3660 South Lindbergh Boulevard.

Mr. HR Sheevam, owner of the Days Inn, stated he will answer any questions at this time. Alderman Baebler asked if a traffic study was done. Mr. Baker stated there was no traffic study done and one is not required for this project.

Alderman Gau stated his concern is the traffic and parking lot congestion around the hotel and Helen Fitzgerald's. Members of the board referenced a map on the overhead and discussing traffic lane widths and parking spaces and how many traffic lanes are actually available.

Alderman Musich asked about the access off of Lindbergh. Alderman Musich asked if this will be ingress and egress and will traffic be able to turn both north and south onto Lindbergh. Mr. Sheevam replied yes.

Ms. Jan Burmeister concern is the height of the hotel regarding the guests being able to see into her home. Ms. Burmeister stated she has no window covering at this time. She mentioned it would not be a problem if the hotel did not have windows on that side of the building or a taller fence between the hotel and the residential area.

Mr. Blake White stated his residence backs up to this hotel and feels this will affect his family. He stated he is in favor of the re-development, but is concerned about extra lighting, sound, balconies, more parking. Mr. White stated he would also like a higher fence and for the hotel to be considerate of the residential area.

Mr. Baker explained the maximum height in this district is 35 feet and this is the maximum Mr. Sheevam can build. Mr. Baker stated the fence issue is at the maximum of 6 foot and that an 8 foot fence is used with a loading zone in the vicinity of the fence. Mr. Baker stated the new structure will be built more towards Lindbergh.

Mr. Sheevam responded we will put in a higher fence and no windows will be facing the residential area. He stated we are pursuing different clientele for this hotel.

Mayor Fribis asked if any guests live there on a full time basis. Mr. Sheevam stated there are only one or two right now and their lease will not be renewed.

Mr. Baker stated that Mr. Sheevam is replacing the 6 foot fence with an 8 foot fence.

**PUBLIC HEARING** The Board will consider a text amendment, submitted by the City of Sunset Hills, to amend Appendix B, Section 4.10-8(B)4 "Building Height Limitations" to change the maximum principal height from seventy-five(75) feet to Eighty Five (85) Feet.

Alderman Gau asked for clarification on the zoning district. Mr. Baker responded the PD-BC zoning district is in two different locations. Alderman Gau asked if this could

be limited to site by site. Mr. Jones stated this height limit could be for hotels in the PD-BC district. Mayor Fribis asked about office buildings. Mr. Baker stated if this is changed, it would be best to change it and specify what is to be 85 feet; office buildings and/or hotels.

Alderman Musich asked what the reason for the change in height. Mr. Baker stated it came about from meetings with city officials and several hotel owners on how the city could help them succeed and the hotel owners stated that the height ordinance was too strict. Mr. Baker stated the Holiday Inn wanted to go with a smaller foot print but go higher. The City wants to be proactive and show the businesses that the city is listening.



### **OLD BUSINESS**

Before Bill No. 10 was read Mr. Jones stated two changes were made from when it was read the first time.

Alderman Gau made a motion to have Bill No. 10 removed from the table for consideration. Alderman Price seconded the motion and the motion was passed unanimously.

Alderman Gau made a motion to amend Bill No. 10 with the two changes that were made from the reading the first time. Alderman Price seconded the motion and the motion was passed unanimously.

Mr. Clifford Underwood commented on the hotel height and maybe this is a time for a scale model in 3-dimension to save a lot of money and time. Mr. Underwood stated to forget about the whole thing (Bill No. 10) and that the city doesn't need it. Mr. Underwood suggested that the Bill should not go into effect until after the election year of 2018.

Mr. Frank Hardy stated he agreed with Mr. Underwood regarding the Bill going into effect after the next election year. He stated that the state statute reads as a member of the board you can cast a vote using video conferencing. So if a member wanted to cast a vote and is allowed at any time it means that it is allowed at all times without limits. Mr. Hardy commented that he has not heard what ruling the Attorney General made.

Mr. Robert Mackinson stated he feels that this Bill should be approved.

Alderman Kostial stated the Bill should be put on hold until the General Attorney makes his ruling.

Alderman Musich asked a hypothetical question pertaining to visual tele conferencing from the previous speaker's statement. Alderman Musich asked Mr. Jones does that mean a blind person could not run for alderman. Mr. Jones answered no, it does not mean that.

Alderman Kostial asked for clarification on what an emergency is. Mr. Jones answered there is no restriction upon the use of video conferencing based upon an emergency. He stated it's not necessary to define an emergency.

Alderman Krueger stated he has heard from several residents of Ward 3 in favor of this bill.

Alderman Krueger stated he feels that this bill will allow alderman to be absentee aldermen and the city deserves more attention than absenteeism. If this is allowed, it sets the example for people to live out of this state and tele commute to be aldermen and govern the city and it's not fair to the citizens who voted for them.

Alderman Kostial gave an example of when an alderman is out of town and does not make any effort.

Alderman Krueger stated that this does not have anything to do with you. It sets precedence for future abuse.

Alderman Kostial stated he is fulfilling his role. Alderman Kostial asked for the two changes to be read again. Mr. Jones re-read the changes that were made after the June work session meeting.

**Bill No. 10 – An ordinance regarding open meetings and records policy.  
SECOND READING**

Alderman Gau made a motion to amend Bill No. 10 and read for a second time. Alderman Bersche seconded the motion.

**Vote: Motion passed (summary: Yes = 7, No = 1, Abstain = 0).**

**Yes: Dee Baebler, Kurt Krueger, Rich Gau, Thompson Price, Mark Colombo, Steve Bersche, Tom Musich.**

**No: Keith Kostial.**

Alderman Gau made a motion to vote on Bill No. 10 and Alderman Bersche seconded the motion.

**Vote: Motion passed (summary: Yes = 5, No = 4, Abstain = 0).**

**Yes: Dee Baebler, Kurt Krueger, Rich Gau, Thompson Price, Mayor Fribis voted yes to break the tie vote.**

**No: Keith Kostial, Mark Colombo, Steve Bersche, Tom Musich.**

Mayor Fribis declared Bill No. 10 to become ordinance #2023.

**Bill No. 23 – An ordinance repealing Chapter 2, Article VIII, Sections 2-231 through 2-232 of the Code to eliminate the Personnel Committee.  
SECOND READING**

Alderman Baebler read Bill No. 23.

Alderman Baebler made a motion to approve Bill No. 23. Alderman Gau seconded the motion.

**Vote: Motion passed (summary: Yes = 6, No = 2, Abstain = 0).**

**Yes: Steve Bersche, Mark Colombo, Thompson Price, Rich Gau, Kurt Krueger, Dee Baebler**

**No: Keith Kostial, Tom Musich.**

Mayor Fribis declared Bill No. 23 to become ordinance #2024.

**Bill No. 24 – An ordinance repealing Chapter 2, Article V, Sections 2-202 through 2-210 of the Code of Ordinances and enacting new sections in lieu thereof to establish a Planning and Zoning Commission and to provide for its composition and duties. SECOND READING**

Alderman Musich read Bill No. 24.

Mr. Jones stated this bill has amendments that were made after the work session.

Alderman Gau made a motion to amend Bill No. 24 with changes as outlined by Mr. Jones. Alderman Musich seconded the motion and was unanimously passed.

Alderman Musich read Bill No. 24 a second time to include the amendments outlined by Mr. Jones.

Alderman Gau made a motion to approve Bill No. 24 as read with amendments. Alderman Musich seconded the motion.

**Vote: Motion passed (summary: Yes = 7, No = 1, Abstain = 0).**

**Yes: Dee Baebler, Thompson Price, Mark Colombo, Rich Gau, Keith Kostial, Tom Musich, Steve Bersche**

**No: Kurt Krueger.**

Mayor Fribis declared Bill No. 24 to become ordinance #2025.

### **CITY OFFICIAL AND COMMITTEE REPORTS**

A. City Clerk/City Administrator, Eric Sterman stated the city's S&P rating has now been upgraded to AA plus issuer credit rating and an AA credit rating.

B. Director of Finance, Bill Lehmann gave a quick updated on the Tyler Software. Phase one is now completed and consultants from Tyler will be in the office the week of October 24.

C. Chief of Police, William LaGrand stated he encourages everyone to visit the police department's facebook page.

D. City Attorney, Robert E. Jones stated the oral argument on the police takeover bill for the St. Louis County will be held on December 7, at 9:30 am at the old post office downtown. Mr. Jones stated an attorney has contacted him regarding the October 25 hearing on the Econo Lodge with regards to their business license. Mr. Jones stated he will be sharing information regarding the allegations and will inform the board about any pressing issues.

E. City Engineer, Bryson Baker stated the city was requested to take over the cost of the street lights on Grandview by the trustees and residents. Mr. Baker stated the street lights were taken over back in November 2015 but at that time did not take over the cost. Mr. Baker contacted Ameren and had the billing switched over in September. The residents would like the city to pay the difference from November 2015 to September 2016 which is approximately \$500.00 per month. Mr. Baker displayed the street light ordinance on the overhead and questions were answered by Mr. Baker.

Alderman Price made a motion to pay for the street lights dating back from the starting date to September. Alderman Musich seconded the motion.

7 Aye, 1 Abstain (Mark Colombo)

F. Director of Parks & Recreation, Gerald Brown stated the ribbon cutting ceremony for the new playground will be October 21. The first annual hayride was a huge success.

G. Treasurer/Collector, Mike Sawicki reported the financial report is circulating, and thanked Mr. Lehmann for all of his hard work.

### **COMMITTEE REPORTS**

- a) Finance Committee- Alderman Gau stated nothing to report.
- b) Economic Development Committee - Alderman Baebler stated the next meeting is October 13.
- c) Parks & Recreation Commission – Alderman Kostial stated reviews have begun on bid packets for the athletic fields at Mini Ha Ha. The aquatic facility is being winterized. Alderman Kostial announced upcoming events.
- d) Personnel Committee – Alderman Baebler stated nothing to report.
- e) Police Advisory Board – Alderman Bersche stated nothing to report.
- f) Public Works Committee – Alderman Musich stated at the October 6 meeting updates were given on the West Watson road project, the Eddie & Park sidewalk project and the East Watson sidewalk project. The public works roof is in need of repair. Four bids were taken and one was thrown out. The best and lowest bid was from Baumstark Roofing for \$46,364.00.

Alderman Musich has asked the board for a budget adjustment for this amount. Mr. Baker stated the budget adjustment is on tonight's agenda. Alderman Musich stated the next public works meeting is November 3, at 6pm.

- g) Website Committee – Alderman Baebler stated nothing to report.



### **NEW BUSINESS**

#### **Bill No. 26 – An ordinance adopting a purchasing policy for the City of Sunset Hills. FIRST READING**

Alderman Bersche read bill No. 26 for the first time.

**Bill No. 27 – An ordinance repealing and restating Chapter 2, Article VI, Sections 2-211 and 2-212 of the Code with respect to the Police Advisory Board FIRST READING**

Alderman Colombo read Bill No. 27 for the first time.

**Bill No. 28 – An ordinance authorizing the City of Sunset Hills, Missouri to enter into a lease purchase transaction, the proceeds of which will be used to pay the costs of refunding all of the outstanding certificates of participation (City of Sunset Hills, Missouri, Lessee), Series 2009; and authorizing the execution of certain documents and actions in connection there with. FIRST READING**

Alderman Krueger read Bill No. 28 for the first time.

**Bill No. 29 – An ordinance granting an Amended Conditional Use Permit to BMGR SSHD LLC for the construction of a new hotel building at 3660 South Lindbergh Boulevard. FIRST READING**

Alderman Gau read Bill No. 29 for the first time.

**Resolution No. 395 – A resolution approving a tax and disclosure compliance procedure for the City of Sunset Hills, Missouri.**

Alderman Kostial read Resolution No. 395.

Mr. Sterman stated this resolution is related to the refinancing of the 2009 debt and the reissuance of new debt in 2016.

Mr. Jason Terry, bond counsel with Gilmore and Bell gave a brief discussion on the city's tax exempt obligations. In 2012 the IRS sent notices that all insurers of tax exempt debt should have their own tax policies and procedures in place. This resolution approves the policy for the city and designates the director of finance as the bond compliance officer.

Alderman Gau made a motion to approve Resolution No. 395. It was seconded by Alderman Colombo, and the motion was unanimously passed.

 **Resolution No. 396 – A resolution approving an amendment of the 2016 City of Sunset Hills Budget.**

Alderman Bersche read Resolution No. 396.

Mr. Baker stated this is for the budget adjustment for the public works roof. He stated the current roof is 17 years old and the shingles are bubbling and deteriorating.

Mayor Fribis asked if damage to the roof could have been due to the tornado. Mr. Baker will contact the insurance company.

Alderman Gau asked were the money to offset this adjustment would come from. Mr. Sterman answered the money will be coming from capital fund money that was not spent this year.

Alderman Gau made a motion to approve Resolution No. 396. It was seconded by Alderman Price and the motion was unanimously passed.

 **Resolution No. 397 – A resolution approving a contract with Baumstark Roofing, Incorporated and authorizing the Mayor to execute the same on behalf of The City of Sunset Hills.**

Alderman Baebler read Resolution No. 397.

Alderman Baebler made a motion to approve Resolution No. 397 to contract Baumstark Roofing to replace the roof and authorizing the Mayor to execute the same on behalf of the City of Sunset Hills. It was seconded by Alderman Gau and the motion was unanimously passed.

**REQUEST TO BE HEARD (Non Agenda Subject)**

Ms. Sandra Ankney distributed exhibits relating to the deer ordinance and explained each one. She indicated she has four questions and read them relating to the deer ordinance. Mayor Fribis asked Ms. Ankney to leave a copy with Mr. Sterman and they will be answered.

Mr. Cliff Underwood spoke about the election date of November 7 and absentee votes.

**INVOICES TO BE APPROVED**

Alderman Krueger made a motion to approve payment of the invoices. Alderman Gau seconded the motion and it was unanimously approved.

### **APPOINTMENTS**

(a) Mike Svoboda-Planning and Zoning Commission. Alderman Gau made a motion to approve the above appointment. Alderman Musich seconded the motion, and it was unanimously approved.

### **RE-APPOINTMENTS**

### **A MOTION TO HOLD A CLOSE MEETING**

A motion was made to hold a closed meeting, vote and record immediately following adjournment of the November 8, 2016 and November 22, 2016 meetings.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 8).

**Yes:** Dee Baebler, Keith Kostial, Kurt Krueger, Mark Colombo, Rich Gau, Steve Bersche, Thompson Price, Tom Musich.

### **ADJOURNMENT**

Alderman Musich made a motion to adjourn the meeting. The motion was seconded by Alderman Gau and it was unanimously approved. The meeting adjourned at 9:00 p.m.

Recording Secretary

A handwritten signature in cursive script, appearing to read "Dede Hendricks", is centered on a light yellow rectangular background.

Dede Hendricks

MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF ALDERMEN  
OF THE CITY OF SUNSET HILLS MISSOURI  
HELD ON OCTOBER 25, 2016

BE IT REMEMBERED that the Board of Aldermen of the City of Sunset Hills, Missouri met in regular session at City Hall, 3939 S. Lindbergh Blvd., in said City on October 25, 2016. The meeting convened at 6:02 p.m.

The meeting began with those present standing for the reciting of the Pledge of Allegiance.

**Roll Call**

**Present:**

<b>Mayor Fribis</b>	Mayor
<b>Thompson Price</b>	Alderman-Ward IV
<b>Kurt Krueger</b>	Alderman-Ward III
<b>Steve Bersche</b>	Alderman-Ward II
<b>Dee Baebler</b>	Alderman-Ward I
<b>Rich Gau</b>	Alderman-Ward I
<b>Mark Colombo</b>	Alderman-Ward IV
<b>Robert E. Jones</b>	City Attorney
<b>Eric Sterman</b>	City Administrator

**Absent: Keith Kostial, Tom Musich.**

 **Bill No. 28 – An Ordinance authorizing the City of Sunset Hills, Missouri to enter into a lease purchase transaction, the proceeds of which will be used to pay the costs of refunding all of the outstanding certificates of participation (City of Sunset Hills, Missouri, Lessee) Series 2009; and authorizing the execution of certain documents and actions in connection therewith.**  
**SECOND READING**

Alderman Gau made a motion to amend Bill No. 28 and was seconded by Alderman Krueger and was unanimously approved.

Alderman Price read Bill No. 28 for a second time as amended. Alderman Gau made a motion to approve Bill No. 28 and was seconded by Alderman Baebler.

### **Roll Call Vote**

**Yes:** Dee Baebler, Kurt Krueger, Mark Colombo, Rich Gau, Steve Bersche, Thompson Price

**No:** None

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes=6, No=0, Absent= 2).

Ms. Reagan Holliday of Hilltop Securities stated this week was a large volume week and the city's bonds were very well received due to the increased rating. The city saved \$947,000.00 net PV savings which is tremendous. A typical refunding is 3% savings and this was well over a 9% savings. Ms. Holliday thanked everyone and said it was a pleasure to work with this "team".

Mayor Fribis declared Bill No. 28 to become Ordinance #2026.

**Request to meet in closed session pursuant to 610.21.3 and 610.21.1.RSMo to discuss personnel matters and litigation.**

### **Roll Call Vote**

**Yes:** Dee Baebler, Kurt Krueger, Mark Colombo, Rich Gau, Steve Bersche, Thompson Price.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 6, No=0).

Recording Secretary

A handwritten signature in cursive script, appearing to read "Dede Hendricks", is centered on a light yellow rectangular background.

Dede Hendricks

MINUTES OF THE PUBLIC HEARING  
OF THE CITY OF SUNSET HILLS MISSOURI

HELD ON OCTOBER 25, 2016

BE IT REMEMBERED that the Board of Aldermen of the City of Sunset Hills, Missouri conducted a public hearing at City Hall, 3939 S. Lindbergh Blvd., in said City on Tuesday, October 25, 2016. The hearing convened at 7:03 p.m.

**Roll Call**

**Present:**

<b>Mayor Fribis</b>	Mayor
<b>Thompson Price</b>	Alderman-Ward IV
<b>Kurt Krueger</b>	Alderman-Ward III
<b>Steve Bersche</b>	Alderman-Ward II
<b>Dee Baebler</b>	Alderman-Ward I
<b>Rich Gau</b>	Alderman-Ward I
<b>Mark Colombo</b>	Alderman-Ward IV
<b>Robert E. Jones</b>	City Attorney
<b>Eric Sterman</b>	City Administrator

**Absent: Keith Kostial, Tom Musich.**

Public Hearing Comments

Nancy Hoffman	2327 Ossenfort Rd. - Patient of Dr. Michael White
Admiya Sehic	employee of Dr. Michael White
Dr. Michael White	3750 S. Lindbergh – Dentist
Mandy Phoenix	9818 Grandview Lake Dr. - Patient of Dr. Michael White
Gina White	12765 Zacharys Ridge – Wife of Dr. Michael White
Kathryn Williams Heese	8811 Ryegate Ct. – Lives behind Econo Lodge
Saiad Amir	500 Clayton Meadows – son of owner of hotel

**\*\*Please refer to attached transcript regarding public hearing comments\*\***

Alderman Krueger directed a question to Saiad Amir stating these issues were raised in 2013 so why are the issues not resolved. Mr. Amir stated he is here to support his father and not to answer these questions. Mr. Amir stated he is very proud of his father and this business.

Alderman Bersche directed a question to Saiad Amir stating other hotels are not having the same problems as this hotel.

Mr. Shaiq Amir, owner of the Econo Lodge, stated he knows what is going on behind the scenes. He explained that if guests have proper ID and credit he cannot deny them a room just because they may look like a drug addict. He stated he would be opened up to a law suit. Mr. Amir stated he is doing his best to operate the business and improve the business.

Gene Setzer  
Kelly Bartz  
Kelly Snyder

Patient of Dr. Michael White  
10725 Kennerly Rd - Resident and Patient of Dr. Michael White  
Resident

**\*\*Please refer to attached transcript regarding public hearing comments\*\***

 Mr. Jones, City Attorney for The City Sunset Hills, stated he is here tonight to present the revocation of the business license of the Econo Lodge at 3730 So. Lindbergh Sunset Hills, MO under section 15-16 of the code of Ordinances of the City of Sunset Hills.

Mr. Jones handed out two packets of materials, one is section 15-16 which refers to the revocation of the business license and requires a public hearing which will be conducted tonight. The reasons for revocation license specifically are failure to operate the business as required by state law, criminal infractions under Sunset Hills code and also felony charges under state law. Also this code defines extended stay facility under Appendix B, Section 3.1 of the zoning ordinance as a building that rents rooms for a period of time with amenities of home and this facility does not meet the definition in the zoning ordinance.

Mr. Jones stated examples of public safety and health violations, drug use, fatalities, prostitution, trafficking, which have resulted in over 800 calls for service since 2013 that will be addressed. Also under Subsection D of Section 15-16, safety, health, or fire hazards due to poor conditions of the parking lot, and other structures, junk, trash and dirt which several residents spoke of tonight.

Mr. Jones stated there are several different reasons on why the board could consider the revocation of this business license.

Sgt. Jeffrey Senior, police officer of Sunset Hills, gave his testimony.

**\*\* Please refer to attached transcript regarding this testimony\*\***

The testimony of Sgt. Senior has ended.

Alderman Gau thanked Sgt. Senior for his service to the City.

Mayor Fribis asked the board if they should move into closed session and if enough information was given to make a decision.

Alderman Bersche stated he felt enough information was given to make a decision. Alderman Baebler agreed.

Alderman Price made a motion to find that the license violated the provisions of Section 15-16 and to revoke the business license of the Econo Lodge and was seconded by Alderman Bersche.

**Yes:** Dee Baebler, Kurt Krueger, Mark Colombo, Rich Gau, Steve Bersche, Thompson Price

**No:** None

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 6, No=0).

Mayor Fribis stated that Mr. Amir and his family have every right to run a business but the board and I have a responsibility to protect the citizens and business of Sunset Hills.

A question was asked about the effective date of revocation. Mr. Jones responded immediately.

Alderman Bersche made a motion to adjourn and was seconded by Alderman Price.

**Yes:** Dee Baebler, Kurt Krueger, Mark Colombo, Rich Gau, Steve Bersche, Thompson Price.

**No:** None

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 6, No=0).

Meeting adjourned at 8:19 p.m.

Recording Secretary

A handwritten signature in cursive script, appearing to read "Dede Hendricks", is written on a light yellow rectangular background.

Dede Hendricks

# CITY OF SUNSET HILLS

## MEMORANDUM

To: Mayor Fribis  
Board of Aldermen

From: Linda Younglove

Date: November 18, 2016

Subject: Employee Service Awards

---

Mary Ebeler, Police Department Communications Officer, will be recognized for 15 years of service at the Board of Alderman meeting on December 13, 2016.

Please join us for the 4th Annual Run for Ryan 3 Mile Run and 1 Mile Fun Walk supporting the St. Catherine Laboure (SCL) Stay Strong Fund. The Run for Ryan was started for an SCL parishioner, Ryan McDaniel, who was diagnosed with cancer four years ago. Friends and family planned the race to help support the McDaniel Family and the outpouring of love and kindness from the community has been immeasurable. This year we run in loving memory of Ryan, who passed away in May 2015. Ryan leaves behind his wife Kim, sons Ayden (12) and Jake (4) and daughter Mallory (11), as well as countless friends and family members. But he also leaves behind a legacy of generosity and kindness. In 2014, Ryan & Kim created the "Stay Strong Fund" in order to support other families in the SCL parish experiencing a similar struggle. In the spirit of paying it forward the McDaniels asked that proceeds from "Run for Ryan" benefit the Stay Strong Fund. We are, as always, grateful for your support and look forward to seeing you on Thanksgiving Day! Stay Strong!

**3 Mile Run  
& 1 mile walk/run**

**RUN FOR RYAN**



November 24, 2016 - 10:30am



Course measured according to USATF standards.

Google

## Lori Stone

---

**From:** Lori Stone <lstone@sunset-hills.com>  
**Sent:** Monday, November 14, 2016 3:12 PM  
**To:** 'Lori Stone'  
**Subject:** Sunset Ford

**From:** Heutel, Justin [<mailto:jtheutel@sunsetford.com>]  
**Sent:** Thursday, November 3, 2016 8:17 AM  
**To:** [pmoore@sunset-hills.com](mailto:pmoore@sunset-hills.com)  
**Subject:** Sunset Ford

Trish,

Not sure when the next board of alderman meeting is, but we have a service event happening this month during the dates of Nov 14<sup>th</sup> through Dec 3<sup>rd</sup>. Just need to let Sunset Hills know we would like to put up our tire banners for the sale or blow up tire. (see attached picture)

Thank you,

JUSTIN HEUTEL | FIXED OPERATIONS MANAGER  
11700 GRAVOIS ROAD | ST. LOUIS, MO 63127 | U.S.A.  
314-467-1120 (OFFICE) | 314-472-7172 (FAX)  
[JTHEUTEL@SUNSETFORD.COM](mailto:JTHEUTEL@SUNSETFORD.COM) | [WWW.SUNSETFORD.COM](http://WWW.SUNSETFORD.COM)

ONE FAMILY • ONE BRAND • ONE HUNDRED YEARS





SUNSET FORD

Tire Sales Event  
1000 Year Continental  
Goodyear  
BFGoodrich  
Michelin  
Hankook  
Pirelli  
Vredestein

SUNSHINE

FORD



TIRE EVENT

FREE INSPECTION  
Ford

BIG TIRE SALE

BLACK FRIDAY  
Add tires to your shopping list  
Special offers on tires & more

# **P U B L I C H E A R I N G N O T I C E**

NOTICE IS HEREBY GIVEN THAT AT 7:00 P.M. ON TUESDAY, NOVEMBER 22, 2016, A PUBLIC HEARING WILL BE HELD BY THE BOARD OF ALDERMEN IN THE ROBERT C. JONES CHAMBERS OF CITY HALL, 3939 S. LINDBERGH BOULEVARD, SUNSET HILLS, MISSOURI. THE BOARD WILL CONSIDER A REQUEST FOR AMENDED DEVELOPMENT PLAN, SUBMITTED BY NEW BALANCE ATHLETICS, FOR THE INSTALLATION OF A GENERATOR AT 3636 SOUTH GEYER ROAD. ANYONE INTERESTED IN THE PROCEEDINGS WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. FURTHER INFORMATION ON THIS PROPOSAL IS AVAILABLE AT CITY HALL, 3939 S. LINDBERGH BLVD. IN THE PUBLIC WORKS DEPARTMENT OR BY CALLING 314-849-3400.

**BOARD OF ALDERMEN  
CITY OF SUNSET HILLS, MO  
BY: ERIC STERMAN  
CITY ADMINISTRATOR**

# **P U B L I C H E A R I N G N O T I C E**

NOTICE IS HEREBY GIVEN THAT AT 7:00 P.M. ON TUESDAY, NOVEMBER 22, 2016, A PUBLIC HEARING WILL BE HELD BY THE BOARD OF ALDERMEN IN THE ROBERT C. JONES CHAMBERS OF CITY HALL, 3939 S. LINDBERGH BOULEVARD, SUNSET HILLS, MISSOURI. THE BOARD WILL CONSIDER A REQUEST FOR CONDITIONAL USE PERMIT, SUBMITTED BY STEVE SALADIN, FOR THE CONSTRUCTION AND OPERATION OF A RESTAURANT WITH A DRIVE THROUGH (MVOB) AT 3751 SOUTH LINDBERGH BOULEVARD. ANYONE INTERESTED IN THE PROCEEDINGS WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. FURTHER INFORMATION ON THIS PROPOSAL IS AVAILABLE AT CITY HALL, 3939 S. LINDBERGH BLVD. IN THE PUBLIC WORKS DEPARTMENT OR BY CALLING 314-849-3400.

**BOARD OF ALDERMEN  
CITY OF SUNSET HILLS, MO  
BY: ERIC STERMAN  
CITY ADMINISTRATOR**

**P-29-16**

# **P U B L I C H E A R I N G N O T I C E**

NOTICE IS HEREBY GIVEN THAT AT 7:00 P.M. ON TUESDAY, NOVEMBER 22, 2016, A PUBLIC HEARING WILL BE HELD BY THE BOARD OF ALDERMEN IN THE ROBERT C. JONES CHAMBERS OF CITY HALL, 3939 S. LINDBERGH BOULEVARD, SUNSET HILLS, MISSOURI. THE BOARD WILL CONSIDER A REQUEST FOR CONDITIONAL USE PERMIT, SUBMITTED BY MIDWEST REGIONAL BANK, FOR THE CONSTRUCTION AND OPERATION OF A BANK DRIVE THROUGH (MVOB) ON LOT 1 OF 11816 GRAVOIS ROAD. ANYONE INTERESTED IN THE PROCEEDINGS WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. FURTHER INFORMATION ON THIS PROPOSAL IS AVAILABLE AT CITY HALL, 3939 S. LINDBERGH BLVD. IN THE PUBLIC WORKS DEPARTMENT OR BY CALLING 314-849-3400.

**BOARD OF ALDERMEN  
CITY OF SUNSET HILLS, MO  
BY: ERIC STERMAN  
CITY ADMINISTRATOR**

**P-32-16**

**BILL NO. 26**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADOPTING A PURCHASING POLICY FOR THE CITY OF SUNSET HILLS.**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS, MISSOURI, AS FOLLOWS:

Section 1: Chapter 2 of the Code shall be amended by adding a new Article XIV, Sections 2-363 through 2-371 as follows:

**Article XIV.-Purchasing**

**Section 2-363 Scope and Purpose**

All purchases made on behalf of the City of Sunset Hills shall be in compliance with the Purchasing Policy. The Policy ensures standardized procedures that provide fiscal control and allow the City to obtain quality goods and services at the lowest possible costs.

**Section 2-364 Purchasing Policy**

The following procedures shall apply when procuring supplies, equipment or services that have been adopted within the City budget by the Board of Aldermen and the purchase of the supplies, equipment or services is less than the budgeted amount.

- A. Purchases less than one thousand dollars (\$1,000.00) may be authorized by a department head. Department heads shall always strive to maximize value and to minimize costs when making these purchases.
- B. For purchases from one thousand dollars (\$1,000.00) to five thousand dollars (\$5,000.00), at least three (3) written non-sealed bids shall be solicited for the item or items. The execution of the bid requirement shall be documented by the department and attached to the purchase order.

The department head may then award the purchase or contract for services to the lowest responsible bidder who submits the bid which is most advantageous to the City.

- C. For purchases from five thousand dollars (\$5,000.00) to fifteen thousand dollars (\$15,000.00), at least three (3) written non-sealed bids shall be solicited for the item or items. The execution of the bid requirement shall be documented by the department and attached to the purchase order.

The department head may then award the purchase or contract for services to the lowest responsible bidder who submits the bid which is most advantageous to the City. The City Administrator's approval is required.

- D. Whenever any contemplated purchase or contract for services is reasonably anticipated to cost more than fifteen thousand dollars (\$15,000.00), the department head shall cause to be published in one (1) issue of a newspaper of general circulation in the St. Louis metropolitan area a notice inviting sealed bids; said notice shall be published at least ten (10) days prior to the date set for receipt of bids. The notice herein required shall include a general description of the articles to be purchased or the services to be performed, and the time and place for opening of sealed bids. In

addition, the notice shall be sent via mail or email to prospective suppliers of the item to be purchased or services to be performed, including all suppliers of such items with whom the City has done business within the preceding two (2) years. Notice of the invitation to bid shall be posted in the lobby of City Hall and on the City's web site.

### **Section 2-365 Bid Approval Process**

Sealed bids shall be received by the appropriate department head and shall be identified as bids on the envelope. The bids shall be opened in public at the time and place stated in the invitation to bid and in any public notice before at least one (1) City witness; and after the opening, the department head shall tabulate all bids received and shall file a written report of the bids with the City Administrator together with his/her written recommendations as to whom the City should award the contract.

### **Section 2-366 Bids Accepted**

The Board of Aldermen shall award the contract to the lowest responsible bidder but shall have the right to reject any and all bids. When the award is not given to the lowest bidder, a statement of the reasons for placing the order elsewhere shall be entered upon the minutes of the Board. Local suppliers shall be considered whenever possible.

### **Section 2-367 Lowest Responsible Bidder**

Contracts shall be awarded to the lowest responsible bidder. Bids shall not be accepted from, nor contracts awarded to, a contractor who is in default on the payment of taxes, licenses or other monies due the City. In determining "lowest responsible bidder", in addition to price, the following shall be considered.

1. The ability, capacity and skill of the bidder to perform the contract or provide the service required;
2. Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference;
3. The character, integrity, reputation, judgment, experience and efficiency of the bidder;
4. The quality of performance of previous contracts or services;
5. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
6. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
7. The quality, availability and adaptability of the supplies or contractual services to the particular use required;
8. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
9. The number and scope of conditions attached to the bid;
10. The Board of Aldermen reserves the right to reject any and all bids and waive any technicality or informality.

### **Section 2-368 Exceptions To The Purchasing Policy**

A. Single-Source Purchases. In the event there is only one (1) acceptable vendor capable of furnishing a particular service or commodity, the department head may be authorized to procure such service or

commodity without bidding. The department head shall document the particular facts which make the item a single-source purchase, and the purchase shall be approved by the City Administrator.

B. Emergency Purchases. Where an emergency situation requires immediate purchase of supplies or services and time is of the essence, the department head is authorized to procure the supplies or services needed without following the bidding procedures. The department head shall maintain a written record of the circumstances surrounding emergency purchases, and the purchases shall be approved by the City Administrator.

C. Situations Calling For Competitive Negotiations. Where it can be demonstrated that the City receives the best value on a purchase through informal discussion and bargaining rather than through the conventional bidding process, the department head need not follow the conventional bidding process exclusively. Such purchases shall be documented by the department head and given prior approval by the City Administrator. Examples would include, but not be limited to, circumstances where time is a crucial factor, when the procurement involves high technology items, or when there is obvious inherent economy in purchasing from a particular vendor.

D. Cooperative Purchasing. The purchasing procedures established shall not apply to purchases made by, through, or with the Division of Procurement of the State of Missouri, the Purchasing Department of St. Louis County, or any other governmental agency or unit with whom the City is permitted to engage in cooperative purchasing. A department supervisor has the authority to join with any other governmental unit in cooperative purchasing when the best interests of the City shall be served by such cooperative purchasing.

E. Confidential Expenditures. Confidential expenditures such as payments to informants, purchase of materials as evidence (such as narcotics), or other uses as may be required by law enforcement personnel working in an undercover capacity cannot be subject to normal purchasing procedures. All such disbursements made shall be approved by the Chief of Police and the City Administrator and shall be documented by written vouchers showing date, amount, nature of expenditure, signature of requesting officer or agent, and approval of the Chief of Police.

F. Professional Services And Real Estate. Specifically excluded from the provisions of the City's purchasing policy are the procurement of real estate and professional services.

G. Used Equipment. Because of the difficulty in soliciting bids for used equipment through a formal process, the formal contract procedure requirements for used equipment purchases over one thousand dollars (\$1,000.00) may be waived with the permission of the City Administrator provided that the purchase of the item was approved by the Board of Aldermen and included in the budget.

#### **Section 2-369 State and Federal Laws**

Except in cases where they are not as restrictive as the City's purchasing regulations, applicable State and Federal laws shall supersede any regulations of the City of Sunset Hills concerning purchasing.

#### **Section 2-370 Subdivision of Contracts**

No contract or purchase shall be subdivided to avoid the requirements of the City's purchasing policy.

#### **Section 2-371 Conflict of Interest**

No officer or employee of the City shall transact any business in his/her official capacity with any business entity of which he/she is an officer, agent or member or in which he/she owns a substantial interest; nor shall he/she make any personal investments in any enterprise which will create a substantial conflict between his/her private interest and the public agent or member, or the owner of substantial interest, sell any goods or services to any business entity which is licensed by or regulated in any manner by the agency in which the officer or employee serves. All City officers and employees are bound by the conflict of interest requirements in Section 105.454, RSMo.

Section 2: Section 2-70(c) shall be repealed and replaced with the following:

(c) be the purchasing agent for the City on all purchases amounting to less than \$15,000.00, which shall be made under his/her direction and supervision.

Section 3: This Ordinance shall take effect immediately upon its passage and approval.

PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK/CITY ADMINISTRATOR

**BILL NO. 27**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE REPEALING AND RESTATING CHAPTER 2, ARTICLE VI, SECTIONS 2-211 AND 2-212 OF THE CODE WITH RESPECT TO THE POLICE ADVISORY BOARD.**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS, MISSOURI, AS FOLLOWS:

Section 1: Chapter 2, Article VI, Sections 2-211 and 2-212 shall be repealed and replaced with the following:

**ARTICLE VI. - POLICE ADVISORY BOARD**

**Sec. 2-211. - Established; duties.**

There is hereby established a police advisory board which shall have the following duties: It shall act in an advisory capacity to the board of aldermen and chief of police on policy matters relating to the operation of the police department. Policy matters shall be defined to include planning and administrative procedures, public relations, law enforcement programs and to do and perform such other services for the safety and protection of the lives of the inhabitants and property of the city as may be directed by the board of aldermen from time to time.

**Sec. 2-212. - Membership.**

The board shall consist of six (6) members with one (1) member from each ward, one (1) alderman and one (1) member at large. All members shall have a vote and shall serve at the will of the mayor and board of aldermen.

Section 2: This Ordinance shall take effect immediately upon its passage and approval.

PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK/CITY ADMINISTRATOR

**BILL NO. 29**  
**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE GRANTING AN AMENDED CONDITIONAL USE PERMIT TO BMGR SSHD LLC FOR THE CONSTRUCTION OF A NEW HOTEL BUILDING AT 3660 SOUTH LINDBERGH BOULEVARD.**

WHEREAS, a petition was received from BMGR SSHD LLC for the construction of a new hotel building at 3660 South Lindbergh Blvd.; and

WHEREAS, said petition was duly referred to the Planning and Zoning Commission for its investigation and report; and

WHEREAS, public notice of a meeting of the Planning and Zoning Commission upon said petition was posted according to law and ordinance; and

WHEREAS, a meeting was held before the Planning and Zoning Commission on September 7, 2016, upon said petition; and

WHEREAS, the Planning and Zoning Commission has submitted its report recommending approval to the Board of Aldermen; and

WHEREAS, a public hearing was scheduled before the Board of Aldermen on October 11, 2016 in accordance with the Zoning Regulations, Appendix B of the Code of Ordinances.

Based on the entire record of this application, being the evidence presented at the public hearing and the exhibits submitted at such hearing, the Board of Aldermen of the City of Sunset Hills makes the following findings of fact and conclusions of law:

**FINDINGS OF FACT**

1. The proposed site is zoned “C-1” Commercial.
2. The Amended Conditional Use Permit Application requests the right to construct a new hotel building at 3660 South Lindbergh Blvd.
3. The Planning and Zoning Commission has recommended that the Amended Conditional Use Permit be approved.
4. The provisions of Appendix B-Zoning Regulations of the Code of Ordinances, Sec. 7.3 require the Board of Aldermen to determine after hearing whether or not such conditional use will:

- (A) Substantially increase traffic hazards or congestion
- (B) Substantially increase fire hazards.
- (C) Adversely affect the character of the neighborhood.
- (D) Adversely affect the general welfare of the community.
- (E) Overtax public utilities
- (F) Conflict with standards contained in Subsections 7.3-2 and 7.3-3
- (G) Conflict with the goals and objectives or proposed land use in the

Comprehensive Plan.

In this regard, the Board of Alderman finds that the proposed conditional use will not:

(A) SUBSTANTIALLY INCREASE TRAFFIC HAZARDS OR CONGESTION

(B) SUBSTANTIALLY INCREASE FIRE HAZARDS.

(C) ADVERSELY AFFECT THE CHARACTER OF THE NEIGHBORHOOD.

(D) ADVERSELY AFFECT THE GENERAL WELFARE OF THE COMMUNITY.

(E) OVERTAX PUBLIC UTILITIES

(F) CONFLICT WITH STANDARDS CONTAINED IN SUBSECTIONS 7.3-2 AND 7.3-3 OF THE CODE OR ORDINANCES.

(G) CONFLICT WITH THE GOALS AND OBJECTIVES OR PROPOSED LAND USE IN THE COMPREHENSIVE PLAN.

## CONCLUSIONS OF LAW

The Board of Aldermen concludes that, based upon the facts found herein and the findings of the Board that the standards for the issuance of Conditional Use permits as set forth in Sec. 7.3 of the Zoning Regulations Code of Ordinances are not violated, an Amended Conditional Use Permit shall issue to Petitioner herein as requested.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. An amended conditional use permit, subject to the conditions hereinafter specifically set forth, is hereby granted to BMGR SSHD LLC for the construction of a new hotel building at 3660 South Lindbergh Blvd. in the City of Sunset Hills, as is made and provided for in the zoning regulations, Appendix B of the Code of Ordinances.

Section 2. The conditional use permit hereby issued, and referred to in Section 1, is issued to the named permittee only and shall not be assigned or transferred, except by permission of the City of Sunset Hills in accordance with Section 7.4-5.

Section 3. The conditional use permit hereby issued and referred to in Section 1, shall be valid only if the following conditions are observed by permittee:

- a. The 2-story building in the southeast portion of the lot shall be demolished.
- b. The parapet walls on the new building may extend no more than 10 feet above the roof.

Section 4. This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016. \_\_\_\_\_  
**MAYOR**

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016. \_\_\_\_\_  
**MAYOR**

ATTEST: \_\_\_\_\_  
**CITY CLERK/CITY ADMINISTRATOR**

# **POLICE MONTHLY STATISTICS**

## **SUNSET HILLS POLICE DEPARTMENT**

**OCTOBER 2016**

Chief of Police William E. LaGrand

<b>PART 1 CRIMES</b>	<b>ACTUAL OFFENSES</b>	<b>YEAR TO DATE</b>	<b>PRIOR YTD</b>
Murder	0	0	1
Arson	0	1	0
Rape	0	0	3
Robbery	0	2	1
Assault	2	5	10
Burglary	3	7	25
Larceny	20	107	148
Motor Vehicle Theft	2	7	3
<b>GRAND TOTAL</b>	<b>27</b>	<b>129</b>	<b>191</b>

<b>TRAFFIC</b>	<b>TOTAL</b>	<b>YTD</b>	<b>PRIOR YTD</b>
Miles Patrolled	20,153	202,482	205,182
Traffic Stops	301	282	3,412
Traffic Tickets	334	3,191	3,224
Auto Accidents Reports	69	750	678
Motorists Assisted	79	902	860

<b>INVESTIGATIONS</b>	<b>TOTAL</b>	<b>YTD</b>	<b>PRIOR YTD</b>
Offenses & Incidents	100	789	747
Supplemental Reports	32	256	276
Arrests	65	568	544
Value of Stolen Property	61,386	167,981	334,677
Vacation House Checks	24	253	281

# **POLICE MONTHLY STATISTICS BY WARD**

## **SUNSET HILLS POLICE DEPARTMENT**

**OCTOBER 2016**

<b>PART 1 CRIMES</b>	<b>WARD 1</b>	<b>WARD 2</b>	<b>WARD 3</b>	<b>WARD 4</b>	<b>ACTUAL OFFENSES</b>
Murder	0	0	0	0	0
Arson	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Assault	2	0	0	0	2
Burglary	0	1	0	2	3
Larceny	12	5	1	2	20
Motor Vehicle Theft	2	0	0	0	2
<b>GRAND TOTAL</b>	<b>16</b>	<b>6</b>	<b>1</b>	<b>4</b>	<b>27</b>

**City of Sunset Hills  
Public Works Department  
Report of City Engineer/Public Works Director**

**OCTOBER 2016**

**Permits Issued**

<b><u>Permit Type</u></b>	<b><u>Quantity Issued</u></b>
<b>Building</b>	<b>17</b>
<b>Excavation</b>	<b>5</b>
<b>Occupancy - Residential</b>	<b>12</b>
<b>Occupancy – Commercial</b>	<b>2</b>
<b>Sign</b>	<b>6</b>



### **Special Events & Recreation Activities**

- Breakfast with Santa – December 17<sup>th</sup> – 9 -11am
- Holiday Lighting Contest – December 12<sup>th</sup>
- Letters to Santa – due by December 16<sup>th</sup>
- Holiday Pet Photo Contest – pictures due by January 5<sup>th</sup>
- Ballot classes start December 3<sup>rd</sup>

Grant Update – We received a \$352,000 grant for Kitun Park – the project entails partnering with Lindbergh School District, constructing a ¾ mile encompassing the dog park and Lindbergh athletic fields, including (6) work out stations along the route as well as new shade structures for the dog park area.

# CITY OF SUNSET HILLS

## TREASURER REPORT

OCTOBER 2016

### GENERAL FUND & COUNTY ROAD FUND:

AVAILABLE CASH BALANCE: 1,297,525

MONTHLY RECEIPTS: 626,587

### MONTHLY EXPENSES:

Administration Disbursements	41,216
Public Works Disbursements	130,461
Public Safety Disbursements	177,097
Court Disbursements	15,622
Parks & Recreation Disbursements	70,255
Pool Disbursements	11,050
Athletic Fields Disbursements	3,374
Community Center Disbursements	36,628
Personnel Benefits Disbursements	139,184

TOTAL MONTHLY EXPENSES: 624,887

CASH BALANCE 1,299,225

MONEY MARKET BALANCE 194,895

INVESTMENT BALANCE 5,020,808

**TOTAL FUNDS** **\$ 6,514,928**

### ASSET ALLOCATION:

GENERAL FUND ASSETS (Cash & Investments)	6,293,741
GENERAL FUND LIABILITIES	37,896

NET GENERAL FUND ASSETS AVAILABLE 6,331,636

COUNTY ROAD FUND ASSETS (Cash) 183,291

**\$ 6,514,928**

CASH CAPITAL IMPROVEMENTS SALES TAX FUND \$ 1,031,414

CASH STORM WATER/LOCAL PARKS SALES TAX FUND \$ 2,852,587

\*\* Preliminary - subject to revision

**CITY OF SUNSET HILLS  
COLLECTOR'S REPORT  
Oct-16**

	Period to date			Year to date		
	Actual	Budget	Variance	Actual	Budget	Variance
<b>GENERAL FUND:</b>						
REAL ESTATE TAXES	0	976	-976	63,951	83,906	-19,955
PERSONAL PROPERTY TAXES	0	0	0	12,054	16,335	-4,281
COUNTY UTILITY DISTRIBUTION	0	0	0	2,700	3,200	-500
FINANCIAL INSTITUTION TAX	0	0	0	254	0	254
SALES TAX - 1%	160,347	178,764	-18,417	1,871,872	1,968,251	-96,379
SALES TAX - 1/4%	47,900	52,894	-4,994	461,138	465,475	-4,337
DOR SALES TAX INTEREST	0	0	0	141	0	141
VEHICLE SALES TAX	6,263	5,417	846	55,334	54,166	1,168
VEHICLE FEES	3,026	3,333	-307	38,016	33,334	4,682
GASOLINE TAX	20,179	21,773	-1,594	187,235	217,728	-30,493
CIGARETTE TAX	2,061	1,833	228	19,763	18,330	1,433
ELECTRIC UTILITY RECEIPTS	123,241	115,073	8,168	864,300	818,908	45,392
GAS UTILITY RECEIPTS	9,259	10,582	-1,323	181,921	279,375	-97,454
TELEPHONE UTILITY RECEIPTS	79,068	38,791	40,277	371,991	387,910	-15,919
WATER UTILITY RECEIPTS	50,316	39,628	10,688	149,031	124,899	24,132
PERMITS & FEES	2,884	2,792	92	25,521	27,916	-2,395
BUSINESS LICENSE - GROSS SALES	35,963	32,512	3,451	422,170	400,831	21,339
BUSINESS LICENSE - SQUARE FEET	819	0	819	275,417	325,000	-49,583
BUSINESS LICENSE - MISC	-22,009	1,968	-23,977	32,455	28,086	4,369
ANTENNA LICENSE	24,000	0	24,000	81,000	102,000	-21,000
LIQUOR LICENSE	0	0	0	16,138	13,000	3,138
VIDEO LICENSE	0	0	0	450	1,000	-550
COURT FINES & COSTS	25,141	33,333	-8,193	293,155	333,334	-40,179
POLICE INCOME	6	0	6	4,009	0	4,009
PARK INCOME	1,398	1,920	-522	26,863	20,640	6,223
KITUN DOG PARK INCOME	908	467	441	13,918	12,000	1,918
PUBLIC WORKS INCOME	3,418	208	3,210	16,222	2,084	14,138
POOL INCOME	4,394	6,860	-2,466	186,831	173,212	13,619
CONCESSION INCOME	0	0	0	52,847	42,212	10,635
BALLFIELD CONCESSION INCOME	0	0	0	0	2,500	-2,500
DAY CAMP INCOME	0	0	0	64,889	63,000	1,889
DIVE TEAM INCOME	0	0	0	21,241	20,000	1,241
SPECIAL PROGRAMS INCOME	217	1,765	-1,548	2,023	13,059	-11,036
ATHLETIC COMPLEX INCOME	1,292	5,518	-4,226	39,265	69,934	-30,669
COMMUNITY CENTER INCOME	27,595	26,389	1,206	256,873	202,667	54,206
INTEREST ON INVESTMENTS	2	97	-95	86,192	25,308	60,884
LIEN-NUISANCE ABATEMENT	0	0	0	6,664	1,750	4,914
VISA CASH REWARDS	0	417	-417	0	4,166	-4,166
MISCELLANEOUS INCOME	14,095	250	13,845	57,537	2,500	55,037
FEDERAL GRANT - KENNERLY ROAD	0	0	0	7,552	7,552	0
FEDERAL GRANT - W. WATSON	1,446	0	1,446	14,395	11,034	3,361
GRANT - PARKS	0	0	0	6,384	6,384	0
P D TRAINING - COURT RECEIPTS	2,836	2,154	682	6,752	4,480	2,272
INMATE SECURITY FUND - COURT R	440	417	23	4,358	4,166	192
CABLE TELEVISION	0	23,520	-23,520	108,170	133,476	-25,306
MEMORIAL LANDSCAPING INCOME	0	0	0	676	0	676
DONATION-KITUN DOG PARK	0	0	0	12,000	0	12,000
Total Revenue	<u>626,505</u>	<u>609,651</u>	<u>16,854</u>	<u>6,421,668</u>	<u>6,525,108</u>	<u>-103,440</u>
<b>CAPITAL IMPROVEMENT FUND:</b>						
CAPITAL IMPRV TAX INCOME	<u>93,034</u>	<u>96,735</u>	<u>-3,701</u>	<u>894,861</u>	<u>847,748</u>	<u>47,113</u>
<b>COUNTY ROAD FUND:</b>						
COUNTY ROAD INCOME	<u>0</u>	<u>1,400</u>	<u>-1,400</u>	<u>147,252</u>	<u>182,894</u>	<u>-35,642</u>
<b>STORM WATER/LOCAL PARKS FUND:</b>						
.50% STORM/PARKS SALES TAX	<u>109,452</u>	<u>113,805</u>	<u>-4,353</u>	<u>1,052,776</u>	<u>992,997</u>	<u>59,779</u>
STORM/PARKS TAX - INTEREST	<u>117</u>	<u>0</u>	<u>117</u>	<u>597</u>	<u>0</u>	<u>597</u>
Total Revenue	<u>109,569</u>	<u>113,805</u>	<u>-4,236</u>	<u>1,053,373</u>	<u>992,997</u>	<u>60,376</u>
<b>TOTAL:</b>	<b><u>829,108</u></b>	<b><u>821,591</u></b>	<b><u>7,517</u></b>	<b><u>8,517,154</u></b>	<b><u>8,548,747</u></b>	<b><u>-31,593</u></b>

11/14/2016

## Uncollected License Fees

### Business License fees owed for Square Foot, Home Occupation and Units businesses

<u>Total License Fees</u>	<u>Business Type</u>	<u># Owed</u>	<u>Total owed</u>
\$249,408.62	S	0 of 242	\$0.00
\$1,722.60	H	0 of 41	\$0.00
\$8,280.00	U	0 of 4	<u>\$0.00</u>
<b><u>\$259,411.22</u></b>			<b>\$0.00</b>

### GROSS RECEIPTS BUSINESSES

Total number of businesses	<u>160</u>
Number of businesses 30 days in arrears	2
Number of businesses 60 days in arrears	1
Number of businesses 90 days + in arrears	3

\*Gross receipts payments fluctuate on a daily basis

**CITY OF SUNSET HILLS MUNICIPAL COURT  
SUMMARY OF FINE AND COST  
MONTH OF OCTOBER 2016**

<u>DEPOSIT DATE</u>	<u>CVS</u>	<u>WSF</u>	<u>POST</u>	<u>CT</u>	<u>PD</u>	<u>ISF</u>	<u>CVC</u>	<u>TOTAL DEPOSIT</u>
10/3/2016	57.04	16.00	8.00	991.00	16.00	16.00	2.96	1,107.00
10/7/2016	85.56	24.00	12.00	1,649.50	24.00	24.00	4.44	1,823.50
10/12/2016	192.51	54.00	27.00	2,909.50	54.00	54.00	9.99	3,301.00
10/12/2016	199.64	56.00	28.00	4,131.00	56.00	56.00	10.36	4,537.00
10/13/2016	221.03	62.00	31.00	3,408.00	62.00	62.00	11.47	3,857.50
10/13/2016	78.43	22.00	11.00	1,084.50	22.00	22.00	4.07	1,244.00
10/14/2016	249.55	70.00	35.00	2,871.50	68.50	70.00	12.95	3,377.50
10/19/2016	71.30	20.00	10.00	1,246.00	20.00	20.00	3.70	1,391.00
10/20/2016	142.60	40.00	20.00	2,938.00	40.00	40.00	7.40	3,228.00
10/21/2016	106.95	30.00	15.00	1,333.50	30.00	30.00	5.55	1,551.00
10/26/2016	106.95	30.00	15.00	1,682.50	30.00	30.00	5.55	1,900.00
10/31/2016	57.04	16.00	8.00	895.50	16.00	16.00	2.96	1,011.50

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1,568.60	440.00	220.00	25,140.50	438.50	440.00	81.40
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**TOTAL FINE, COURT COSTS AND FEES COLLECTED FOR OCTOBER 2016**

**\$ 28,329.00**

**MUNICIPAL DIVISION SUMMARY REPORTING FORM**

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<b>I. COURT INFORMATION</b>	Contact information same as last report	
	Municipality: <b>Sunset Hills Municipal Court</b>	Reporting Period: <b>10/01/2016 to 10/31/2016</b>
Mailing Address: 3939 S Lindbergh	Software Vendor: REJIS	
Physical Address: 3939 S Lindbergh	County: St. Louis County	Circuit: 21st
Telephone Number: (314) 849-3402	Fax Number: (314) 849-8110	
Prepared by: <u>CLay</u>	E-mail Address: <u>CLay@SunsetHills.com</u>	iNotes: []
Municipal Judge(s): W L. Hetlage	Prosecuting Attorney: Robert Edward Jones	

<b>II. MONTHLY CASELOAD INFORMATION</b>	<b>Alcohol and Drug Related Traffic</b>	<b>Other Traffic</b>	<b>Non-Traffic Ordinance</b>
<b>A. Cases (Citations/Informations) Pending at start of month</b>	46	2,183	239
<b>B. Cases (Citations/Informations) Filed</b>	5	381	36
<b>C. Cases (Citations/Informations) Disposed</b>			
1. Jury Trial (Springfield, Jefferson & St. Louis County only)	0	0	0
2. Court/Bench Trial - Guilty	0	0	0
3. Court/Bench Trial - Not Guilty	0	0	0
4. Plea of Guilty in Court	4	215	8
5. Violations Bureau Citations and Bond Forfeitures by Court Order (as payment of fines/costs)	0	0	0
6. Dismissed by Court	0	64	0
7. Nolle Prosequi	0	11	2
8. Certified for Jury Trial (not heard in Municipal Div.)	0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>	<b>4</b>	<b>290</b>	<b>10</b>
<b>D. Cases (Citations/Informations) Pending End of Month (A + B - C9)</b>	47	2,274	265
<b>E. Trial De Novo and/or Appeal Applications Filed</b>	0	0	0

<b>III. WARRANT INFORMATION (Pre and Post Disposition)</b>		<b>IV. PARKING TICKETS</b>	
1. # Issued during reporting period	73	# Issued during period	0
2. #Served/Withdrawn during reporting period	91	<input checked="" type="checkbox"/> Court staff does not process parking tickets	
3. # Outstanding at end of reporting period (only required for June reporting)	1,128		

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

## Court Information

Municipality: Sunset Hills Municipal Court

Reporting Period: 10/01/2016 - 10/31/2016

## V. DISBURSEMENTS

Excess Revenue (minor traffic violations, subject to the excess revenue percentage limitation)		Other Disbursements	
Fines - Excess Revenue	\$12,663.00	Crime Victim Fund City - Excess Revenue	\$79.92
Clerk Fee - Excess Revenue	\$1,817.50	Failure To Appear Letter Fee - Excess Revenue	\$5.00
Crime Victims Compensation (CVC) Fund Surcharge - Paid to City / Excess Revenue	\$53.55	Recoupment - Excess Revenue	\$673.00
Bond Forfeiture (paid to city) - Excess Revenue	\$0.00		
<b>Total Excess Revenue</b>	<b>\$14,534.05</b>		
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)			
Fines - Other	\$8,858.00		
Clerk Fee - Other	\$756.00		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission Surcharge	\$216.00		
Crime Victims Compensation (CVC) Fund Surcharge - Paid to State	\$1,464.37		
Crime Victims Compensation (CVC) Fund Surcharge - Paid to City/Other	\$22.05		
Law Enforcement Training (LET) Fund Surcharge	\$430.50		
Domestic Violence Shelter Surcharge	\$432.00		
Inmate Prisoner Detainee Security Fund Surcharge	\$430.00		
Sheriff's Retirement Fund Surcharge	\$0.00		
Restitution	\$75.00		
Parking Ticket Revenue (including penalties)			
Bond Forfeitures (paid to city) - Other	\$0.00		
<b>Total Other Revenue</b>	<b>\$12,683.92</b>		
		<b>Total Other Disbursements</b>	<b>\$757.92</b>
		<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	<b>\$27,217.97</b>
		<b>Bond Refunds</b>	<b>\$1,875.00</b>
		<b>Total Disbursements</b>	<b>\$29,850.89</b>

**BILL NO. 30**  
**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADOPTING THE 2017 BUDGET**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS,  
MISSOURI, AS FOLLOWS;

- Section 1:     The Finance Committee has reviewed the 2017 Budget and has  
                  recommended adoption to the Board of Aldermen.
- Section 2:     The 2017 budget attached hereto as Exhibit A is hereby approved and  
                  adopted.
- Section 3:     This ordinance shall take effect immediately upon its passage.

PASSED THIS     DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

APPROVED THIS     DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK/CITY ADMINISTRATOR



## MEMORANDUM

To: Mayor Pat Fribis and the Board of Aldermen

From: Eric Sterman, City Administrator

Date: November 11, 2016

Re: Fiscal Year 2017 Budget

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We are pleased to present the Fiscal Year 2017 budget for your consideration. The proposed budget allows the City to maintain current service levels while continuing to invest in our capital infrastructure.

### **Economic Outlook**

The City currently has a stable economic outlook. Sales tax receipts have increased in the 1-5% range in recent years in line with the growth rate in the national and state economy. According to the Missouri Department of Revenue, taxable sales in 2015 within Sunset Hills were \$230,379,756. This contrasts with taxable sales in 2010 of \$200,916,997.

The City remains an attractive place for economic development due to our location near major interstates, and our strong demographics. According to the United States Census Bureau, the median household income in Sunset Hills in 2014 was \$100,682. This compares with \$59,520 in St. Louis County, and \$47,764 in the State of Missouri.

While we operate in a largely built out environment, the City has seen several new development proposals that serve as a reminder of the strength of the Lindbergh, Watson, and Gravois corridors as the economic engine of the City. The occupancy rates at our existing retail centers remain high. A small new retail center featuring a Starbucks and Mattress Direct store opened in 2016. New restaurants opened in 2016 such as Mellow Mushroom and Twisted Tree. A new 81 apartment high end senior living facility is currently under construction on Rott Road adjacent to the Laumeier Sculpture Park.

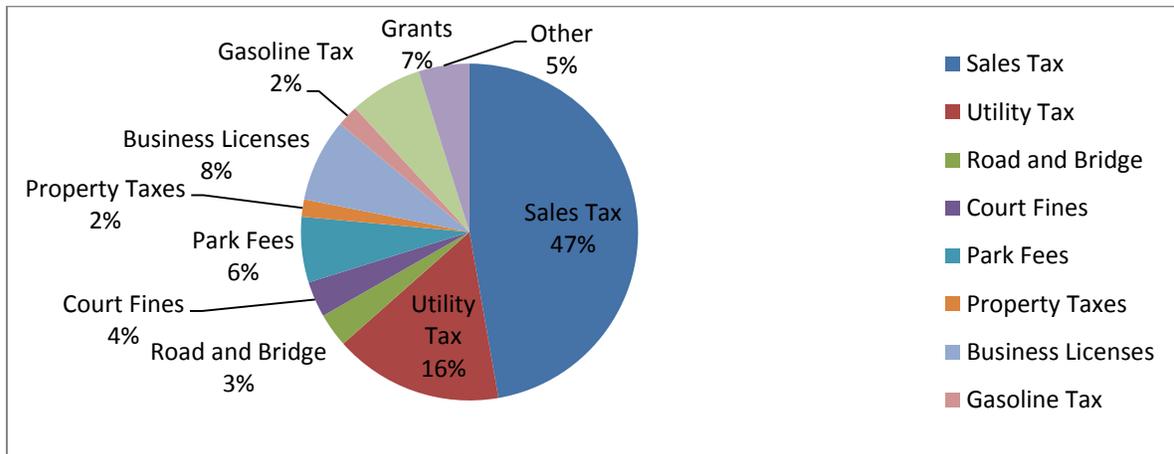
The City has numerous large employers including the world headquarters of Panera Bread, a member of the Fortune 1000. Panera currently has approximately 370 employees in Sunset Hills. Several other large employers in the City include Mercy Health System (400 employees), ADP (205 employees), St. Anthony's Medical Center (190 employees), Janitron (175 employees), and New Balance (170 Employees). Sunset Hills has an unemployment rate of 2.3%, compared with 4.6% for the St. Louis metropolitan area. It is anticipated that the City's unemployment rate will remain steady over the near term.

The City’s assessed valuation was \$364,074,047 in 2016. This represents a 2.3% increase over the \$355,955,848 valuation in 2015. The City’s convenient location, excellent park system, low crime rate, and the award winning Lindbergh School District are among many factors that should keep Sunset Hills a desirable place to live in the future.

**Revenue**

The City’s general fund contains a variety of different revenue sources. The majority of revenue is derived from taxes, primarily sales and utility taxes. Sales taxes provide 47% of the City’s overall revenue, and 100% of the revenue for the Capital Improvements and Parks and Stormwater funds. The second largest source of revenue is utility tax. Other sources of revenue include business license fees, property taxes, road and bridge taxes, court fines, park programs, permit fees, grants, and others.

Figure 1 - 2017 Budgeted Revenue by Source



**Revenue Trends**

Generally speaking, the City’s revenues have been flat or increased slightly in recent years. The City has a strong retail tax base that has resulted in increasing sales tax receipts. This has been partially offset by a drop in utility taxes, due to milder weather and the proliferation of energy efficient heating, cooling, and electrical products.

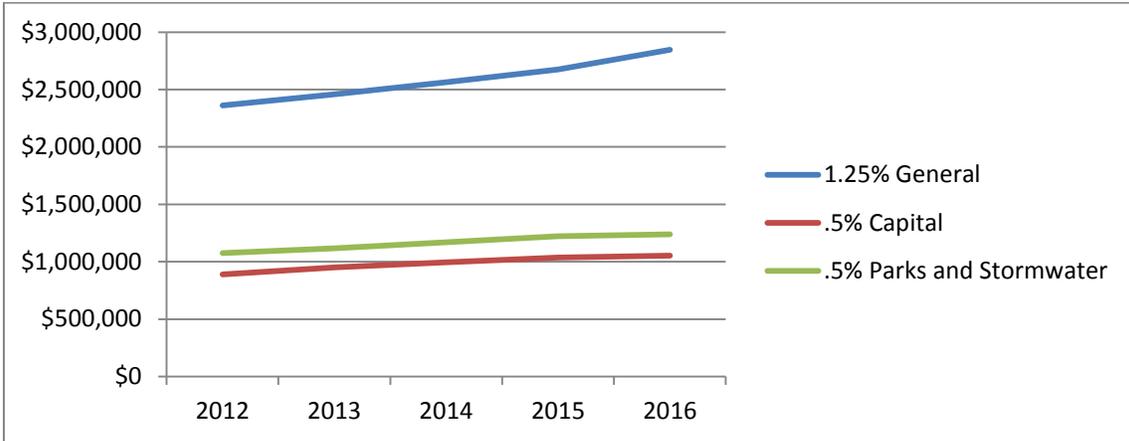
The City’s sales tax history from 2012-2016 is as follows:

	2016 Proj.	2015	2014	2013	2012
<b>1.25% General Fund</b>	\$2,847,240	\$2,673,195	\$2,564,740	\$2,459,516	\$2,360,156
<b>.5% Capital</b>	\$1,053,395	\$1,037,861	\$994,823	\$950,296	\$888,544
<b>.5% Parks and Stormwater</b>	\$1,239,607	\$1,220,961	\$1,170,353	\$1,116,501	\$1,074,875

The City is home to over 500 businesses and has a strong retail tax base. Several medium and big box stores reside in Sunset Hills including Home Depot, Old Navy, Bed Bath and Beyond, Toys R Us, Ross Dress For Less, and PetSmart. The City’s sales tax per capita is among the higher of cities in St. Louis County. Sales tax helps pay for many city services and almost all of the capital purchases within the City. It is anticipated that sales taxes will

continue to grow at a steady rate in future years, barring an unforeseen recession or other problem with the national or regional economy.

Figure 2 - Five Year Sales Tax History

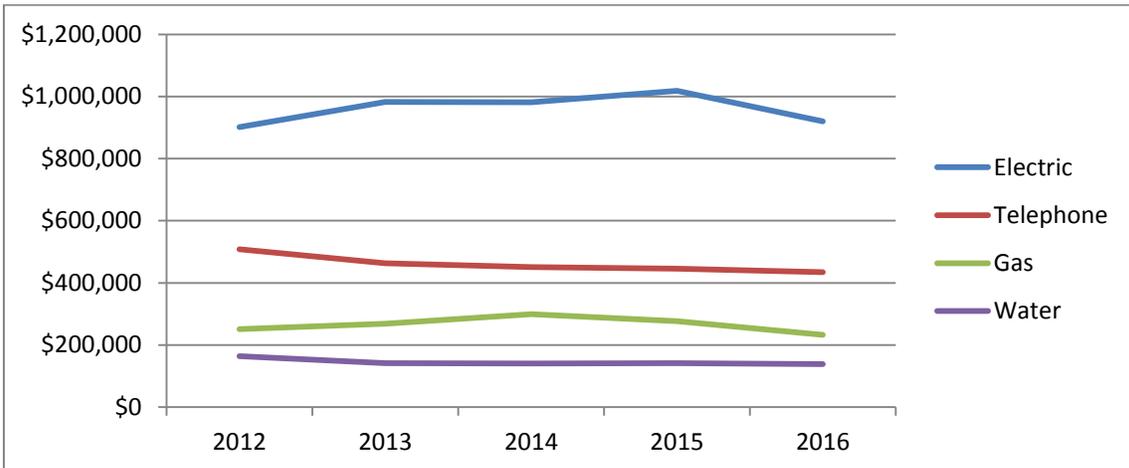


The City levies a gross receipts tax (5% on residential and 7.5% on commercial) on electric, gas, telephone, and water service. Utility taxes have been flat or down in recent years. The City’s utility tax history from 2012-2016 is as follows:

	2016 Proj.	2015	2014	2013	2012
<b>Electric</b>	\$919,478	\$1,017,857	\$981,147	\$982,635	\$901,539
<b>Gas</b>	\$232,380	\$277,082	\$299,680	\$268,325	\$251,567
<b>Telephone</b>	\$434,750	\$445,554	\$450,459	\$462,711	\$508,021
<b>Water</b>	\$138,383	\$141,373	\$140,766	\$141,858	\$163,740

Any potential increases in utility tax due to new development have been offset by increases in energy efficient products as well as mild weather. Utility tax is expected to continue to be flat in future years.

Figure 3 - Five Year Utility Tax History



The City's other aforementioned revenue sources have generally been flat in recent years.

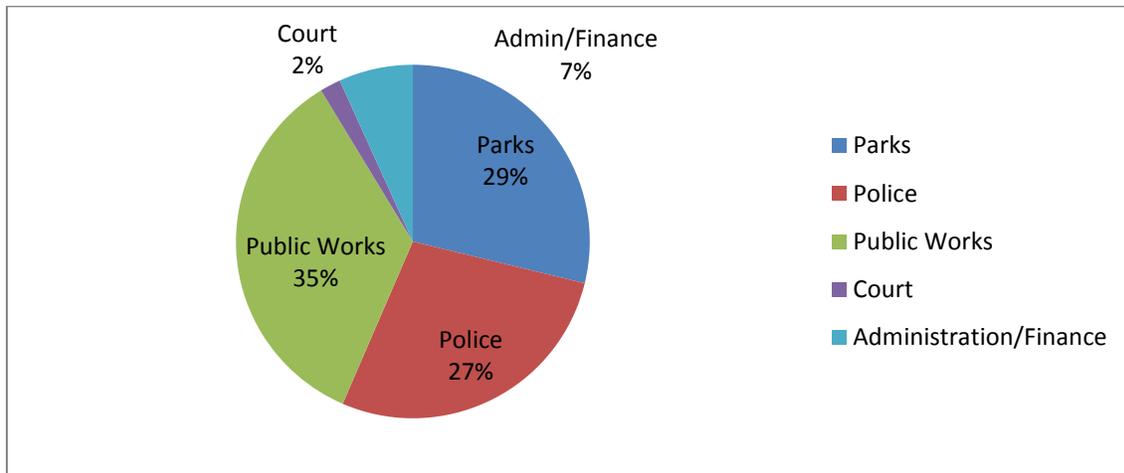
### Expenditures

The City spends money primarily out of 4 funds: the general fund, the Capital Improvements Fund, the Parks and Stormwater Fund, and the Debt Service Fund. Each fund has a dedicated revenue source or sources with the exception of the debt service fund.

For FY2017 the City will be spending 49.6% of the budget on salaries and benefits. An additional 20% will be spent on capital projects. 2.3% will be spent on debt service. The remaining expenditures will be on commodities, supplies, professional services, building maintenance, and similar items.

The breakdown by department is as follows:

Figure 4 - 2017 Budgeted Expenditures by Department



### Fund Highlights

#### General Fund

The General Fund is the main operating fund of the City representing 76.5% of all expenditures in the 2017 budget. The majority of general fund expenditures pay for salary and benefits for the City's departments - administration, finance, court, public works, parks, and police. The City is budgeting a 2.5% average merit based increase in employee salaries for 2017. Due to some positive claims history, the City recently renewed the employee health insurance program at a 33% reduction in premium compared to the previous year. This has led to a savings of \$127,500 in the 2017 budget. The City's contribution rate to the employee pension program, LAGERS, have changed to 5.5% (from 5.4%) for General employees, and 3.5% (from 4.7%) for Police employees. This will result in a savings of \$10,000 to the City for 2017.

Staffing levels for the City will remain unchanged in 2017. In 2016 the City utilized a consulting firm to provide an interim City Administrator. The City subsequently hired a full time City Administrator and Finance Director, and therefore no further consulting costs will be incurred in 2017.

The City has one large project budgeted out of the general fund in 2017 – the hiring of a consultant to conduct a review and rewrite of the City’s zoning code (\$125,000).

### **Capital Improvements Fund**

The City utilizes the Capital Improvements Fund to pay for capital purchases. Capital items are tangible assets such as buildings, roads, vehicles, and equipment. This fund is funded entirely by a one-half cent sales tax dedicated for capital purchases. Revenue for this fund has increased modestly in recent years as the City’s overall sales tax base has increased. An increase of one percent is forecast for 2017.

Some of the major projects and equipment budgeted out of the Capital Improvements Fund for 2017 include:

- An overlay of streets in the Sunset Manor subdivision, including Deane, Monica, Floralea, Maebern, Richview, and Otto - \$350,000
- The completion of the West Watson road improvement project, rebuilding West Watson road between Robyn and Lindbergh - \$430,000
- The construction of a sidewalk on East Watson - \$250,000
- Four new police vehicles - \$100,800
- The City’s portion of a grant to install a trail and other upgrades at Kitun Park - \$22,000
- Construction of a restroom in Lynstone Park - \$95,000
- A new skid loader for the Parks department - \$82,000
- Implementation of new finance, accounting, HR, and permit software for the City - \$40,879

### **Parks and Stormwater Fund**

The City utilizes the Parks and Stormwater Fund to pay for improvements related to parks and/or stormwater. This fund is funded entirely by a one-half cent sales tax dedicated for parks and stormwater. Revenue for this fund has increased modestly in recent years as the City’s overall sales tax base has increased. An increase of one percent is forecast for 2017.

The majority of revenue to this fund is transferred to the debt service fund to pay the City’s 2009 (refinanced in 2016) Certificates of Participation that were used to construct the aquatic facility and community center.

The remaining proceeds from this fund are used for parks and stormwater related projects in the City. For 2017, these projects will include new and replacement ball field lights at the athletic field complex (\$131,450), and a new parks maintenance truck (\$30,000).

### **Road and Bridge Fund**

The Road and Bridge Fund is used to pay for purchase related to street maintenance and construction. This fund is funded entirely by payments received from St. Louis County. Those payments are a rebate of certain property tax funds collected from property owners within Sunset Hills.

In 2017, proceeds from this fund will be used to pay for the City's concrete slab replacement program (\$30,000), which is targeting to replace fifty slabs in 2017. The City will also pay for the replacement of three headwalls from this fund – one on Eddie and Park, and two on Rott Road (\$250,000). Other supplies such as salt will also be purchased from this fund in 2017.

### **Debt Service Fund**

The Debt Service Fund is used to make the payments on the City's 2009 (refinanced in 2016) Certificates of Participation that were used to construct the aquatic facility and community center. Money is transferred into this fund from the Parks and Stormwater Fund, and then transferred out to make the debt payments. Payments are typically made twice a year – one payment in April and one payment in October. However, due to the refinancing of the debt in 2016, only one payment will be made in 2017. This payment will be made in October.

### **Fund Balance Summary**

The Fiscal Year 2017 budget is balanced on an operating basis. The budget calls for no decrease in the City's general fund reserve. City policy dictates that "reserves shall be maintained that are within a range of 30% to 50% of the City's prior year operating expenses or revenue, whichever is greater, exclusive of grant revenues, to be kept in the City's General Fund Cash and Investment Reserves." At the end of Fiscal Year 2016, the General Fund reserve was approximately 90% of operating expenses. No decrease to the reserve is anticipated in Fiscal Year 2016. For 2017, General Fund revenues are anticipated to be \$7,481,405, compared with expenses of \$7,603,416, exclusive of grant revenue. This should lead to the addition of \$2,989 to the General Fund reserve. While the City currently maintains a higher reserve than necessary, this will help the City weather any unforeseen expenses or drop of revenue should that occur in the future.

The budget does anticipate spending down the balance in the Capital Improvements Fund. The City does not typically intend to keep a balance in this fund, as all revenue is budgeted to be spent on capital goods/projects during the year. However, over time certain projects have been delayed or were cheaper than anticipated; this has led to an increase in the Capital Improvements Fund balance to between \$500,000 and \$1,000,000 in recent years. This budget anticipates spending \$438,526 over revenues in this fund in order to spend down this balance while investing in important infrastructure for the City.

A full view of the anticipated beginning and ending balances in each fund can be found within the budget document.

### **Summary**

The proposed 2017 City of Sunset Hills budget allows for the City to continue being able to offer quality services and amenities to our residents. Our revenues are stable with some key revenue sources increasing slightly and some decreasing slightly. Thanks to the hard work of our dedicated employees, our expenditures continue to also remain stable as staff finds new efficiencies and takes great care to control costs. Our economic outlook is stable. The City is continuing to invest in important infrastructure projects such as new roads and sidewalks, new park amenities, and upgrading our Police equipment and vehicles.

If you have any questions or would like any further information, please let me know.

City of Sunset Hills  
2017 Budget Summary

	GENERAL FUND	COUNTY ROAD FUND	CAPITAL IMPROVEMENTS	PARKS/STORM	DEBT SERVICE	TOTAL
12/31/16 Projected Fund Balance:	\$ 6,397,930	\$ 436,675	\$ 541,828	\$ 2,128,952	\$ 3,354	\$ 9,508,738
2016 Encumbrances for 2017						
- Zoning Code Re-write	\$125,000					
- Headwall Replacements		\$250,000				
2017 Budgeted Revenue	\$ 8,241,405	\$ 355,000	\$ 1,063,928	\$ 1,251,607	\$ 254,382	\$ 11,166,322
Less: 2017 Budgeted Expenses	\$ (8,363,417)	\$ (362,160)	\$ (1,502,454)	\$ (444,250)	\$ (254,382)	\$ (10,672,281)
Less: 2017 Debt Service:	\$ -	\$ -	\$ -	\$ (254,382)	\$ (254,382)	\$ (508,764)
<b>Total Expenses:</b>	\$ (8,363,417)	\$ (362,160)	\$ (1,502,454)	\$ (698,632)	\$ (254,382)	\$ (11,181,046)
<b>Exp Less: Grants - for info purposes only:</b>	\$ (7,603,417)					
2017 Budgeted Rev. & Enc. Over(Under) Exp:	\$2,988	\$242,840	(\$438,526)	\$552,975	(\$0)	(\$14,724)
12/31/17 Projected Balance:	\$ 6,400,918	\$ 679,515	\$ 103,302	\$ 2,681,926	\$ 3,353	\$ 9,494,014

City of Sunset Hills  
12/31/16 Projected

	GENERAL FUND	COUNTY ROAD FUND	CAPITAL IMPROVEMENTS	PARKS/STORM	DEBT SERVICE	TOTAL
12/31/15 Fund Balance:	\$ 7,071,191	\$ 336,675	\$ 1,005,973	\$ 3,197,149	\$ 1,111,052	\$ 12,722,040
2016 Projected Revenue	\$ 7,641,361	\$ 355,000	\$ 1,053,395	\$ 1,239,636	\$ 1,961,633	\$ 12,251,024
Less: 2016 Projected Expenses	\$ (8,314,622)	\$ (255,000)	\$ (1,517,540)	\$ (363,200)	\$ (3,069,331)	\$ (10,450,362)
Less: 2016 Proj. Debt Service:	\$ -	\$ -	\$ -	\$ (1,944,633) <sup>1</sup>	\$ (3,069,331) <sup>3</sup>	\$ (5,013,964)
<b>Total Projected Expenses:</b>	\$ (8,314,622)	\$ (255,000)	\$ (1,517,540)	\$ (2,307,833)	\$ (3,069,331)	\$ (15,464,326)
<b>Exp Less: Grants - for info purposes only:</b>	\$ (7,554,622)					
2016 Proj. Rev Over(Under) Exp:	\$ (673,261)	\$ 100,000	\$ (464,146)	\$ (1,068,197)	\$ (1,107,698)	\$ (3,213,302)
12/31/16 Projected Balance:	\$ 6,397,930	\$ 436,675	\$ 541,828	\$ 2,128,952	\$ 3,354	\$ 9,508,738

1. Includes transfers to Debt Service Funds: \$869,982 to be paid in 2016 toward COPs Refunding (est. date = 10/25/16) + \$1,074,651 for 2009 COP's P&I payments due in 2016  
2. Includes \$17,000 projected interest income + Transfers from Parks / Storm Fund: a. \$1,074,651 to cover 2009 COP's P&I payments & amortization charges due in 2016 + \$869,982 toward new COPs  
3. Includes \$1,085,120 for existing COP's P&I payments + \$4,155 for DS amort exp + \$869,982 to be paid in 2016 toward COP's Refunding Issue (est. date = 10/25/16) + \$1,110,074 toward DSF to new COPs

**City of Sunset Hills  
2017 Budget Summary**

REVENUE	2017 Budget	12-31-16 Projected
Taxes	\$ 5,184,355	\$5,110,455
Licenses & Permits	\$ 1,091,500	\$1,200,857
Services	\$ 1,205,550	\$1,289,722
Grants	\$ 760,000	\$40,328
General Fund	<u>\$ 8,241,405</u>	<u>\$7,641,361</u>
County Road Fund	\$ 355,000	\$355,000
Capital Improvements	\$ 1,063,928	\$1,053,395
Parks / Storm Water	\$ 1,251,607	\$1,239,636
		<u>\$2,648,030</u>
<b>TOTAL REVENUE</b>	<b>\$ 10,911,940</b>	<b>\$10,289,391</b>
<b>LESS: TOTAL EXP (FROM BELOW)</b>	<b>\$ (10,926,664)</b>	<b>\$ (13,519,693)</b>
<b>REVENUE OVER (UNDER) EXP:</b>	<b>\$ (14,724)</b>	<b>\$ (3,230,302)</b>
 <b>EXPENSES</b>		
Administration		
General	\$ 616,071	\$631,187
Capital Expenses	\$ 54,404	\$35,114
<b>TOTAL</b>	<b>\$ 670,475</b>	<b>\$666,301</b>
 Public Works		
General	\$ 1,902,159	\$2,056,535
Capital Expenses	\$ 1,074,000	\$1,044,580
County Road Fund	\$ 362,160	\$255,000
<b>TOTAL</b>	<b>\$ 3,338,319</b>	<b>\$3,356,115</b>
 Public Safety		
General	\$ 2,536,278	\$2,517,279
Capital Expenses	\$ 135,650	\$116,546
<b>TOTAL</b>	<b>\$ 2,671,928</b>	<b>\$2,633,825</b>
 Court		
General	\$ 176,025	\$163,771
Capital Expenses	\$ -	\$0
<b>TOTAL</b>	<b>\$ 176,025</b>	<b>\$163,771</b>
 Parks		
General	\$ 1,314,815	\$983,362
Capital Expenses	\$ 214,700	\$190,900
Parks / Storm Water	\$ 131,400	\$146,000
<b>TOTAL</b>	<b>\$ 1,660,915</b>	<b>\$1,320,262</b>
 Pool		
General	\$ 289,262	\$287,287
Capital Expenses	\$ 23,700	\$38,000
Parks / Storm Water	\$ 90,000	\$59,400
<b>TOTAL</b>	<b>\$ 402,962</b>	<b>\$384,687</b>
 Athletic Fields		
General	\$ 76,891	\$71,526
Capital Expenses	\$ -	\$28,800
Parks / Storm Water	\$ 141,450	\$85,000
<b>TOTAL</b>	<b>\$ 218,341</b>	<b>\$185,326</b>
 Community Center		
General	\$ 420,271	\$396,055
Capital Expenses	\$ -	\$63,600
Parks / Storm Water	\$ 81,400	\$72,800
<b>TOTAL</b>	<b>\$ 501,671</b>	<b>\$532,455</b>
 Benefits		
General	\$ 1,031,646	\$1,207,620
Capital Expenses	\$ -	\$0
<b>TOTAL</b>	<b>\$ 1,031,646</b>	<b>\$1,207,620</b>
 Debt Service		
Parks / Storm Water	\$ 254,382	\$3,069,331
<b>TOTAL EXPENSES</b>	<b>\$ 10,926,664</b>	<b>\$ 13,519,693</b>

**REVENUE**

**2017 BUDGET**

TAXES	2015		2015		2015		2016		2016		2017		2016 Budget		2016 Proj v 2017		EXPLANATION
	BUDGET	AMENDMENTS	ACTUAL	BUDGET	8/20/16	Actuals	Budget	Actuals	Budget	Actuals	vs 2017 Budget	Budget Request	Budget Request	Budget Request	Budget Request		
4010 REAL ESTATE TAXES	160,000	0	160,533	150,000	63,951	160,000	163,200	3,200	3,200	Property tax rate, assessed valuation 2% inc							
4012 PERSONAL PROPERTY TAXES	25,000	0	26,166	25,000	12,054	18,081	18,443	(6,557)	362	Property tax rate, assessed valuation 2% inc							
4013 COUNTY UTILITY DISTRIBUTION TAX	3,200	0	2,596	3,200	2,700	4,059	4,000	800	(50)								
4014 FINANCIAL INSTITUTION TAX	0	0	64	0	254	254	4,000	0	(294)								
4000 SALES TAXES 1%	2,273,391	0	2,138,677	2,273,391	1,526,326	2,304,594	2,327,640	54,249	23,046	1% growth							
4031 SALES TAXES 1.4%	556,530	0	534,518	556,530	351,764	642,646	648,072	(8,559)	5,426	1% growth							
4035 DOR SALES TAX INTEREST	0	0	328	0	141	212	0	0	(212)								
4040 VEHICLE SALES TAXES	65,000	0	70,447	65,000	42,132	63,193	65,000	0	1,802								
4041 VEHICLE FEES	40,000	0	37,729	40,000	31,507	47,206	40,000	0	(7,399)								
4050 GASOLINE TAXES	261,225	0	224,836	261,225	147,449	221,174	225,000	(36,225)	3,827								
4070 CIGARETTE TAXES	22,000	0	24,505	22,000	15,908	22,822	22,000	1,000	(682)								
4091 ELECTRIC UTILITY RECEIPTS	940,000	0	1,017,857	940,000	612,595	919,478	945,000	5,000	25,923								
4092 GAS UTILITY RECEIPTS	322,000	0	277,082	322,000	154,520	232,390	255,000	(67,000)	22,620								
4093 TELEPHONE UTILITY RECEIPTS	465,500	0	445,564	465,500	239,833	484,750	455,000	(30,500)	251								
4094 WATER UTILITY RECEIPTS	130,000	0	141,373	130,000	92,235	138,393	135,000	5,000	(3,383)								
<b>PERMITS &amp; FEES</b>																	
4201 PERMITS & FEES	33,500	0	30,467	33,500	19,514	29,871	30,000	(3,500)	129	2014 One time fee - Friendship Village Expansion							
4220 BUSINESS LICENSE - GROSS RECEIPTS	485,000	0	479,494	485,000	342,232	512,318	500,000	15,000	(13,348)								
4221 BUSINESS LICENSE - SQUARE FEET	325,000	0	241,229	325,000	273,505	410,258	325,000	0	(85,258)								
4222 BUSINESS LICENSE - MISCELLANEOUS	32,000	0	41,765	32,000	52,127	52,127	45,000	13,000	(7,127)								
4223 ANTENNA LICENSE	102,000	0	102,000	102,000	57,000	57,000	57,000	(45,000)	0	Created separate GL acct for antenna licenses							
4240 LIQUOR LICENSE	13,000	0	13,460	13,000	15,332	15,838	14,000	1,000	(1,838)								
4280 VIDEO LICENSE	1,000	0	1,000	1,000	450	450	500	(500)	50								
4860 CABLE TELEVISION	147,000	0	141,182	147,000	51,310	121,955	120,000	(27,000)	(1,965)								
<b>SERVICES</b>																	
4420 POLICE REIMBURSEMENTS	0	0	0	0	0	0	0	0	0								
4600 COURT FINES & COSTS	400,000	0	391,054	400,000	244,537	386,806	375,000	(35,000)	8,195								
4610 POLICE INCOME	0	0	3,718	0	3,996	5,000	3,750	3,750	(1,250)								
4620 PARK INCOME	24,000	0	24,613	24,000	22,622	24,000	32,800	8,800	8,800	Includes traden-in value for equipment							
4625 KITTUN PARK (DOG PARK)	12,000	0	18,165	12,000	11,350	12,000	12,000	0	0	Dog Park							
4630 PUBLIC WORKS INCOME	2,500	0	6,157	2,500	12,804	13,000	12,500	10,000	(500)	Includes trade-in value for equipment							
4640 CONCESSION STAND INCOME	180,500	0	199,122	180,500	174,966	186,000	185,200	5,000	(500)	Varies due to weather							
4645 POOL INCOME	43,000	0	53,092	43,000	51,542	54,000	53,000	10,000	(1,000)	Varies due to weather							
4646 BALLFIELD CONCESSION INCOME	2,500	0	2,500	2,500	0	0	2,500	0	2,500								
4650 DAY CAMP INCOME	63,000	0	64,629	63,000	64,829	65,000	63,000	0	(2,000)	Additional participants							
4655 DIVE TEAM INCOME	20,000	0	13,705	20,000	21,221	21,000	20,000	0	(1,000)	More participants/registration enhancements							
4660 SPECIAL PROGRAMS INCOME	15,000	0	15,174	15,000	3,235	10,000	13,000	(2,000)	3,000	New programs							
4670 ATHLETIC FIELDS INCOME	72,500	0	43,428	72,500	35,025	51,000	65,000	(7,500)	(4,000)								
4690 COMMUNITY CENTER INCOME	285,000	0	312,000	285,000	205,555	290,000	285,000	0	(5,000)	Advertising							
4800 INTEREST ON INVESTMENTS	50,000	0	89,170	50,000	78,795	116,193	50,000	0	(68,193)								
4815 UEN - NUISANCE ABATEMENT	3,500	0	4,700	3,500	6,664	9,955	5,000	1,500	(4,966)								
4819 VISA CASH REWARDS	5,000	0	3,400	5,000	43,360	45,000	10,000	5,000	5,000	Implemented AP VISA payments in June 2014							
4820 MISCELLANEOUS INCOME	3,000	0	6,455	3,000	0	0	7,500	4,500	(37,500)								
4822 GRANT - GEMPP PARK	0	0	0	0	0	0	0	0	0								
4823 GRANT - POLICE	0	0	0	0	0	0	0	0	0								
4824 GRANT - MINNIE HA HA PARK	0	0	0	0	0	0	0	0	0								
4825 GRANT - WATSON TEAL	0	0	0	0	0	0	0	0	0								
4826 GRANT - WATSON TEAL	0	0	0	0	0	0	0	0	0								
4827 FEDERAL GRANT - OLD GRAVOIS ROAD	0	0	0	0	0	0	0	0	0								
4827 FEDERAL GRANT - TRIBUTARY B PHASE II	0	0	0	0	0	0	0	0	0								
4828 GRANT - TORNAADO TREE REPLACEMENT	0	0	0	0	0	0	0	0	0								
4829 GRANT - EDDIE & PARK DOG PARK	0	0	0	0	0	0	0	0	0								

**REVENUE**

**2017 BUDGET**

	2015		2015		2016		2016		2017		2016 Budget		2016 Proj v 2017		EXPLANATION
	BUDGET	AMENDMENTS	ACTUAL	BUDGET	8/30/16	Projected	Budget	vs 2017 Budget	Budget Request						
4831 FEDERAL GRANT - KENNERLY ROAD	525,686	0	522,905	0	7,552	11,328	0	0	0	0	0	0	(1,328)		
4832 FEDERAL GRANT (DMR) - MINNIE HA HA TRAIL	0	0	0	0	0	0	0	0	0	0	0	0	0		
4833 GRANT (GRG) - MINNIE HA HA TRAIL	0	0	0	0	0	0	0	0	0	0	0	0	0		
4834 GRANT - RECYCLING	0	0	0	0	0	0	0	0	0	0	0	0	0		
4835 GRANT - COMMUNITY CENTER SPINNING HOOK	0	0	0	0	0	0	0	0	0	0	0	0	0		
4836 FEDERAL GRANT - W. WATSON ROAD	44,925	0	21,849	941,507	12,989	19,424	344,000	(597,507)	344,000	324,577	324,577	2016 Grant for W. Watson Roadway over 10/2017			
4837 GRANT - PARKS	6,700	0	0	0	6,384	9,576	352,000	352,000	352,000	342,424	342,424				
4838 GRANT - LINDERBROGH SIDEWALKS	0	0	0	0	0	0	64,000	64,000	64,000	64,000	64,000				
4840 P D TRAINING INCOME	5,000	0	7,994	5,000	3,592	5,386	5,000	0	5,000	0	0	(386)			
4845 INMATE SECURITY FUND	5,000	0	5,484	5,000	3,592	5,386	5,000	0	5,000	0	0	(386)			
4870 CRIME VICTIMS' COMPENSATION	0	0	1,013	0	1,292	1,292	0	0	0	0	0	0	(1,292)		
4930 MEMORIAL LANDSCAPING INCOME	0	0	147	0	676	1,014	0	0	0	0	0	0	(1,014)		
4982 DONATION - KITJUN PARK DOG PARK	0	0	17,280	0	0	0	0	0	0	0	0	0	0		
4990 MARKET VALUATION OF INVESTMENTS	0	0	23,163	0	0	0	0	0	0	0	0	0	0		
<b>TOTAL GENERAL FUND</b>	<b>\$8,171,257</b>	<b>\$0</b>	<b>\$8,006,283</b>	<b>\$8,535,453</b>	<b>\$5,224,913</b>	<b>\$7,641,361</b>	<b>\$8,241,405</b>	<b>(\$294,048)</b>	<b>\$8,241,405</b>	<b>\$500,044</b>	<b>\$500,044</b>				
Less grants	7,593,946		7,461,509	7,593,946	5,205,560	7,601,034	7,461,405.02	239,459	7,461,405.02	1,303,956	1,303,956				
<b>W/AMENDMENTS</b>															
10-440 COUNTY ROAD FUND	355,000	0	352,838	355,000	147,252	355,000	355,000	0	355,000	0	0	0			
05-4032 CAPITAL IMPROVEMENTS 1/2% EXTENSION	1,000,405	0	1,037,861	1,015,411	702,263	1,053,395	1,053,395	48,517	1,053,395	1,053,395	1,053,395	1% growth			
<b>TOTAL CAPITAL IMPROVEMENTS FUND</b>	<b>\$1,000,405</b>	<b>\$0</b>	<b>\$1,037,861</b>	<b>\$1,015,411</b>	<b>\$702,263</b>	<b>\$1,053,395</b>	<b>\$1,053,395</b>	<b>48,517</b>	<b>\$1,053,395</b>	<b>\$1,053,395</b>	<b>\$1,053,395</b>				
12-4032 PARKS/STORM WATER 1/2% SALES TAX	1,171,247	0	1,220,961	1,188,815	826,143	1,239,215	1,251,607	62,792	1,251,607	1,251,607	1,251,607	1% growth			
12-4820 PARKS/STORM WATER 1/2% INTEREST	300	0	632	0	421	421	0	0	0	0	0	0			
12-4824 PARKS/STORM WATER DONATION	0	0	0	0	0	0	0	0	0	0	0	0			
<b>TOTAL PARKS/STORM WATER FUND</b>	<b>\$1,171,547</b>	<b>\$0</b>	<b>\$1,221,513</b>	<b>\$1,188,815</b>	<b>\$826,564</b>	<b>\$1,238,636</b>	<b>\$1,251,607</b>	<b>62,792</b>	<b>\$1,251,607</b>	<b>\$1,251,607</b>	<b>\$1,251,607</b>				
<b>TOTAL REVENUE</b>	<b>\$10,698,209</b>	<b>\$0</b>	<b>\$10,618,575</b>	<b>\$11,094,579</b>	<b>\$6,900,992</b>	<b>\$10,289,391</b>	<b>\$10,911,940</b>	<b>\$826,564</b>	<b>\$10,911,940</b>	<b>\$10,911,940</b>	<b>\$10,911,940</b>				

ADMINISTRATION DEPARTMENT

2017 BUDGET  
GENERAL FUND

	2015	2016	2016	2016	2017	2016	EXPLANATION
	GENERAL ACTUAL	GENERAL BUDGET	BUDGET AMEND	GENERAL PROJ	REQUEST BUDGET	PROJECTED VS 2017	
5001	45,600	45,600		44,640	45,600	960	
5003	202,266	219,703		154,702	294,911	140,209	estimated 2.5% increase current staff
5008	500	515		2,319	500	(1,819)	
5016	6,000	6,000		6,674	10,200	3,526	Includes iPADS
5020	32,100	38,098		39,000	33,142	(5,858)	
5030	7,000	7,000		5,437	7,000	1,563	
5031	7,455	7,455		5,157	7,500	2,343	
5033	6,200	6,200		8,529	8,500	(29)	
5040	35,000	35,000		58,358	35,000	(23,358)	
5042	7,800	7,800		5,850	8,000	2,150	
5043	0	0		6,479	7,000	521	
5044	30,000	30,000		42,892	40,000	(2,892)	
5046	0	0		171,261	0	(171,261)	
5050	4,500	4,500		3,538	4,500	962	
5052	27,000	27,000		32,973	35,000	2,027	
5054	2,900	2,900		2,987	3,000	13	
5056	3,600	3,600		3,600	4,000	400	Christmas reception
5060	13,500	13,500		17,509	18,500	991	Municipal League Dues, Laumeier Art Fair Sponsorship
5062	4,000	4,000		7,080	7,080	0	
5063	1,000	1,000		0	1,000	1,000	New business packets
5064	1,000	2,000		1,493	8,000	6,507	professional staff training and certification
5065	290	500		266	500	234	
5068	7,000	7,000		7,738	7,500	(238)	
5098	1,000	1,000		0	1,000	1,000	
5099	3,000	3,000		1,523	3,000	1,477	
5103	5,200	5,200		1,182	25,638	24,456	
<b>TOTAL ADMINISTRATION</b>	<b>\$453,871</b>	<b>\$478,571</b>	<b>\$0</b>	<b>\$631,187</b>	<b>\$616,071</b>	<b>-\$15,116</b>	

CAPITAL IMPROVEMENT FUND

	2015	2016	2016	2016	2017	2016	EXPLANATION
	CAPITAL ACTUAL	CAPITAL BUDGET	CAPITAL AMEND	CAPITAL PROJ	CAPITAL BUDGET Request	PROJECTED VS 2017	
5043	8,114	8,114		8,114	54,404	27,404	Financial software(Gl, AP, Payroll, Cash Receipts), Copier, Printers, Chairs
5103	74,000	27,000	54,872	27,000	54,404	527,404	
<b>TOTAL ADMINISTRATION</b>	<b>\$82,114</b>	<b>\$35,114</b>	<b>\$54,872</b>	<b>\$35,114</b>	<b>\$54,404</b>	<b>\$27,404</b>	

PUBLIC WORKS DEPARTMENT - 2017 BUDGET

GENERAL FUND

		2015		2016		2016		2017		2016		EXPLANATION
		GENERAL ACTUAL	GENERAL BUDGET	BUDGET AMEND	GENERAL PROJ.	GENERAL BUDGET	VS 2017	GENERAL BUDGET	VS 2017			
01-50-00	5003	PUBLIC WORKS SALARIES	820,714	877,399		830,000	848,970	18,970	Full Staff - Salary increase (2.5%)			
01-50-00	5005	PART-TIME PUBLIC WORKS SALARIES	47,958	7,200		0	7,200	7,200	Summer Intern			
01-50-00	5008	OVERTIME SALARIES	3,019	10,000		1,500	10,000	8,500	Budget number same as 2016			
01-50-00	5020	INSURANCE	76,808	78,000		97,500	76,889	(20,611)	Budget number same as 2016			
01-50-00	5030	OFFICE SUPPLIES	2,924	3,200		3,200	3,500	300	Projected increase from 2016			
01-50-00	5033	EQUIPMENT REPAIR/MAINTENANCE	16,401	20,000		18,000	20,000	2,000	Budget number same as 2016			
01-50-00	5036	EQUIPMENT RENTALS	6,282	3,000		2,500	7,500	5,000	Budget Cleanout in 2017. Large equipment rental			
01-50-00	5037	GAS/OIL	33,021	45,000		30,000	32,000	2,000	Projected decrease from 2016; Lower fuel costs			
01-50-00	5038	VEHICLE MAINTENANCE	31,251	35,000		25,000	30,000	5,000	Projected decrease from 2016; Fewer vehicle repairs			
01-50-00	5039	MINOR TOOLS	7,743	6,000		6,000	6,000	0	Budget number same as 2016			
01-50-00	5044	LITIGATION	26,423	20,000		20,000	20,000	0	Budget number same as 2016			
01-50-00	5057	UNIFORMS	11,180	12,000		12,000	13,000	1,000	Projected increase from 2016			
01-50-00	5060	MEMBERSHIPS/SUBSCRIPTIONS	1,599	2,000		3,000	3,500	500	Projected increase from 2016; Web hosting fees			
01-50-00	5062	MAPS	0	300		425	1,200	775	Increase due to mapping needs			
01-50-00	5063	ENGINEERING/SURVEYING	25,454	76,000		70,000	64,000	(6,000)	West Watson - Design and ROW			
01-50-00	5064	SEMINARS/TRAINING	7,075	4,000		4,000	5,000	1,000	Projected increase from 2016; Additional training opportunities			
01-50-00	5065	MILEAGE REIMBURSEMENT	598	515		500	600	100	Projected increase from 2016			
01-50-00	5067	UTILITIES	5,037	9,500		5,000	5,500	500	Budget number same as 2015			
01-50-00	5068	MISCELLANEOUS	(1,351)	2,500		3,500	2,500	(1,000)	Budget number same as 2016			
01-50-00	5069	TRAFFIC ASSESSMENT EXPENSE	0	0		0	0	0	None			
01-50-00	5070	ADDITIONAL ROAD MAINTENANCE	(25,000)	0		(12,000)	0	12,000	None			
01-50-00	5071	ADDITIONAL ROAD CONSTRUCTION	522,904	865,507		700,000	344,000	(366,000)	None - 2017			
01-50-00	5072	SNOW REMOVAL	0	0		0	35,800	35,800	Salt purchase, weather service, supplies			
01-50-00	5073	STORM DEBRIS REMOVAL (TORNADO)	8,649	0		(1,530)	0	1,530	None			
01-50-00	5074	STREET LIGHTING	67,433	62,930		60,000	65,000	5,000	Projected decrease from 2016			
01-50-00	5075	TREE REMOVAL	7,570	6,000		6,000	6,000	0	Budget number same as 2016			
01-50-00	5076	ROAD PAINTING/STRIPING	0	1,000		1,500	3,000	1,500	Projected increase from 2016			
01-50-00	5077	ROAD SIGN MAINTENANCE/REPLACEMENT	6,467	9,000		9,000	0	(9,000)	Budget number same as 2016			
01-50-00	5078	STORM SEWER MAINTENANCE	6,018	6,000		4,000	8,000	4,000	Increase due to Stormwater Phase II Requirements			
01-50-00	5079	STORM SEWER CONSTRUCTION	0	0		0	0	0	None			
01-50-00	5080	ROAD SWEEPING/CLEANING	5,201	7,500		7,000	7,500	500	Budget number same as 2016			
01-50-00	5081	WASTE CONTROL	5,322	4,000		4,000	4,000	0	Budget number same as 2016			
01-50-00	5083	MOSQUITO CONTROL	2,554	3,500		1,000	1,000	0	Budget number same as 2016			
01-50-00	5089	NUISANCE TAX BILLS - VEG/TREE/STRUCT	0	5,000		3,000	4,000	1,000	Budget number same as 2016			
01-50-00	5090	GENERAL PLANNING	0	125,000		0	125,000	125,000	Update zoning code, subdivision code, sign code, commercial/residential standards			
01-50-00	5101	EQUIPMENT - VEHICLES	0	0		0	0	0	None			
01-50-00	5102	EQUIPMENT	12,575	0		440	0	(440)	None			
01-50-00	5103	EQUIPMENT - OFFICE	5,955	4,500		4,500	5,000	500	Budget increase from 2016; Work Station Replacements, Replace office chairs			
		<b>TOTAL PUBLIC WORKS</b>	<b>1,747,764</b>	<b>2,311,550</b>	<b>0</b>	<b>1,919,035</b>	<b>1,765,659</b>	<b>(153,376)</b>				

PUBLIC WORKS DEPARTMENT - 2017 BUDGET

GENERAL FUND

	2015 GENERAL ACTUAL	2016 GENERAL BUDGET	2016 BUDGET AMEND	2016 GENERAL PROJ.	2017 GENERAL BUDGET	2015 VS 2016	EXPLANATION
01-5030 PW BLDG - SUPPLIES	10,938	12,000		12,000	12,000	0	Increase from 2016 due to projections
01-5035 PW BLDG - REPAIR/MAINTENANCE	4,334	15,000		10,000	12,000	5,000	Budget number same as 2016
01-5038 PW BLDG - GROUND MAINTENANCE	3,075	3,500		9,500	7,500	(6,000)	Increase from 2016 due to projections
01-5064 PW BLDG - GAS	9,552	11,000		9,000	9,000	2,000	Decrease from 2016 due to projections
01-5065 PW BLDG - TELEPHONE	4,175	4,000		4,000	4,000	0	Budget number same as 2016
01-5066 PW BLDG - WATER/SEWER	3,987	7,000		6,500	6,500	500	Budget number same as 2016
01-5067 PW BLDG - ELECTRIC	8,593	8,500		8,500	8,500	0	Budget number same as 2016
01-5104 PW BLDG - IMPROVEMENTS	0	0		0	0	0	None
<b>TOTAL PW BUILDING</b>	<b>44,654</b>	<b>61,000</b>	<b>0</b>	<b>59,500</b>	<b>59,500</b>	<b>1,500</b>	

01-50 CITY HALL - SUPPLIES	1,832	2,500		2,000	2,000	500	Budget number same as 2016
01-5035 CITY HALL - REPAIR/MAINTENANCE	12,456	15,000		15,000	14,000	0	Budget number same as 2016
01-5038 CITY HALL - GROUND MAINTENANCE	9,655	10,000		11,000	11,000	(1,000)	Increase from 2016 due to projections
01-5065 CITY HALL - TELEPHONE	7,084	7,300		7,000	7,000	300	Increase from 2016 due to projections
01-5066 CITY HALL - WATER/SEWER	8,415	6,000		5,000	5,000	1,000	Budget number same as 2016
01-5067 CITY HALL - ELECTRIC	32,159	40,000		38,000	38,000	2,000	Budget number same as 2016
01-5104 CITY HALL - IMPROVEMENTS	0	30,000		0	0	0	Budget number same as 2016
<b>TOTAL CITY HALL</b>	<b>71,591</b>	<b>110,800</b>	<b>0</b>	<b>78,000</b>	<b>77,000</b>	<b>2,800</b>	

<b>GRAND TOTAL</b>	<b>1,864,009</b>	<b>2,483,350</b>	<b>0</b>	<b>2,056,535</b>	<b>1,902,159</b>	<b>(149,076)</b>	
Federal Reimbursement		941,507			408,000		
2016 without reimbursement		1,541,843			1,494,159		





**Sunset Hills Public Safety Budget  
2017 BUDGET  
GENERAL FUND**

Account	Account Description	2015 ACTUAL	2016 BUDGET	BUDGET AMEND	2016 PROJECTED	2017 BUDGET	2016 PROJECTED VS 2017	EXPLANATION
01-60-00-5002	Commissioned Salaries	1,616,371	1,626,200		1,626,200	1,614,919	(11,281)	2.5% raise
01-60-00-5003	Non-Commissioned Salaries	352,469	369,885		369,995	375,246	5,461	2.5% raise
01-60-00-5007	Holiday Salaries	28,118	36,460		36,460	38,815	2,355	
01-60-00-5008	Overtime Salaries	48,901	58,458		58,458	62,233	3,775	
01-60-00-5017	Police Chief Expenses	170	400		400	400	0	
01-60-00-5018	Recruitment	103	1,400		1,400	1,400	0	
01-60-00-5019	Community Relations	401	1,000		1,000	1,000	0	
01-60-00-5020	Insurance	107,806	108,000		107,486	104,728	(2,758)	based on 2016 figure
01-60-00-5021	Identikit rental	0	0		0	0	0	
01-60-00-5030	Office Supplies	6,728	7,000		7,000	7,500	500	addition of Community Relations Officer
01-60-00-5031	Postage	905	1,850		1,850	1,850	0	
01-60-00-5032	Printing/Copier	2,849	2,500		2,500	2,500	0	
01-60-00-5034	CARE software	0	500		500	500	0	
01-60-00-5035	Computer	54,808	66,320		66,320	65,720	(600)	Watchguard software is up to date
01-60-00-5036	Communications Expense	7,546	5,000		5,000	5,000	0	
01-60-00-5037	Gasoline / Oil	36,378	63,000		40,000	47,460	7,460	market fluctuations
01-60-00-5038	Vehicle Maintenance	12,073	11,000		10,000	10,000	0	
01-60-00-5044	Litigation	4,611	3,200		3,100	3,200	100	purchase of 1 unmarked vehicle
01-60-00-5051	Vehicle Change-over	0	8,000		8,000	9,000	1,000	
01-60-00-5057	Uniforms	10,661	17,900		15,500	15,500	0	
01-60-00-5058	Police Supplies	4,484	7,100		5,000	7,100	2,100	annual laser recertification cartridges/ammunition increases
01-60-00-5060	Membership / Subscriptions	3,122	5,600		4,100	4,100	0	add'l memberships for the Comm. Rel. Off. (removed NIXLE Engage 3,400)
01-60-00-5061	Jail Expense	1,972	5,000		5,000	5,000	0	
01-60-00-5064	Seminars / Training	7,577	6,640		7,845	7,000	(845)	CVSA certifications up to date
01-60-00-5065	Mileage Reimbursement	897	1,200		1,200	1,500	300	officers appearing in state court more frequently
01-60-00-5068	Miscellaneous	5,633	5,000		5,000	5,000	0	
01-60-10-5035	Maintenance / Repair	32,089	33,540		30,000	31,150	1,150	based on aging equipment, repairs generator maint.
01-60-10-5038	Groundskeeping	8,356	10,000		9,000	10,000	1,000	
01-60-10-5064	Gas	9,532	12,360		12,000	10,000	(2,000)	based on 2015 costs
01-60-10-5065	Telephone	20,394	15,000		25,000	20,000	(5,000)	reduced 2x11 blk.(handlines & radio repeater circuit)
01-60-10-5066	Water / Sewer	8,272	7,500		7,300	8,500	1,200	based on 2015 costs
01-60-10-5067	Electric	44,431	27,000		26,000	41,000	15,000	based on 2015 costs
<b>SUB TOTAL Operating / Salaries</b>		<b>2,437,529</b>	<b>2,526,215</b>	<b>0</b>	<b>2,499,604</b>	<b>2,517,521</b>	<b>18,917</b>	
01-60-00-5101	Police Vehicles	0	0		0	0	0	
01-60-00-5102	Patrol Equipment	3,500	1,800		1,800	0	(1,800)	
01-60-00-5103	Office Equipment	601	3,000		3,000	0	(3,000)	
<b>SUB TOTAL Major Expenses</b>		<b>4,101</b>	<b>4,800</b>	<b>0</b>	<b>4,800</b>	<b>0</b>	<b>(4,800)</b>	
01-60-00-5069	Special Expenses *	200	200		200	200	0	funds only utilized for specialized investigations
01-60-00-5085	Grant Account *	0	0		0	0	0	
01-60-00-5086	Mississippi Line Donation *	1000	1000		0	1,000	1,000	
01-60-10-5090	Drug Forfeiture Fund *	575	2967		575	2,367	1,792	
01-60-10-5091	Special PD Training Fund *	6,325	9200		9,100	11,150	2,050	increased range membership fees
01-60-10-5092	Inmate Security Fund *	4,791	4000		4,000	4,000	0	generated and decleared from ci legs
<b>SUB TOTAL</b>		<b>12,891</b>	<b>16,787</b>	<b>0</b>	<b>13,875</b>	<b>18,757</b>	<b>4,882</b>	
<b>TOTAL</b>		<b>2,454,521</b>	<b>2,547,790</b>	<b>0</b>	<b>2,517,279</b>	<b>2,536,278</b>	<b>18,999</b>	

Sunset Hills Public Safety Budget

2017 BUDGET

CAPITAL IMPROVEMENT FUND

Account	Account Description	2015 ACTUAL	2016 BUDGET	BUDGET AMEND	2016 PROJECTED	2017 BUDGET	2016 PROJECTED VS 2017	EXPLANATION
05-60-00-5101	Police Vehicles	0	75,246		75,246	100,800	25,554	1 unmarked van
05-60-00-5102	Patrol Equipment	4,045	18,000		36,000	7,700	(28,300)	Zoll AED Plus for PD, radar unit/filler/watts
05-60-00-5103	Office Equipment	0	2,800		1,300	20,350	19,050	replace 10 yr old copier, replace a 6 yr old server
05-60-10-5104	Capital Improvements	99,189	4,000		4,000	6,800	2,800	replace carpet in 2 rms/replace 19 yr old AC/roof mt/gain
SUB TOTAL Capital Improvements		103,214	100,046	0	118,546	138,650		
PUBLIC SAFETY GRAND TOTAL		2,357,739	2,647,828	0	2,633,825	2,871,928		

\* Corresponding Revenues are accounted for in the income budget

COURT - 2017 BUDGET  
GENERAL FUND

	2015	2016	2016	2017	2017	2016	EXPLANATION
	ACTUAL	BUDGET	PROJECTED	BUDGET	Request	PROJECTED VS 2017	
5003 COURT SALARIES	102,427	101,797	103,915	104,249	104,249	334	anticipated 3% increase
5008 OVERTIME	15,856	12,360	8,870	500	500	(8,370)	
5020 INSURANCE	245	17,049	323	8,734	1,326	1,003	
5030 OFFICE SUPPLIES	811	750	1,439	1,500	1,500	61	
5032 REPRODUCTION & PRINTING	480	2,500	0	1,500	1,500	1,500	Printing for bond forms
5036 COMMUNICATION EXPENSE	12,136	15,000	9,217	12,500	12,500	3,283	
5042 JUDGE/PROSECUTING ATTY RETAINERS	30,700	30,400	25,200	30,400	30,400	5,200	
5043 TEMPORARY JUDICIAL PERSONNEL	0	0	0	0	0	0	
5044 LITIGATION	16,919	23,000	10,698	15,000	15,000	4,302	
5046 INDIGENT DEFENDANT COUNSEL	2,438	5,000	1,463	2,500	2,500	1,037	Ordinance No 1953
5060 MEMBERSHIPS	170	350	173	350	350	177	
5061 JAIL EXPENSE	270	2,500	315	2,500	2,500	2,185	
5063 MENTAL HEALTH/JAIL DIVERSION PROGRAM	0	900	0	900	900	900	
5064 SEMINARS	2,205	2,000	1,768	2,000	2,000	232	Staff training
5065 MILEAGE	752	600	390	600	600	210	
5103 EQUIPMENT - OFFICE	488	0	0	.200	200	209	

COURT TOTALS      \$185,897      \$214,116      \$163,771      \$183,433      \$176,025      \$12,254

PARKS AND RECREATION DEPARTMENT  
2017 BUDGET

GENERAL FUND

Account #	Description	2015	2016	2016	2016	2017	2016	2017	2016	EXPLANATION
		ACTUAL	BUDGET	AMEND	PROJECTED	BUDGET	PROJECTED	BUDGET	VS 2017	
01-80-00-5003	PARK SALARIES	480,379	524,562		504,562	524,368	19,806	524,368	19,806	
01-80-00-5004	DAY CAMP SALARIES	24,000	29,000		40,000	29,500	(10,500)	29,500	(10,500)	
01-80-00-5005	PART TIME SALARIES	52,000	52,000		60,000	52,000	(8,000)	52,000	(8,000)	
01-80-00-5008	OVERTIME SALARIES	3,000	4,000		6,000	5,000	(1,000)	5,000	(1,000)	
01-80-00-5010	SPECIAL PROGRAM EXPENSES	21,000	21,300		21,300	24,000	2,700	24,000	2,700	More programming opportunities
01-80-00-5020	INSURANCE	42,800	45,796		42,300	43,747	1,447	43,747	1,447	Based on projections
01-80-00-5030	OFFICE SUPPLIES	7,000	8,500		8,500	7,500	(1,000)	7,500	(1,000)	
01-80-00-5033	EQUIPMENT MAINTENANCE	10,800	13,800		13,800	12,500	(1,300)	12,500	(1,300)	
01-80-00-5034	EQUIPMENT LEASE	10,000	11,000		11,000	10,000	(1,000)	10,000	(1,000)	
01-80-00-5035	BUILDING MAINTENANCE	13,100	13,600		13,600	10,000	(3,600)	10,000	(3,600)	
01-80-00-5036	EQUIPMENT RENTAL	4,500	6,500		6,500	6,800	300	6,800	300	
01-80-00-5037	GAS/OIL	16,000	16,000		14,500	14,000	(500)	14,000	(500)	
01-80-00-5038	VEHICLE MAINTENANCE	9,300	9,900		9,900	9,500	(400)	9,500	(400)	
01-80-00-5039	MINOR TOOLS	4,550	6,850		6,850	7,150	300	7,150	300	
01-80-00-5040	PROFESSIONAL FEES	10,800	17,500		15,500	14,700	(800)	14,700	(800)	
01-80-00-5044	LITIGATION	0	0		0	0	0	0	0	
01-80-00-5047	MAINTENANCE SUPPLIES	4,500	5,600		5,600	4,500	(1,100)	4,500	(1,100)	
01-80-00-5048	MINNIE HA HA IMPROVEMENTS	39,850	25,500		20,000	23,500	3,500	23,500	3,500	
01-80-00-5049	GEMPP PROPERTY EXPENSES	8,400	11,150		11,150	13,050	1,900	13,050	1,900	
01-80-00-5052	PROMOTIONS/MARKETING	16,500	23,500		23,500	22,400	(1,100)	22,400	(1,100)	Additional marketing needed
01-80-00-5053	RECREATION SUPPLIES	2,300	6,700		6,700	4,900	(1,800)	4,900	(1,800)	
01-80-00-5055	DAY CAMP EXPENSES	12,500	15,000		13,000	13,000	0	13,000	0	More participants planned for 2017
01-80-00-5057	UNIFORMS	10,200	13,000		13,000	15,200	2,200	15,200	2,200	
01-80-00-5060	MEMBERSHIPS	2,300	2,300		2,300	1,800	(500)	1,800	(500)	
01-80-00-5063	ENGINEERING/SURVEYING	0	0		0	0	0	0	0	
01-80-00-5064	SEMINARS/TRAINING	11,300	12,900		12,900	13,900	1,000	13,900	1,000	
01-80-00-5065	MILEAGE REIMBURSEMENT	1,000	1,000		1,000	500	(500)	500	(500)	
01-80-00-5067	UTILITIES	17,000	17,000		25,000	17,000	(8,000)	17,000	(8,000)	
01-80-00-5068	MISCELLANEOUS	3,700	3,700		3,700	2,500	(1,200)	2,500	(1,200)	
01-80-00-5078	GROUND MAINTENANCE	57,700	60,600		56,700	53,500	(3,200)	53,500	(3,200)	
01-80-00-5079	KITUN PARK	4,300	5,700		5,700	6,300	600	6,300	600	Umbrellas
01-80-00-5101	EQUIPMENT - VEHICLES	0	0		0	0	0	0	0	
01-80-00-5103	EQUIPMENT - OFFICE	0	0		0	0	0	0	0	Computers
01-80-00-5104	CAPITAL IMPROVEMENTS (offset by Grant Revenue)	0	0		0	0	0	0	0	Trash cans & Electric
	<b>TOTALS</b>	\$900,279	\$983,958	\$0	\$983,362	\$1,314,815	331,453	\$1,314,815	331,453	
	<b>TOTAL WITH AMENDMENTS</b>	\$0	\$0	\$0	\$0	\$0	0	\$0	0	
	<b>Grants</b>	\$0	\$0	\$0	\$0	\$0	0	\$0	0	

PARKS AND RECREATION DEPARTMENT  
2017 BUDGET

CAPITAL IMPROVEMENT FUND

Account #	Description	2015	2016	2016	2017	2016	EXPLANATION
		ACTUAL	BUDGET	PROJECTED	BUDGET	PROJECTED	
05-80-00-5033	Equipment Maintenance	3,400	0	0	0	0	
05-80-00-5035	Building Maintenance	0	7,600	7,600	0	(7,600)	
05-80-00-5038	Vehicle Maintenance	1,500	1,500	1,500	0	(1,500)	
05-80-00-5039	Minor tools	7,000	0	0	0	0	Generator
05-80-00-5048	Minnie Ha Ha Park	15,000	7,500	7,500	5,000	(2,500)	
05-80-00-5063	Engineering	0	0	0	0	0	
05-80-00-5101	Equipment - Vehicles	70,400	49,900	49,900	164,000	114,100	Skid Loader/Truck
05-80-00-5103	Equipment - Office	7,000	19,400	19,400	0	(19,400)	
05-80-00-5104	Capital Improvements	134,200	105,000	105,000	45,700	(59,300)	Restroom & grant
Total		238,500	190,900	190,900	214,700	23,800	

STORM WATER/LOCAL PARKS FUND

Account #	Description	2015	2016	2016	2017	2016	EXPLANATION
		ACTUAL	BUDGET	PROJECTED	BUDGET	PROJECTED	
12-80-00-5048	Minnie Ha Ha - Rock Alva	36000	0	0	0	0	
12-80-00-5049	Gemp Property	7,100	2,600	2,600	2,600	0	Signage
12-80-00-5053	Recreation Supplies	2,500	3,400	3,400	3,400	0	Soccer Goals
12-80-00-5063	Engineering	20,000	20,000	20,000	20,000	0	Engineering/survey for new park
12-80-00-5078	Grounds Maintenance	0	0	0	0	0	
12-80-00-5079	Kilun Park	0	0	0	2,400	2,400	
12-80-00-5103	Equipment	0	0	0	8,000	8,000	Computers
12-80-00-5104	Capital Improvements	35,000	120,000	120,000	95,000	(25,000)	Playground
Total		100,600	146,000	146,000	131,400	(14,600)	

PARKS AND RECREATION DEPARTMENT

2017 POOL BUDGET

GENERAL FUND

Account #	Description	2015		2016		2016		2016		2017		2016 PROJECTED VS 2017	EXPLANATION
		ACTUAL	BUDGET	BUDGET	AMENDED	PROJECTED	BUDGET	PROJECTED	BUDGET				
01-85-00-5003	PERSONNEL SALARIES	19,387	19,387		14,387	21,062		14,387	21,062	6,675			
01-85-00-5005	POOL SALARIES	113,000	120,000		135,000	130,000		135,000	130,000	(5,000)			
01-85-00-5006	CONC. STAND SALARIES	16,000	0		0	0		0	0	0			
01-85-00-5007	SWIMDIVE COACHES	11,000	11,000		2,000	13,100		13,100	13,000	(100)		Utilize funds transferred from Swim and Dive Club	
01-85-00-5008	OVERTIME	2,000	2,000		1,500	1,500		40,000	35,000	(5,000)			
01-85-00-5010	CONC. STAND EXPENSE	32,000	32,000		40,000	2,000		1,200	2,000	800			
01-85-00-5030	SUPPLIES	3,500	3,500		2,800	2,900		2,800	2,900	100			
01-85-00-5033	EQUIPMENT MAINTENANCE	3,500	3,800		17,000	17,000		17,000	17,000	0			
01-85-00-5035	BUILDING/POOL MAINTENANCE	23,000	21,000		10,500	7,500		10,500	7,500	(3,000)		Utilize funds transferred from Swim and Dive Club	
01-85-00-5038	SWIMDIVE TEAM EXPENSE	7,500	7,500		10,500	10,000		10,500	10,000	500			
01-85-00-5040	CONTRACTUAL SERVICES	0	10,000		10,500	10,000		10,500	10,000	500			
01-85-00-5044	LITIGATION	0	0		0	0		0	0	0			
01-85-00-5052	PROMOTIONS	3,000	3,000		2,000	2,000		2,000	2,000	0			
01-85-00-5056	SPECIAL EVENTS	8,000	11,000		7,500	10,000		7,500	10,000	2,500			
01-85-00-5067	UTILITIES	21,000	21,000		18,700	19,000		18,700	19,000	300			
01-85-00-5068	MISCELLANEOUS	9,000	14,300		10,500	16,300		10,500	16,300	5,800			
01-85-00-5102	EQUIPMENT - FURNISHING	2,675	4,000		2,600	2,000		2,600	2,000	(600)			
01-85-00-5104	CAPITAL IMPROVEMENTS	925	0		0	0		0	0	0			
<b>Total</b>		<b>275,487</b>	<b>288,487</b>		<b>5,000</b>	<b>287,287</b>		<b>287,287</b>	<b>289,282</b>	<b>1,975</b>			

CAPITAL IMPROVEMENT FUND

Account #	Description	2015		2016		2016		2017		2016		EXPLANATION
		ACTUAL	BUDGET	BUDGET	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED			
05-85-00-5033	EQUIPMENT MAINTENANCE	2500	0		0	0		0	0			
05-85-00-5035	BUILDING MAINTENANCE	30000	5000		5000	(5,000)						
05-85-00-5102	EQUIPMENT FURNISHINGS	20600	15000		15000	14,800		14,800	(400)			
05-85-00-5104	CAPITAL IMPROVEMENTS	4700	18000		18000	9,100		9,100	(8,900)			
<b>Total</b>		<b>57,800</b>	<b>38,000</b>		<b>38,000</b>	<b>23,700</b>		<b>23,700</b>	<b>(14,300)</b>			

STORM WATER/LOCAL PARKS FUND

Account #	Description	2015		2016		2016		2017		2016		EXPLANATION
		ACTUAL	BUDGET	BUDGET	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED			
12-85-00-5035	BUILDING MAINTENANCE	28750	18900		18900	15000		15000	-3,900		Painting of leisure pool	
12-85-00-5102	EQUIPMENT FURNISHINGS	0	12500		12500	29000		29000	16,500		Chairs,sensors	
12-85-00-5104	CAPITAL IMPROVEMENTS	34000	28000		28000	46,000		46,000	18,000		umbrellas, overhang of front entrance	
<b>Total</b>		<b>62,750</b>	<b>59,400</b>		<b>59,400</b>	<b>90,000</b>		<b>90,000</b>	<b>30,600</b>			

**Parks & Recreation  
2017 BUDGET**

**Athletic Fields**

**GENERAL FUND**

Account #	Description	2015		2016		2016		2016		2017		2016		EXPLANATION
		ACTUAL	BUDGET	AMEND	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	VS 2017	PROJECTED	VS 2017		
01-86-00-5003	FULL TIME SALARIES	13,787	17,026		17,026		18,341		1,315				1,315	
01-86-00-5005	PART TIME SALARIES	5,800	7,500		4,500		5,000		500				500	
01-86-00-5008	OVERTIME SALARIES	0	0		1,000		0		(1,000)				(1,000)	
01-86-00-5010	CONCESSIONS	1,500	2,100		1,000		2,000		1,000				1,000	
01-86-00-5033	EQUIPMENT MAINTENANCE	500	500		500		500		0				0	
01-86-00-5035	BUILDING/FIELD MAINTENANCE	7,100	7,100		7,100		8,000		900				900	Electrical
01-86-00-5037	GAS & OIL	500	500		500		500		0				0	
01-86-00-5040	UMPIRES	15,500	15,500		12,500		13,000		500				500	increase
01-86-00-5047	SUPPLIES	1,000	2,000		2,000		2,500		500				500	
01-86-00-5053	RECREATION SUPPLIES	2,500	3,500		3,500		3,000		(500)				(500)	
01-86-00-5067	UTILITIES	6,100	7,300		7,300		5,500		(1,800)				(1,800)	
01-86-00-5078	GROUND MAINTENANCE	8,500	8,500		8,500		11,550		3,050				3,050	weed and faed
01-86-00-5104	CAPITAL IMPROVEMENTS	1,950	6,100		6,100		7,000		900				900	Fencing, Storage tank
<b>Total</b>		<b>64,737</b>	<b>77,626</b>		<b>71,526</b>		<b>76,891</b>		<b>5,365</b>				<b>5,365</b>	

**STORM WATER/LOCAL PARKS FUND**

Account #	Description	2015		2016		2016		2016		2017		2016		EXPLANATION
		ACTUAL	BUDGET	AMENDMENTS	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	VS 2017	PROJECTED	VS 2017		
12-86-00-5104	CAPITAL IMPROVEMENTS	0	85,000		85,000		141,450		56,450				56,450	Lighting of soccer fields in 2016
<b>Total</b>		<b>0</b>	<b>85,000</b>		<b>85,000</b>		<b>141,450</b>		<b>56,450</b>				<b>56,450</b>	

**CAPITAL IMPROVEMENT FUND**

Account #	Description	2015		2016		2016		2016		2017		2016		EXPLANATION
		ACTUAL	BUDGET	AMENDMENTS	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	VS 2017	PROJECTED	VS 2017		
05-86-00-5104	CAPITAL IMPROVEMENTS	28800	25,500		28,800		28,800		0				0	Lighting of fields & volleyball
<b>Total</b>		<b>28800</b>	<b>25,500</b>		<b>28,800</b>		<b>28,800</b>		<b>0</b>				<b>-28,800</b>	

**Parks & Recreation  
2017 BUDGET  
Community Center  
GENERAL FUND**

Account #	Description	2015		2016		2016		2016		2016		EXPLANATION
		ACTUAL	Budget	AMENDMENTS	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	VS 2017		
01-87-00-5003	FULL TIME SALARIES	62,052	70,905		75,905	75,618	(287)					
01-87-00-5005	PART TIME SALARIES	92,000	95,000		105,000	105,000	0					
01-87-00-5008	OVERTIME	1,000	1,000		1,000	500	(500)					
01-87-00-5010	CONCESSIONS	1,000	3,000		3,000	3,000	0					
01-87-00-5020	INSURANCE	5,029	5,381		4,500	5,303	803					
01-87-00-5030	OFFICE SUPPLIES	2,500	3,500		1,500	3,500	2,000					Varies
01-87-00-5033	EQUIPMENT MAINTENANCE	6,750	3,750		2,750	3,750	1,000					Varies
01-87-00-5035	BUILDING MAINTENANCE	24,200	36,500		25,000	22,700	(2,300)					More classes
01-87-00-5040	CONTRACTUAL SERVICES	84,000	98,800		98,800	101,800	3,000					
01-87-00-5047	SUPPLIES	10,500	10,500		7,500	10,500	3,000					Varies
01-87-00-5052	MARKETING	8,000	12,300		12,300	12,300	0					
01-87-00-5053	RECREATION SUPPLIES	1,500	1,500		1,500	1,500	0					
01-87-10-5064	GAS	2,800	3,200		1,500	2,800	1,300					
01-87-10-5065	PHONE	3,800	4,600		3,000	4,600	1,600					
01-87-10-5066	WATER/SEWER	4,000	5,000		5,000	5,000	0					
01-87-10-5067	ELECTRIC	35,000	35,000		42,000	45,000	3,000					Increase in rates
01-87-00-5068	MISCELLANEOUS	2,800	3,800		3,000	3,800	800					
01-87-00-5103	OFFICE EQUIPMENT	500	2,100		2,100	1,800	(300)					Computers
01-87-00-5104	CAPITAL IMPROVEMENTS	500	500		700	11,800	11,100					
Total		\$347,931	\$396,336	\$0	\$396,055	\$420,271	24,216					

**CAPITAL IMPROVEMENT FUND**

Account #	Description	2015		2016		2016		2016		2016		EXPLANATION
		Actual	Budget	AMENDMENTS	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	VS 2017		
05-87-00-5033	EQUIPMENT MAINTENANCE	3200	3200		3200	0	-3,200					
05-87-00-5103	OFFICE EQUIPMENT	0	3000		3,000	0	-3,000					
05-87-00-5104	CAPITAL IMPROVEMENTS	35,000	57,400		57,400	0	-57,400					
Total		0	63,600	0	63,600	0	-63,600					

**STORM WATER/LOCAL PARKS FUND**

Account #	Description	2015		2016		2016		2017		2016		EXPLANATION
		Actual	Budget	AMENDMENTS	PROJECTED	BUDGET	PROJECTED	BUDGET	PROJECTED	VS 2017		
12-87-00-5035	BUILDING MAINTENANCE	0	0		0	0	0					
12-87-00-5104	CAPITAL IMPROVEMENTS	2000	72,800		72,800	0	81,400					Fitness equipment, sound and canopy
Total		2000	72,800	0	72,800	0	81,400					

**CONSOLIDATED BENEFITS**

		2017 BUDGET					
		2015 ACTUAL	2016 BUDGET	2016 AMENDMENTS	2016 PROJECTED	2017 BUDGET	2017 REQUEST
5210	EMPLOYERS FICA/FICAMED TAXES						
	7.65% OF GROSS SALARIES	305,486	316,230		306,562	325,071	325,071
5220	UHC INSURANCE HSA \$7,292 HRA \$7,786						
	DELTA DENTAL INSURANCE \$445	654,047	562,315		654,980	330,904	330,904
	DEPENDENT HEALTH INSURANCE						
	PLUS FAMILY HSA \$7,396 HRA \$7,889		168,562			97,477	97,477
	PLUS SPOUSE HSA \$4,228 HRA \$4,508						
	PLUS CHILD HSA \$3,172 HRA \$3,381						
	HSA AND HRA FUNDING	13,214	41,000		30,000	54,000	54,000
5230	PENSION EXPENSES						
	5.4% OF GENERAL GROSS SALARY						
	4.7% OF POLICE DEPT GROSS SALARY	248,703	242,705		179,085	183,790	183,790
5240	LIFE & DISABILITY INSURANCE						
	LI-ANNUAL SAL X .00022 X 12		24,941		27,056	32,904	32,904
	DI-ANNUAL SAL / 12 X .0042 X 12	24,999					
5250	UNEMPLOYMENT						
		890	2,500		9,937	7,500	7,500
5270	INCENTIVE PAY					0	0
	<b>TOTAL</b>	<b>1,247,339</b>	<b>1,358,253</b>	<b>0</b>	<b>1,207,620</b>	<b>1,031,646</b>	<b>1,031,646</b>

**BILL NO. 31**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADOPTING THE 2017-2021 CAPITAL IMPROVEMENTS PLAN**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS,  
MISSOURI, AS FOLLOWS;

- Section 1: The Capital Improvements Committee has reviewed the 2017-2021 Capital Improvements Plan and has recommended adoption to the Board of Aldermen.
- Section 2: The 2017 Capital Improvements Plan attached hereto as Exhibit A is hereby approved and adopted.
- Section 3: This ordinance shall take effect immediately upon its passage.

PASSED THIS DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

APPROVED THIS DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK/CITY ADMINISTRATOR



## MEMORANDUM

To: Mayor Pat Fribis and the Board of Aldermen

From: Eric Sterman, City Administrator

Date: November 11, 2016

Re: Fiscal Year 2017-2021 Capital Improvements Plan

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Enclosed in your packet is a draft of the Fiscal Year 2017-2021 capital improvements plan.

### **Overview**

The capital improvements plan is intended to be a rolling five year forecast of all major capital expenditures for the City. The adoption of this plan will allow the City to keep track of major capital expenses both today and in the future. Proper forecasting will allow the Board of Aldermen and City staff to ensure that sufficient funding is available and allocated towards capital purchases. Conversely, the plan should help guide the City in advance if any shortfalls exist. According to the Government Finance Officers Association (GFOA), “Effective policies can also help a government to assure the sustainability of its infrastructure by establishing a process for addressing maintenance, replacement, and proper fixed asset accounting over the full life of capital assets.”

A capital asset for purposes of this plan includes all purchases of structures, land, equipment, roadways, vehicles, etc. over \$5,000.

### **Revenue Sources**

The City has two funds dedicated primarily to the purchase of capital items. Those are the Capital Improvements fund and the Road and Bridge Fund.

The Capital Improvements Fund is funded entirely by a one-half cent capital improvements sales tax approved by the voters in Sunset Hills. Revenue from the sales tax goes into the Capital Improvements Fund. Per state statute, revenue from this sales tax can only be used for the purchase of capital items. Therefore, 100% of the revenue from this fund is dedicated for capital purchases in the plan. For fiscal year 2017 the plan anticipates using \$1,063,928 from this fund towards capital purchases.

The Road and Bridge Fund is funded entirely by payments received from St. Louis County. Those payments are a rebate of certain property tax funds collected from property owners within Sunset Hills. Revenue from this fund is used to pay for purchase related to street

maintenance and construction, the majority of which are considered capital items. For fiscal year 2017 the plan anticipates using \$355,000 from this fund towards capital purchases.

In addition to the two aforementioned funds, two other funds can and have been utilized for the purchase of capital items.

The Parks and Stormwater Fund is funded entirely by a one-half cent parks and stormwater sales tax approved by the voters in Sunset Hills. Revenue from the sales tax goes into the Parks and Stormwater Fund. Per state statute, revenue from this sales tax can only be used for purchases related to parks and stormwater. The majority of revenue from this fund is used to pay off the City’s 2009 COPS bond issuance (refinanced in 2016). That debt issuance was used to pay for the construction of the City’s community center and aquatic facility. However, as the sales tax currently brings in more revenue than the payback of the debt requires, there are some funds available to be used on other parks and stormwater projects. For fiscal year 2017 the plan anticipates using \$191,450 from this fund towards capital purchases.

The General Fund is the main operating fund of the City. The General Fund is funded by a variety of sources, such as sales tax, utility tax, and fees. Revenue from the General Fund primarily goes to operational expenses such as salaries, benefits, contracts, and supplies. Capital items may be purchased from the General Fund. None are anticipated in fiscal year 2017, but it is anticipated that as much as \$100,000 per year may be used in future years if needed.

**Fiscal Year 2017 Outlook**

The proposed fiscal year 2017 budget forecasts a modest 1% increase in sales taxes, which is the primary revenue source for capital purchases.

A five year history of the capital improvements as well as parks and stormwater sales tax is as follows:

	2016 Proj.	2015	2014	2013	2012
<b>.5% Capital</b>	\$1,053,395	\$1,037,861	\$994,823	\$950,296	\$888,544
<b>.5% Parks and Stormwater</b>	\$1,239,607	\$1,220,961	\$1,170,353	\$1,116,501	\$1,074,875

In addition, the City anticipates entering fiscal year 2017 with balances in the Capital Improvements (\$541,828), Parks and Stormwater (\$2,128,952), and Road and Bridge Funds (\$436,675). The City typically does not budget a reserve in these funds – the majority of City reserves are held within the General Fund. As such, there are monies available to be spent on capital purchases above the influx of revenue for the year.

For fiscal year 2017, capital expenditures are anticipated to be \$1,832,500. Of that total, \$1,610,378 will be paid for by new revenue to the various funds, and the remaining \$222,122 will come from the existing fund balances.

**Fiscal Year 2017 Capital Projects**

The City has a number of capital projects targeted for fiscal year 2017. While the full listing can be found within the capital improvements plan, some highlights are:

- An overlay of streets in the Sunset Manor subdivision, including Deane, Monica, Floralea, Maebern, Richview, and Otto - \$350,000
- The completion of the West Watson road improvement project, rebuilding West Watson road between Robyn and Lindbergh - \$430,000
- The construction of a sidewalk on East Watson - \$250,000
- Four new police vehicles - \$100,800
- The City's portion of a grant to install a trail and other upgrades at Kitun Park - \$22,000
- Construction of a restroom in Lynstone Park - \$95,000
- A new skid loader for the Parks department - \$82,000
- Implementation of new finance, accounting, HR, and permit software for the City - \$40,879
- New and replacement ball field lights at the athletic field complex - \$131,450
- A new parks maintenance truck - \$30,000
- Concrete slab replacement program - \$30,000
- Replacement of three headwalls – one on Eddie and Park, and two on Rott Road - \$250,000

### **Summary**

The proposed fiscal year 2017-2021 capital improvements plan outlines the City's capital infrastructure needs during this period. The plan provides a snapshot of what our anticipated needs are in the future. As we update the plan each year those needs will be revisited and the plan can be adjusted as needed.

At this time, it is anticipated that there will be sufficient revenue sources (new revenue plus existing fund balances) to fund the entirety of this plan over five years. Revenue will also need to be revisited in subsequent years to ensure that revenues are keeping pace with forecasts for the purposes of funding the plan.

If you have any questions or would like any further information, please let me know.



**Capital Improvement Plan  
FY 2017 – FY 2021**

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## **Reference**

Ordinance No. 2013 – Creating the Capital Improvement Committee

Ordinance No. 1108

RSMO 137.558.1

List of Projects not Funded

## Overview

The Capital Improvements Program (CIP) is a financing and construction/acquisition plan for projects that require significant capital investment for the City. The CIP, which is to be updated annually and submitted to and adopted by the Board of Aldermen, specifies and describes the City's capital project schedules and priorities for the next five years.

Pursuant to the Board of Aldermen, the Capital Improvement Committee is required to submit a Five Year Capital Improvement Plan to the Board of Aldermen for review and approval. This CIP attempts to reflect the committee members' best judgment, as residents, in multi-year capital planning and asset assessment, maintenance and replacement.

Generally, capital improvement projects consist of purchasing, constructing or renovating structures, acquiring land and/or purchasing major equipment. Other common CIP projects include new vehicles, new or improved sidewalks, roadways, neighborhood renewal projects and new City facilities.

For each capital project, the CIP includes a variety of information, including a project name and description, proposed funding levels and, if applicable, estimated ongoing operating costs. For projects already underway, the description may also note the remaining portion of the project's budget.

### Definition

Capital Improvements are defined as, assets owned or leased by the City of Sunset Hills, for which the City has the authority to acquire, pay the costs of, maintain, operate, or to contract with other persons to have the same done, including but not limited to, roads, streets, land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible or intangible assets that are used in operations, having initial useful lives extending beyond a single reporting period, and having a unit cost of \$5,000 or greater.

### Process and Preparation

City Department Heads submit capital projects for consideration and inclusion in the CIP annually. For FY 2017 - FY2021, the submitted projects were compiled and the resultant project list was reviewed by City staff. The preliminary CIP is presented by the City Administrator to the Capital Improvement Committee. After review and discussion the Capital Improvement Committee provides the plan along with comments and recommendations to the Finance Committee as part of the annual budget process. **[See Ordinance No. 2013 for further reference]**

# Capital Improvement Plan (FY 2017 – FY 2021)

## Relationship to Annual Operating Budget

Some CIP projects are funded through annual operating funds. In these cases, the CIP and Operating Budget are directly linked as CIP projects become authorized. Projects funded through debt financing also impact the operating budget through ongoing debt service expense. Finally, some completed CIP projects will directly impact the operating budget in that they will require ongoing expenses for staff and other operating costs.

## Highlights

The recommended FY 2017 - FY 2021 includes the following:

- Identification of approximately 130 projects totaling approximately \$8.2 million
- Architectural/engineering funds for various design projects and infrastructure improvements
- Funding for street and sidewalk improvements, consistent with the City's pavement management plan
- Purchase of various City vehicles and equipment, across all departments
- Improvements and upgrades to park facilities and infrastructure
- Preservation of public safety services and support
- Upgrade to the City's Financial Accounting software and related support equipment

## Projects not Funded

Certain projects were not included in the five year range covered by this Capital Improvement Plan (FY 2017 – FY 2021) in order to keep proposed expenditures within an acceptable range based on historical fund revenues received. These projects are listed separately for reference and for future planning.

## Sources and Funding

The City has two funds designated specifically for capital improvement projects:

Fund 05 – Capital Project Fund: Revenues are sourced from a one-half (1/2) per cent sales tax specifically for capital improvement projects. **[See Ordinance No. 1108 for further reference]**

Fund 10 – County Road Fund: Revenues are sourced from certain property taxes levied by St. Louis County specifically for construction, maintenance and repair of roads and bridges within the county. St. Louis County shares taxes collected with municipalities that meet certain criteria. **[See Missouri Statute RSMO 137588.1 for further reference]**

In addition, the City has two other funds from which capital improvement projects can be funded:

Fund XX – Parks and Storm Water Fund: Revenues are sourced from a one-half (1/2) per cent sales tax specifically for parks and storm water projects. The majority of the revenue to this fund pays for the City's 2009 Certificates of Participation debt issuance. However, any remaining funds from this account can be utilized for capital projects related to parks and/or storm water improvements.

Fund 01 – General Fund: Revenues are sourced from a variety of sources, including sales taxes, utility taxes, property taxes, court fines, permit fees, etc. General fund revenue is generally used for annual operating expenses. However, any remaining revenue from this fund can be used to fund capital projects either through direct expenditure or via transfer to other funds.

### Summary of Fund Revenue

In 2015, the City had the following revenues in the aforementioned funds:

Capital Project Fund	County Road Fund	Parks and Storm Water Fund	General Fund
\$1,037,861	\$352,838	\$1,221,613	\$7,993,260

### Summary of Fund Balances

At the end of FY 2015, the City had the following unencumbered balances in the aforementioned funds:

Capital Project Fund	County Road Fund	Parks and Storm Water Fund	General Fund
\$1,005,973	\$336,675	\$3,197,149	\$7,071,191

It is anticipated that a combination of annual revenues and existing fund balances are sufficient to fund all of the projects included in this plan. The projects will be subject to the annual appropriations process as a part of the City budget, at which point a more detailed analysis will be conducted outlining the specific source of funding for each project.

## **Sunset Hills Public Works Department**

### **Capital Improvements Overview**

The Sunset Hills Public Works Department utilizes revenue from the capital improvements tax for a variety of purposes. They include the purchase of vehicles and equipment, providing maintenance and construction services to City streets, sidewalks, and City owned property, and maintenance of City Hall located at 3939 South Lindbergh Boulevard as well as the Public Works Garage facility located at 3909 South Lindbergh Boulevard.

#### **Vehicles**

The Public Works department vehicle fleet is comprised of fourteen (14) vehicles. Three (3) of those vehicles are for departmental use. Two (2) vehicles are used for Public Works supervisors and the remaining nine (9) vehicles are dump trucks used for general hauling, maintenance and snow removal. Department policy is to replace vehicles every ten (10) years. Vehicles are replaced on a rotational basis to assist with the budget process. Vehicles are replaced through the State of Missouri Cooperative Procurement Program. The vehicle is then purchased through a local dealership. The department makes effort to purchase vehicles through Sunset Ford when possible.

#### **Equipment**

Equipment purchased is used for the daily operations of the Public Works department. Examples include equipment used in the maintenance of vehicles, mowers used to maintain City property and right-of-way, items used to assist during winter emergencies, equipment to assist with the maintenance of streets and sidewalks and items used to maintain the City Hall and the Public Works garage. This equipment is replaced on a life cycle basis which varies from item to item.

#### **City Hall And Public Works Garage**

Equipment purchased for City Hall and the Public Works garage include HVAC equipment, windows, roofing, electrical, plumbing and the emergency generator. Floor drains, heaters and garage doors are additional items needed to maintain the Public Works garage. The department performs appropriate preventive maintenance on these items and replaces them on a life cycle basis. City Hall was constructed in 1980 with a major renovation in 1999. The Public Works garage was constructed in 1998, along with the Police department. Due to their age the maintenance of the buildings is constant, and may need replacement items during this five year cycle. Remodeling of the buildings is sometimes needed due to outdated uses or new employees. This is usually done on an as needed basis based on budget and necessity.

#### **City Streets**

The City maintains 20 centerline miles of concrete slab streets and 28 centerline miles of asphalt streets. City streets comprised of concrete slabs are reviewed/inspected once every four (4) years. Deficient slabs are replaced on a slab by slab basis. Asphalt streets are reviewed

and inspected every other year with maintenance performed when needed. Streets eligible for grant funding are submitted for funding based on condition and budget limitations.

### **City Sidewalks**

Sidewalks within City right-of-way are inspected approximately once every three (3) years. Slabs are replaced based on condition and safety. Sidewalk slabs are also replaced on a complaint basis due to liability concerns. New sidewalks are constructed in various areas throughout the City based on need and cost effectiveness. They are also included on other street construction projects.

## Sunset Hills Parks & Recreation Department

### Capital Improvements Overview

The Sunset Hills Parks & Recreation Department utilizes revenue from the capital improvements tax for a variety of purposes that include providing vehicles and equipment, facility upgrades, infrastructure and maintenance of the Parks located at 3915 South Lindbergh Blvd, 12450 West Watson Road, 13555 West Watson Road, 800 Rayburn and 9225 Sappington, Rock Alva and 12720 Alswell.

#### **Vehicles**

The Parks & Recreation Department vehicle fleet is comprised of:

- (2) 1-ton trucks
- (1) ½ ton pick up
- (2) ¾ ton pick ups
- (1) small pick up (S-10/Colorado size)
- (4) SUV's – letting one go later this year (2016)
- (1) bucket truck – PW old one (hope to utilize for a few more years)

Vehicle life expectancy (8-10 years). Vehicles are replaced off the State of Missouri Cooperative Procurement Program.

#### **Equipment**

The Parks & Recreation Departments Equipment is comprised of:

- (1) Skid loader – (budgeted to replace in 2017)
- (1) Tool Cat (2009) – life expectancy 10 -12 years
- (1) John Deere 770 Tractor (1995) – Life expectancy – 20 years
- (4) Utility trailers (1990, 1996, 1998, 1999) – life expectancy – 25 years
- (1) Dump trailer (2008)– life expectancy – 25 years
- (1) Water trailer(2010) – life expectancy – 20 years
- (3) Utility Vehicles (Mules) – life expectancy – 8 -10 years
- (4) Lawn mowers (2008, 2009, 2011, 2015) – life expectancy - 3 -5 years
- (1) Hay wagon (2010)– life expectancy – 20 years
- (1) Field rake (2008)– life expectancy – 3 -5 years
- (1) Kubota tractor (2001)– life expectancy – 20 years

We also have smaller equipment such as blowers, trimmers, and other small equipment needs that are replaced on a life cycle that varies from item to item.

Most of the equipment is replaced off the State of Missouri Cooperative Procurement Program.

**Facility Upgrades/Infrastructure/Maintenance Projects**

Projects maintained/purchased/constructed are based on needs that are requested through the Parks & Recreation Commission.

## **Sunset Hills Administration Department**

### **Capital Improvements Overview**

The Sunset Hills Administration Department includes the Accounting/Finance, HR/Benefits and Court functions of the City. The department utilizes revenue from the capital improvements tax to support ongoing office-related functions as well as for technology and process improvements.

#### **Equipment**

Equipment purchased by the department includes office furniture, filing cabinets and filing systems, computer equipment, copiers and software related items used to support the ongoing needs of the city.

## **Sunset Hills Police Department**

### **Capital Improvements Overview**

The Sunset Hills Police Department utilizes revenue from the capital improvements tax for a variety of purposes. They include providing vehicles, significant law enforcement equipment, and maintenance of the police department building located at 3905 South Lindbergh Blvd.

#### **Vehicles**

The police department vehicle fleet is comprised of ten vehicles. Six of those vehicles are marked police vehicles used for patrol. There are two unmarked vehicles assigned to the detective bureau, one vehicle assigned to the lieutenants, and one vehicle assigned to the chief of police. We replace half of the marked fleet each year. Those vehicles have about 100,000 miles each when replaced. The unmarked vehicles are replaced when their mileage is high or the age of the vehicle is high. Vehicles are procured through Sunset Ford using State of Missouri cooperative procurement pricing.

#### **Equipment**

Equipment that the department purchases is used primarily for police operations and communications. Examples include some higher priced computer equipment such as file servers or the ruggedized mobile computers in each marked police car. This equipment is replaced on a life cycle basis which varies from item to item.

#### **Police Building**

Equipment purchased for the police building would include HVAC equipment such as the boiler, the outside air conditioning unit, and the emergency electrical power generator. Also included are items such as the hot water heater, the domestic water supply pressure pump, and the roof. The department performs appropriate preventive maintenance on these items and replaces them on a life cycle basis. Since the building was constructed in 1998, some of the mechanical systems are sixteen years old and will be in need of potential replacement during this five year cycle.

**Capital Improvement Five Year Plan - YEAR 1**

**2017**

<b>Public Works Roadway</b>			
1	Hadley Hill Improvements	Design	\$ 80,000.00
2	Lindbergh Sidewalk Improvements: Right-of-W	Right of Way Acquisition (20% City Share)	\$ 16,000.00
3	Deane, Monica, Floralea, Maebern, Richview, (	(Mill, Overlay, Fabric) Phase 1	\$ 350,000.00
4	Headwall Reconstruction (3)	Rott Road (2) & Eddie and Park	\$ 250,000.00
5	Sidewalk	East Watson Construction: Additional Sidewalk Design	\$ 250,000.00
			<b>\$946,000.00</b>

<b>Public Works Equipment/Facility</b>			
6	2-Post Lift	For Maintenance for Passenger Vehicles/PD Vehicles	\$ 7,500.00
7	Walk-Behind Mini-Loader With Bucket	Replacement for 2013 Toro Dingo TX427	\$ 30,000.00
8	60" Walk-Behind Mower	Replacement for 2008 52" Ferris Hydro Walk-Behind Mower	\$ 10,000.00
9	Power Washer	Replace 2000 Wash Bay Power Washer	\$ 7,500.00
10	Oil Containment Storage System	Meet EPA Requirements for Storage	\$ 17,000.00
11	Floor Drain - Replacement	Existing Drains Not Working Properly	\$ 25,000.00
12	City Hall Improvements	Improvements to Lobby, Board Chambers, Offices Phase 1	\$ 150,000.00
			<b>\$247,000.00</b>

<b>TOTAL PUBLIC WORKS</b>	<b>\$1,193,000.00</b>
<b>TOTAL PW MINUS COUNTY ROAD FUND - \$300,000</b>	<b>\$893,000.00</b>

<b>Parks &amp; Recreation Equipment</b>			
13	1/2 ton truck	Replacement of 2005 Chevy Silverado	\$30,000.00
14	Skid loader	Replacement of 1990 John Deere	\$82,000.00
15	Chipper	Purchase new item for tool cat	\$52,000.00
			<b>\$164,000.00</b>

<b>Parks &amp; Recreation Projects</b>			
16	Watson Trail: Trail System	Mill, patch, overlay trail system	\$15,000.00
17	Watson Trail: outdoor shuffle board court	Mill, overly, re-stripping of shuffle board court	\$8,700.00
18	Minnie Ha Ha: trail improvements	asphalt trail	\$5,000.00
19	Athletic Fields: lighting	Replacement of lights on Field #2,4	\$96,450.00
20	Municipal Parks Grant	Kitun Park Trail	\$22,000.00
21	Athletic complex - volleyball	Lights/etc	\$35,000.00
22	New Sound System	New Sound System	\$10,000.00
23	Fitness Equipment	Fitness Equipment	\$40,000.00
24	Lynstone Park: restroom	Construction of restroom	\$95,000.00
			<b>\$327,150.00</b>

<b>TOTAL PARKS &amp; RECREATION</b>	<b>\$491,150.00</b>
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<b>Administration Equipment</b>			
25	Financial Software	Tyler 2017 One-Time Implementation Fees and Associated Costs	\$40,879.00
26	Copier/Fax/Scanner	Copier/Fax/Scanner	\$9,000.00
			<b>\$49,879.00</b>

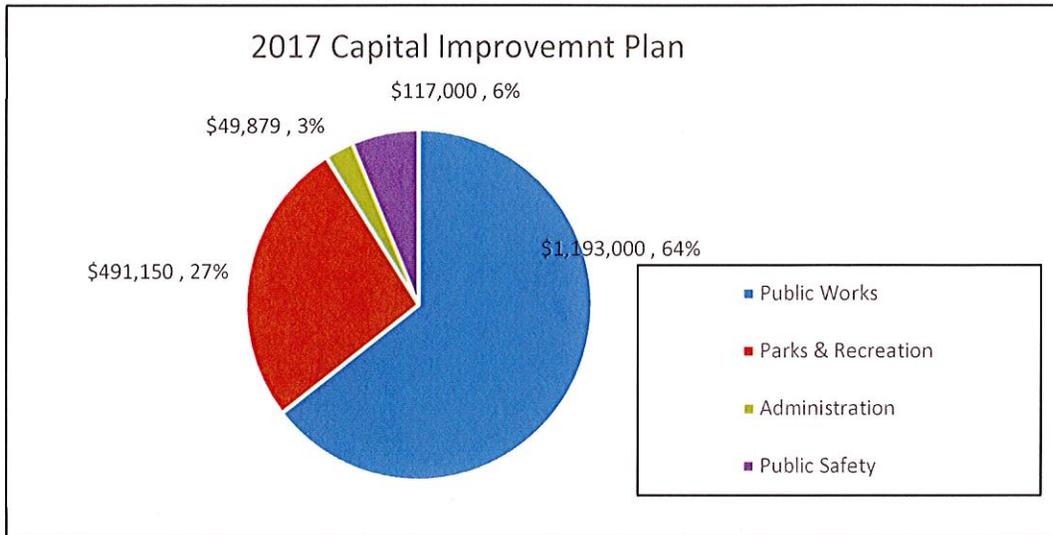
<b>Public Safety Equipment</b>			
27	Marked Police Vehicles	Three Units	\$75,600.00
28	Unmarked Police Vehicles	Chief	\$25,200.00
29	Bullet Resistant Vests	Bullet Resistant Vests	\$11,200.00
30	Computer Server	Replace 2009 Device	\$5,000.00
			<b>\$117,000.00</b>

<b>TOTAL ALL DEPTS (INLCUDING GROSS TOTAL FOR PW)</b>	<b>\$1,851,029.00</b>
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**Capital Improvement Five Year Plan - YEAR 1**

**2017**

Public Works	\$1,193,000	64%
Parks & Recreation	\$491,150	27%
Administration	\$49,879	3%
Public Safety	\$117,000	6%
<b>TOTAL</b>	<b>\$1,851,029</b>	<b>100% C</b>



**Beginning Fund Balances:**

- Fund #5 Cap. Proj. Fund Projected 12/31/16: **1,050,000 A**

**2017 Projected Fund Tax Revenues**

- Fund #5 Capital Projects Fund:	\$ 1,063,928
- Fund #10 County Road Fund:	\$ 355,000
- Fund #01 General Fund:	\$ -
- Fund #12 Parks and Stormwater Fund:	\$ 191,450

**Total Projected Tax Revenue FY 2017: 1,610,378 B**

**Total Projected Available Funds FY 2017: 2,660,378 A + B**

**Less: Expenditures from Above: (1,851,029) C**

**Estimated Net Remaining Funds 12/31/17: 809,349 (A + B) - C**

**Capital Improvement Five Year Plan - YEAR 2**

**2018**

<b>Public Works Roadway</b>		
31	Deane, Monica Floralea, Maebern, Richview O Mill, Overlay, Fabric PHASE 2	\$ 350,000.00
32	Hadley Hill (Pavement & Storm) Right of Way Acquisition	\$ 25,000.00
33	Lindbergh Sidewalk Improvements Maintenance Fee (10% of Project Cost)	\$ 70,000.00
34	Lindbergh Sidewalk Improvements Construction (City 20% Share)	\$ 120,000.00
		<b>\$565,000.00</b>
<b>Public Works Equipment/Facility</b>		
35	1 Ton Dump Truck Replacement for 2007 GMC 5500; Vehicle #9	\$ 80,000.00
36	3/4 Ton Truck Replace for 2008 Chevrolet 1500 Vehicle #16	\$ 28,000.00
37	Public Works Department Vehicle Replace for 2009 Chevrolet Impala Vehicle #19	\$ 25,000.00
38	Public Works Building Generator Replace 1998 Building Generator	\$ 35,000.00
39	Portable Air Compressor Replacement for 2006 Kasser M57	\$ 25,000.00
40	City Campus Parking Lot Rehab - Phase 1	\$ 200,000.00
41	Lift - 4-Post (Dump Trucks) Replace 1999 Challenger 4-Post Lift - Parts Not Available	\$ 50,000.00
42	Liquid Calcium Container w/containment 3,000 Gallon Vertical Double Containment	\$ 19,000.00
		<b>\$462,000.00</b>

<b>TOTAL PUBLIC WORKS</b>	<b>\$1,027,000.00</b>
<b>TOTAL PW MINUS COUNTY ROAD FUND - \$300,000</b>	<b>\$727,000.00</b>

<b>Parks &amp; Recreation Equipment</b>		
43	Walk behind mower mower	\$14,500.00
		<b>\$14,500.00</b>

<b>Parks &amp; Recreation Projects</b>		
44	Athletic Fields: lighting Replacement of lights on Field #1,3	\$175,000.00
45	Watson Trail: trail lighting trail system	\$26,000.00
46	Watson Trail system new trail from behind pool to trail	\$31,000.00
47	Park Matser Plan Update Master Plan Update	\$15,000.00
48	Replace crows nest - lighting box Athletic complex	\$50,000.00
49	Reseal parking lot - pool re-seal	\$6,500.00
50	Fitenss Equipment Gym Equipment	\$30,000.00
51	Maintenance Yard replacement Fencing	\$6,000.00
52	Minnie Ha Ha: soccer fields Construct 30 x 40 canopy tent at Soccer Fields	\$38,300.00
53	Gym Floors Community Center	\$12,000.00
54	Athletic Fields: irrigation Irrigation for main fields	\$49,000.00
55	Athletic Fields: soccer goals Soccer goals for lower fields	\$6,800.00
		<b>\$445,600.00</b>

<b>TOTAL PARKS &amp; RECREATION</b>	<b>\$460,100.00</b>
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<b>Administration Equipment</b>		
56	Desktop computers 7 x 1000	\$7,000.00
		<b>\$7,000.00</b>

<b>TOTAL ADMINISTRATION</b>	<b>\$7,000.00</b>
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<b>Public Safety Equipment</b>		
57	Marked Police Vehicles Three Units	\$79,380.00
58	Unmarked Police Vehicles One Unit-Watch Commander	\$26,460.00
59	Mobile Laptop Computers 7 Ruggedized Panasonic Tuffbooks	\$35,000.00
		<b>\$140,840.00</b>

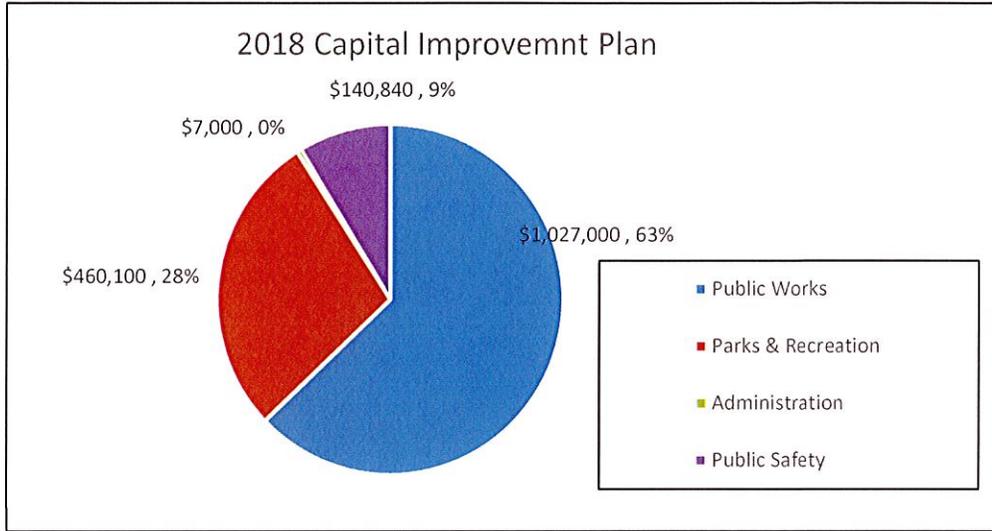
<b>TOTAL PUBLIC SAFETY</b>	<b>\$140,840.00</b>
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<b>TOTAL ALL DEPTS (INLCUDING GROSS TOTAL FOR PW)</b>	<b>\$1,634,940.00</b>
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**Capital Improvement Five Year Plan - YEAR 2**

**2018**

Public Works	\$1,027,000	63%
Parks & Recreation	\$460,100	28%
Administration	\$7,000	0%
Public Safety	\$140,840	9%
<b>TOTAL</b>	<b>\$1,634,940</b>	<b>100% C</b>



**Beginning Fund Balances:**

- Fund #5 Capital Projects Fund 12/31/17: **809,349 A**

**2018 Projected Fund Tax Revenues**

- Fund #5 Capital Projects Fund: \$ 1,074,567  
 - Fund #10 County Road Fund: \$ 358,550  
 - Fund #01 General Fund: \$ 100,000  
 - Fund #12 Parks and Stormwater Fund: \$ 150,000

**Total Projected Tax Revenue FY 2018: 1,683,117 B**

**Total Projected Available Funds FY 2018: 2,492,466 A + B**

**Less: Expenditures from Above: (1,634,940) C**

**Estimated Net Remaining Funds 12/31/18: 857,526 (A + B) - C**

**Capital Improvement Five Year Plan - YEAR 3**

**2019**

<b>Public Works Roadway</b>			
60	Various Mill Overlay	North Area	\$ 400,000.00
61	Various Chip Seal	North Area	\$ 60,000.00
62	Denny Road	Grant Application	\$ 10,000.00
			<b>\$470,000.00</b>
<b>Public Works Equipment/Facility</b>			
63	Backhoe/Highlift	Replace 2008 Case Backhoe - High Hours/Repairs High	\$ 120,000.00
64	1-1/2 Ton Dump Truck	Replacement for 2009 GMC Vehicle #7	\$ 80,000.00
65	1-1/2 Ton Dump Truck	Replacement for 2009 GMC Vehicle #10	\$ 80,000.00
66	City Campus Parking Lot Rehab - Phase 2		\$ 250,000.00
			<b>\$530,000.00</b>

<b>TOTAL PUBLIC WORKS</b>	<b>\$1,000,000.00</b>
<b>TOTAL PW MINUS COUNTY ROAD FUND - \$300,000</b>	<b>\$700,000.00</b>

<b>Parks &amp; Recreation Equipment</b>			
<b>Parks &amp; Recreation Equipment</b>			
67	Water Tank & Trailer	Water tank	\$8,000.00
68	Field dragger	Field master	\$10,000.00
69	Trailer	Replace 1988 trailer	\$8,000.00
			<b>\$26,000.00</b>

<b>Parks &amp; Recreation Projects</b>			
70	Athletic complex Canopy	Canopyarea for patrons	\$40,000.00
71	Watson Trail: lake maintenance	Dredging of lake	\$68,750.00
72	Band stand area at pool	Renovate	\$7,000.00
73	Flag pole at athletic complex	flag pole	\$2,500.00
74	Athletic complex backstops	Field #2, 4	\$35,000.00
75	Fitness Equipment	Gym Equipment	\$30,000.00
76	Bleachers at soccer area	Bleachers	\$12,000.00
77	Minnie Ha Ha: trail improvements	asphalt trail	\$25,000.00
78	Nancy Eschbach property	Road & parking lot	\$110,000.00
79	Gempp road - asphalt	asphalt gravel road	\$10,000.00
80	Gempp: restroom construction	Construct restroom facility	\$55,000.00
			<b>\$395,250.00</b>

<b>TOTAL PARKS &amp; RECREATION</b>	<b>\$421,250.00</b>
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**Administration Equipment**

<b>TOTAL ADMINISTRATION</b>	<b>\$0.00</b>
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<b>Public Safety Equipment</b>			
81	Marked Police Vehicles	Three Units	\$83,349.00
82	Unmarked Police Vehicle	One Unit-Detective Vehicle	\$27,783.00
83	Domestic Water Booster	Replace Unit due to Age & Repairs	\$30,000.00
			<b>\$141,132.00</b>

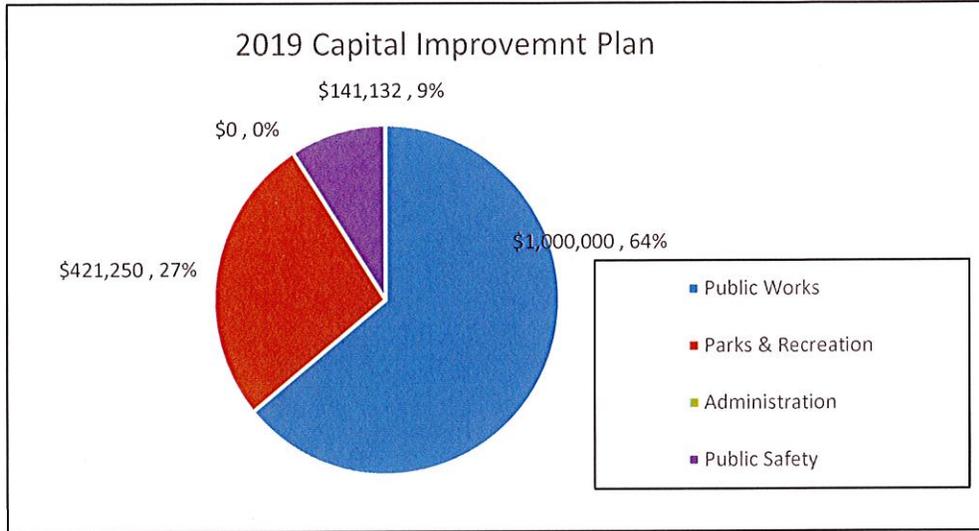
<b>TOTAL PUBLIC SAFETY</b>	<b>\$141,132.00</b>
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<b>TOTAL ALL DEPTS (INLCUDING GROSS TOTAL FOR PW)</b>	<b>\$1,562,382.00</b>
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**Capital Improvement Five Year Plan - YEAR 3**

**2019**

Public Works	\$1,000,000	64%
Parks & Recreation	\$421,250	27%
Administration	\$0	0%
Public Safety	\$141,132	9%
<b>TOTAL</b>	<b>\$1,562,382</b>	<b>100% C</b>



**Beginning Fund Balances:**

- Fund #5 Capital Projects Fund 12/31/18: **857,526 A**

**2019 Projected Fund Tax Revenues**

- Fund #5 Capital Projects Fund: \$ 1,085,313  
 - Fund #10 County Road Fund: \$ 362,136  
 - Fund #01 General Fund: \$ 100,000  
 - Fund #12 Parks and Stormwater Fund: \$ 150,000

**Total Projected Tax Revenue FY 2019: 1,697,448 B**

**Total Projected Available Funds FY 2019: 2,554,975 A + B**

**Less: Expenditures from Above: (1,562,382) C**

**Estimated Net Remaining Funds 12/31/19: 992,593 (A + B) - C**

**Capital Improvement Five Year Plan - YEAR 4**

**2020**

<b>Public Works Roadway</b>			
84	Hadley Hill (Pavement & Storm)	Construction - Phase 1	\$ 400,000.00
85	Concentrated Concrete Slab Replacements	North East Area	\$ 350,000.00
86	Denny Road	Design (20% City Share)	\$ 20,000.00
			<b>\$770,000.00</b>
<b>Public Works Equipment/Facility</b>			
87	2 Ton Dump Truck	Replacement for 2009 International Vehicle #4	\$ 185,000.00
88	Public Works Department Truck	Replacement for 2010 Chevrolet Colorado Vehicle #12	\$ 28,000.00
89	18" Walk Behind Concrete Saw	Replacement for FS400 18" Walk Behind	\$ 5,000.00
90	City Hall Offices - Carpeting/Flooring	New Flooring - Admin/PW Offices	\$ 20,000.00
			<b>\$238,000.00</b>

<b>TOTAL PUBLIC WORKS</b>	<b>\$1,008,000.00</b>
<b>TOTAL PW MINUS COUNTY ROAD FUND - \$300,000</b>	<b>\$708,000.00</b>

<b>Parks &amp; Recreation Equipment</b>			
91	Replace Kubota Tractor	Tractor/excavator	\$20,000.00
			<b>\$20,000.00</b>
<b>Parks &amp; Recreation Projects</b>			
92	Gempp Park: parking lot rehabilitation	asphalt parking lot mill and overlay	\$18,760.00
93	Watson Trail playground border	Border around playground	\$5,000.00
94	Minnie Ha Ha: playgrounds	Replace playground equipment	\$44,000.00
95	Minnie Ha Ha: trail improvements	asphalt trail	\$10,000.00
96	Athletic Fields: parking lot	Conversion from gravel to asphalt parking lot	\$83,640.00
97	Minnie Ha Ha: soccer fields	Installation of lights on soccer fields	\$110,000.00
98	Watson Trail Park	Fire pit area	\$12,000.00
99	Fitness Equipment	Gym Equipment	\$30,000.00
100	Restroom at Kitun Park	Restroom	\$85,000.00
101	Rock Alva parking area and road	asphalt	\$32,000.00
102	Community center: parking lot	Pavement sealing	\$19,500.00
			<b>\$449,900.00</b>

<b>TOTAL PARKS &amp; RECREATION</b>	<b>\$469,900.00</b>
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**Administration Equipment**

<b>TOTAL ADMINISTRATION</b>	<b>\$0.00</b>
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<b>Public Safety Equipment</b>			
103	Marked Police Vehicles	Three Units	\$87,516.45
104	A/C Unit Replacement	A/C Unit Replacement	\$70,000.00
105	Computer Server	Replace 2009 Device	\$5,000.00

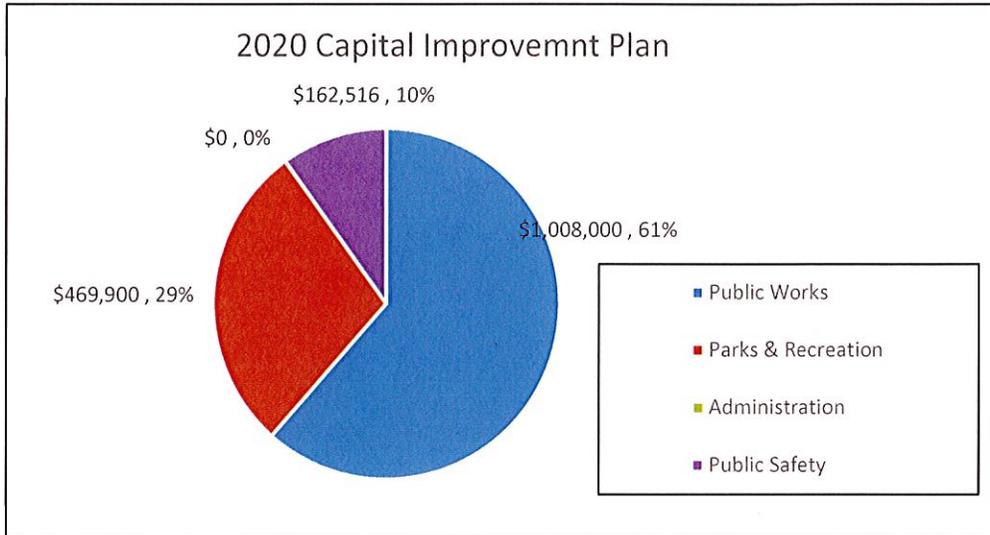
<b>TOTAL PUBLIC SAFETY</b>	<b>\$162,516.45</b>
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<b>TOTAL ALL DEPTS (INLCUDING GROSS TOTAL FOR PW)</b>	<b>\$1,640,416.45</b>
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**Capital Improvement Five Year Plan - YEAR 4**

**2020**

Public Works	\$1,008,000	61%
Parks & Recreation	\$469,900	29%
Administration	\$0	0%
Public Safety	\$162,516	10%
<b>TOTAL</b>	<b>\$1,640,416</b>	<b>100% C</b>



**Beginning Fund Balances:**

- Fund #5 Capital Projects Fund 12/31/19: **992,593 A**

**2020 Projected Fund Tax Revenues**

- Fund #5 Capital Projects Fund: \$ 1,096,166  
 - Fund #10 County Road Fund: \$ 365,757  
 - Fund #01 General Fund: \$ 100,000  
 - Fund #12 Parks and Stormwater Fund: \$ 150,000

**Total Projected Tax Revenue FY 2020: 1,711,923 B**

**Total Projected Available Funds FY 2020: 2,704,516 A + B**

**Less: Expenditures from Above: (1,640,416) C**

**Estimated Net Remaining Funds 12/31/20: 1,064,099 (A + B) - C**

**Capital Improvement Five Year Plan - YEAR 5**

**2021**

<b>Public Works Roadway</b>			
106	Hadley Hill (Pavement & Storm)	Construction - Phase 2	\$ 350,000.00
107	Various Mill Overlay	South Area	\$ 350,000.00
108	Various Chip Seal	South Area	\$ 50,000.00
109	Denny Road	ROW Acquisition (20% City Share)	\$ 20,000.00
			<b>\$ 770,000.00</b>

<b>Public Works Equipment/Facility</b>			
110	2 Ton Dump Truck	Replacement for 2009 International 7400 Vehicle #2	\$ 195,000.00
111	Hydraulic Hammer	Replacement for 2000 HB50 Hydraulic Hammer	\$ 14,000.00
112	18" Cold Planer	Replacement for 2012 Cold Planer	\$ 10,000.00
113	6" Hydraulic Sweeper Attachment	Replacement for 2007 Sweepster VRS6M	\$ 6,500.00
114	Public Works Copy/Fax/Scan	Replacement Copy/Fax/Scan	\$ 10,000.00
			<b>\$ 235,500.00</b>

<b>TOTAL PUBLIC WORKS</b>	<b>\$1,005,500.00</b>
<b>TOTAL PW MINUS COUNTY ROAD FUND - \$300,000</b>	<b>\$705,500.00</b>

<b>Parks &amp; Recreation Equipment</b>			
115	Copier	Copier/Fax/Scanner	\$8,500.00
116	Replace tool cat	Tool cat	\$57,000.00
117	Trailer	Replace 1995 trailer	\$7,400.00
118	Truck	Replace 2006 1/2 ton	\$30,000.00
			<b>\$102,900.00</b>

<b>Parks &amp; Recreation Projects</b>			
119	Watson Trail: Trail System	Mill, patch, overlay trail system	\$35,000.00
120	Watson Trail Park - shelter/restroom	new shelter/restroom	\$94,000.00
121	Replace windows at pool locker room	windows	\$7,000.00
122	Minnie Ha Ha: trail improvements	asphalt trail	\$15,000.00
123	Minnie Ha Ha Disc Golf Course	Disc Golf	\$25,000.00
124	Storage building/pod	Minnie Ha Ha	\$8,500.00
125	Storage pod - athletic fields	Athletic fields	\$5,000.00
126	Playground at soccer fields	Playground	\$75,000.00
127	Renovation to community center roof	Roof update	\$29,000.00
128	Umbrellas for Kitun Park	Umbrellas	\$17,000.00
129	Locker rooms - Renovate	Pool	\$10,000.00
			<b>\$320,500.00</b>

<b>TOTAL PARKS &amp; RECREATION</b>	<b>\$423,400.00</b>
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**Administration Equipment**

<b>TOTAL ADMINISTRATION</b>	<b>\$0.00</b>
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<b>Public Safety Equipment</b>			
130	Marked Police Vehicles	Three Units	\$91,892.27
131	100 Gallon Commercial Water Heater	Replace Unit due to Age & Repairs	\$12,000.00

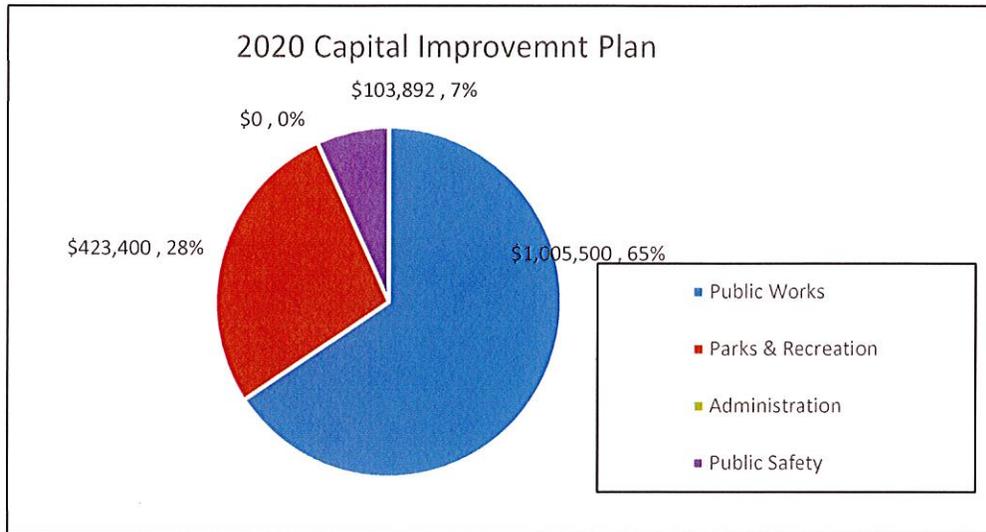
<b>TOTAL PUBLIC SAFETY</b>	<b>\$103,892.27</b>
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<b>TOTAL ALL DEPTS (INLCUDING GROSS TOTAL FOR PW)</b>	<b>\$1,532,792.27</b>
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**Capital Improvement Five Year Plan - YEAR 5**

**2021**

Public Works	\$1,005,500	66%
Parks & Recreation	\$423,400	28%
Administration	\$0	0%
Public Safety	\$103,892	7%
<b>TOTAL</b>	<b>\$1,532,792</b>	<b>100% C</b>



**Beginning Fund Balances:**

- Fund #5 Capital Projects Fund 12/31/20: **1,064,099 A**

**2021 Projected Fund Tax Revenues**

- Fund #5 Capital Projects Fund: \$ 1,107,128  
 - Fund #10 County Road Fund: \$ 369,414  
 - Fund #01 General Fund: \$ 100,000  
 - Fund #12 Parks and Stormwater Fund: \$ 150,000

**Total Projected Tax Revenue FY 2021: 1,726,542 B**

**Total Projected Available Funds FY 2021: 2,790,641 A + B**

**Less: Expenditures from Above: (1,532,792) C**

**Estimated Net Remaining Funds 12/31/21: 1,257,849 (A + B) - C**

## Capital Improvement Plan Summary FY 2017 - FY 2021

	<b>Total Projected Tax Revenue</b>	<b>Total Plan Expenditures</b>	<b>Net</b>
<b>2017</b>	\$ 1,418,928	\$ 1,851,029	\$ (432,101)
<b>2018</b>	\$ 1,433,117	\$ 1,634,940	\$ (201,823)
<b>2019</b>	\$ 1,447,448	\$ 1,562,382	\$ (114,934)
<b>2020</b>	\$ 1,461,923	\$ 1,640,416	\$ (178,494)
<b>2021</b>	\$ 1,476,542	\$ 1,532,792	\$ (56,250)

## Annual Summary of Fund Revenues

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### Historical Fund Revenue

FUND#:	05	10	
	Capital Projects	County Road	Total
2005	\$ 979,006	\$ 276,695	\$ 1,255,701
2006	\$ 1,224,547	\$ 375,005	\$ 1,599,552
2007	\$ 1,163,568	\$ 346,916	\$ 1,510,484
2008	\$ 1,036,343	\$ 406,915	\$ 1,443,258
2009	\$ 902,949	\$ 359,918	\$ 1,262,867
2010	\$ 858,866	\$ 374,306	\$ 1,233,172
2011	\$ 896,364	\$ 361,811	\$ 1,258,175
2012	\$ 1,096,656	\$ 389,830	\$ 1,486,486
2013	\$ 950,296	\$ 325,455	\$ 1,275,751
2014	\$ 994,823	\$ 346,859	\$ 1,341,682
2015	\$ 1,037,861	\$ 352,838	\$ 1,390,699
<b>10-Yr Avg.</b>	<b>\$ 1,012,844</b>	<b>\$ 356,050</b>	

### Projected Fund Revenue @ 1% Increase over Prior Year

FUND#:	05	10	
	Capital Projects	County Road	Total
2016	\$ 1,053,395	\$ 355,000	\$ 1,408,395
2017	\$ 1,063,928	\$ 355,000	\$ 1,418,928
2018	\$ 1,074,567	\$ 358,550	\$ 1,433,117
2019	\$ 1,085,313	\$ 362,136	\$ 1,447,448
2020	\$ 1,096,166	\$ 365,757	\$ 1,461,923
2021	\$ 1,107,128	\$ 369,414	\$ 1,476,542

Capital Improvement - 5 Year Plan FY 2017 - FY 2021

List of Projects not Funded

**Public Works**

Project	Description	Cost Estimate
Concentrated Concrete Slab Replacements	West Area	\$ 350,000.00
Concentrated Concrete Slab Replacements	North Central Area	\$ 350,000.00
Sidewalks - Removed Each Year	Design and Construction	\$ 200,000.00
City Signage	Main City Sign - Various City Signs at Entrances	\$ 250,000.00
City Hall Renovations	Safety/Update to City Hall Lobby and Chambers	\$ 250,000.00
Skid-Steer Tractor	Replacement for 2012 Case SRM220	\$ 90,000.00
Public Works Satellite Facility	Property Purchase	\$ 200,000.00
Public Works Satellite Facility	Office/Garage	\$ 200,000.00
Public Works Satellite Facility	Garage/Shed	\$ 200,000.00
		<b>\$ 2,090,000.00</b>

**Parks and Recreation**

Project	Description	Cost Estimate
Reseal parking lot - pool	re-seal	\$6,500.00
Athletic Fields: soccer goals	Soccer goals for lower fields	\$6,800.00
Watson Trail: outdoor shuffle board court	Mill, overlay, re-striping of shuffle board court	\$8,700.00
Band stand area at pool	Renovate	\$7,000.00
Gempp road - asphalt	asphalt gravel road	\$10,000.00
Minnie Ha Ha: playgrounds	Replace playground equipment	\$44,000.00
Watson Trail Park	Fire pit area	\$12,000.00
Community center: parking lot	Pavement sealing	\$19,500.00
Trailer	Replace 1995 trailer	\$7,400.00
Minnie Ha Ha Disc Golf Course	Disc Golf	\$25,000.00
		<b>\$146,900.00</b>

Capital Improvement - 5 Year Plan FY 2017 - FY 2021

Items not Included in 5 Year Plan Due to Budgetary Reasons

Project	Description	Cost Estimate
Reseal parking lot - pool	re-seal	\$ 6,500.00
Minnie Ha Ha: soccer fields	Construct 30 x 40 canopy tent at Soccer Fields	\$ 38,300.00
Athletic Fields: soccer goals	Soccer goals for lower fields	\$ 6,800.00
Watson Trail: outdoor shuffle board	Mill, overlay, re-striping of shuffle board court	\$ 8,700.00
Band stand area at pool	Renovate	\$ 7,000.00
Flag pole at athletic complex	flag pole	\$ 2,500.00
Gempp road - asphalt	asphalt gravel road	\$ 10,000.00
Minnie Ha Ha: playgrounds	Replace playground equipment	\$ 44,000.00
Watson Trail Park	Fire pit area	\$ 12,000.00
Community center: parking lot	Pavement sealing	\$ 19,500.00
Trailer	Replace 1995 trailer	\$ 7,400.00
Minnie Ha Ha Disc Golf Course	Disc Golf	\$ 25,000.00

**BILL NO. 32**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 4.10-8(B) 4 OF APPENDIX B OF THE CODE TO AMEND THE BUILDING HEIGHT LIMITATION IN THE PD-BC ZONING DISTRICT.**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS, MISSOURI, AS FOLLOWS:

Section 1: The petition of the City of Sunset Hills for a text amendment was presented to the Planning and Zoning Commission of the City of Sunset Hills on October 5, 2016. The Planning and Zoning Commission recommended approval of the petition for a text amendment.

Section 2: A public hearing upon the petition of the City of Sunset Hills for a text amendment was held on October 11, 2016 before the Board of Aldermen of the City of Sunset Hills.

Section 3: Appendix B, Section 4.10-8(B) 4 shall be amended as follows:

4. Building height limitations: Except as provided for in Section 5.10, no principal building shall exceed eighty-five (85) feet.

Section 4: This Ordinance shall take effect immediately upon its passage and approval.

PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK/CITY ADMINISTRATOR

**BILL NO. 33**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING AN AMENDED DEVELOPMENT PLAN FOR NEW BALANCE ATHLETICS, INC. TO CONSTRUCT A GENERATOR ON THE PROPERTY AT 3636 SOUTH GEYER ROAD.**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS, MISSOURI, AS FOLLOWS:

Section 1: A Development Plan was previously approved by the Board of Aldermen for a facility at 3636 South Geyer Road.

Section 2: A public hearing upon the petition of New Balance Athletics, Inc. for an Amended Development Plan to construct a generator was held on November 22, 2016 before the Board of Aldermen of the City of Sunset Hills.

Section 3: The Amended Development Plan submitted by New Balance Athletics, Inc. to construct a generator at 3636 South Geyer Road is hereby approved.

Section 4: This ordinance shall take effect immediately upon its passage and approval.

PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK/CITY ADMINISTRATOR

P-27-16



New Balance Athletic Shoe Inc. // 3636 South Geyer Rd // Suite 400 // St. Louis, MO 63127 // (636) 326-2711

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New Balance Athletics, Inc.  
3636 S. Geyer Rd., Suite 400  
Sunset Hills, MO 63127

City of Sunset Hills  
3939 South Lindbergh Boulevard  
Sunset Hills, MO 63127

Attn: Lynn M Sprick  
Assistant Planner

Lynn,

I am writing in response to your letter received in our office on October 8<sup>th</sup> regarding our application, P-27-16, petition for an Amended Development Plan. It is my understanding that the Board of Alderman are set to have a public hearing and first reading on November 22, 2016. In regards to the second reading, I am asking that the BOA suspend the rules and have a second reading at the November meeting.

Please let me know if there is anything else that you need from me. Thank you so much for you time. I appreciate it.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Warren'.

Eric Warren  
Facilities Supervisor



3939 S. Lindbergh Blvd.  
314-849-3400

FILE NO. P-27-16  
DATE 8-29-16  
FEE \$250

AMENDED DEVELOPMENT PLAN

- 1. Applicant's Name New Balance Athletics, Inc
- 2. Mailing Address 3636 S. Beyer Rd. Suite 400 <sup>Sunset Hills, MO</sup> Phone 314-566-6356
- 3. Agent's Name and Address Eric D. Warren - Facilities Supervisor  
(if different than Applicant)  
3636 S. Beyer Rd. 63127
- 4. Property Owner's Name TREF I Laumeier II, LLC
- 5. Address of Property 3636 S. Beyer Rd. Sunset Hills, MO 63127
- 6. Area of Property Sunset Hills - St. Louis County
- 7. Current Zoning Commercial Proposed Zoning Commercial
- 8. Remarks and Reasons New Balance would like to install a permanent generator on site to support our server room to minimize business interruption.

9. Legal Description (to be attached)

10. Scale Drawings of Property and Proposed Development Plans (to be attached)

11. Fee: Area of ten acres or less \$250.00. Area of more than ten acres \$250.00 plus \$25.00 for each acre or fraction thereof over ten acres.

I hereby state that I have read all applicable sections of the Zoning Ordinances of the City of Sunset Hills and can comply with all requirements of those regulations. I also certify that all statements made on this application are true and that I have a legal right to make this application.

Signature: 

# P-27-16

**Title:** Amended Development Plan for the installation of a generator at 3636 South Geyer Road.

**Owner:** Tref I Laumeier II LLC  
10990 Wilshire Blvd, Suite 1060  
Los Angeles, California 90024

**Applicant:** Eric Warren, New Balance Athletics, Inc  
3636 South Geyer Road  
Sunset Hills, Missouri 63127

**Date:** September 2016



\* Map is for informational use only. Not a representation of the project.

● Approximate generator location

**Summary:**

This petition is for an Amended Conditional Use Permit for the installation of a generator for New Balance's Office at 3636 South Geyer Road. The property is located on the northeast corner of South Geyer Road and Rott Road. The property is currently zoned PD-BC, Planned Development - Business Commercial. The properties to the north (across Watson Road) east, and west (across South Geyer Road) are also zoned PD-BC. The property to the south (Laumeier Park) is zoned R-2, Single Family Residential 20,000 square foot minimum lot size.

**Staff analysis:**

This application is a petition for an Amended Development Plan for the installation of a generator for New Balance's Office at 3636 South Geyer Road.

Per Appendix B Zoning Regulations, Section 4.10-25 Changes and amendments to final development plan:

- (A) Minor changes: Minor changes in the location, siting and height of buildings and structures may be authorized by the zoning enforcement officer if required by engineering or other circumstances not foreseen at the time the final plan was approved. No change authorized by this section shall cause any of the following:
1. A change in the use or architectural character of the development, including changes in any exterior finish material approved by the board;
  2. An increase in building or site coverage;
  3. An increase in the intensity of use (e.g., number of dwelling units);
  4. An increase in vehicular traffic generation or significant changes in traffic access and circulation;
  5. A reduction in approved open space or required buffer areas; or
  6. A change in the record plat.
- (B) Plan amendments: All proposed changes in use, or rearrangement of lots, blocks and building tracts, changes in the provision of common open spaces, and changes which would cause any of the situations listed under paragraph (A)

above shall be subject to approval by the board. In such event, the applicant shall file a revised development plan and be subject to the requirements of this section as if it were an entirely new application.

The proposed generator would be a change to the record plat and requires an Amended Development Plan to be submitted to the Planning and Zoning Commission, approved by Board of Aldermen and recorded with St Louis County.

Per Appendix B Zoning Regulations, Section 5.13-3 Screening of building mechanical or electrical equipment:

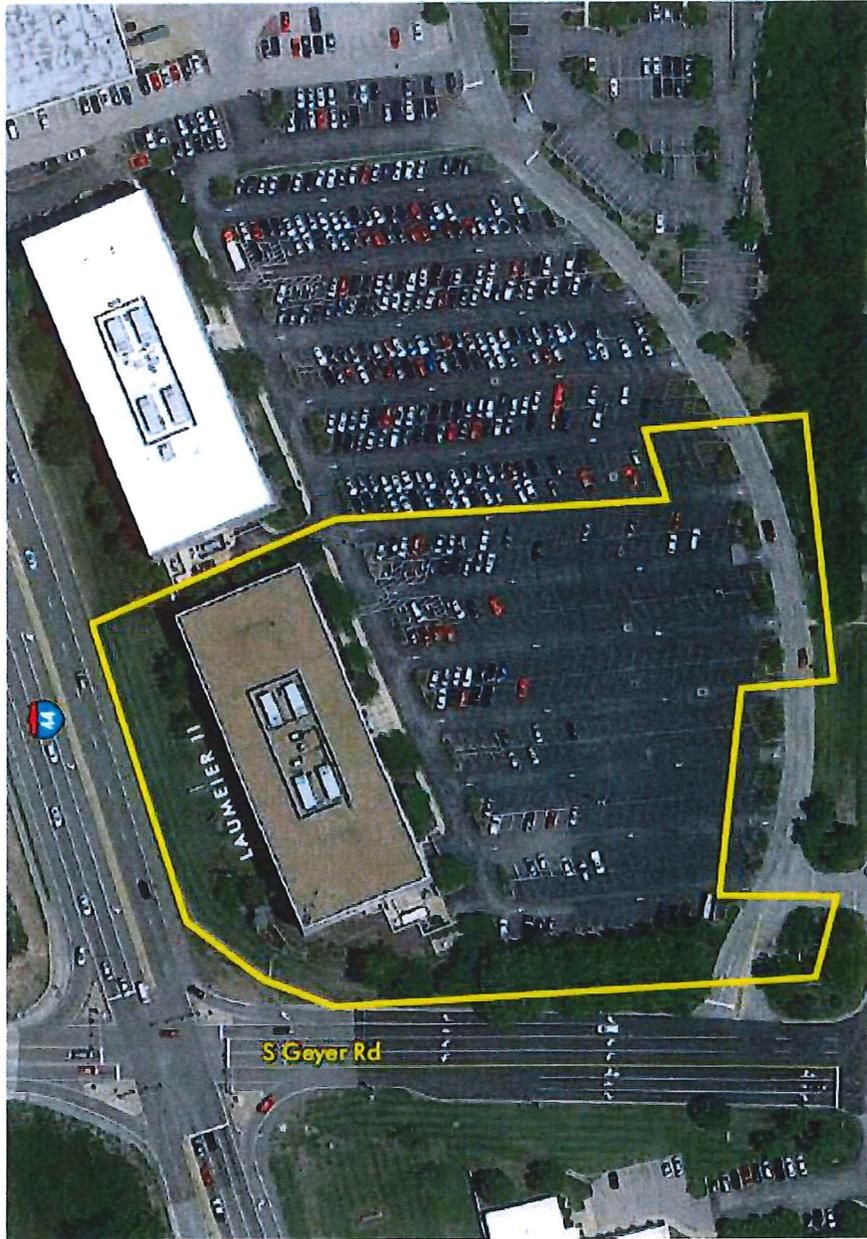
Major mechanical and electrical systems should be located within the building envelope, if possible. In situations where this is not possible, the following screening standards shall apply to all building mechanical and electrical equipment located outdoors. Exception: Air conditioning units associated with individual residential dwellings need not comply with these screening requirements.

- (A) Ground-mounted equipment: Exterior equipment may be located at ground level, or depressed below ground level, so that the maximum height does not exceed eight (8) feet. The equipment shall not be visible between the ground level and six (6) feet above ground level of any street adjoining the property or from adjacent properties. Screening may be achieved with a wall that is consistent with and/or complementary to the exterior material of the principal building or with dense landscaping. In no case shall ground-mounted building equipment be located between the principal building and a public right-of-way or private street.

The proposed generator would be located on the concrete pad, adjacent to an existing mechanical box and within the building envelope. Therefore, no additional screening is required at this time.



LAUMEIER II  
SITE PLAN





**BILL NO. 34**  
**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO SOUTH LINDBERGH LLC FOR OPERATION OF A JIMMY JOHNS RESTAURANT WITH A DRIVE THRU AT 3751 S. LINDBERGH BOULEVARD.**

WHEREAS, a petition was received from South Lindbergh LLC for operation of a Jimmy Johns restaurant with a drive thru at 3730 S. Lindbergh Boulevard; and

WHEREAS, said petition was duly referred to the Planning and Zoning Commission for its investigation and report; and

WHEREAS, public notice of a meeting of the Planning and Zoning Commission upon said petition was posted according to law and ordinance; and

WHEREAS, a meeting was held before the Planning and Zoning Commission on October 5, 2016, upon said petition; and

WHEREAS, the Planning and Zoning Commission has submitted its report recommending approval to the Board of Aldermen; and

WHEREAS, a public hearing was scheduled before the Board of Aldermen on November 22, 2016, in accordance with the Zoning Regulations, Appendix B of the Code of Ordinances.

Based on the entire record of this application, being the evidence presented at the public hearing and the exhibits submitted at such hearing, the Board of Aldermen of the City of Sunset Hills makes the following findings of fact and conclusions of law:

**FINDINGS OF FACT**

1. The proposed site is zoned “C-1” Commercial.
2. The Conditional Use Permit Application requests the right to operate a Jimmy Johns restaurant with a drive thru in a building at 3751 S. Lindbergh Boulevard.
3. The Planning and Zoning Commission has recommended that the Conditional Use Permit be approved.
4. The provisions of Appendix B-Zoning Regulations of the Code of Ordinances, Sec. 7.3 require the Board of Aldermen to determine after hearing whether or not such conditional use will:

- (A) Substantially increase traffic hazards or congestion
- (B) Substantially increase fire hazards.
- (C) Adversely affect the character of the neighborhood.
- (D) Adversely affect the general welfare of the community.
- (E) Overtax public utilities
- (F) Conflict with standards contained in Subsections 7.3-2 and 7.3-3
- (G) Conflict with the goals and objectives or proposed land use in the

Comprehensive Plan.

In this regard, the Board of Alderman finds that the proposed conditional use will not:

- (A) SUBSTANTIALLY INCREASE TRAFFIC HAZARDS OR  
CONGESTION
- (B) SUBSTANTIALLY INCREASE FIRE HAZARDS.
- (C) ADVERSELY AFFECT THE CHARACTER OF THE  
NEIGHBORHOOD.
- (D) ADVERSELY AFFECT THE GENERAL WELFARE OF THE  
COMMUNITY.
- (E) OVERTAX PUBLIC UTILITIES
- (F) CONFLICT WITH STANDARDS CONTAINED IN SUBSECTIONS  
7.3-2 AND 7.3-3 OF THE CODE OR ORDINANCES.
- (G) CONFLICT WITH THE GOALS AND OBJECTIVES OR PROPOSED  
LAND USE IN THE COMPREHENSIVE PLAN.

**CONCLUSIONS OF LAW**

The Board of Aldermen concludes that, based upon the facts found herein and the findings of the Board that the standards for the issuance of Conditional Use permits as set forth in Sec. 7.3 of the Zoning Regulations Code of Ordinances are not violated, a Conditional Use Permit shall issue to Petitioner herein as requested.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. A conditional use permit, subject to the conditions hereinafter specifically set forth, is hereby granted to South Lindbergh LLC, to use the premises in the City of Sunset Hills, Missouri, known as 3751 S. Lindbergh Boulevard for operation of a Jimmy Johns restaurant with a drive thru, as is made and provided for in the zoning regulations, Appendix B of the Code of Ordinances.

Section 2. The conditional use permit hereby issued, and referred to in Section 1, is issued to the named permittee only and shall not be assigned or transferred, except by permission of the City of Sunset Hills in accordance with Section 7.4-5.

Section 3. The conditional use permit hereby issued and referred to in Section 1, shall be valid only if the following conditions are observed by permittee:

- a. enhanced landscaping behind fence on west property line.
- b. fence shall not be required on the west property line, but at edge of parking lot, as shown on revised improvement plans.
- c. permittee shall provide a revised traffic study before consideration by the Board of Aldermen.

Section 4. This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016 \_\_\_\_\_  
*MAYOR*

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016 \_\_\_\_\_  
*MAYOR*

ATTEST: \_\_\_\_\_  
*CITY CLERK/CITY ADMINISTRATOR*



3939 S. Lindbergh Blvd.  
314-849-3400

FILE NO. P-29-16  
DATE 9-14-16  
FEE \_\_\_\_\_

**CONDITIONAL USE PERMIT**

1. Is this an Amended Conditional Use Permit  Yes  No Date of original CUP \_\_\_\_\_

2. Applicant's Name JIMMY JOHN'S (STEVE SALADIN)

3. Mailing Address 3860 SOUTH LINDBERGH Phone (314) 849-3355

4. Agent's Name and Address DOERING ENG. 5030 GRIFFIN, 63128  
(If different than Applicant)

5. Property Owner's Name SOUTH LINDBERGH LLC

6. Address of Property 3751 SOUTH LINDBERGH 63127

7. Area of Property to be used 1.21 ACRE

8. Existing Zoning C1

9. Proposed Use C1 WITH A C.U.P.

10. Remarks and Reasons \_\_\_\_\_

11. Legal Description (to be attached)

12. Scale Drawings of Property, Area to be used and Proposed Development Plans (to be attached)

13. Fee: \$250 for one acre or less. More than one acre \$250 plus \$25 for each acre or fraction thereof over one acre.

(\$275)

I hereby state that I have read all applicable sections of the Zoning Ordinances of the City of Sunset Hills and can comply with all requirements of those regulations. I also certify that all statements made on this application are true and that I have a legal right to make this application.

Signature: Mark A. Doering  
MARK DOERING  
PRES DOERING ENG. INC.

## P-29-16

**Title:** Conditional Use Permit to construct and operate a restaurant with a drive through at 3751 South Lindbergh Boulevard.

**Petitioner:** Steve Saladin (South Lindbergh LLC)  
921 Delvin Drive  
St Louis, Missouri 63141

**Date:** October 2016



\* Map is for informational use only. Not a representation of the project.

### Summary:

This petition is for a Conditional Use Permit for a restaurant with a drive through at 3751 South Lindbergh Boulevard. The property is currently zoned C-1, Commercial District. The properties to the north and south (across Maret Drive) are also zoned C-1. The

property to the east (across South Lindbergh Blvd) is zoned PD-BC, Planned Development-Business Commercial. The properties to the west is zoned R-2, Single Family Residential-20,000 square foot minimum lot size.

**Staff analysis:**

The petitioner is proposing to redevelop the property at 3751 South Lindbergh Boulevard. The property is currently occupied by three (3) vacant homes, which in the past, served as office space and displays for a homebuilder. The petitioner desires to demolish those homes and construct two (2) commercial buildings: a restaurant with a drive through and attached retail space and a second building consisting entirely of retail space.

Restaurants and motor vehicle oriented businesses (which includes drive through operations) both require a Conditional Use Permit in the C-1 zoning district. This petition is a re-submittal of P-02-16, which was denied by the Board of Aldermen. It was suggested that some changes be made to the site to reduce the amount of parking and increase the buffer adjacent to the residential properties to the west. The proposed urgent care facility has been replaced by a retail building of the same size. The parking requirement for retail structures is less than the requirement for medical offices. Therefore, several parking spaces have been removed along the rear property line and a twenty-six (26) foot buffer is proposed.

Appendix B, Zoning Regulations, Section 7.3 outlines criteria and standards for conditional use permit approval.

7.3-1 Criteria: The board shall not approve any conditional use, which they determine to:

- (A) Substantially increase traffic hazards or congestion.

A traffic study and access management plan was prepared for the previous petition. To date, no revisions for the change in building use have been submitted to the City. However, a traffic study is only required for the drive through portion of this petition.

(B) Substantially increase fire hazards.

Fire hazards should not be substantially increased. Mehlville Fire District would review the building plans and the new structures would meet all current zoning, building and fire codes.

(C) Adversely affect the character of the neighborhood.

The character of the neighborhood should be minimally affected. The petitioner has a landscape plan that calls for several additional trees, bushes and perennials to be planted on the property. A sight proof privacy fence is also proposed between the site and the residential properties to the west.

(D) Adversely affect the general welfare of the community.

It does not appear that the general welfare of the community would be negatively impacted by this project.

(E) Overtax public utilities.

Public utilities would not be overtaxed due to the proposed use.

(F) Conflict with standards of 7.3-2 and 7.3-3.

The requirements of Section 7.3-2 and 7.3-3 have been met.

(G) Conflict with the goals and objectives or proposed land use in the Comprehensive Plan.

This development would not conflict with the Comprehensive Plan. The current Comprehensive Plan depicts this property as Commercial.

All other requirements listed in Appendix B Zoning Regulations, Section 7 Conditional use procedures and standards, have been met.

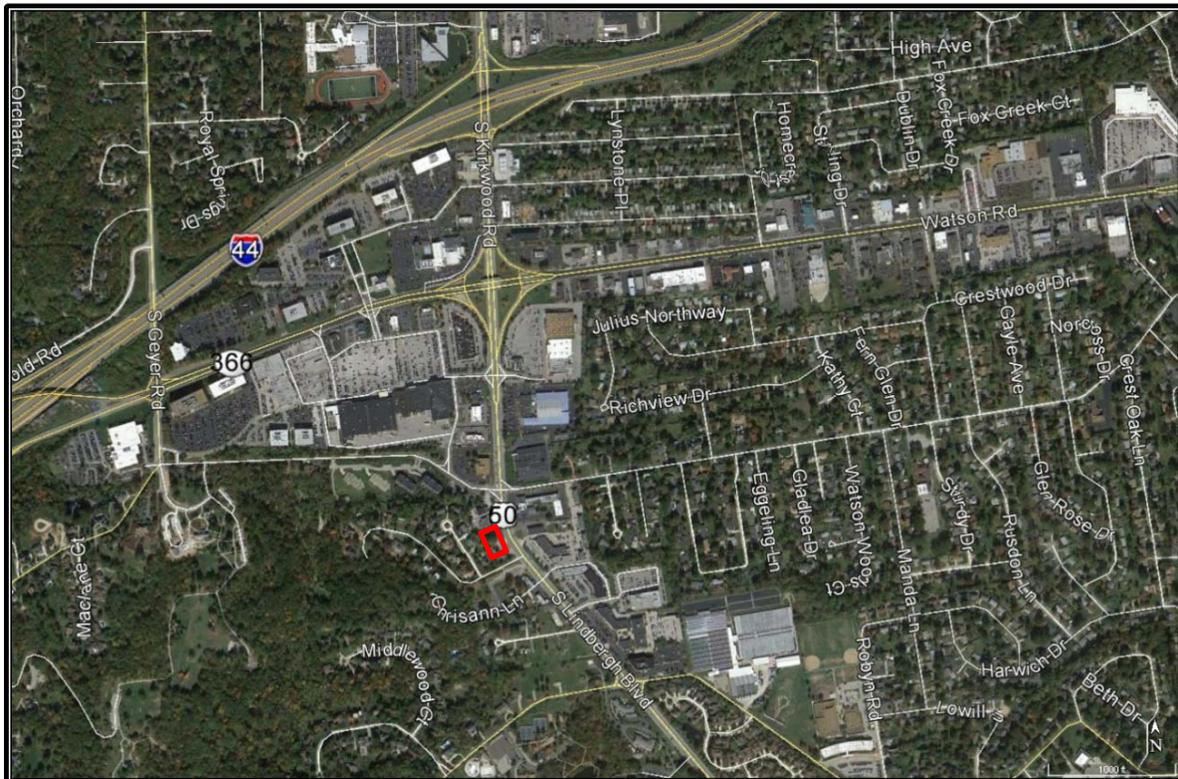
November 18, 2016

Mr. Steve Saladin  
921 Delvin Drive  
St. Louis, Missouri 63141

RE: Traffic Impact Study – Proposed Redevelopment  
3751 South Lindbergh Boulevard  
Sunset Hills, Missouri  
CBB Job Number 132-15

Dear Mr. Saladin:

In accordance with your request, CBB has completed a traffic impact study for a proposed redevelopment on the residential lot at 3751 South Lindbergh Boulevard in Sunset Hills, Missouri. The site is generally located in the northwest quadrant of Maret Drive and South Lindbergh Boulevard as shown in **Figure 1**.



**Figure 1 - Site Location Map**



The existing site consists of currently vacant residential uses. It is our understanding that the property would be redeveloped with the construction of two new buildings on the site; one 3,860 square foot (SF) building which would consist of 2,060 SF of retail space and an 1,800 SF Jimmy Johns restaurant with drive through service and one 5,000 SF building that is anticipated to be general retail uses.

Access to the site is currently provided via two wide full access drives. The proposed site plan condenses the existing driveways to provide a more defined single driveway onto Lindbergh Boulevard. The conceptual site plan includes one inbound and two outbound lanes (one exiting left-turn lane and one exiting right-turn lane) on the approach to Lindbergh Boulevard. The preliminary site plan is illustrated in **Figure 2**.

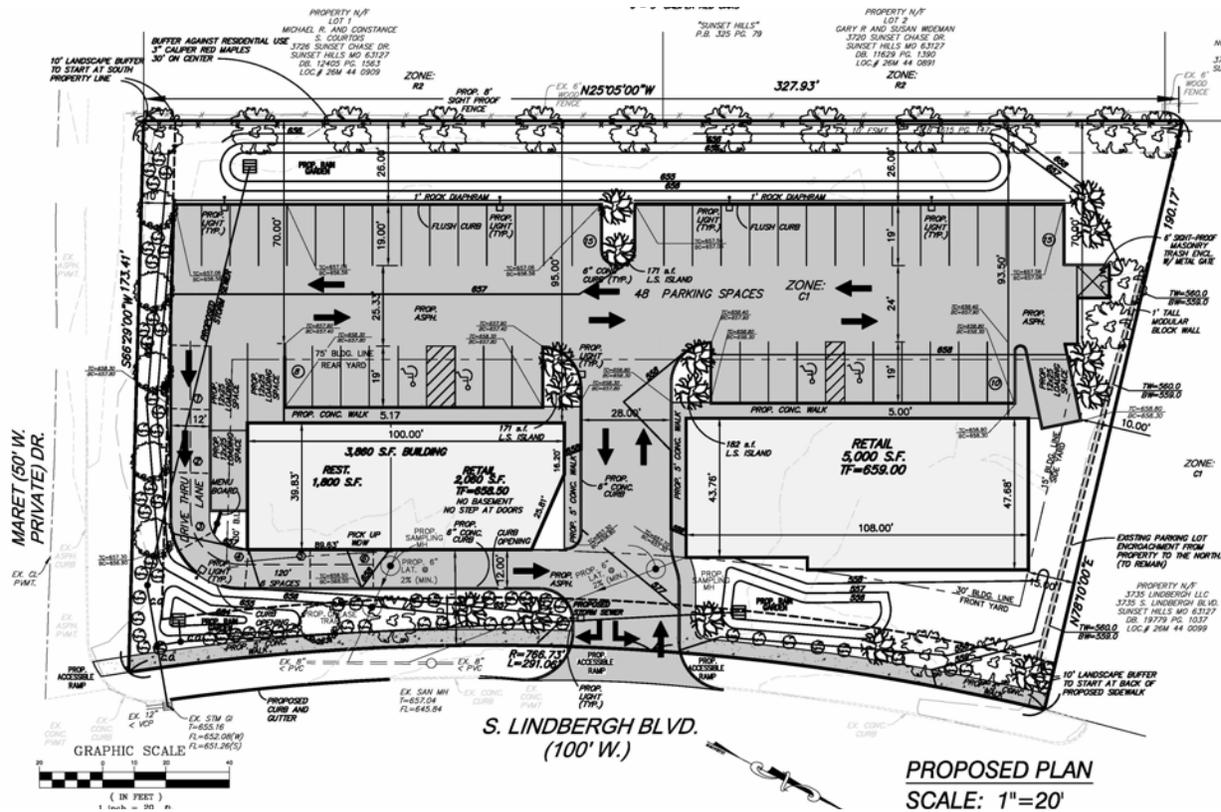


Figure 2 - Preliminary Site Plan (Provided by Others)

The purpose of this study was to determine the number of trips that would be generated by the proposed development, evaluate the impact of the additional trips on the adjacent roads as well as current operating conditions and determine the ability of motorists to safely enter and exit the site. If necessary, roadway improvements (lane additions and/or traffic control modifications) were recommended to mitigate the impact of the development. Due to the peaking characteristics of the proposed uses, the focus of our analysis was the midday and p.m. peak hours of a typical weekday.



### **Existing Traffic Conditions**

Lindbergh Boulevard is a five-lane principal arterial highway with left-turn lanes at the major intersections along the corridor. Lindbergh Boulevard is owned and maintained by the Missouri Department of Transportation (MODOT). The highway meanders through the study area, but will be referenced as a north-south route throughout the remainder of this report.

In the study area, Lindbergh Boulevard provides two through lanes in each direction as well as a two-way center left-turn lane. Traffic signals are located north of the site at Rott Road/East Watson Road and to the south of the site at West Watson Road/Eddie and Park Road. The signals along Lindbergh Boulevard operate as part of a coordinated system. The proposed access for the subject site is approximately 400 feet south of the intersection with Rott Road/East Watson Road. According to MODOT's ADT Map from 2013, Lindbergh Boulevard carries approximately 20,500 vehicles per day (vpd) in the vicinity of the site. The posted speed limit is 35 miles per hour (mph).

Maret Lane is a no outlet private residential street just to the south of the subject site that provides access to approximately 25 single-family homes.

In order to establish existing traffic conditions, manual turning movement traffic counts from the signalized intersection of Lindbergh Boulevard with Rott Road/East Watson Road were referenced from the Fall of 2014 for the midday (11:00 a.m. - 1:00 p.m.) and p.m. (4:00-6:00) peak periods. This data revealed the weekday peak hours of the adjacent roadway to be from 12:00-1:00 p.m. and 4:45-5:45 p.m.

Based on those counts, approximately 950 vehicles per hour (vph) are traveling northbound and 1,050 vph are traveling southbound during the midday peak hour, while 950 vph are traveling northbound and 1,875 vph are traveling southbound during the p.m. peak. The existing peak hour traffic volumes are summarized in **Exhibit 1**.

In addition queue observations were made near the proposed site driveway to determine if the proposed driveway is blocked during the midday or p.m. peak hours. Midday and p.m. peak hour observations indicate that the through northbound queue from the Rott Road/East Watson Road signal to the north infrequently (twice for less than 10 seconds) blocked the driveway, while the queues from the West Watson Road/Eddie and Park Road signal to the south did not block the proposed driveway once. The northbound left-turn queues from the signal were observed to remain within the left-turn bay, and as such, would not have an impact on the proposed driveway. The through queues that extended to the driveway were observed to be more of a rolling queue with signal timing that changed as vehicles were approaching.

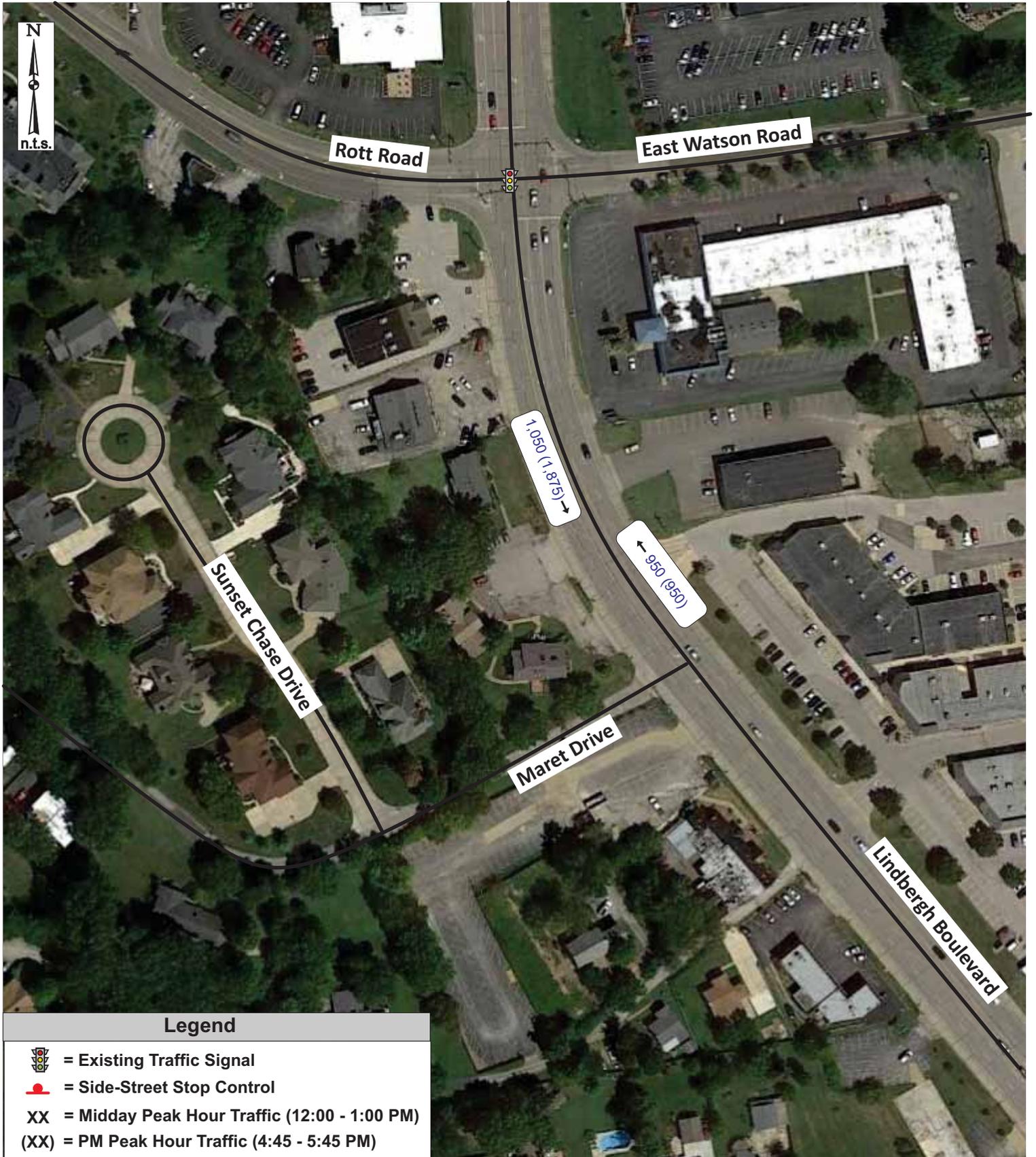


Exhibit 1: Existing Traffic Volumes



## **Proposed Redevelopment**

As previously discussed, it is our understanding that the property will be redeveloped with the construction of two buildings on the subject site. One building would consist of a 2,060 SF of retail space and a 1,800 SF Jimmy John's fast food restaurant with drive through service. The second building would consist of a 5,000 SF of general retail space.

Access to the site is currently provided by two wide full access drives. The proposed access plan is to reduce the access configuration to a single full access driveway about midway along the frontage of the site. The current site plan also has one inbound and two outbound lanes onto Lindbergh Boulevard. It is our understanding that MoDOT has reviewed the preliminary access plan and found it to be generally acceptable.

## Trip Generation

As a primary step in this analysis, traffic forecasts were prepared to estimate the amount of traffic that the proposed development would generate during the midday and p.m. weekday peak hours. The traffic was forecasted based upon information provided in the "Trip Generation Manual", Ninth Edition, published by the Institute of Transportation Engineers (ITE). This manual, which is a standard resource for transportation engineers, is based on a compilation of nationwide studies documenting the characteristics of various land uses.

In order to estimated trips for the retail space, the average trip rate for ITE Land Use 826: Specialty Retail Center was used and the average trip rate was used for ITE Land Use 934: Fast Food Restaurant w/ Drive-Thru for the proposed Jimmy John's. Since ITE does not provide specific trip generation estimates for the midday peak hours; the higher of the a.m. and p.m. peak hour of generator rates was applied to the fast-food restaurant. To estimate the midday trips for the specialty retail uses, the p.m. peak hour volumes were conservatively assumed. The peak hour of adjacent street traffic (one hour between 4:00 and 6:00 p.m.) was utilized for the p.m. peak hour.

It is reasonable to believe that there could be some common trips between the restaurant and the other uses, but in an attempt to be conservative, no common trip reductions were applied. As shown in **Table 1**, the proposed development is expected to generate 115 total trips during the weekday midday peak hour and 80 total trip during the p.m. peak hour when using the ITE trip generation.



**Table 1 – ITE Trip Generation Estimate for Proposed Re-Development**

Land Use (ITE Code)	Size	MIDDAY Peak Hour			PM Peak Hour		
		In	Out	Total	In	Out	Total
Specialty Retail (826)	7,060 SF	10	10	20	10	10	20
Fast Food Restaurant with Drive-Thru (934)	1,800 SF	50	45	95	30	30	60
<b>Total</b>		<b>60</b>	<b>55</b>	<b>115</b>	<b>40</b>	<b>40</b>	<b>80</b>

Trip Estimate based on Local Jimmy Johns Data

The owner of the Jimmy Johns provided transactional data for the existing store for 10 random days. Based on the information provided, the current Jimmy Johns restaurant averages approximately 65 transactions during the lunch peak and less than 15 transactions during the p.m. commuter peak hour. If one conservatively assumes that each transaction generates one inbound and one outbound trip, the Jimmy Johns would generate approximately 130 total trips (65 in and 60 out) during the midday and 30 total trips (15 in and 15 out). Based on this data, the ITE trips would appear to be overstated for the p.m. peak and slightly understated during the Midday peak.

**Table 2** summarizes the trip generation estimate for the development utilizing the local trip estimate for Jimmy Johns during the midday peak and the ITE trip estimate was used for the Jimmy Johns during the p.m. peak. The traffic volumes shown in Table 2 were used in the capacity analyses, which provides a very conservative analysis. The proposed development is expected to generate 150 total trips during the weekday midday peak hour and 80 total trip during the p.m. peak hour. Although the trip generation for the proposed fast food restaurant is heavier during the midday peak hour, there is more available capacity and less congestion on the adjacent streets during the midday peak versus the p.m. peak hour.

**Table 2 – Trip Generation Estimate for Proposed Re-Development (with local estimate)**

Land Use (ITE Code)	Size	MIDDAY Peak Hour			PM Peak Hour		
		In	Out	Total	In	Out	Total
Specialty Retail (826)	6,760 SF	10	10	20	10	10	20
<b>Fast Food Restaurant with Drive-Thru (Local Transactional Data)</b>	<b>1,800 SF</b>	<b>65</b>	<b>65</b>	<b>130</b>	30	30	60
<b>Total</b>		<b>75</b>	<b>75</b>	<b>150</b>	<b>40</b>	<b>40</b>	<b>80</b>



### Trip Distribution

The traffic generated by the proposed redevelopment was assigned to the adjoining roadway system based on existing traffic patterns. It is anticipated that the directional distribution of new site-generated trips would be 50% to the north on Lindbergh Boulevard and 50% to the south on Lindbergh Boulevard

The trip distribution was applied to the site-generated traffic volumes and assigned to Lindbergh Boulevard, as shown in **Exhibit 2**. This site-generated traffic was added to the existing traffic volumes to reflect the Build Traffic Volumes for the midday and p.m. weekday peak hours, as shown in **Exhibit 3**.

### Right-Turn Lane Warrants

The need for a separate southbound right-turn lane on Lindbergh Boulevard at the proposed commercial entrance was compared to MoDOT's Access Management Guidelines (AMG) methods. Right-turn lanes are considered as asset to promote safety and improved traffic flow at relatively high conflict locations. Separate right-turn lanes are intended to remove turning vehicles from the through lanes which reduces the potential for rear-end collisions at intersections.

The MoDOT figure, *Right Turn Lane Warrant for a Four-Lane Roadway*, was utilized to address traffic volumes at the intersection of Lindbergh Boulevard with the proposed site driveway. **Figure 3** illustrates the Build Traffic Volumes plotted on the MoDOT figure for evaluation of right-turn lanes. Based on the minimal number of right-turns needed to satisfy the criteria, in conjunction with the heavy southbound traffic volumes along Lindbergh Boulevard, a separate southbound right-turn lane would be "warranted" based on MoDOT's AMG at any location along Lindbergh Boulevard where more than 15 right-turns are made, which would be almost any connection to Lindbergh Boulevard.

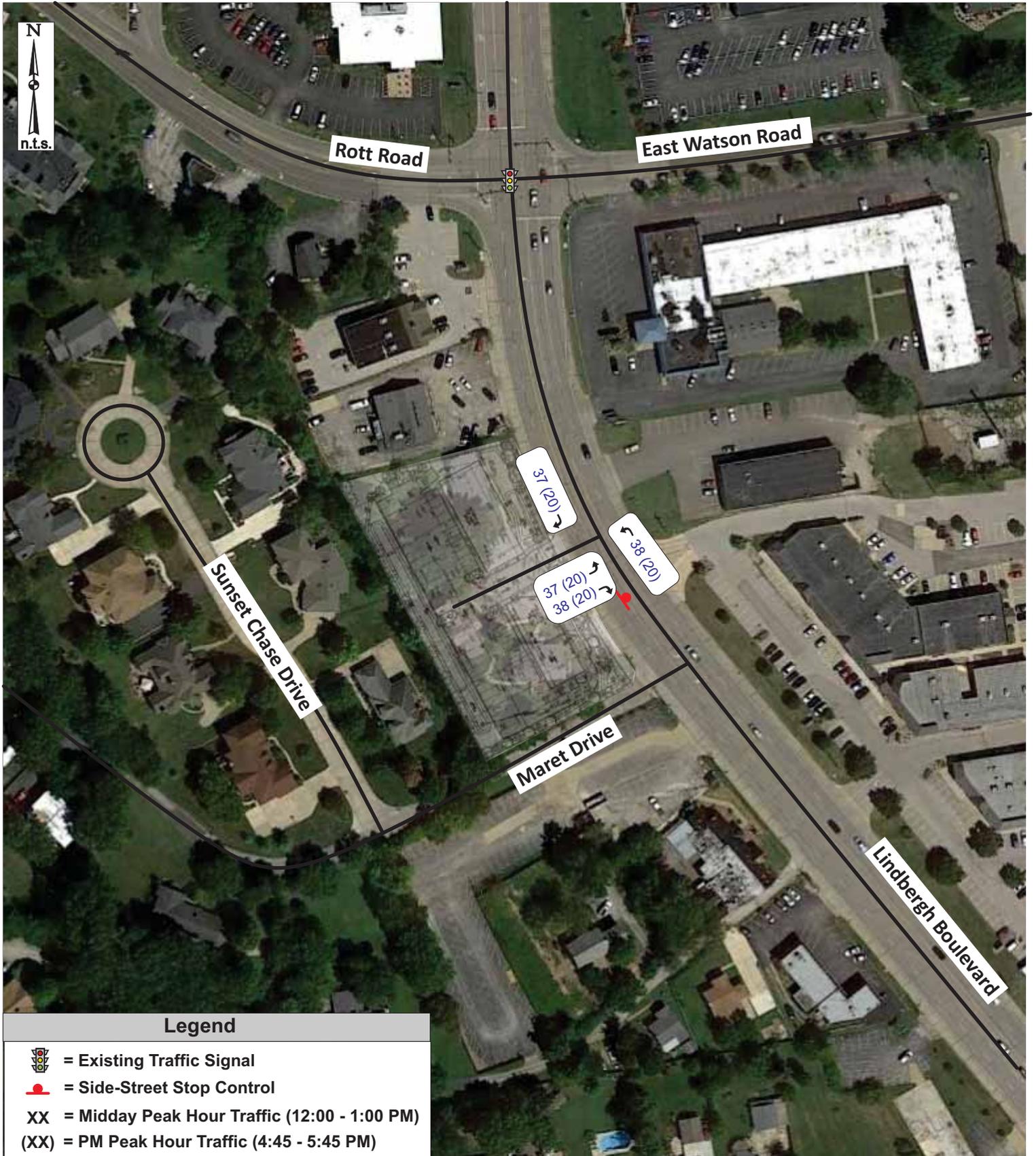


Exhibit 2: Site-Generated Trips

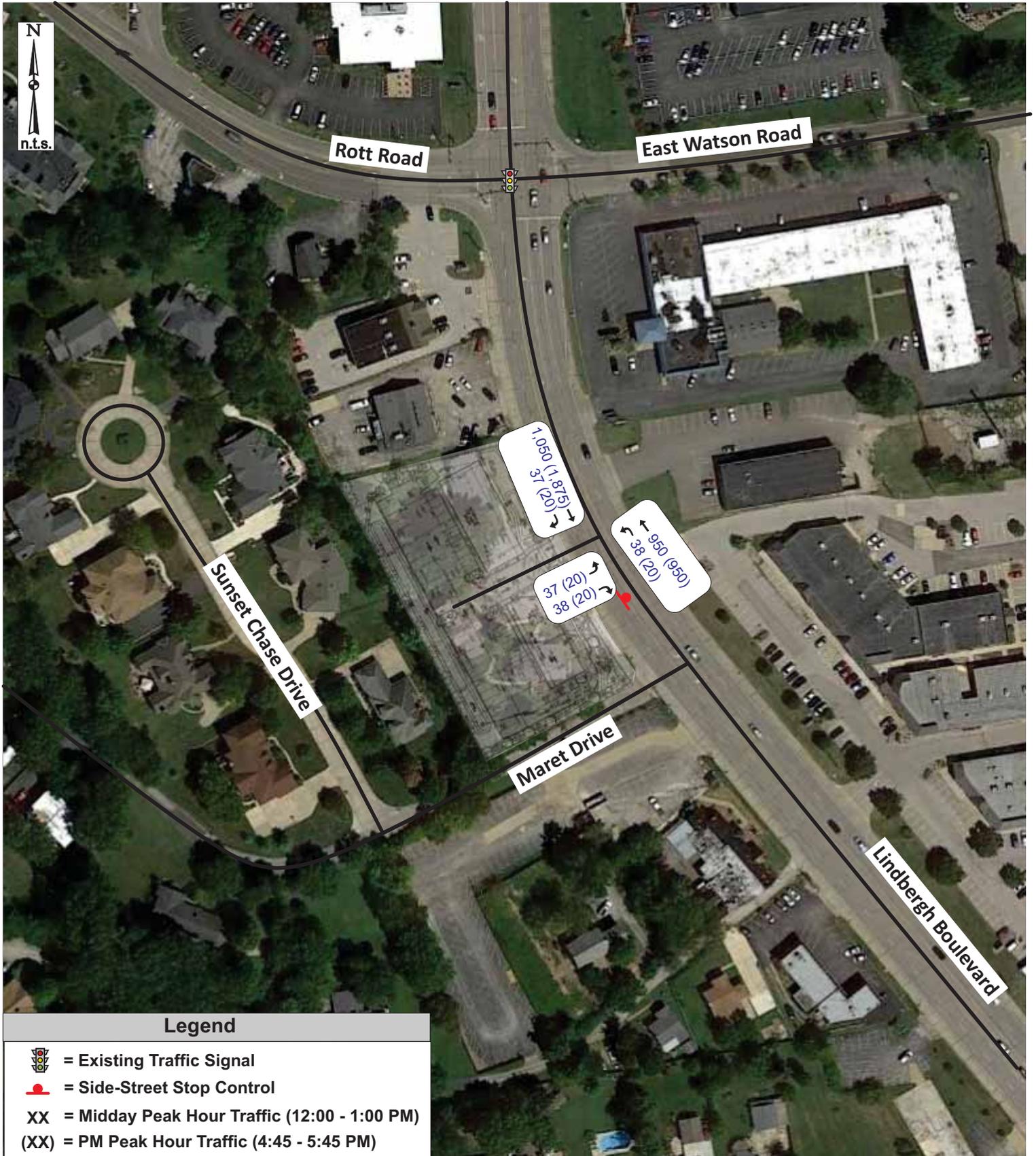
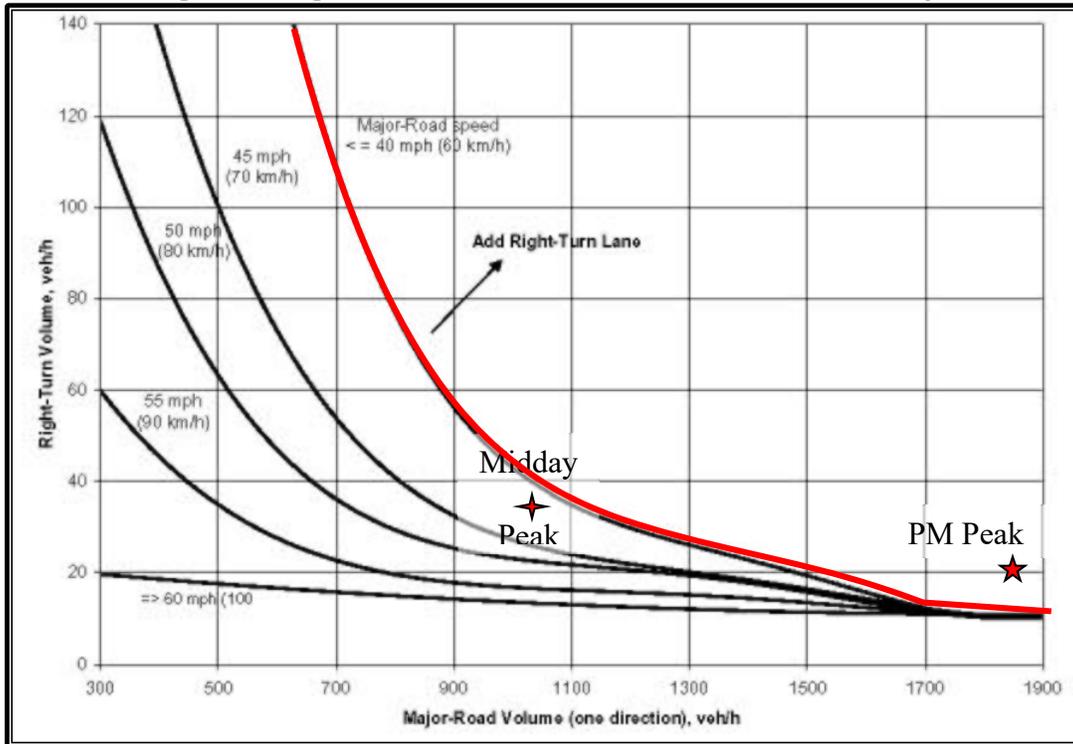


Exhibit 3: Build Traffic Volumes (2015)



Figure 3 - Right-Turn Lane Warrants for Four Lane Roadway



Although a separate southbound right-turn lane is technically warranted by MoDOT's AMG, it is not needed for capacity reasons. The estimated southbound right-turn volume on Lindbergh Boulevard into the site is expected to be 37 vph in the midday peak hour (which would not meet warrants) and 20 vph in the p.m. peak hour, which would barely meet warrants. However, if the local Jimmy Johns transactional data was utilized only 13 right-turns are expected, therefore not warranted. It should be noted that a shoulder, approximately 10 foot in width, is already present on Lindbergh Boulevard that many motorists utilize as an auxiliary turn lane at many of the unsignalized locations along Lindbergh Boulevard. Based on the low right-turn volume and the shoulder that is already present, it is not believed that a southbound right-turn lane on Lindbergh Boulevard at the site drive is justified.

Additionally, a separate right-turn lane cannot physically be accommodated along the frontage of this property alone and would require the cooperation of multiple property owners. This property only has approximately 100 feet of frontage.



## Traffic Analysis

The forecasted operating conditions were analyzed using SYNCHRO 8, a macro-level analytical traffic flow model. SYNCHRO is based on study procedures outlined in the *Highway Capacity Manual*, published by the Transportation Research Board. This manual, which is used universally by traffic engineers to measure roadway capacity, established six levels of traffic service: Level A ("Free Flow"), to Level F ("Fully Saturated"). Levels of service (LOS) are measures of traffic flow, which consider such factors as speed, delay, traffic interruptions, safety, driver comfort, and convenience. Level C, which is normally used for highway design, represents a roadway with volumes ranging from 70% to 80% of its capacity. However, Level D is considered acceptable for peak period conditions in urban and suburban areas.

The thresholds that define level of service at an intersection are based upon the type of control used (i.e., whether it is signalized or unsignalized) and the calculated delay. For signalized and all-way stop intersections, the average control delay per vehicle is estimated for each movement and aggregated for each approach and then the intersection as a whole. At intersections with partial (side-street) stop control, delay is calculated for the minor movements only since motorists on the main road are not required to stop.

Level of service is directly related to control delay. At signalized intersections, the level of service criteria differ from that at unsignalized intersections primarily because different transportation facilities create different driver expectations. The expectation is that a signalized intersection is designed to carry higher traffic volumes, and consequently may experience greater delay than an unsignalized intersection. **Table 2** summarizes the thresholds used in the analysis for unsignalized intersections.

**Table 2: Level of Service Thresholds**

<i>Level of Service (LOS)</i>	<b>Control Delay per Vehicle (sec/veh)</b>
	<i>Unsignalized Intersections</i>
A	0-10
B	> 10-15
C	> 15-25
D	> 25-35
E	> 35-50
F	> 50



The study intersections were evaluated using the methodologies described above. **Table 3** summarizes the results of the build operating conditions during the midday and p.m. weekday peak hours.

The eastbound approach is expected to operate at acceptable levels (LOS D or better) in the forecasted condition during both the midday and p.m. peak hour. However, it is acknowledged that motorists turning left out of the site would incur longer delays during the p.m. peak hour due to heavy southbound through volumes on Lindbergh Boulevard, which occasionally limits the ability for a vehicle to enter or cross the traffic stream from the side street.

**Table 3: Build Operating Conditions Summary**

<i>Traffic Movement</i>	<i>MIDDAY Peak Hour</i>	<i>PM Peak Hour</i>
<i>Lindbergh Boulevard at Proposed Redevelopment Driveway (unsignalized)</i>		
Northbound Lindbergh Boulevard Left-Turn	B (10.9)	C (19.2)
Eastbound Site Exit Left-Turn	C (20.5)	E (49.7)
Eastbound Site Exit Right-Turn	B (10.4)	B (10.3)
Eastbound Site Exit Approach	C (15.4)	D (30.0)

X (XX.X) - Level of Service (Vehicular delay in seconds per vehicle)

It must also be acknowledged that it is not uncommon along heavily traveled arterials, such as Lindbergh Boulevard, for left-turn vehicles on the side-streets and private drives to incur lengthy delays. The presence of a center-left-turn lane along Lindbergh Boulevard does allow for a motorist to complete their turn in two stages as opposed to waiting for a simultaneous gap in both directions of traffic flow. For example, a motorist exiting the proposed site destined to the north on Lindbergh Boulevard could wait for the southbound lanes to clear, turn into the center-left-turn lane and then wait for a gap in the northbound flows to merge into traffic. This practice is common throughout the greater St. Louis Metropolitan area and was assumed in these analyses.

It should also be noted that the signalized intersection with Rott Road/East Watson Road, is approximately 400 feet north of the proposed driveway and, in reality, would create artificial gaps in mainline traffic when the traffic signal cycles which, in turn, could actually reduce the delay from the site drive. Furthermore, the location of the proposed Lindbergh Boulevard driveway would provide appropriate spacing from the Rott Road/East Watson Road traffic signal so that the queue lengths would have minimal impact to the proposed site driveway.



## **Parking and Drive-Through Queuing**

The site plan was reviewed to verify that the City's parking and drive-through stacking requirements are met. The City's parking requirements are summarized below:

- Restaurant: one space for every 3 persons based on maximum seating capacity, plus 1 space for every vehicle used in conjunction with the operation thereof;
- Retail: 1 space for each 200 square feet of floor area;

It is our understanding that 30 seats are proposed and 2 restaurant related vehicles will be on site, which results in 12 parking spaces required for the restaurant. The proposed 7,060 SF of retail space would require 36 parking spaces. As such, a total of 48 parking spaces are required for the overall development. In addition, 4 loading spaces are required by code. Based on the conceptual site plan provided, 48 parking spaces and four loading spaces are proposed. Therefore, the parking required by code would be accommodated.

The City also requires drive-through facilities to provide 5 stacking spaces (or 100 feet) for the drive-up window. The site plan provided shows storage for approximately six vehicles (120 feet) in the drive-through lane from the pickup window, which exceeds the City's requirement.

## **Summary**

CBB completed the preceding study to address the traffic impacts associated with a proposed redevelopment of the currently vacant residential lot in the northwest quadrant of Lindbergh Boulevard and Maret Drive in Sunset Hills, Missouri. The following summary is provided;

- The proposed access will consolidate two curb cuts that currently serve the site to one curb cut, generally located at the midpoint. The site plan currently provides one inbound and two outbound lanes (one exiting left-turn and one exiting right-turn) to Lindbergh Boulevard.
- The proposed site was conservatively assumed to generate a total of 150 trips during the midday peak hour and 80 total trips during the p.m. peak hour.
- A separate southbound right-turn lane is warranted based on MoDOT's AMG if the ITE trip data is used during the p.m. peak (20 right-turns), but would not be warranted based on local Jimmy John's data (13 right-turns). Based on the low right-turn volume and the 10-foot wide shoulder that is already present, it is not believed that a southbound right-turn lane on Lindbergh Boulevard at the site drive is justified.
- The eastbound exit is expected to operate at acceptable levels (LOS D or better), but the left-turns out may incur longer delays during the p.m. peak due to heavy southbound through volume.
- Based on the City Code, 48 parking spaces are needed and 48 spaces are proposed.



- Based on the City Code, 4 loading spaces are needed and 4 loading spaces are proposed.
- The concept site plans shows 120 feet of stacking distance from the pick-up window, which exceed the City's requirements (100 feet). Therefore, the queuing area shown on the site plan should be adequate.

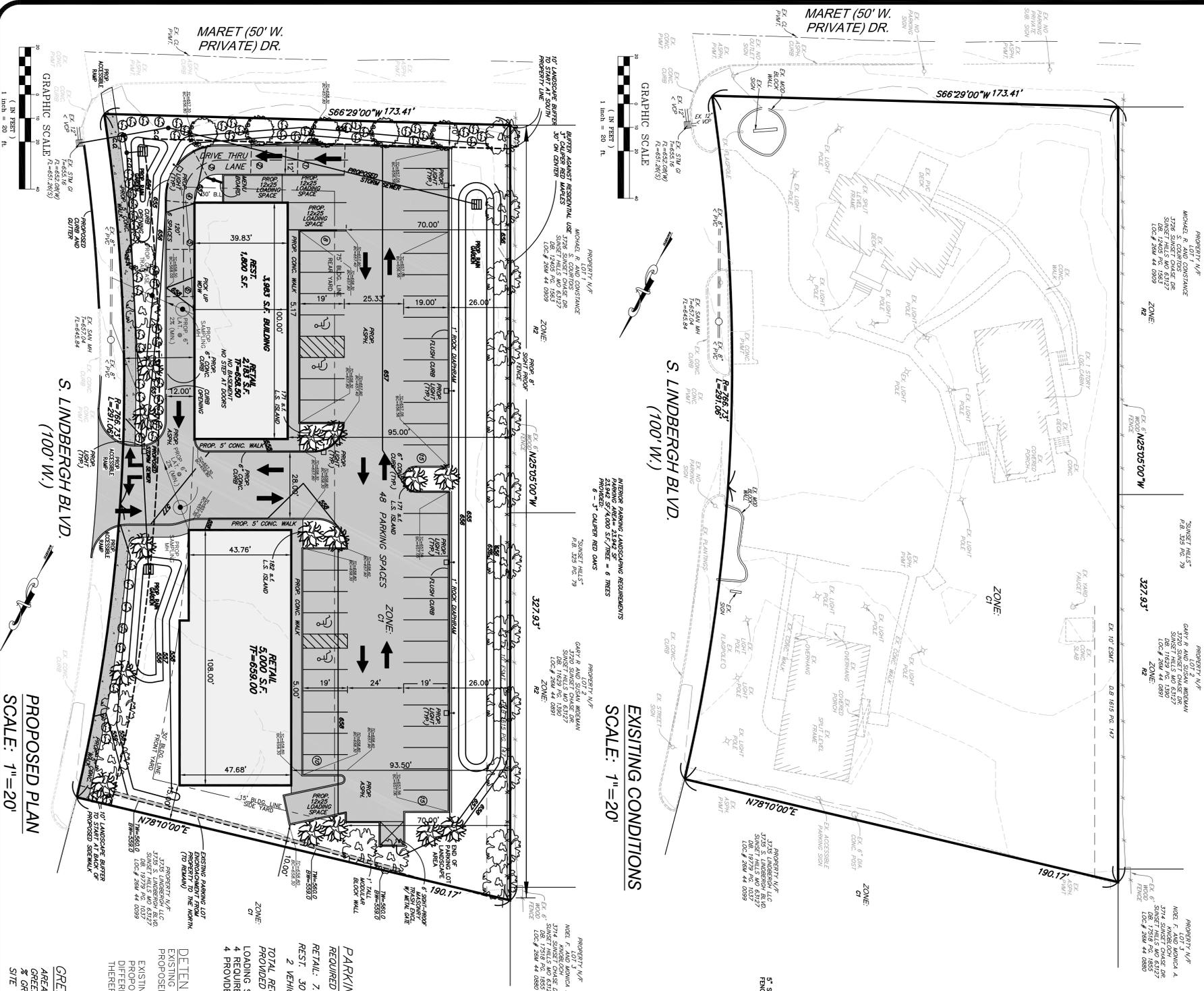
We trust that you will find this report useful in evaluating the traffic impacts associated with the proposed redevelopment generally in the northwest quadrant of Lindbergh Boulevard and Maret Drive in Sunset Hills, Missouri. Please contact me in our St. Louis office (314) 878-6644, ext. 37 or [brensing@cbbtraffic.com](mailto:brensing@cbbtraffic.com) should you have any questions or comments concerning this material.

Sincerely,

Brian Rensing, P.E., PTOE  
Traffic Engineer

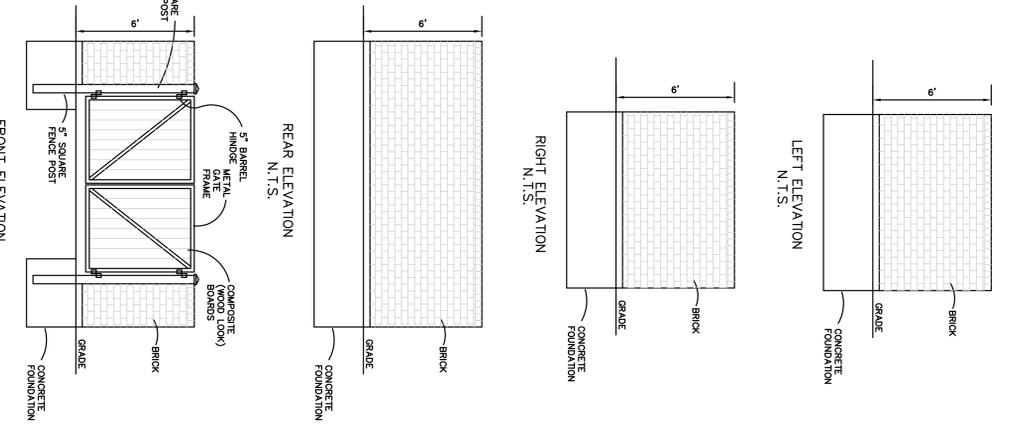
# SUNSET HIEGHTS PROPOSED SITE PLAN

A TRACT OF LAND IN U.S. SURVEY 2453, TOWNSHIP 44 NORTH,  
RANGE 5 EAST SUNSET HILLS ST. LOUIS COUNTY, MISSOURI



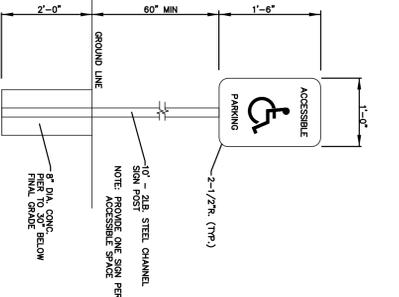
EXISTING CONDITIONS  
SCALE: 1" = 20'

PROPOSED PLAN  
SCALE: 1" = 20'



**LANDSCAPE LEGEND**

- 3" CALIBER RED WAFLE
- 3" CALIBER PIN OAK
- 3" CALIBER RED OAK
- 24" BURNING BUSH OR
- 10' LANDSCAPE BARRIER ALONG LINDBERGH BLVD
- 10' STAFF AT BACK OF SIGN
- 10' STAFF AT FRONT
- 10' LANDSCAPE BARRIER ALONG MARKET DRIVE
- 10' STAFF AT PROPERTY LINE
- 24" BURNING BUSHES OR YEW
- PARKING LOT LANDSCAPING (APPENDIX B, SECTION 5.13-5(B)):
- AREA OF ENTIRE PARKING LOT = 23,027 S.F.
- (23,027 S.F.) / (FREE-BOARD 5' - 5.8 FEET) = 3,970 TREES
- MINIMUM PARKING TREES PROVIDED = 6 TREES



**PARKING CALCULATIONS**

**REQUIRED PARKING**

RETAIL: 7,183 S.F. x 5 SPACES/1,000 S.F. = 36  
 REST: 30 SEATS @ 1 SPACE/3 SEATS = 10 SPACES  
 2 VEHICLES x 1 SPACE/VEHICLE = 2 SPACES

**TOTAL REQUIRED PARKING = 48 SPACES**

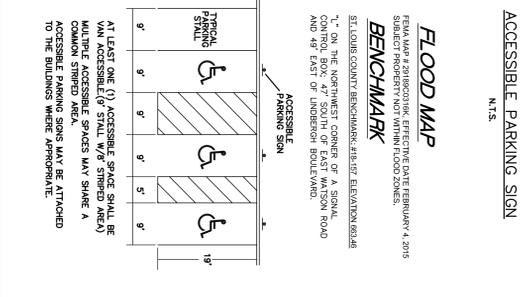
**PROVIDED PARKING = 48 SPACES**

**LOADING SPACES:**  
 4 REQUIRED  
 4 PROVIDED

**DETECTION REQUIREMENTS:**  
 EXISTING IMPERVIOUS AREA = 20,200 S.F.  
 PROPOSED IMPERVIOUS AREA = 34,662 S.F.

EXISTING  $Q = (0.46 \times 3.54) + (0.75 \times 1.7) = 2.90$  CFS  
 PROPOSED  $Q = (0.80 \times 3.54) + (0.41 \times 1.7) = 3.53$  CFS  
 DIFFERENTIAL  $Q = 3.53 - 2.90 = 0.63$  CFS < 2 CFS  
 THEREFORE NO DETECTION REQUIRED

**GREEN SPACE CALCULATION:**  
 AREA OF TRACT = 52,708 S.F.  
 GREEN SPACE = 18,086 S.F.  
 % GREEN SPACE =  $18,086 / 52,708 \times 100\% = 34.3\%$   
 % GREEN SPACE = 65.7% < 80% THEREFORE OKAY



**ACCESSIBLE PARKING SIGN**

6' x 6' CONCRETE FINAL GRADE

5' x 8' SIGN PER SIGN 1-203 STEEL CHANNEL

NOTE: PROVIDE ONE SIGN PER ACCESSIBLE SPACE

**FLOOD MAP**

FEMA FLOOD HAZARD BOUNDARY SHEET (FHBS) 15000C0101

MISSOURI COUNTY BENCHMARK #18-25859

BENCHMARK

1" = ON THE NORTHWEST CORNER OF A SIGNAL CONTROL BOX 47' SOUTH OF EAST WATSON ROAD AND 49' EAST OF LINDBERGH BOULEVARD.

**ACCESSIBLE**

AT LEAST ONE (1) ACCESSIBLE SPACE SHALL BE VAN ACCESSIBLE (V) STILL W/5 STRIPED AREA) COORDINATED WITH THE CITY OF SUNSET HILLS TO THE BUILDINGS WHERE APPROPRIATE.

**PREPARED FOR:**  
 JIMMY JOHNS  
 3860 SOUTH LINDBERGH BLVD.  
 SUNSET HILLS, MO 63127  
 (314) 849-3355



LOCATION MAP  
(NOT TO SCALE)

LOC. # 26M 44 0945  
 AREA OF TRACT: 1.21 ACRES

- PERTINENT INFORMATION:**
- SEWER DISTRICT: M.S.D.
  - ELECTRIC: AMEREN/UE
  - GAS: LACLEDE GAS
  - PHONE: AIT
  - WATER: MISSOURI/AMERICAN WATER COMPANY
  - SCHOOL DISTRICT: LINDBERGH
  - FIRE DISTRICT: MEHWILLE FIRE PROTECTION DISTRICT
- NOTES:**
- THE SITE IS LOCATED ON THE NORTHWEST CORNER OF THE INTERSECTIONS OF LINDBERGH BLVD. AND MARET DR. ALL SIGN CONSTRUCTION AND MATERIALS TO BE IN ACCORDANCE WITH THE METROPOLITAN ST. LOUIS SEWER DISTRICT STANDARD CONSTRUCTION SPECIFICATIONS FOR SEWER AND DRAINAGE FACILITIES, 2009 AND THE CITY OF SUNSET HILLS REQUIREMENTS.
- ALL SIGNMOUNTS TO BE CONSTRUCTED TO THE CITY OF SUNSET HILLS AND ADA STANDARDS.
- A 12" DIA. AREA OF 60" X 60" OR 48" X 48" SIDE APPROACH IS REQUIRED OUTSIDE OF THE ENTRANCE DOOR FOR WHEELCHAIR MANEUVERABILITY.
- ALL GRADING AND DRAINAGE TO BE IN CONFORMANCE WITH THE CITY OF SUNSET HILLS AND MSD STANDARDS.
- NO SLOPE SHALL EXCEED 3% (HORIZONTAL) TO 1% (VERTICAL), UNLESS JUSTIFIED BY A GEOTECHNICAL REPORT WHICH HAS BEEN ACCEPTED/APPROVED BY THE CITY OF SUNSET HILLS.
- STORM WATER SHALL BE DISCHARGED AT AN ADEQUATE NATURAL DISCHARGE POINT. SIGNMOUNTS ARE NOT ALLOWED TO BE DISCHARGED INTO ANY WATERWAY.
- ALL ROOFTOP MECHANICAL EQUIPMENT ON BUILDINGS SHALL BE REGULATED BY FENCING OR OTHER SCREENING MATERIALS AS PROVIDED BY THE CITY OF SUNSET HILLS.
- NO STEP AT ACCESSIBLE ROUTE SHALL NOT HAVE A SLOPE EXCEEDING 1:20. SLOPES GREATER THAN 1:20 MUST BE DESIGNED AS A RAMP.
- ALL SIGNS TO ADHERE TO THE CITY OF SUNSET HILLS REGULATIONS.
- WATER QUALITY AND DETENTION MAY BE REQ. PER MSD AS DIRECTED.
- A LAND DISTURBANCE PERMIT MAY BE REQUIRED.
- A LAND DISTURBANCE PERMIT IS NOT ISSUANCE OF A BUILDING PERMIT.
- NO FLOOD PLAN ON SITE PER FEMA MAP# 201980330R
- EXISTING USE: VACANT
- PROPOSED USE: RETAIL AND RESTAURANT WITH DRIVE THRU
- EXISTING ZONING: C1 WITH A CLIP
- PROPOSED ZONING: C1 WITH A CLIP
- AREA OF TRACT: 52,773.30 SF OR 1.21 AC.
- NO LOT SPLIT PROPOSED.
- MINIMUM BUILDING SETBACK:
- FRONT YARD: 30'
- REAR YARD: 15'
- REAR YARD: 15'
- MINIMUM BUILDING HEIGHT: 15'
- BUILDINGS GREATER THAN 24" IN HEIGHT: 150'
- ILLUMINATION NOTES (ON FOOT CANDLES):**
- MINIMUM INITIAL LEVEL: THE (9) FEET FROM THE BASE OF A LIGHT STANDOFF.
  - COMMERCIAL/INDUSTRIAL USE: 1.00
  - MAXIMUM INITIAL LEVEL: THE (9) FEET FROM THE BASE OF A LIGHT STANDOFF.
  - COMMERCIAL/INDUSTRIAL USE: 0.50

**SUNSET HIEGHTS  
PROPOSED SITE PLAN  
3751 SOUTH LINDBERGH  
SUNSET HILLS, MISSOURI 63127**

Seal  
 MARK A. DOERING  
 MISSOURI REGISTERED PROFESSIONAL ENGINEER  
 NO. 0038706  
 EXPIRES 12/31/2016  
 LICENSE NO. 001347  
 LICENSE EXPIRES 08/01/2025

Engineered By:  
**DOERING ENGINEERING Inc.**  
 CIVIL ENGINEERING • PLANNING • SURVEYING

Missouri Office  
 5030 Griffin Rd.  
 St. Louis, Missouri 63128  
 Telephone: (314) 642-1718  
 Fax: (314) 642-1718

Revised	Comment
9/29/2016	PER CITY'S COMMENTS

Date: 9/13/2016  
 Drawn: [Name]  
 Check: [Name]  
 Date: [Date]  
 Scale: 1" = 20'

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

JOAN RAUMSCHUH

Address of Property:

3708 SUNSET CHASE

Signature:

Joan Raumschuh

Certificate of Acknowledgement

STATE OF MISSOURI )  
City of )  
COUNTY of ST. LOUIS )

ss. On this 27<sup>th</sup> day of October in the year 2016,

before me, Heather Stork, a Notary Public in and for said state,

personally appeared Joan Raumschuh, known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

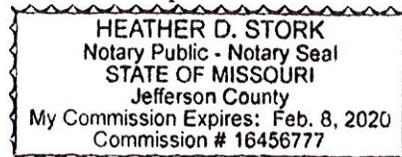
that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.

Heather D. Stork  
Notary Public

My Commission expires:





**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

MONICA A. KNOBLOCH

Address of Property:

3714 SUNSET CHASE LOCATOR  
ST. LOUIS, MO 63127 #26M440871

Signature:

Monica A. Knobloch

Certificate of Acknowledgement

STATE OF MISSOURI )

)

ss. On this 20<sup>th</sup> day of October in the year 2016,

COUNTY of ST. LOUIS )

)

before me, Kerri Gilchrist, a Notary Public in and for said state,

personally appeared Monica Knobloch, known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



Kerri Gilchrist  
Notary Public

My Commission expires:

Jan 27, 2018



**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

Noel F. Knobloch

Address of Property:

3714 Sunset CHASED LOCATOR  
ST. LOUIS, MO 63127 # 26M440871

Signature:

[Handwritten Signature]

Certificate of Acknowledgement

STATE OF MISSOURI )

)

ss. On this 28 day of October in the year 2016,

COUNTY of ST. LOUIS )

)

before me, Janette Scott, a Notary Public in and for said state,

personally appeared Noel Knobloch, known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.

[Handwritten Signature]  
Notary Public

My Commission expires:

JANETTE E. SCOTT  
Notary Public - Notary Seal  
State of Missouri  
Commissioned for St. Louis County  
My Commission Expires: October 14, 2017  
Commission Number: 13883157

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

Michael A. Deelo

Address of Property:

3702 Sunset Chase Dr. (63127)

Signature:

Michael A. Deelo

Certificate of Acknowledgement

STATE OF MISSOURI )

)ss. On this 28 day of October in the year 2016,

COUNTY of ST. LOUIS )

before me, Betsy Keith-Glaeser, a Notary Public in and for said state, personally appeared Michael A Deelo, known to me to be the person who executed the foregoing Protest Against Conditional Use, and acknowledged to me that he/she executed the same as his/her free act and deed for the purposes therein stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



BETSY KEITH-GLAESER  
My Commission Expires  
June 18, 2017  
St. Louis County  
Commission #13552357

Betsy Keith-Glaeser  
Notary Public

My Commission expires: 6/18/17

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner: Joan M. Deelo Joan M. Deelo

Address of Property: 3702 Sunset Chase Dr.

Signature: Joan M. Deelo

Certificate of Acknowledgement

STATE OF MISSOURI            )  
  )ss. On this 28 day of October in the year 2016,  
COUNTY of ST. LOUIS        )  
before me, Betsy Keith-Glaeser, a Notary Public in and for said state,  
personally appeared Joan M Deelo, known to me to be the person  
who executed the foregoing Protest Against Conditional Use, and acknowledged to me  
that he/she executed the same as his/her free act and deed for the purposes therein  
stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



BETSY KEITH-GLAESER  
My Commission Expires  
June 18, 2017  
St. Louis County  
Commission #13552357

Betsy Keith-Glaeser  
Notary Public

My Commission expires: June 18, 2017



**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner: Carol Streibig

Address of Property: 3721 Sunset Chase Dr.  
63127

Signature: Carol Streibig

Certificate of Acknowledgement

STATE OF MISSOURI     )  
  )ss. On this 25<sup>th</sup> day of October in the year 2016,  
COUNTY of ST. LOUIS     )

before me, Ja'Nae Burton, a Notary Public in and for said state,  
personally appeared Carol Streibig, known to me to be the person  
who executed the foregoing Protest Against Conditional Use, and acknowledged to me  
that he/she executed the same as his/her free act and deed for the purposes therein  
stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County  
and State aforesaid, on the day and year above written.

Ja'Nae Burton  
Notary Public

My Commission expires:



**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

Gary Wideman

Address of Property:

3720 SUNSET CHASE DR

Signature:

Gary Wideman

Certificate of Acknowledgement

STATE OF MISSOURI )

)

)ss.

On this 22nd day of October in the year 2016,

COUNTY of ST. LOUIS )

)

before me, Brenden Finnerty, a Notary Public in and for said state,

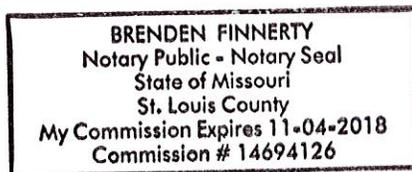
personally appeared Gary Wideman, known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



[Signature]  
Notary Public

My Commission expires: 11/04/2018

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

Susan Wideman

Address of Property:

3720 Sunset Chase Drive

Signature:

Susan Wideman

Certificate of Acknowledgement

STATE OF MISSOURI )

)ss. On this 22nd day of October in the year 2016,

COUNTY of ST. LOUIS )

) Brandon Finnerty

before me, Susan Wideman, a Notary Public in and for said state,

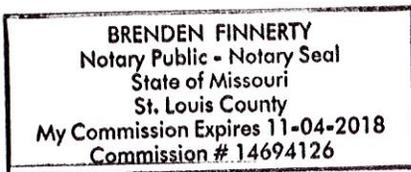
personally appeared Susan Wideman, known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



[Signature]  
Notary Public

My Commission expires: 11/04/2018

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

XIAO YUAN

Address of Property:

3703 Sunset Chase Dr

Signature:

Xiao Yuan

Certificate of Acknowledgement

STATE OF MISSOURI )

)

ss. On this 20<sup>th</sup> day of October in the year 2016,

COUNTY of ST. LOUIS )

)

before me, ~~Xiao Yuan~~ Harold C. Forbis, a Notary Public in and for said state,

personally appeared Xiao Yuan, known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.

**HAROLD CHAD FORBIS**  
Notary Public - Notary Seal  
State of Missouri  
Commissioned for St. Louis County  
My Commission Expires: April 15, 2019  
15634808

[Signature]  
Notary Public

My Commission expires: 4/15/2019

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

Philip L. Yuan

Address of Property:

3703 Sunset Chase Dr

Signature:

Philip L. Yuan

Certificate of Acknowledgement

STATE OF MISSOURI )

)

ss. On this 20<sup>th</sup> day of October in the year 2016,

COUNTY of ST. LOUIS )

)

before me, Harold Chad Forbis, a Notary Public in and for said state,

personally appeared Philip L Yuan, known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



Harold Chad Forbis  
Notary Public

My Commission expires: 4-15/2019

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

Ralph C. Sherman Trust

Address of Property:

3715 Sunset Chase Dr.

Signature:

Ralph C. Sherman

Certificate of Acknowledgement

STATE OF MISSOURI )

)

ss. On this 19 day of October in the year 2016,

COUNTY of ST. LOUIS )

)

before me, Kelly C Moman, a Notary Public in and for said state,

personally appeared Ralph C. Sherman known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



Kelly C Moman  
Notary Public

My Commission expires: 08/18/2017

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

Michael R. Courtois

Address of Property:

3726 Sunset Chase

Signature:

[Handwritten Signature]

Certificate of Acknowledgement

STATE OF MISSOURI )

)ss. On this 22 day of October in the year 2016,

COUNTY of ST. LOUIS )

before me, Monica T Nguyen, a Notary Public in and for said state, personally appeared Michael R. Courtois, known to me to be the person who executed the foregoing Protest Against Conditional Use, and acknowledged to me that he/she executed the same as his/her free act and deed for the purposes therein stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



[Handwritten Signature]  
Notary Public

My Commission expires: Nov. 3, 2019

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

Constance S. Courtis

Address of Property:

3726 Sunset Chase Drive

Signature:

*Constance S. Courtis*

Certificate of Acknowledgement

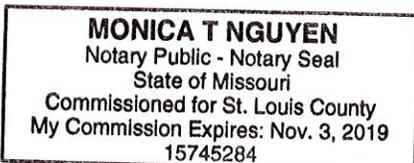
STATE OF MISSOURI )

)ss. On this 22 day of October in the year 2016,

COUNTY of ST. LOUIS )

before me, Monica T Nguyen, a Notary Public in and for said state, personally appeared Constance S. Courtis, known to me to be the person who executed the foregoing Protest Against Conditional Use, and acknowledged to me that he/she executed the same as his/her free act and deed for the purposes therein stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



*Monica T Nguyen*  
Notary Public

My Commission expires: Nov. 3, 2019

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

Richard Brockland

Address of Property:

12420 MARKET

Signature:

Richard Brockland

Certificate of Acknowledgement

STATE OF MISSOURI )

)ss. On this 20 day of October in the year 2016,

COUNTY of ST. LOUIS )

before me, Charles McDonald, a Notary Public in and for said state,

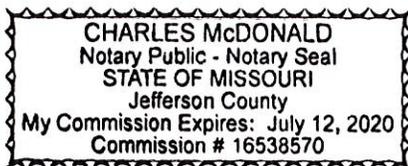
personally appeared Richard Brockland, known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



Charles McDonald

Notary Public

My Commission expires: 7-12-20

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

Sharon M Brockland

Address of Property:

12420 Nant Dr.

Signature:

Sharon M Brockland

Certificate of Acknowledgement

STATE OF MISSOURI )

)

ss. On this 20 day of October in the year 2016,

COUNTY of ST. LOUIS )

)

before me, Charles McDonald, a Notary Public in and for said state,

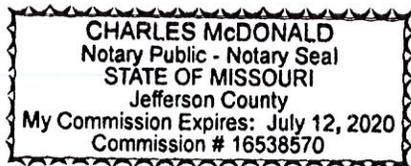
personally appeared Sharon Brockland, known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



Charles McDonald

Notary Public

My Commission expires: 7-12-20

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

Wanda Hohman

Address of Property:

3727 Sunset Chase Dr

Signature:

Wanda Hohman

Certificate of Acknowledgement

STATE OF MISSOURI )

)ss. On this 20 day of October in the year 2016,

COUNTY of ST. LOUIS )

before me, Aren D. Sheets, a Notary Public in and for said state,

personally appeared Wanda Hohman, known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



Aren D. Sheets  
Notary Public

My Commission expires:

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

Clint Hohman

Address of Property:

3727 Sunset Chase Dr.

Signature:

Clint Hohman

Certificate of Acknowledgement

STATE OF MISSOURI )

)

ss. On this 20 day of October in the year 2016,

COUNTY of ST. LOUIS )

)

before me, Aren D. Sheets, a Notary Public in and for said state,

personally appeared Clint Hohman, known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



Aren D. Sheets

Notary Public

My Commission expires:

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner: WILLIAM KENNETH KUTTRELL

Address of Property: 3709 SUNSET CHASE DR.

Signature: ~~Wm. K. Luttrell~~  
Wm. K. Luttrell

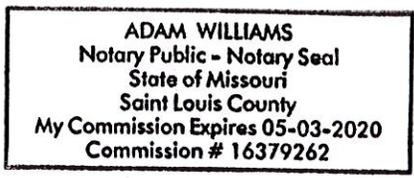
Certificate of Acknowledgement

STATE OF MISSOURI            )  
  )ss. On this 19<sup>th</sup> day of October in the year 2016,  
COUNTY of ST. LOUIS        )

before me, Adam Williams, a Notary Public in and for said state,  
personally appeared William Kenneth Luttrell, known to me to be the person  
who executed the foregoing Protest Against Conditional Use, and acknowledged to me  
that he/she executed the same as his/her free act and deed for the purposes therein  
stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County  
and State aforesaid, on the day and year above written.

  
\_\_\_\_\_  
Notary Public



My Commission expires: 5-03-2020

**PROTEST AGAINST CONDITIONAL USE**

I, the undersigned, being the owner of property located within one hundred and eighty-five feet from the boundaries of property located at 3751 South Lindbergh Boulevard, do hereby oppose and protest the request for a conditional use permit to construct and operate a restaurant with a drive through at that location.

Name of Owner:

DALE GOULD

Address of Property:

3708 SUNSET CHAPEL

Signature:

Dale Gould

Certificate of Acknowledgement

STATE OF MISSOURI )

)ss. On this 28 day of Oct. in the year 2016,

COUNTY of ST. LOUIS )

before me, Lauren A Davis, a Notary Public in and for said state,

personally appeared Dale Gould, known to me to be the person

who executed the foregoing Protest Against Conditional Use, and acknowledged to me

that he/she executed the same as his/her free act and deed for the purposes therein

stated.

IN TESTIMONY WHEREOF, I set my hand and affixed my official seal in the County and State aforesaid, on the day and year above written.



[Signature]  
Notary Public

My Commission expires:

**BILL NO. 35**  
**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO MIDWEST REGIONAL BANK FOR OPERATION OF A BANK WITH A DRIVE THRU AT 11816 GRAVOIS ROAD.**

WHEREAS, a petition was received from Midwest Regional Bank for operation of a Bank with a drive thru at 11816 Gravois Road; and

WHEREAS, said petition was duly referred to the Planning and Zoning Commission for its investigation and report; and

WHEREAS, public notice of a meeting of the Planning and Zoning Commission upon said petition was posted according to law and ordinance; and

WHEREAS, a meeting was held before the Planning and Zoning Commission on October 5, 2016, upon said petition; and

WHEREAS, the Planning and Zoning Commission has submitted its report recommending approval to the Board of Aldermen; and

WHEREAS, a public hearing was scheduled before the Board of Aldermen on November 22, 2016, in accordance with the Zoning Regulations, Appendix B of the Code of Ordinances.

Based on the entire record of this application, being the evidence presented at the public hearing and the exhibits submitted at such hearing, the Board of Aldermen of the City of Sunset Hills makes the following findings of fact and conclusions of law:

**FINDINGS OF FACT**

1. The proposed site is zoned “C-1” Commercial.
2. The Conditional Use Permit Application requests the right to operate a Bank with a drive thru restaurant with a drive thru in a building at 11816 Gravois Road.
3. The Planning and Zoning Commission has recommended that the Conditional Use Permit be approved.
4. The provisions of Appendix B-Zoning Regulations of the Code of Ordinances, Sec. 7.3 require the Board of Aldermen to determine after hearing whether or not such conditional use will:

- (A) Substantially increase traffic hazards or congestion
- (B) Substantially increase fire hazards.
- (C) Adversely affect the character of the neighborhood.
- (D) Adversely affect the general welfare of the community.
- (E) Overtax public utilities
- (F) Conflict with standards contained in Subsections 7.3-2 and 7.3-3
- (G) Conflict with the goals and objectives or proposed land use in the

Comprehensive Plan.

In this regard, the Board of Alderman finds that the proposed conditional use will not:

- (A) SUBSTANTIALLY INCREASE TRAFFIC HAZARDS OR  
CONGESTION
- (B) SUBSTANTIALLY INCREASE FIRE HAZARDS.
- (C) ADVERSELY AFFECT THE CHARACTER OF THE  
NEIGHBORHOOD.
- (D) ADVERSELY AFFECT THE GENERAL WELFARE OF THE  
COMMUNITY.
- (E) OVERTAX PUBLIC UTILITIES
- (F) CONFLICT WITH STANDARDS CONTAINED IN SUBSECTIONS  
7.3-2 AND 7.3-3 OF THE CODE OR ORDINANCES.
- (G) CONFLICT WITH THE GOALS AND OBJECTIVES OR PROPOSED  
LAND USE IN THE COMPREHENSIVE PLAN.

**CONCLUSIONS OF LAW**

The Board of Aldermen concludes that, based upon the facts found herein and the findings of the Board that the standards for the issuance of Conditional Use permits as set forth in Sec. 7.3 of the Zoning Regulations Code of Ordinances are not violated, a Conditional Use Permit shall issue to Petitioner herein as requested.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. A conditional use permit, subject to the conditions hereinafter specifically set forth, is hereby granted to Midwest Regional Bank, to use the premises in the City of Sunset Hills, Missouri, known as 11816 Gravois Road for operation of a Bank with a drive thru, as is made and provided for in the zoning regulations, Appendix B of the Code of Ordinances.

Section 2. The conditional use permit hereby issued, and referred to in Section 1, is issued to the named permittee only and shall not be assigned or transferred, except by permission of the City of Sunset Hills in accordance with Section 7.4-5.

Section 3. The conditional use permit hereby issued and referred to in Section 1, shall be valid only if the following conditions are observed by permittee:

- a. the 10' wide sewer easement shall be vacated or the encroachment shall be acknowledged and allowed in writing by Metropolitan St. Louis Sewer District prior to any excavation or construction on property.

Section 4. This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016 \_\_\_\_\_  
*MAYOR*

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016 \_\_\_\_\_  
*MAYOR*

ATTEST: \_\_\_\_\_  
*CITY CLERK/CITY ADMINISTRATOR*

P-32-16



**MIDWEST**  
REGIONAL BANK

October 17, 2016

City of Sunset Hills  
3939 South Lindbergh Blvd.  
Sunset Hills, Missouri 63127

Attn: The Honorable Mayor Patricia A. Fribis and the Board of Aldermen

Re: P-31-16, Lot Split for 11816 Gravois Road  
P-32-16, Conditional Use Permit for 11816 Gravois Road

Dear Mayor Fribis and Board Members:

If it pleases the Board of Aldermen, Midwest Regional Bank respectfully requests that the Board hears the first and second readings of the above mentioned projects at the November 22, 2016 public hearing.

This request is being made because the Bank, through negotiations with and at the request of the seller, agreed to an aggressive due diligence period of only 120 days. Our LOI was agreed to on August 21, 2016 and we also agreed to a closing date of December 20, 2016. Consequently, we are working very hard to get all of our due diligence completed in this tight time frame.

Having our planning and zoning application approved with both the first and second readings at the November 8<sup>th</sup> City Aldermanic meeting will help expedite the process and allow the Bank to move forward with our exciting capital improvement project of building a new 4,500 square foot branch bank facility on property in the City of Sunset Hills that is currently underutilized.

Midwest Regional Bank greatly appreciates your consideration of this request. We look forward, with great anticipation, to being a valued business owner to the City, and a financial services provider to the residents of Sunset Hills and the surrounding communities.

Respectfully,

Michael F. Bender  
CEO and Chairman

363 Festus Centre Drive • Festus, MO 63028 • (636) 937-5351

[www.mwrbank.com](http://www.mwrbank.com)



Member FDIC



3939 S. Lindbergh Blvd.  
314-849-3400

FILE NO. P-32-16  
DATE 9-14-16  
FEE 7275

**CONDITIONAL USE PERMIT**

1. Is this an Amended Conditional Use Permit  Yes  No Date of original CUP \_\_\_\_\_

2. Applicant's Name Midwest Regional Bank

3. Mailing Address 363 Festus Centre Drive, Festus MO 63028 Phone 636-232-2525

4. Agent's Name and Address Grimes Consulting, Inc.(Kent Nurnberger) - 12300 Old Tesson Road, St. Louis MO 63128  
(If different than Applicant)

5. Property Owner's Name TMH Real Estate, LLC

6. Address of Property 11816 Gravois Road, Sunset Hills MO. 63127

7. Area of Property to be used 1.32 Acres

8. Existing Zoning C-1 (Commercial)

9. Proposed Use Bank Facility with Drive-Up

10. Remarks and Reasons Midwest Regional Bank traditionally has drive-up facilities to better accommodate their customers needs.  
A C-1 district requires a conditional use permit for drive-up facilities.

11. Legal Description (to be attached)

12. Scale Drawings of Property, Area to be used and Proposed Development Plans (to be attached)

13. Fee: \$250 for one acre or less. More than one acre \$250 plus \$25 for each acre or fraction thereof over one acre.

I hereby state that I have read all applicable sections of the Zoning Ordinances of the City of Sunset Hills and can comply with all requirements of those regulations. I also certify that all statements made on this application are true and that I have a legal right to make this application.

Signature: *Kent Nurnberger*

## P-32-16

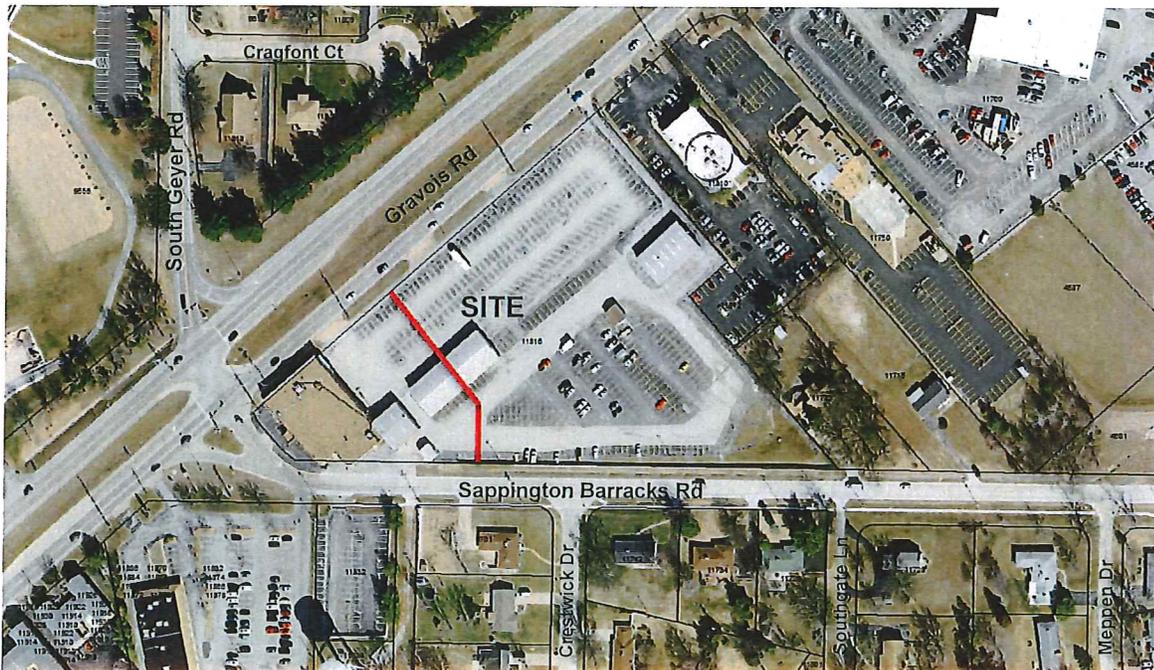
**Title:** Conditional Use Permit by Midwest Regional Bank to construct and operate a bank with a drive through (MVOB) on Proposed Lot 1 of 11816 Gravois Road.

**Petitioner:** Midwest Regional Bank  
363 Festus Centre Drive  
Festus, Missouri 63028

**Agent:** Kent Nurnberger (Grimes Consulting)  
12300 Old Tesson Road  
St Louis, Missouri 63128

**Owner:** TMH Real Estate LLC  
11700 Gravois Road  
St Louis, Missouri 63127

**Date:** October 2016



Approximate lot split line is shown in red. \* Map is for informational use only. Not a representation of the project.



**Staff analysis:**

The petitioner is proposing to construct and operate a bank with a drive through on the Proposed Lot 1, which consists of 1.32 acres. See P-31-16 for the petition for Lot Split.

Banks are a permitted use in the C-1, Commercial Zoning District, however, a drive through is considered a motor vehicle oriented business (MVOB) and requires a conditional use permit. Per Appendix B Zoning Regulations, Section 7.3 Criteria and standards for conditional use permit approval:

7.3-1 Criteria: The board shall not approve any conditional use, which they determine to:

(A) Substantially increase traffic hazards or congestion.

A traffic study and access management plan has not yet been completed. They are being prepared and should be available prior to the October 5 meeting.

(B) Substantially increase fire hazards.

Mehville Fire District would review the building plans and the structure would meet all current zoning, building and fire codes. To date, the District has reviewed this petition and does not require any additional hydrants.

(C) Adversely affect the character of the neighborhood.

There are currently three (3) vacant buildings on the Proposed Lot 1. Those buildings would be demolished and a new building, which would meet all current requirements, would be constructed in their place. The development should not adversely affect the character of the neighborhood.

(D) Adversely affect the general welfare of the community.

This development should not adversely affect the general welfare of the community.

(E) Overtax public utilities.

This development should not overtax public utilities.

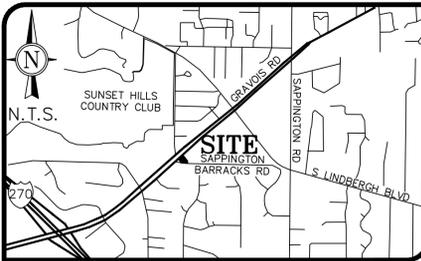
(F) Conflict with standards contained in Subsections 7.3-2 and 7.3-3.

This development would meet all requirements of Subsections 7.3-2 (General Standards) and 7.3-3 (Standards for motor vehicle oriented businesses).

(G) Conflict with the goals and objectives or proposed land use in the comprehensive plan.

The Land Use Plan from the Comprehensive Plan indicates this area as commercial. In fact, the area that would remain for future development as Proposed Lot 2 is identified in the Comprehensive Plan as a short-term redevelopment site.

There is currently a ten (10) foot wide sewer easement on the property. The proposed structure, sidewalks and parking lot would encroach into this easement area. The petitioner must prove either the easement has been vacated or obtain a letter acknowledging the encroachment before any excavation or construction could take place. Staff recommends this be a condition attached to the motion made on this petition.

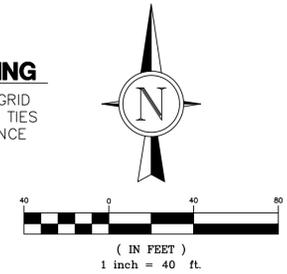


# MIDWEST REGIONAL BANK LOT SPLIT - 11816 GRAVOIS ROAD

PART OF LOT 11 OF MAURO'S SUBDIVISION TO GEORGETOWN  
IN SECTION 19, TOWNSHIP 44 NORTH, RANGE 6 EAST  
CITY OF SUNSET HILLS, ST. LOUIS COUNTY, MISSOURI

## BASIS OF BEARING

MISSOURI STATE PLANE GRID  
NORTH FROM STATIC GPS TIES  
TO GEOGRAPHIC REFERENCE  
SYSTEM MONUMENTS

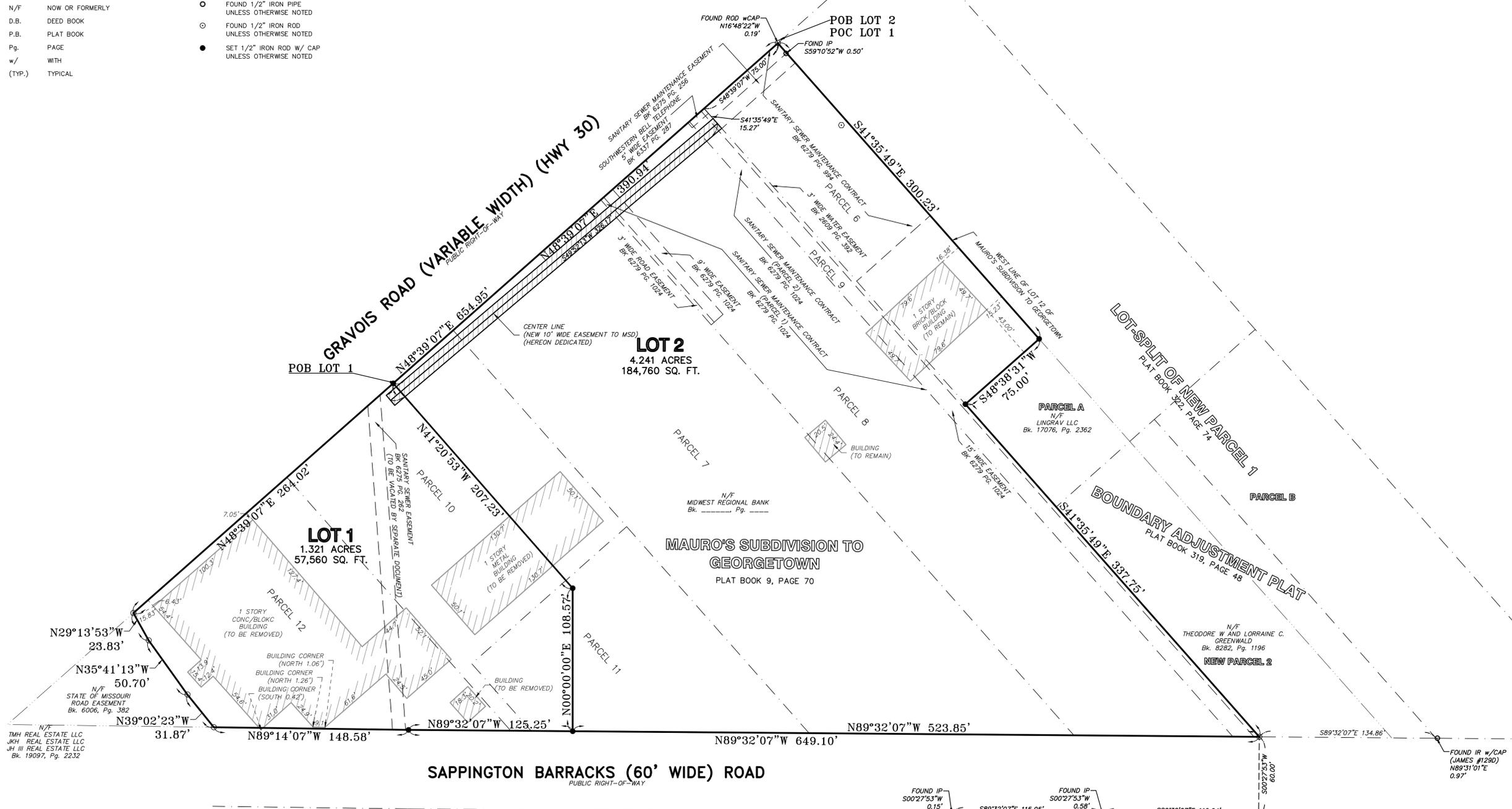


### ABBREVIATIONS

N/F NOW OR FORMERLY  
D.B. DEED BOOK  
P.B. PLAT BOOK  
Pg. PAGE  
w/ WITH  
(TYP.) TYPICAL

### LEGEND

○ FOUND 1/2" IRON PIPE  
UNLESS OTHERWISE NOTED  
○ FOUND 1/2" IRON ROD  
UNLESS OTHERWISE NOTED  
● SET 1/2" IRON ROD W/ CAP  
UNLESS OTHERWISE NOTED



PREPARED FOR:  
MIDWEST REGIONAL BANK  
CONTACT: MIKE BENDER  
363 FESTUS CENTRE DRIVE  
FESTUS, MO 63028  
PH: (636) 232-2525  
FAX: (636) 232-2526

**GRIMES CONSULTING, INC.**  
Civil Engineering & Surveying Services  
12300 OLD TESSON ROAD  
SUITE 3000  
ST. LOUIS, MO 63128  
TEL: (314) 849-8000  
FAX: (314) 849-8010  
www.grimesconsulting.com

REV. NO.	REMARKS	DATE
1	REVIEW COMMENTS (LOT ID.)	9/28/16
2	REVIEW COMMENTS (EASEMENTS)	9/28/16

**MIDWEST REGIONAL BANK**  
SUNSET HILLS, MISSOURI

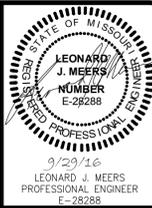
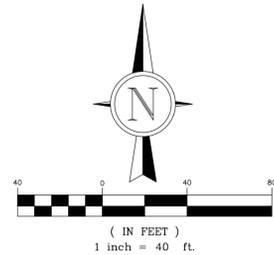
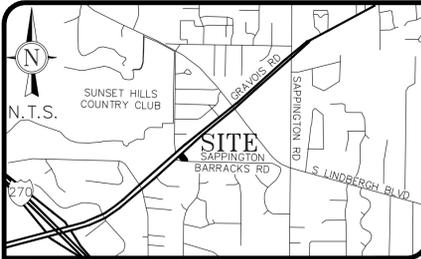
**LOT SPLIT**

JOB NUMBER: 2262A  
DRAWN BY: JJH  
DATE: 09/14/16  
CHECKED BY: EEG  
DATE: 09/14/16  
SHEET:



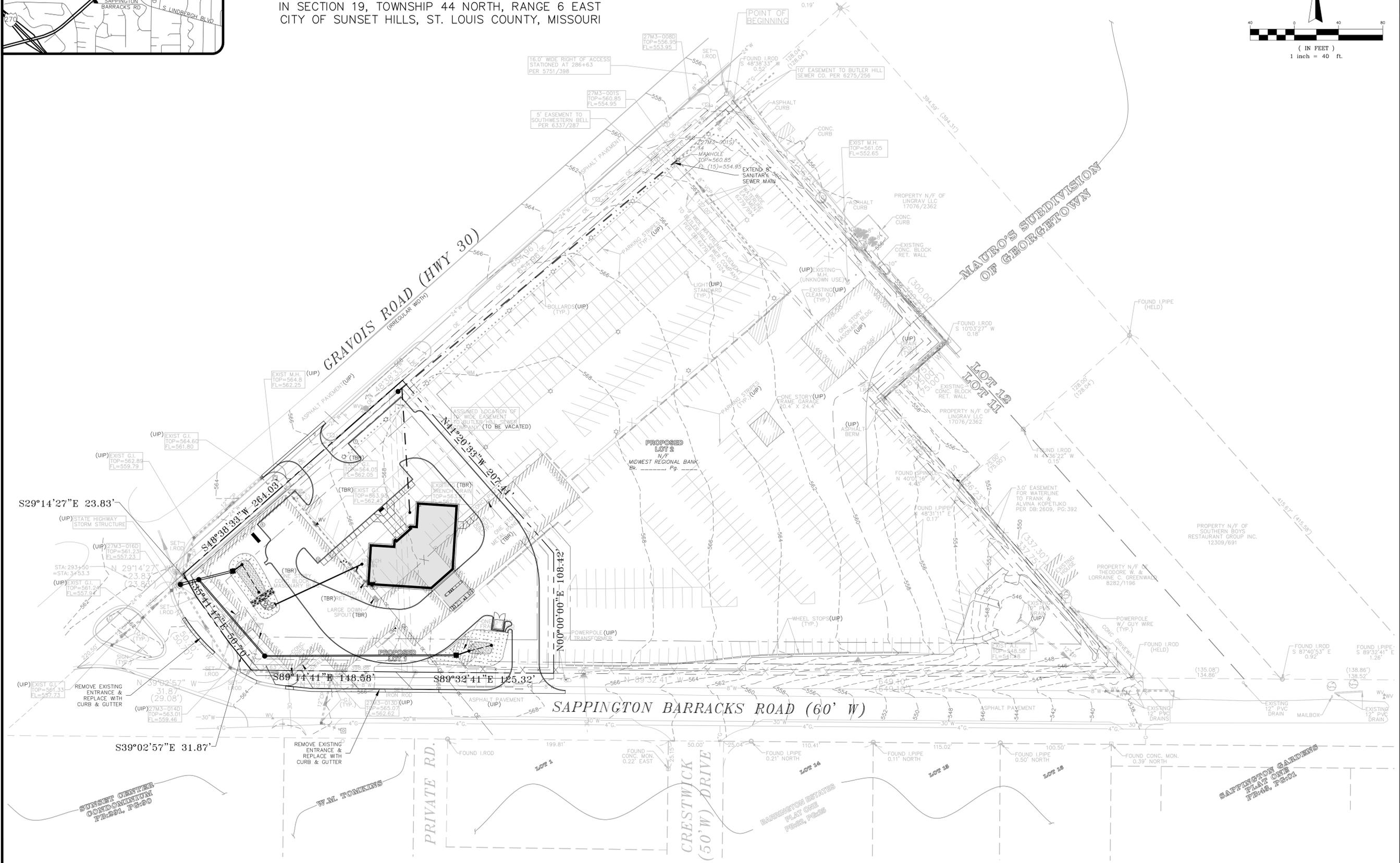
# SITE DEVELOPMENT PLAN FOR 11816 GRAVOIS ROAD

PART OF  
LOT 11 OF MAURO'S SUBDIVISION TO GEORGETOWN  
IN SECTION 19, TOWNSHIP 44 NORTH, RANGE 6 EAST  
CITY OF SUNSET HILLS, ST. LOUIS COUNTY, MISSOURI



9/29/16  
LEONARD J. MEERS  
PROFESSIONAL ENGINEER  
E-28288

**GRIMES CONSULTING, INC.**  
Civil Engineering & Surveying Services  
12300 OLD TESSON ROAD  
SUITE 3000  
ST. LOUIS, MO 63128  
TEL: (314) 849-8000  
FAX: (314) 849-8010  
www.grimesconsulting.com



REV. NO.	DATE	REMARKS

SITE DEVELOPMENT PLAN  
FOR  
MIDWEST REGIONAL BANK  
11816 GRAVOIS ROAD

OVERALL SITE  
PLAN

JOB NUMBER: 2262A  
DRAWN BY: KAN  
DATE: 09/14/16  
CHECKED BY: LJM  
DATE: 09/14/16  
SHEET:

SDP1

PREPARED FOR:  
MIDWEST REGIONAL BANK  
CONTACT: MIKE BENDER  
363 FESTUS CENTRE DRIVE  
FESTUS, MO 63028  
PH: (636) 232-2525  
FAX: (636) 232-2526

M.S.D. BASE MAP 27M  
LOC. NO. 27M340341  
ZIP CODE 63127

1:2262A\Engineering\Plan\mwd\2262A\_SDP1.dwg, 9/20/2016, 3:10 PM, User: mwd

**PARKING CALCULATIONS:**

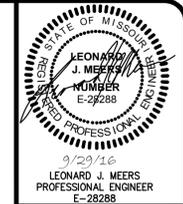
**PROPOSED**  
 PARKING COUNT (BANKS/FINANCIAL INSTITUTIONS)  
 REQUIRED PARKING STALLS  
 PROPOSED EMPLOYEES = 8 EMPLOYEES (MAXIMUM)/SHIFT  
 PROPOSED FLOOR AREA = 4,711 SQ. FT.  
 REQUIRED PARKING STALLS  
 1 SPACE/2 EMPLOYEES = 8 EMPLOYEES/2 = 4 SPACES  
 OR  
 1 SPACE/200 SQ. FT. (FLOOR AREA) = 4,711 SQ. FT./200 SQ. FT. = 24 SPACES  
 TOTAL REQUIRED PARKING = 24 SPACES  
 HANDICAPPED PARKING  
 REG. ACCESSIBLE STALLS (1-25) 1 SPACE (REQUIRED)  
 PROPOSED ACCESSIBLE STALLS 2 SPACES (PROVIDED)  
 REQUIRED DRIVE-THRU STACKING STALLS  
 5 STACKING SPACES/CUSTOMER SERVICE STATION \* 3 STATIONS = 15 SPACES (REQUIRED)  
 15 SPACES (PROVIDED)

**PERTINENT DATA**

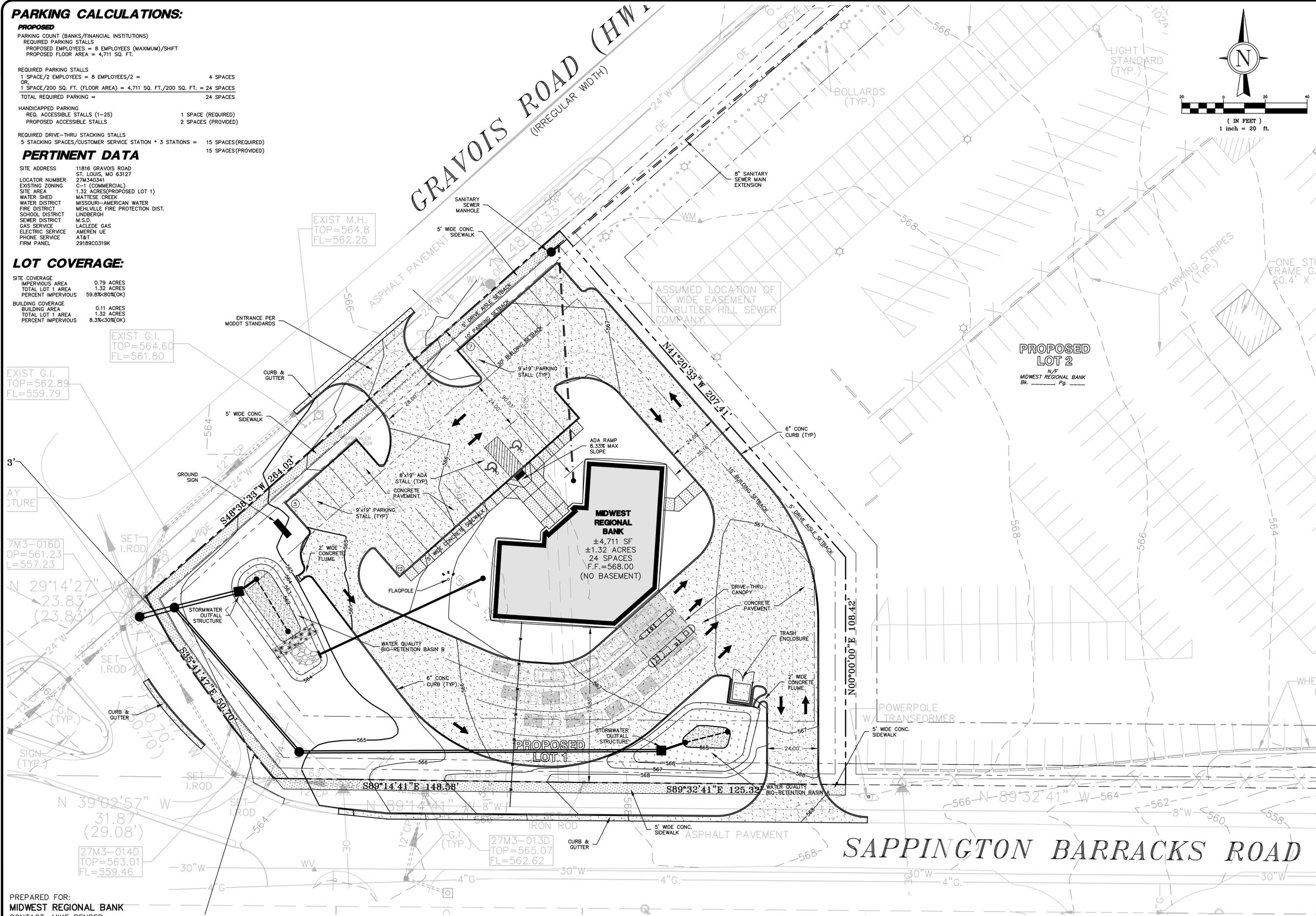
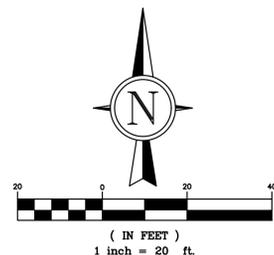
SITE ADDRESS 11816 GRAVOIS ROAD  
 ST. LOUIS, MO 63127  
 LOCATOR NUMBER 27M340341  
 EXISTING ZONING C-1 (COMMERCIAL)  
 SITE AREA 1.32 ACRES (PROPOSED LOT 1)  
 WATER SHED MATTHESE CREEK  
 WATER DISTRICT MISSOURI-AMERICAN WATER  
 FIRE DISTRICT MEHLVILLE FIRE PROTECTION DIST.  
 SCHOOL DISTRICT LINDBERGH  
 SEWER DISTRICT M.S.D.  
 GAS SERVICE LAEGLEDE GAS  
 ELECTRIC SERVICE AMEREN UE  
 PHONE SERVICE AT&T  
 FIRM PANEL 29189C0319K

**LOT COVERAGE:**

SITE COVERAGE  
 IMPERVIOUS AREA 0.79 ACRES  
 TOTAL LOT 1 AREA 1.32 ACRES  
 PERCENT IMPERVIOUS 59.8% (80% OK)  
 BUILDING COVERAGE  
 BUILDING AREA 0.11 ACRES  
 TOTAL LOT 1 AREA 1.32 ACRES  
 PERCENT IMPERVIOUS 8.3% (30% OK)



**GRIMES CONSULTING, INC.**  
 Civil Engineering & Surveying Services  
 LEONARD J. MEERS  
 PROFESSIONAL ENGINEER  
 E-28288  
 9/29/16  
 12300 OLD TESSON ROAD  
 SUITE 3000  
 ST. LOUIS, MO 63128  
 PHONE (314) 849-8000  
 FAX (314) 849-8010  
 www.grimesconsulting.com



EXIST. G.I.  
 TOP=562.89  
 FL=559.79

EXIST. G.I.  
 TOP=564.60  
 FL=561.80

7M3-016D  
 OP=561.23  
 L=557.23

27M3-014D  
 TOP=563.01  
 FL=559.46

27M3-013D  
 TOP=565.07  
 FL=562.62

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 LOC. NO. 27M340341  
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REV. NO.	DATE	REMARKS
1		
2		
3		

**SITE DEVELOPMENT PLAN  
 FOR  
 MIDWEST REGIONAL BANK**  
 11816 GRAVOIS ROAD

**SITE PLAN**

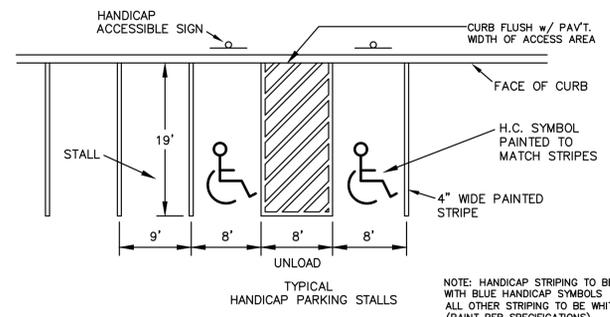
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 SHEET:

**SDP2**

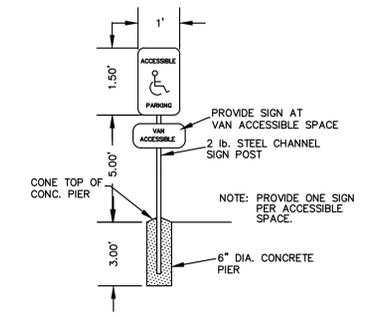
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**LEGEND**

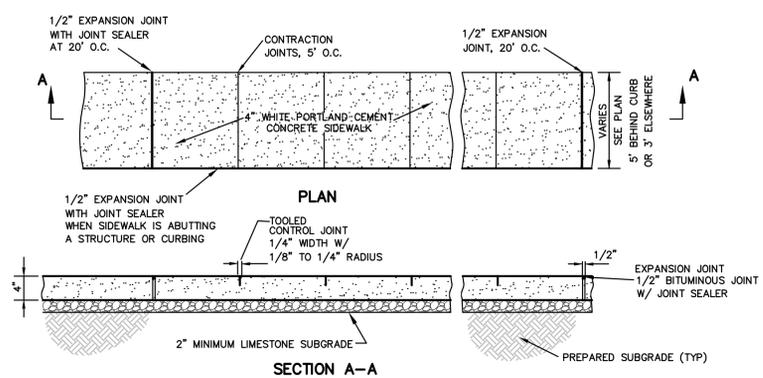
EXISTING		PROPOSED
	UTILITY POLE	
	GUY WIRE	
	LIGHT STANDARD	
	ELECTRIC BOX	
	ELECTRIC METER	
	ELECTRIC MANHOLE	
	OVERHEAD ELECTRIC LINE	
	UNDERGROUND ELECTRIC LINE	
	TELEPHONE BOX	
	TELEPHONE MANHOLE	
	UNDERGROUND TELEPHONE LINE	
	FIRE HYDRANT	
	WATER METER	
	WATER VALVE	
	WATER MANHOLE	
	WATER LINE	
	GAS METER	
	GAS VALVE	
	GAS DRIP	
	GAS LINE	
	STREET SIGN	
	BOLLARD OR POST	
	MAILBOX	
	SANITARY SEWER	
	STORM SEWER	
	STORM DRAIN GRATE INLET	
	STORM DRAIN AREA INLET	
	STORM DRAIN MANHOLE	
	SANITARY SEWER MANHOLE	
	FLARED END SECTION	
	FENCE: CHAIN LINK OR WIRE	
	FENCE: WOOD CONSTRUCTION	
	GUARDRAIL	
	MINOR CONTOUR INTERVAL	
	MAJOR CONTOUR INTERVAL	
	SPOT ELEVATION	
	BUSH OR SHRUB	
	TREE W/APPROXIMATE DIAMETER SIZE	
	FOUND SURVEY MONUMENT AS NOTED	
	SET SURVEY MONUMENT AS NOTED	
	CLEAN-OUT/DOWN-SPOUT	
	SWALE	
	UTILITY EASEMENT	



**HANDICAP PARKING DETAILS**



**ACCESSIBLE PARKING SIGN**



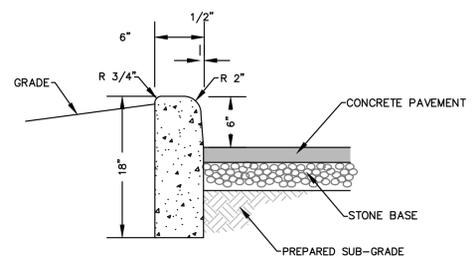
**CONCRETE SIDEWALK DETAIL**

**GENERAL NOTES:**

1. THE UTILITIES SHOWN HEREIN WERE PLOTTED FROM AVAILABLE INFORMATION AND DO NOT NECESSARILY REFLECT THE ACTUAL EXISTENCE, NON-EXISTENCE, SIZE, TYPE, OR LOCATION OF THESE OR OTHER UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE ACTUAL LOCATION OF ALL UTILITIES SHOWN OR NOT SHOWN, AND SAID UTILITIES SHALL BE LOCATED IN THE FIELD PRIOR TO ANY CONSTRUCTION OF IMPROVEMENTS. THESE PROVISIONS SHALL SHALL IN NO WAY ABSOLVE ANY PARTY FROM COMPLYING WITH THE UNDERGROUND FACILITY SAFETY AND DAMAGE PREVENTION ACT, CHAPTER 319 RSMo.
2. ALL ELEVATIONS ARE BASED ON U.S.G.S. DATUM.
3. BOUNDARY AND TOPOGRAPHIC SURVEY BY GRIMES CONSULTING.
4. ALL MATERIALS AND METHODS OF CONSTRUCTION TO MEET THE CURRENT STANDARDS AND SPECIFICATIONS OF THE CITY OF SUNSET HILLS AND ST. LOUIS COUNTY.
5. ALL GRADED AREAS SHALL BE PROTECTED FROM EROSION BY EROSION CONTROL DEVICES AND/OR SEEDING AND MULCHING AS REQUIRED BY THE CITY OF SUNSET HILLS AND ST. LOUIS COUNTY.
6. GRADING CONTRACTOR SHALL INSTALL SILTATION CONTROL PRIOR TO STARTING THE GRADING. ADDITIONAL SILTATION CONTROL DEVICES SHALL BE INSTALLED PER THE CITY OF SUNSET HILLS AND ST. LOUIS COUNTY.
7. ALL FILLS AND BACKFILLS SHALL BE MADE OF SELECTED EARTH MATERIALS, FREE FROM BROKEN MASONRY, ROCK, FROZEN EARTH, RUBBISH, ORGANIC MATERIAL AND DEBRIS.
8. GRADING CONTRACTOR SHALL KEEP EXISTING ROADWAYS CLEAN OF MUD AND DEBRIS AT ALL TIMES.
9. PROPOSED CONTOURS SHOWN ARE FINISHED ELEVATIONS ON PAVED AREAS.
10. ALL STORMWATER SHALL BE DISCHARGED AT AN ADEQUATE NATURAL DISCHARGE POINT. SINKHOLES ARE NOT ADEQUATE DISCHARGE POINTS.
11. NO SLOPES SHALL EXCEED A 1V:3H SLOPE (UNLESS JUSTIFIED BY A GEOTECHNICAL REPORT WHICH HAS BEEN ACCEPTED/APPROVED BY ST. LOUIS COUNTY).
12. DEVELOPMENT SHALL COMPLY WITH ALL APPROPRIATE CITY OF SUNSET HILLS AND ST. LOUIS COUNTY ZONING AND SUBDIVISION ORDINANCES.
13. ALL SIDEWALKS TO BE CONSTRUCTED TO ST. LOUIS COUNTY ADA STANDARDS.
14. ALL GRADING AND DRAINAGE TO BE IN CONFORMANCE WITH ST. LOUIS COUNTY, AND THE METROPOLITAN ST. LOUIS SEWER DISTRICT.
15. ALL PROPOSED IMPROVEMENTS SHALL BE CONSTRUCTED TO THE CITY OF SUNSET HILLS AND ST. LOUIS COUNTY STANDARDS.
16. ANY LAND DISTURBANCE ACTIVITY INVOLVING ONE (1) ACRE OF MORE OF LAND IS A MAJOR LAND DISTURBANCE (MLD) AND A LAND DISTURBANCE PERMIT FOR THE MLD MUST BE OBTAINED FROM THE DEPARTMENT OF PUBLIC WORKS. ANY LAND DISTURBANCE ACTIVITY INVOLVING LESS THAN ONE (1) ACRE OF LAND IS AN ORDINARY LAND DISTURBANCE AND THE APPROPRIATE PERMIT(S) MUST BE OBTAINED FROM THE DEPARTMENT OF PUBLIC WORKS.
17. THE PERMIT PROCESS REQUIRES IMPROVEMENT PLAN SUBMITTAL TO THE DEPARTMENT OF HIGHWAYS AND TRAFFIC.
18. A LAND DISTURBANCE PERMIT WILL BE REQUIRED. SITE PLAN/PLAT APPROVAL IS NOT TO BE CONSTRUED AS APPROVAL OF A LAND DISTURBANCE PERMIT.
19. SITE ADDRESS - 11816 CRAVOIS ROAD.
20. SITE LIGHTING SHALL CONSIST OF POLE & BOLLARD STYLE FIXTURES MEETING THE REQUIREMENTS OF THE CITY OF SUNSET HILLS.
21. MINIMAL LIGHTING SHALL BE ADDED TO THE BUILDING.

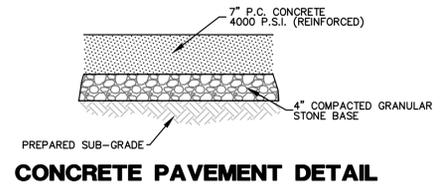
**ABBREVIATIONS**

ADS - ADVANCED DRAINAGE SYSTEMS, INC.	MIN - MINIMUM
ATG - ADJUST TO GRADE	N.T.S. - NOT TO SCALE
ARCH - ARCHITECTURAL	O.C. - ON CENTER
B.M. - BENCHMARK	PAVT. - PAVEMENT
BW - BASE OF WALL ELEV.	P.C. - PORTLAND CEMENT
C.I. - CURB INLET	PCC - PRECAST CONCRETE
C.O. - CLEAN OUT	P.S.I. - POUNDS/SQUARE INCH
CMP - CORRUGATED METAL PIPE	PROP. - PROPOSED
CONC. - CONCRETE	R.C. - REINFORCED CONCRETE
C.Y. - CUBIC YARDS	R.R. - RAIL ROAD
D.C.I. - DOUBLE CURB INLET	RCP - REINFORCED CONCRETE PIPE
DIP - DUCTILE IRON PIPE	S.F. - SQUARE FOOT
DIA. - DIAMETER	S.Y. - SQUARE YARD
DS - DOWNSPOUT	SAN - SANITARY
ELEV. - ELEVATION	SCH - SCHEDULE
EX - EXISTING	SWPPP - STORM WATER POLLUTION PREVENTION PLAN
FD - FLOOR DRAIN	TBA - TO BE ABANDONED
FF - FINISH FLOOR	TBR - TO BE REMOVED
FL - FLOW LINE	TW - TOP OF WALL ELEV.
G.I. - GRATE INLET	TYP. - TYPICAL
GAL. - GALLON	UIP - USE IN PLACE
H.G. - HYDRAULIC GRADE	VCP - VITRIFIED CLAY PIPE
HYD - HYDRANT	YD - YARD DRAIN
MAX - MAXIMUM	WV - WATER VALVE
MH - MANHOLE	

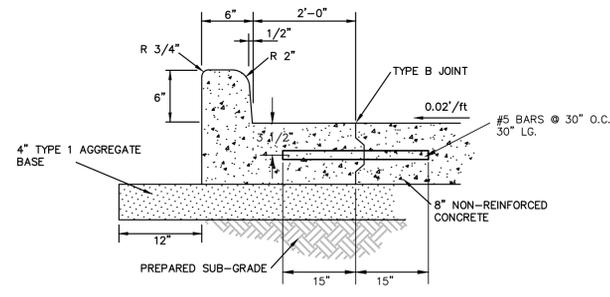


**6\"/>**

- NOTES:
1. ALL CONCRETE SHALL BE MIN. FC.=3000 P.S.I.
  2. ALL CONSTRUCTION MATERIALS AND METHODS OF CONSTRUCTION SHALL BE IN ACCORDANCE WITH CITY OF ST. LOUIS
  3. ANY UNSUITABLE SOIL (AS DETERMINED BY SOILS ENGINEER) BELOW STRUCTURE SHALL BE REMOVED AND REPLACED WITH SELECT EARTHEN MATERIAL COMPACTED IN PLACE WITH VIBRATORY TAMPER.
  4. PROVIDE 1/2\"/>



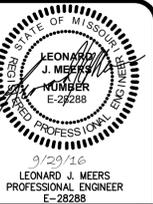
**CONCRETE PAVEMENT DETAIL**



**BARRIER CURBING DETAIL**  
PER STATE SPECIFICATIONS

PREPARED FOR:  
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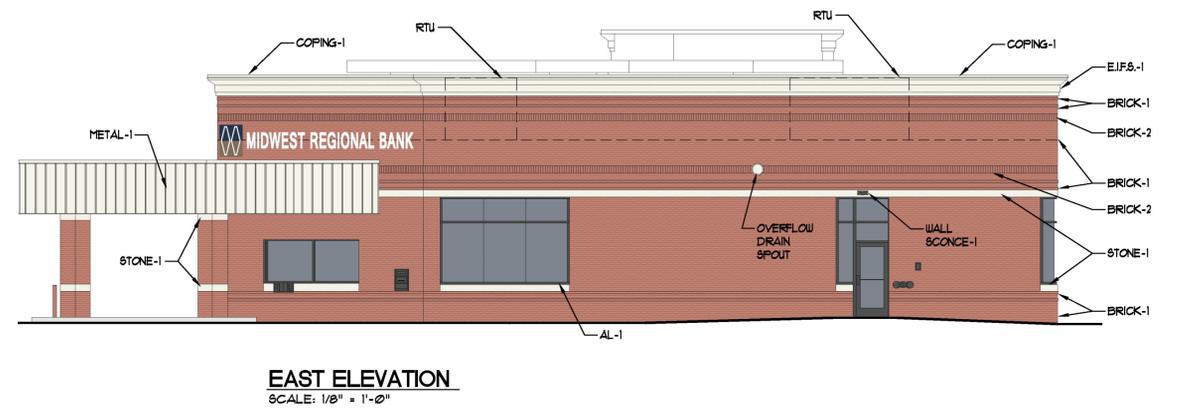
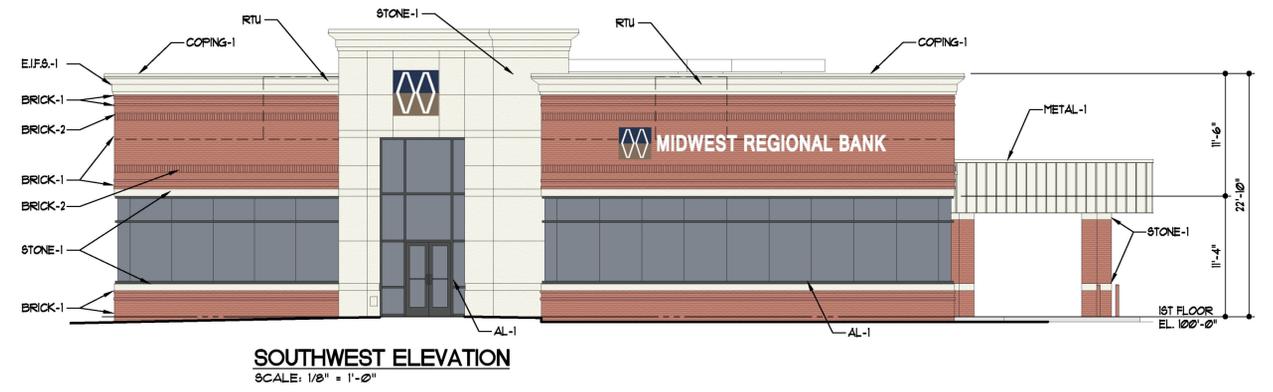
REV. NO.	DATE	REMARKS

**SITE DEVELOPMENT PLAN FOR MIDWEST REGIONAL BANK**  
11816 CRAVOIS ROAD

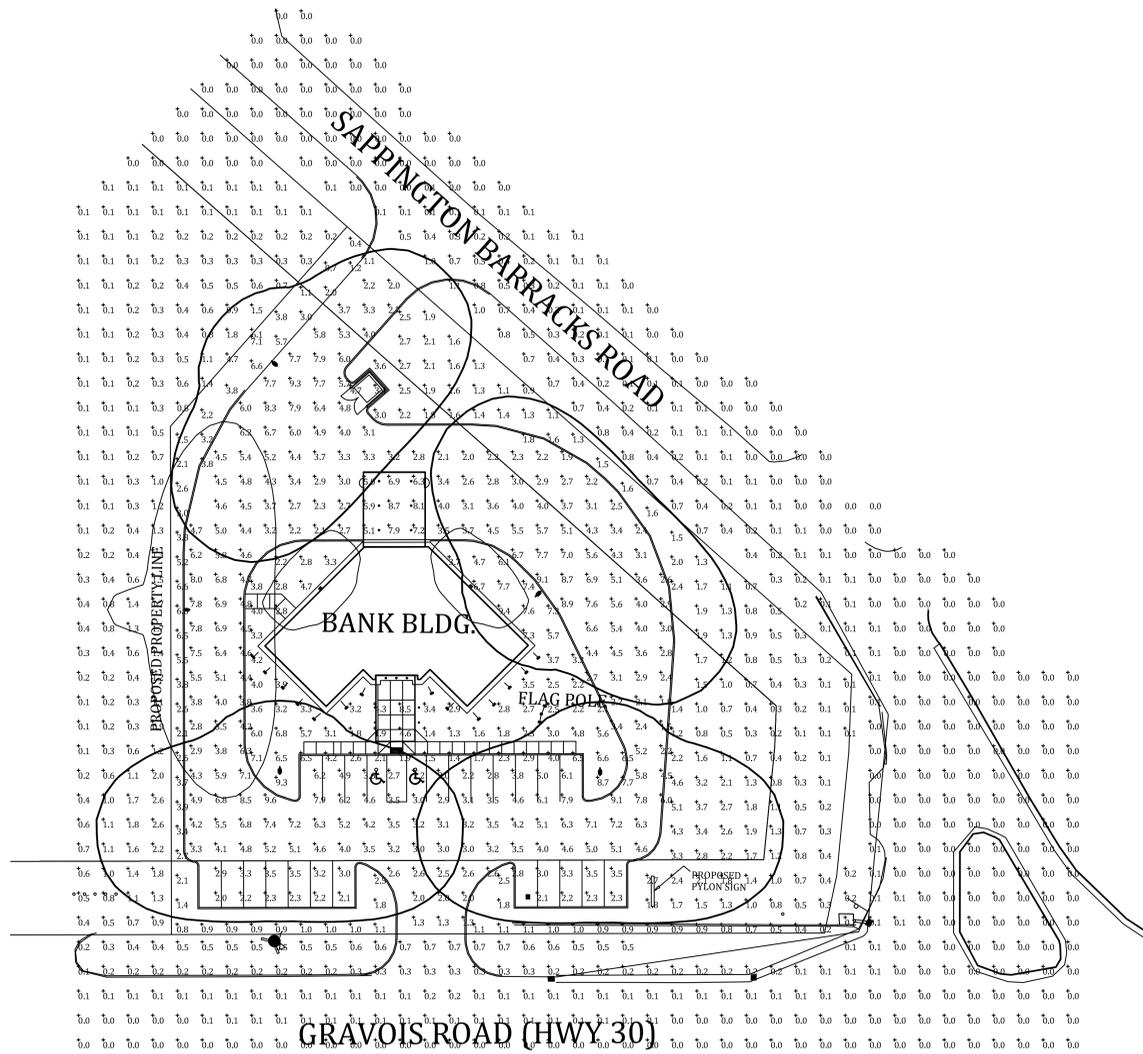
**SITE DETAILS**

JOB NUMBER: 2262A  
DRAWN BY: KAN  
DATE: 09/14/16  
CHECKED BY: LJM  
DATE: 09/14/16  
SHEET:

**SDP3**



EXTERIOR FINISH LEGEND				
NO	MANUFACTURER	COLOR	FINISH	REMARKS
AL-1	TBS	DARK BRONZE	PREFINISHED	GLAZED ALUMINUM CURTAIN WALL W/ 1" SOLAR GREY INSULATED GLASS
BRICK-1	BORAL	MONTICELLO BLEND	N/A	
BRICK-2	BORAL	MONTICELLO BLEND	N/A	SOLIDER COURSE
COPING-1	DIMENSIONAL METALS INC.	SANDSTONE	PREFINISHED	
EIFS-1	DRYVIT	MATCH STONE-1	SANDBLAST	EIFS TO MATCH STONE-1 COLOR
STONE-1	ARCHITECTURAL CAST STONE	TAN	N/A	
METAL-1	DIMENSIONAL METALS INC.	SANDSTONE	PREFINISHED	
WALL SCOFF-1	PHILLIPS STONCO	DARK BRONZE	PREFINISHED	EGRESS LIGHT



Symbol	Qty	Label	Arrangement	Manufacturer	Description	Lum. Watts	Total Watts	LLF	BUG Rating
⊙	9	M	SINGLE	PHILIPS Lightolier	L6R20AZ10UVA-L6R20B40VA-L6RDW	20	180	0.850	B1-U0-G1
⊖	2	Q	SINGLE	PHILIPS STONCO	LPW16-78BZ	37	74	0.850	B1-U0-G1
⊥	14	S	SINGLE	PHILIPS STONCO	LPF3-C-4K-FL-S-8-BZ	87	1218	0.850	B3-U0-G0
➔	4	SH1	SINGLE	PHILIPS GARDCO	PFAS-138L-1A-NW-G1-AR-3-UNV-FINISH/LYTE POLES 401-5011-25-D1-FINISH	485	1940	0.850	B4-U0-G5
➔	1	SH1	SINGLE	PHILIPS GARDCO	PFAS-138L-1A-NW-G1-AR-2-UNV-FINISH/LYTE POLES 401-5011-25-D1-FINISH	485	485	0.520	B4-U0-G4
⊙	4	T	SINGLE	SELUX CORPORATION	NT-2.5-LG3700-40-BZ-120	14	56	0.850	B0-U1-G1
⊥	2	V	SINGLE	PHILIPS STONCO	LPF3-C-4K-SP-S-8-BZ	87	174	0.850	B4-U0-G0

Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Flag_Bottom	Illuminance	Fc	31.25	61.3	15.7	1.99	3.90
Inside Property Line	Illuminance	Fc	2.43	9.4	0.1	24.30	94.00
Parking Lot and Drive	Illuminance	Fc	4.39	9.6	1.1	3.99	8.73
Spill Light	Illuminance	Fc	0.09	6.1	0.0	N.A.	N.A.

Notes:  
**POLE FIXTURES:**  
 Mounting Height 27'/Pole 25'/ Concrete Base 2'

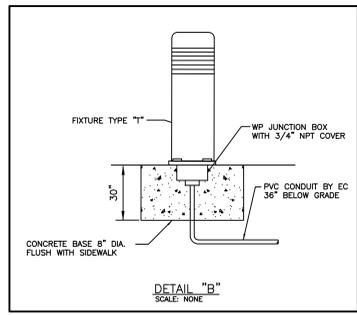
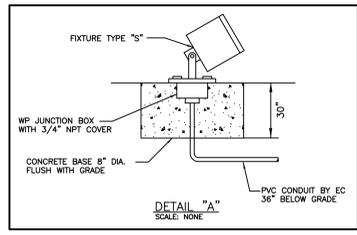
**UNDER CANOPY DRIVE THRU:**  
 Ceiling Height 15'/Mounting Height 15'

**UNDER CANOPY ENTRY:**  
 Ceiling Height 12'/Mounting Height 12'

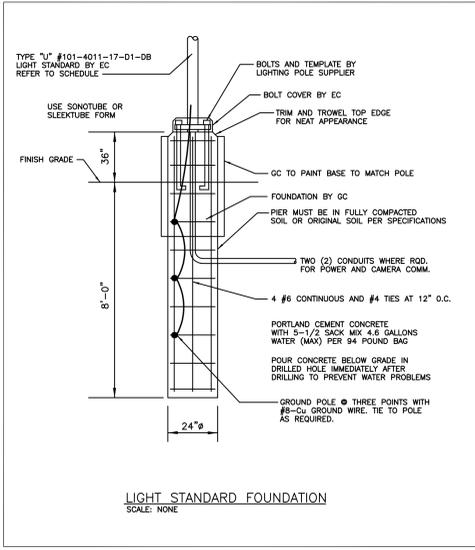
**FLOOD LIGHTS:**  
 At Grade

**BOLLARDS:**  
 Mounting Height 2' 6"

**WALL SCONCES:**  
 Mounting Height 9'

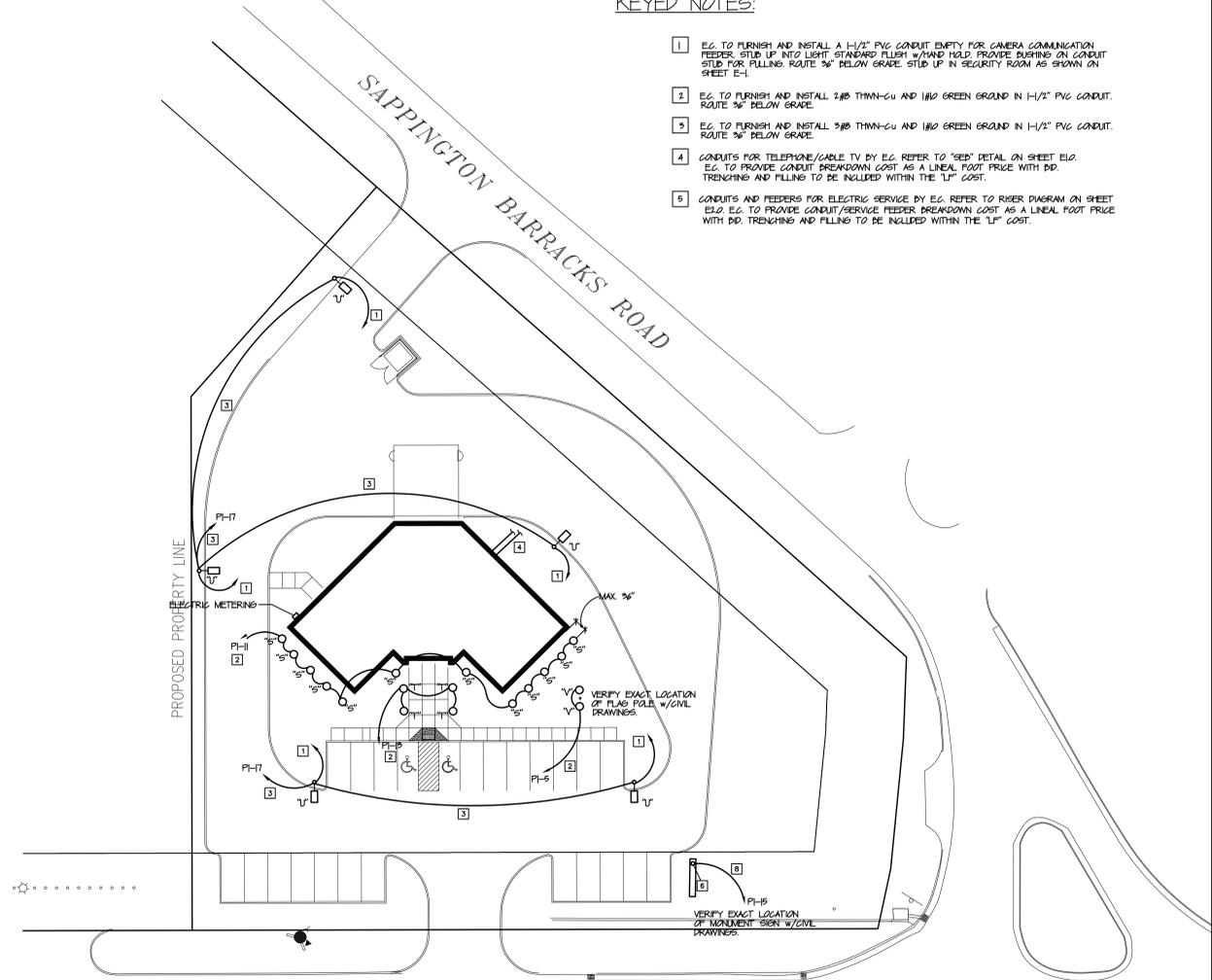


**NOTE:**  
 ALL POST TOP SITE LIGHTING MUST BE AIMED AND SHIELDED SO THAT THE AMBIENT LIGHT LEVELS ON THIS SITE DO NOT EXCEED 0.1 fc AT THE PROPERTY LINE AND THE ILLUMINATION CUT-OFF LINE IS ON THE BANK'S SITE. GRADE LIGHTING IS TO HAVE THE SAME REQUIREMENT TO AVOID SPILLAGE ABOVE THE ROOF LINE. IT IS THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE REAR AND SIDE SHIELDS AFTER INSTALLATION TO ACHIEVE THIS RESTRICTION.



**KEYED NOTES:**

1. E.G. TO FURNISH AND INSTALL A 1-1/2" PVC CONDUIT EMPTY FOR CAMERA COMMUNICATION FEEDER. STUP UP INTO LIGHT STANDARD FLUSH W/HAND HOLD. PROVIDE BUSHING ON CONDUIT STUP FOR PULLING. ROUTE 3/8" BELOW GRADE. STUP UP IN SECURITY ROOM AS SHOWN ON SHEET E-1.
2. E.G. TO FURNISH AND INSTALL 2#8 THWN-CU AND 1#2 GREEN GROUND IN 1-1/2" PVC CONDUIT. ROUTE 3/8" BELOW GRADE.
3. E.G. TO FURNISH AND INSTALL 3#8 THWN-CU AND 1#2 GREEN GROUND IN 1-1/2" PVC CONDUIT. ROUTE 3/8" BELOW GRADE.
4. CONDUITS FOR TELEPHONE/CABLE TV BY E.G. REFER TO "SEE" DETAIL ON SHEET E12. E.G. TO PROVIDE CONDUIT BREAKDOWN COST AS A LINEAL FOOT PRICE WITH DD. TRENCHING AND FILLING TO BE INCLUDED WITHIN THE "LF" COST.
5. CONDUITS AND FEEDERS FOR ELECTRIC SERVICE BY E.G. REFER TO RISER DIAGRAM ON SHEET E12. E.G. TO PROVIDE CONDUIT/SERVICE FEEDER BREAKDOWN COST AS A LINEAL FOOT PRICE WITH DD. TRENCHING AND FILLING TO BE INCLUDED WITHIN THE "LF" COST.



Lloyd E. Moss  
 Professional Engineer  
 Missouri #E-15907  
 MISSOURI STATE  
 CERTIFICATE OF AUTHORITY  
 Number 2001029034

The Professional Engineer's seal/signature affixed to this sheet applies only to the material and items shown on this sheet. All drawings, instruments or other documents not exhibiting this seal shall not be considered prepared by this Engineer and the Engineer expressly disclaims any and all responsibility for such plans, drawings, documents, etc. which do not exhibit this seal/signature.

ELECTRICAL SITE PLAN  
 SCALE: 1" = 30'-0"

CONIA  
 LUTZ & Associates, Inc.  
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 Fax: (314) 434-0701  
 E-Mail: tlutzy@lutz.com

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 E-Mail: tlutzy@lutz.com

Brinkmann  
 CONSTRUCTORS  
 16650 CHESTERFIELD GROVE ROAD  
 CHESTERFIELD, MO 63005

LINEA DESIGN, INC.  
 INTERIOR DESIGN  
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 Clayton, MO 63105  
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 FAX: 314-460-7229  
 doule@linea-eh.com

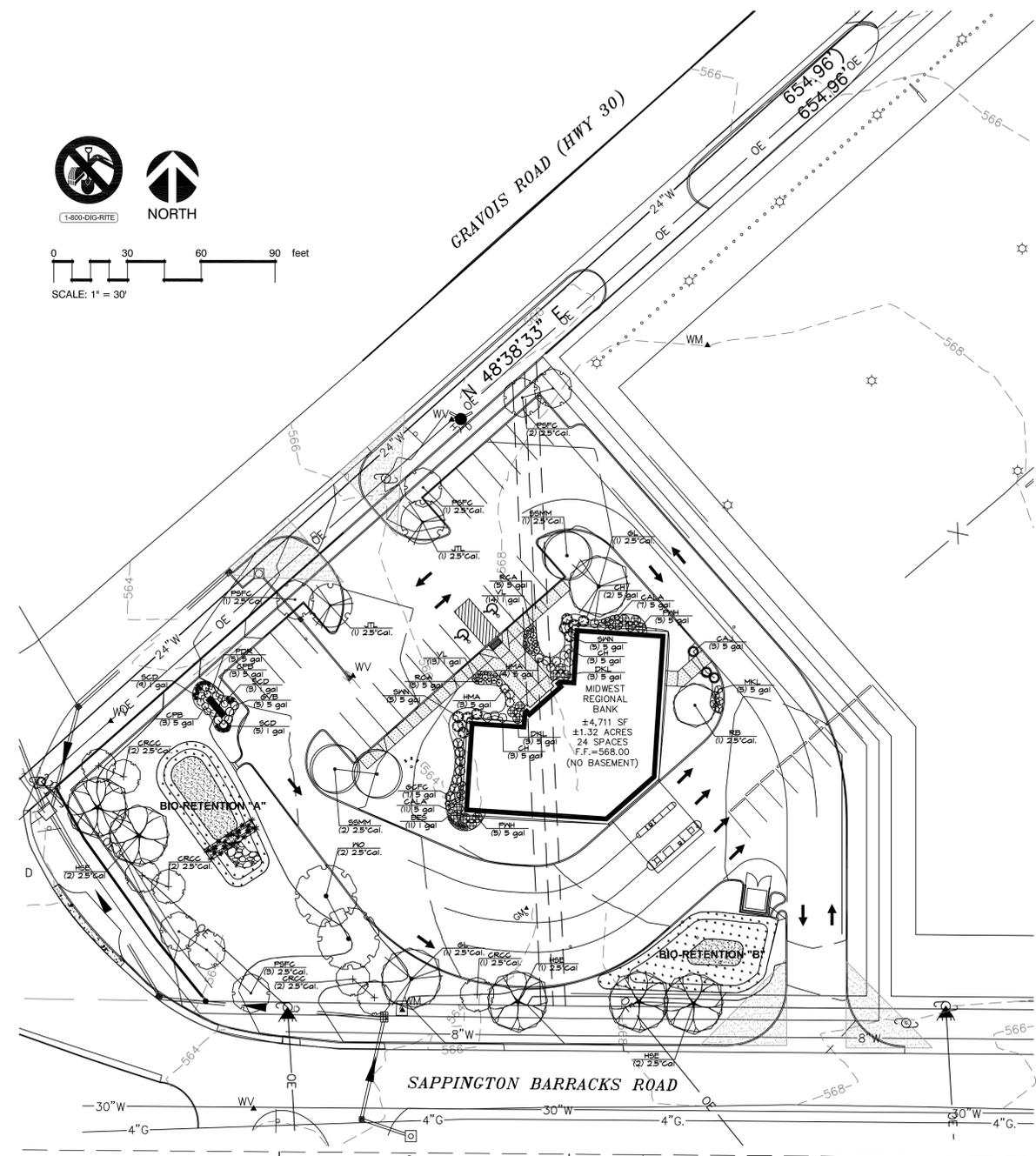
SUNSET HILLS, MISSOURI

MIDWEST  
 REGIONAL BANK  
 1816 GRAVOIS ROAD

REVISION No.  
 ISSUE DATE: 09/30/2016 PROJECT No. CLA #1627  
 E1.0



SCALE: 1" = 30'

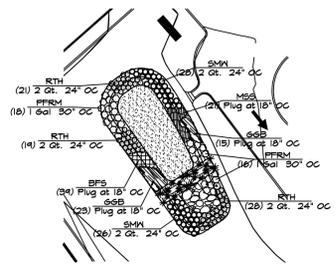


**NOTE:**  
ALL SHRUBS/PERENNIALS TO BE MAINTAINED @ 24" MAXIMUM HEIGHT WITHIN SIGHT TRIANGLE AREAS

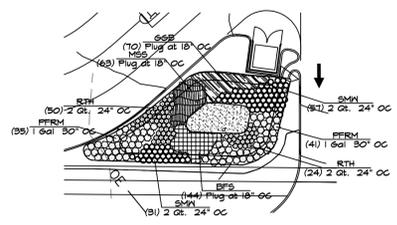
**LANDSCAPE REQUIREMENTS:**  
**OFF-STREET LANDSCAPE:**  
ONE (1) CANOPY TREE + FOUR (4) SHRUBS FOR EVERY THIRTY (30) LINEAL FEET OF STREET FRONTAGE. 644.34 LINEAL FEET OF STREET FRONTAGE PROPOSED; THEREFORE, TWENTY TWO (22) TREES + 88 SHRUBS REQUIRED AND ARE PROVIDED

**INTERIOR AREAS:**  
ONE (1) CANOPY OR ORNAMENTAL TREE FOR EVERY 4,000 SQ. FT. OF PARKING PROVIDED. 26,617.43 SQ. FT. PROPOSED; THEREFORE, SEVEN (7) TREES REQUIRED AND ARE PROVIDED

**BUFFER PLANTING:**  
WHERE COMMERCIAL ADJOINS RESIDENTIAL, ONE (1) CANOPY TREE FOR EVERY THIRTY (30) LINEAL FEET OF COMMON PROPERTY LINE OR CONTINUOUS EVERGREEN TREE BUFFER. NO RESIDENTIAL PROPERTY IS ADJACENT TO THIS PROPERTY; THEREFORE, A BUFFER PLANTING IS NOT REQUIRED



**BIO-RETENTION "A"**



**BIO-RETENTION "B"**

**PLANTING, WATER and MULCH REQUIREMENTS**

WATER AVAILABILITY	REQUIRED PLANTING PERIOD	MINIMUM CONTAINER SIZE	WATER REQUIREMENT FIRST 3 WEEKS	WATER REQUIREMENT AFTER 3 WEEKS	MAXIMUM MULCH DEPTH
NO AVAILABILITY TO WATER AFTER	LATE FEB. - APRIL ONLY	2.25'x3.75' OR LARGER	WATER EACH PLUG IMMEDIATELY		1.5" FOR PLUGS
MANUAL WATERING WITH STANDARD SPRINKLER	LATE FEB. - EARLY JUNE or SEPT. - OCTOBER	4.5'x5' OR LARGER IN SUMMER & FALL	1" (60 MIN.) EVERY 4 DAYS	1" (60 MIN.) EVERY 7 DAYS UNTIL PLANTS ESTABLISHED	1.5" FOR PLUGS 2.5" FOR QUARTS
AUTOMATIC IRRIGATION (WATER MORE FREQUENTLY THAN NORMAL DURING FIRST TWO MONTHS AFTER PLANTING)	LATE FEB. - EARLY OCTOBER	2.25'x3.75' OR LARGER IN SPRING 4.5'x5' OR LARGER IN SUMMER & FALL	1" (60 MIN.) EVERY 4 DAYS IN SPRING AND FALL 1" (60 MIN.) EVERY 3 DAYS IN SUMMER	1" (60 MIN.) EVERY 7 DAYS UNTIL PLANTS ESTABLISHED	1.5" FOR PLUGS 2.5" FOR QUARTS

**NOTE:**  
● ALL NATIVE GRASS PLUGS ARE TO BE A MINIMUM 4.5" DEEP X 2" DIAMETER

**CONTRACTOR TO PROVIDE SIGNED AND SEALED SHOP DRAWINGS TO BE APPROVED BY THE PROJECT ENGINEER AND MSD. CONTACT MSD AT 314/335-2072.**

- MAINTENANCE PROCEDURES:**
- ADD 2-4 INCHES OF ORGANIC MULCH TO THE ENTIRE NEWLY PLANTED RAIN GARDEN/BIO-RETENTION AREA. DO NOT COVER THE CROWNS OF THE PERENNIALS. REPLENISH THE MULCH AS NEEDED.
  - AVOID FINE CUT OR LIGHTER WEIGHT MULCHES AS THEY FLOAT IN WET CONDITIONS.
  - PRUNE ANY DEAD, DISEASED OR DAMAGED PLANTS AS SOON AS THE PROBLEM IS NOTICED. DEADHEAD PLANTS AS NEEDED AND DIVIDE PERENNIALS EVERY 3-4 YEARS AS NEEDED. LEAVE STEMS AND SEED HEADS STANDING IN FALL/WINTER TO ADD VISUAL INTEREST AND TO PROVIDE FOOD AND COVER FOR BIRDS.
  - PRUNE THE FOLIAGE OF PERENNIALS WHEN THEY DIE BACK FOR THE WINTER AND ORNAMENTAL GRASSES BEFORE NEW GROWTH BEGINS IN THE SPRING.
  - HAND WEED BIWEEKLY UNTIL PLANTS ARE ESTABLISHED. THEREAFTER, REMOVE OR SPOT WEEDS AS NECESSARY.
  - WATER THE GARDEN DURING ITS ESTABLISHMENT AND EXTENDED DRY PERIODS. ONE INCH OF WATER PER WEEK IS RECOMMENDED.
  - DO NOT USE LAWN FERTILIZERS NEAR GARDEN AREA AS THIS WILL STIMULATE WEED GROWTH.
  - EACH SPRING, MOW AND REMOVE DEAD VEGETATION. USE BURNING ONLY UNDER SUPERVISION OF LOCAL FIRE DEPARTMENT (NATIVE PLANTS THRIVE UNDER FIRE MANAGEMENT).

REVISIONS	BY

**Landscaping TECHNOLOGIES**  
87 Jacobs Creek Drive, Suite 100  
St. Louis, MO 63114  
TEL: 314-226-1200  
FAX: 314-226-1202  
E-MAIL: info@landscapingtechnologies.com  
WWW.LANDSCAPINGTECHNOLOGIES.COM

RANDALL A. MARDIS ARCHITECT MO00014  
DATE: 9/14/16

PLANTING PLAN FOR THE PROPOSED  
**Midwest Regional Bank**  
 SUNSET HILLS, MISSOURI

DRAWN: R. MARDIS  
 CHECKED: RHM  
 DATE: 9/14/16  
 SCALE: 1"=30'-0"  
 JOB No.: 2016-165  
 SHEET: **L-1**  
 OF TWO SHEETS

**LANDSCAPE GUIDELINE SPECS:**

**GENERAL:**

- All natural vegetation shall be maintained where it does not interfere with construction or the permanent plan of operation. Every effort possible shall be made to protect existing structures or vegetation from damage due to equipment usage. Contractor shall at all times protect all materials and work against injury to public.
- The landscape contractor shall be responsible for any coordination and sequencing with other related work being performed by other contractors. Refer to additional drawings for further coordination of work to be done.
- Underground facilities, structures and utilities must be considered approximate only. There may be others not presently known or shown. It shall be the landscape contractor's responsibility to determine or verify the existence and exact location of the above (Call 811 or G-111).
- Plant material are to be planted in the same relationship to grades as was grown in nursery conditions. All planting beds shall be cultivated to 6" depth minimum and graded smooth immediately before planting of plants. Plant groundcover to within 12" of trunk of trees or shrubs planted within the area.
- It shall be the landscape contractor's responsibility to:
  - Verify all existing and proposed features shown on the drawings prior to commencement of work.
  - Report all discrepancies found with regard to existing conditions or proposed design to the landscape architect immediately for a decision.
  - Stake the locations of all proposed plant material and obtain the approval of the owner's representative or landscape architect ten (10) days prior to installation.
- Items shown on this drawing take precedence over the material list. It shall be the landscape contractor's responsibility to verify all quantities and conditions prior to implementation of this plan. No substitutions of types or size of plant materials will be accepted without written approval from the landscape architect.
- Provide single-stem trees unless otherwise noted in plant schedule.
- All plant material shall comply with the recommendations and requirements of ANSI Z601 "American Standards for Nursery Stock".
- It shall be the contractor's responsibility to provide for inspection of the plant material by the Landscape Architect (or Owner's Representative) prior to acceptance. Inspections may take place before, during or after installation. Plants not conforming exactly to the plant list will not be accepted and shall be replaced at the landscape contractor's expense.
- All bids are to have unit prices listed. The Owner has the option to delete any portion of the contract prior to signing the contract or beginning work. This will be a unit price contract. Quotes shall be valid for 12 months.
- Should auger equipment be utilized in excavating any pits or vertical sides of plant pits shall be thoroughly scarified to avoid creation of "pot-holed side walls" prior to plant material installation.
- All excess topsoil, rocks, debris and/or tainted soils shall be removed by the general contractor prior to point project is turned over to the landscape contractor to commence landscape installation.
- Keep all plant material (except turf) a minimum of 36" clear of fire hydrants.
- Landscape contractor shall kill & remove all existing weeds within the project site.
- All tags, nursery stakes, labels, etc. shall be removed by the landscape contractor at completion of all landscape installation.
- Landscape contractor shall be in compliance with all federal, state and local laws / regulations relating to insect infestation and/or plant diseases.
- Transplanted material will not be guaranteed by the landscape contractor.

**PRUNING:**

- Lightly prune trees at time of planting. Prune only the crossover limbs, interfering leaders and/or any broken branches. Some interior trunks and lateral branches may be pruned however, do not remove the terminal buds of branches that extend to the edge of the crown.
- All pruning shall comply with ANSI A800 standards.

**INSURANCE:**

- The landscape contractor shall submit certificates of insurance for workman's compensation and general liability.

**MULCH:**

- All mulch to be shredded oak bark mulch at 3" depth (after compaction) unless otherwise noted. Mulch shall be clean and free of all foreign materials, including weeds, nails, deleterious materials, etc.
- No plastic sheeting or filter fabric shall be placed beneath shredded bark mulch beds. Filter fabric shall be used beneath all gravel mulch beds.
- Edge all beds with spade-cut edge unless otherwise noted.

**MAINTENANCE:**

- Landscape Contractor shall provide a separate proposal to maintain all plants, shrubs, groundcover, perennials and annuals for a period of 12 months after acceptance.
- Contractor shall ensure that only competent and trained personnel shall provide such services and that such services be provided in a timely manner.

**SIGHT TRIANGLES:**

- No landscape material or other obstructions shall be placed or be maintained within the sight distance area so as not to impede the vision between a height of thirty inches (30") and ten feet (10') above the adjacent street or paving surfaces.
- Sight triangles at the intersection of a public street and a private access way (except for single family residences) shall also be formed by measuring from the point of intersection of the street frontage curbs and the entrance curb lines a distance of 35' and connecting the points so established to form the sight triangle area.

**TOPSOIL:**

- Topsoil mix for all proposed landscape plantings shall be five (5) parts well-drained screened organic topsoil to one (1) part Canadian sphagnum peat moss on per planting details. Roto-till topsoil mix to a depth of 6" minimum and grade smooth.
- Provide a soil analysis, as requested, made by an independent soil-testing agency outlining the % of organic matter, inorganic matter, deleterious material, pH and mineral content.
- Any foreign topsoil used shall be free of roots, stumps, weeds, snail shells (larger than 1/2" litter or any other extraneous or toxic material. Landscape contractor shall be fully responsible for correcting all negative soil issues prior to plant installation. Killing and removal of all weeds shall be the responsibility of the landscape contractor as part of this task.
- Landscape contractor to apply pre-emergent herbicide to all planting beds upon completion of planting operations and before application of shredded bark mulch.
- Install siltation controls prior to commencement of any grading operations. Inspect and maintain all siltation fences on a weekly basis until vegetation is established.

**MISC. MATERIAL:**

- Provide stakes and deadmen of sound, new hardwood, free of knots/holes and defects.
- Tree wrap tape shall be 4" minimum, designed to prevent borer damage and winter freezing. Additionally, only 3-ply tying material shall be used.

**TURF:**

- All disturbed lawn areas to be seeded with a mixture of Turf-Type Fescue (300# per acre) and bluegrass (10# per acre). Lawn areas shall be unconditionally warranted for a period of 90 days from date of final acceptance. Bare areas more than one square foot per any 50 square feet shall be replaced.
- The turf contractor shall be responsible for protection of finished grade; restore and repair any erosion or water damage and obtain owners' approval prior to seeding or sod installation.
- Landscape contractor shall offer an alternate price for sod in lieu of seed. Sod shall be cut at a uniform thickness of 3/4". No broken pieces, irregular pieces or torn pieces will be accepted.
- Any points containing concentrated water, loads and all strips of 36" or greater shall be sodded.
- All sod shall be placed a maximum of 24 hours after harvesting.
- Recondition existing lawn areas damaged by contractor's operations including equipment, material storage and movement of vehicles.
- Sod contractor to ensure sod is placed below sidewalk and all paved area elevations to allow for proper drainage.

**EROSION CONTROL BLANKET (Where applicable):**

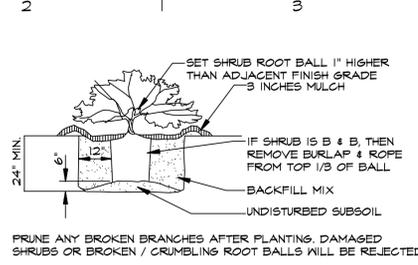
- All seeded areas shall receive an erosion control blanket which shall consist of loose straw mat and anchor pins as manufactured by North American Green, C-13 or approved equal. Install per manufacturer's recommendations.

**PLUG PLANTING NOTES:**

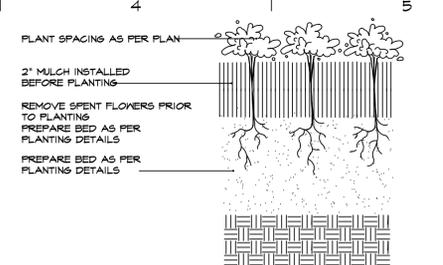
- All plugs to be 4-1/2" deep X 2" diameter minimum.
- Plugs are to be planted in a hole dug with a trowel, spade or planting bar such that the hole is of a minimum diameter and depth to accommodate the plug and its roots, without damage.
- Plugs shall be spaced in a triangular layout approximately 24" on center. Plugs shall be planted through erosion control blanket where appropriate.
- Obtain plugs from a reputable nursery.
- Water plugs upon completion of planting so that soil is moist but not saturated.
- If planting is delayed more than six hours after delivery, store plugs in the shade, protect from weather and mechanical damage and keep them moist and cool. All plugs shall be planted within 24 hours after delivery.

**WARRANTY:**

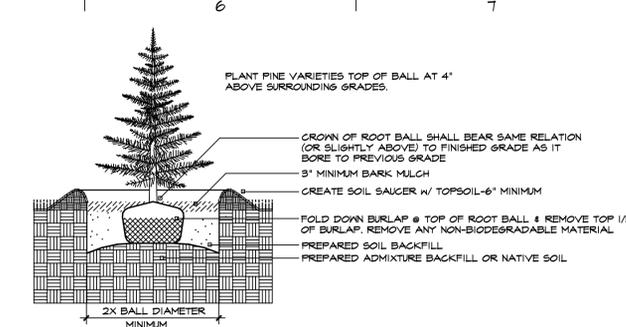
- All plant material (excluding ground cover, perennials and annuals) are to be warranted for a period of 12 months after complete installation of all landscape material at 100% of the installed price.
- Any plant material found to be defective shall be removed and replaced within 30 days of notification or in growth season determined to be best for that plant.
- Only one replacement per tree or shrub shall be required at the end of the warranty period, unless loss is due to failure to comply with warranty.
- Lawn establishment period will be in effect once the lawn has been mowed three times. Plant establishment period shall commence on the date of acceptance and 100% completion.
- A written guarantee shall be provided to the owner per conditions outlined in #1 above.



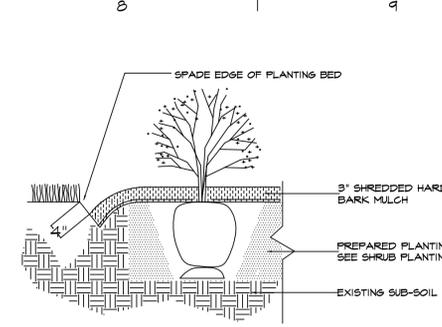
**SHRUB PLANTING**  
N.T.S.



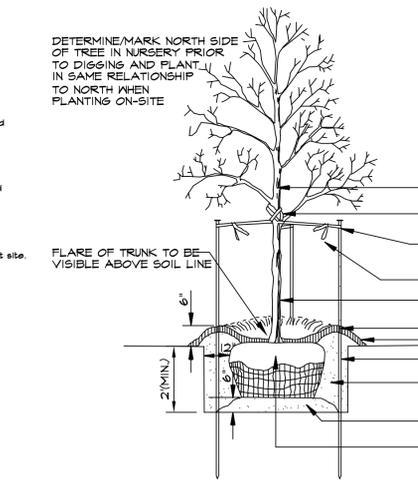
**PERENNIAL / ANNUAL PLANTING**  
N.T.S.



**EVERGREEN TREE PLANTING**  
N.T.S.



**SPADE-CUT EDGE DETAIL**  
N.T.S.

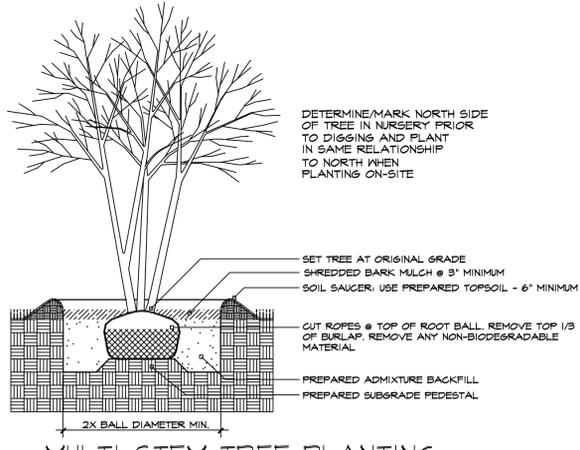


**DECIDUOUS TREE PLANTING**  
N.T.S.

SPACING "D"	ROW "A"	# OF PLANTS PER SQ. FT.
30"	26"	0.16
24"	20.8"	0.25
18"	15.6"	0.45
15"	13"	0.64
12"	10.4"	1.00
10"	8.66"	1.44
8"	6.93"	2.25



**FORB/GRASS PLANTING DETAIL**  
N.T.S.



**MULTI-STEM TREE PLANTING**  
N.T.S.

TREES	QTY	COMMON NAME / BOTANICAL NAME	SIZE
GL	2	Greenspire Littleleaf Linden / <i>Tilia cordata</i> 'Greenspire'	2.5" Cal.
HSE	5	Homestead Elm / <i>Ulmus x 'Homestead'</i>	2.5" Cal.
SSMM	3	Miyabei Maple / <i>Acer miyabei</i> 'State Street'	2.5" Cal.
WAO	2	Willow Oak / <i>Quercus phellos</i>	2.5" Cal.
FLOWERING TREES	QTY	COMMON NAME / BOTANICAL NAME	SIZE
CRCC	7	Canada Red Chokecherry / <i>Prunus virginiana</i> 'Canada Red'	2.5" Cal.
JTL	2	Ivory Silk Japanese Tree Lilac / <i>Syringa reticulata</i> 'Ivory Silk'	2.5" Cal.
PSFC	7	Professor Sprenger Flowering Crab / <i>Malus 'Professor Sprenger'</i>	2.5" Cal.
RB	1	Redbud / <i>Cercis canadensis</i>	2.5" Cal.
SHRUBS	QTY	COMMON NAME / BOTANICAL NAME	SIZE
CH	8	China Boy/Girl Holly / <i>Ilex meserveae</i> 'China Boy/Girl' TM	5 gal
CAJ	3	Compact Andorra Juniper / <i>Juniperus horizontalis</i> 'Plumosa Compacta'	5 gal
CPB	6	Crimson Pygmy Barberry / <i>Berberis thunbergii</i> 'Crimson Pygmy'	5 gal
DKL	6	Dwarf Korean Lilac / <i>Syringa meyeri</i> 'Palbin'	5 gal
GCFC	7	Golden Charm False Cypress / <i>Chamaecyparis pisifera</i> filifera 'Golden Charm'	5 gal
GVV	5	Green Velvet Boxwood / <i>Buxus</i> 'Green Velvet'	5 gal
HMA	7	Hetz Midget Arborvitae / <i>Thuja occidentalis</i> 'Hetz Midget'	5 gal
MKL	5	Miss Kim Lilac / <i>Syringa patula</i> 'Miss Kim'	5 gal
PNH	10	Pinky Winky Hydrangea / <i>Hydrangea paniculata</i> 'Pinky Winky'	5 gal
RCA	10	Rose Creek Abella / <i>Abella x grandiflora</i> 'Rose Creek'	5 gal
SWN	10	Summer Wine Ninebark / <i>Physocarpus opulifolius</i> 'Summer Wine'	5 gal
ANNUALS/PERENNIALS	QTY	COMMON NAME / BOTANICAL NAME	SIZE
BES	11	Goldsturm Black-eyed Susan / <i>Rudbeckia fulgida</i> 'Goldsturm'	1 gal
BCD	17	Strawberry Candy Daylily / <i>Hemerocallis x 'Strawberry Candy'</i> TM	1 gal
VL	27	Variegated Liriope / <i>Liriope muscari</i> 'Variegata'	1 gal
FORBS	QTY	COMMON NAME / BOTANICAL NAME	SIZE
PPRM	110	Partly Favor Rose Mallow / <i>Hibiscus lasiocarpus</i>	1 Gal @ 30" OC
RTH	142	Rose Turtle-Head / <i>Chelone obliqua</i>	2 Qt. @ 24" OC
SMN	142	Swamp Milkweed / <i>Asclepias incarnata</i>	2 Qt. @ 24" OC
GRASSES	QTY	COMMON NAME / BOTANICAL NAME	SIZE
CALA	18	Foerster's Reed Grass / <i>Calamagrostis acutifolia</i> 'Karl Foerster'	5 gal
ROSES	QTY	COMMON NAME / BOTANICAL NAME	SIZE
PDR	5	Peach Drift Rose / <i>Rosa x 'Meigkill'</i>	5 gal
NATIVE GRASSES	QTY	COMMON NAME / BOTANICAL NAME	SIZE
OB	18	Brown Fox Sedge / <i>Carex vulpinoidea</i>	Plug at 18" OC
OB	18	Great Green Burch / <i>Scirpus atrovirens</i>	Plug at 18" OC
OB	18	Morning Star Sedge / <i>Carex grayi</i>	Plug at 18" OC

REVISIONS	BY

**Landscape TECHNOLOGIES**  
 67 Jacobs Creek Drive, Suite 428-2300  
 St. Louis, MO 63114  
 (636) 428-2300  
 (636) 428-2301  
 FAX: (636) 428-2302  
 DATE: 9/14/16

**NOTES, PLANT SCHEDULE & DETAILS FOR THE PROPOSED Midwest Regional Bank SUNSET HILLS, MISSOURI**

DRAWN: R. MARSDIS  
 CHECKED: RMM  
 DATE: 8/14/16  
 SCALE: N.A.  
 JOB NO.: 2016-165  
 SHEET: L-2  
 OF: 1100 SHEETS

**BILL NO. 36**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE PROVIDING FOR THE APPROVAL OF A SUBDIVISION PLAT FOR A LOT SPLIT OF THE PROPERTY AT 11816 GRAVOIS ROAD AS PROVIDED IN APPENDIX A, SECTION 4 OF THE CODE OF ORDINANCES OF THE CITY OF SUNSET HILLS, MISSOURI.**

WHEREAS, a plan has been received from Midwest Regional Bank for a lot split of the property at 11816 Gravois Road in the City of Sunset Hills.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SUNSET HILLS, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. The Subdivision Plat made a part hereof and attached hereto as Exhibit 1 for a lot split of the property at 11816 Gravois Road, as submitted to the Board of Aldermen, is hereby approved.

Section 2. The Mayor and City Clerk are authorized and directed to evidence the approval of said Subdivision Plat by affixing their signatures and the official seal of the City of Sunset Hills to a certification of approval upon the Subdivision Plat of the Lot split of 11816 Gravois Road, as submitted.

Section 3. The Subdivision Plat attached hereto as Exhibit 1 is hereby accepted for the development of the Lot split of 11816 Gravois Road, subject to the following conditions:

A. The existing residence shall be demolished before issuance of zoning approval for any building permit.

Section 4. This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK/CITY ADMINISTRATOR

P-31-16



**MIDWEST**  
REGIONAL BANK

October 17, 2016

City of Sunset Hills  
3939 South Lindbergh Blvd.  
Sunset Hills, Missouri 63127

Attn: The Honorable Mayor Patricia A. Fribis and the Board of Aldermen

Re: P-31-16, Lot Split for 11816 Gravois Road  
P-32-16, Conditional Use Permit for 11816 Gravois Road

Dear Mayor Fribis and Board Members:

If it pleases the Board of Aldermen, Midwest Regional Bank respectfully requests that the Board hears the first and second readings of the above mentioned projects at the November 22, 2016 public hearing.

This request is being made because the Bank, through negotiations with and at the request of the seller, agreed to an aggressive due diligence period of only 120 days. Our LOI was agreed to on August 21, 2016 and we also agreed to a closing date of December 20, 2016. Consequently, we are working very hard to get all of our due diligence completed in this tight time frame.

Having our planning and zoning application approved with both the first and second readings at the November 8<sup>th</sup> City Aldermanic meeting will help expedite the process and allow the Bank to move forward with our exciting capital improvement project of building a new 4,500 square foot branch bank facility on property in the City of Sunset Hills that is currently underutilized.

Midwest Regional Bank greatly appreciates your consideration of this request. We look forward, with great anticipation, to being a valued business owner to the City, and a financial services provider to the residents of Sunset Hills and the surrounding communities.

Respectfully,

Michael F. Bender  
CEO and Chairman

363 Festus Centre Drive • Festus, MO 63028 • (636) 937-5351

[www.mwrbank.com](http://www.mwrbank.com)



Member FDIC



3939 S. Lindbergh Blvd.  
314-849-3400

FILE NO. P-31-16  
DATE 9-14-16  
FEE \$25

**LOT SPLIT**

- 1. Applicant's Name Midwest Regional Bank
- 2. Mailing Address 363 Festus Centre Drive, Festus MO 63028 Phone 636-232-2525
- 3. Agent's Name and Address Grimes Consulting, Inc.(Kent Nurnberger) - 12300 Old Tesson Road, St. Louis MO 63128  
(If different than Applicant)
- 4. Property Owner's Name TMH Real Estate, LLC
- 5. Address of Property 11816 Gravois Road, Sunset Hills MO 63127
- 6. Area of Property 1.32 Acres
- 7. Existing Zoning C-1 (Commercial)
- 8. Name of Subdivision Part of Lot 11 of Mauro's Subdivision to Georgetown
- 9. Number of Parcels Proposed 2 Lots
- 10. Remarks and Reasons Subdivide into two lots for construction of a bank facility and future construction by others.
- 11. Legal Description (to be attached)
- 12. Scale Drawings of Property showing proposed Lot Split (to be attached)
- 13. Fee: \$25.00

I hereby state that I have read all applicable sections of the Zoning and Subdivision Ordinances of the City of Sunset Hills and can comply with all requirements of those regulations. I also certify that all statements made on this application are true and that I have a legal right to make this application.

Signature: *Kate Munn*

## P-31-16

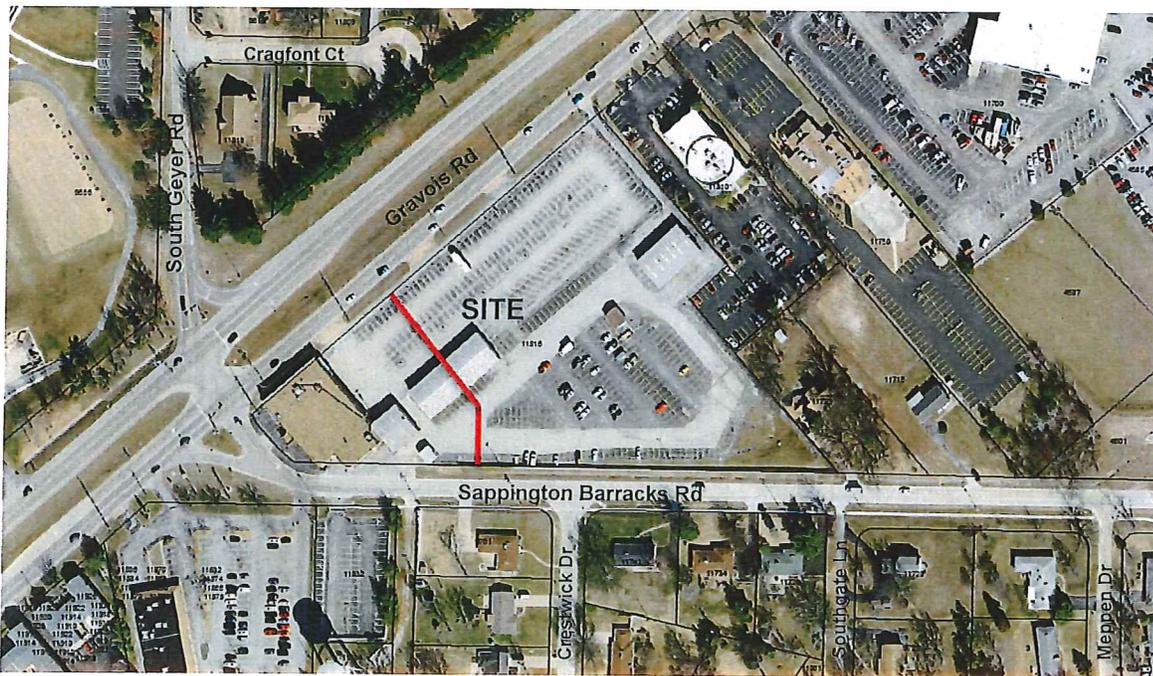
**Title:** Lot Split by Midwest Regional Bank to divide a 5.56 acre lot into a 1.32 acre lot and a 4.24 acre lot.

**Petitioner:** Midwest Regional Bank  
363 Festus Centre Drive  
Festus, Missouri 63028

**Agent:** Kent Nurnberger (Grimes Consulting)  
12300 Old Tesson Road  
St Louis, Missouri 63128

**Owner:** TMH Real Estate LLC  
11700 Gravois Road  
St Louis, Missouri 63127

**Date:** October 2016



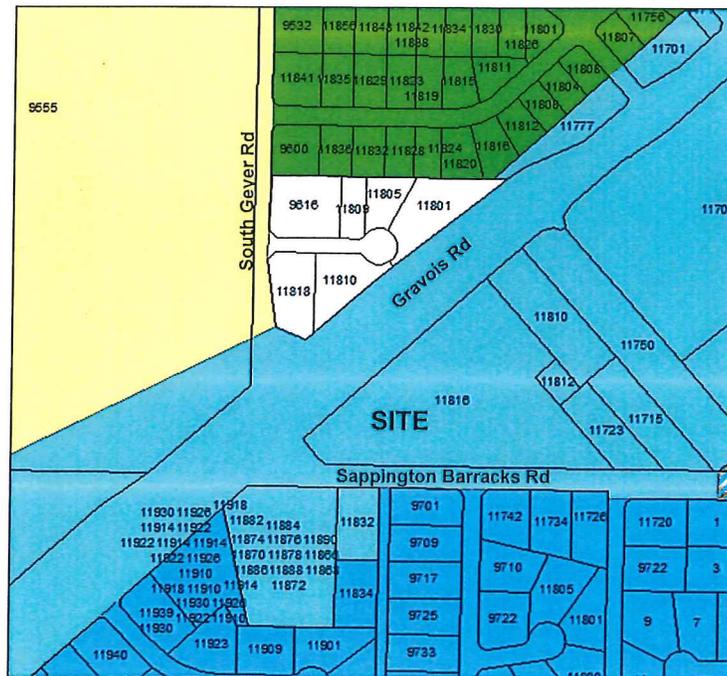
Approximate lot split line is shown in red. \* Map is for informational use only. Not a representation of the project.

**Summary:**

This petition is for a Lot Split for the property located at 11816 Gravois Road. The property is located on the northeast corner of Gravois Road and Sappington Barracks Rd. The property is currently zoned C-1, Commercial. The properties to the north (across Gravois Road) are zoned R-4, Single Family Residential-10,000 square foot minimum lot size and R-2, Single Family Residential-20,000 square foot minimum lot size. The properties to the east are zoned C-1, Commercial. The properties to the south (across Sappington Barracks Road) are zoned R-3, Single Family Residential-15,000 square foot minimum lot size and C-1, Commercial. The properties to the west (across South Geyer Road) are zoned C-1, Commercial.

Map Legend

- C-1
- NU
- PD-BC
- PD-LC(A)
- PD-LC(B)
- PD-LC(C)
- PD-LI
- PD-LS
- PD-MXD
- PD-R
- PD-RC
- R-1
- R-2
- R-3
- R-4
- R-5
- R-6



**Staff analysis:**

This property currently consists of 5.56 acres. The petitioner is proposing to split the property into two (2) lots. Proposed Lot 1 would consist of 1.32 acres and is currently occupied by three (3) buildings, all of which are proposed to be removed. A new bank building is proposed to be constructed in their place. See Petition P-32-16 for more information.

Proposed Lot 2 would consist of the remaining 4.24 acres and be available for future development.

Per Appendix B Zoning Regulations, Section 4.9-4, the minimum lot area in the C-1 Zoning District is 20,000 square feet and the minimum lot width is one hundred (100) feet. Both lots would meet those requirements.

All other requirements of Appendix A Subdivision Regulations, Section 4 Lot Split Procedures would be met by this proposal.

The three (3) structures on the property do not meet current zoning requirements. Demolition of the structures either wholly or partially located on Proposed Lot 1 should be a condition attached to the motion made on this petition.

**RESOLUTION NO. 398**

**RESOLUTION ESTABLISHING FEES FOR RESIDENTS AND  
NON-RESIDENTS FOR USAGE OF PUBLIC FACILITIES**

**WHEREAS**, the Board of Alderman has determined that the fees set forth in the tables attached hereto as Exhibit A are appropriate in 2017 for usage of public facilities in the city.

**NOW THEREFORE, BE IT RESOLVED THAT BY THE BOARD OF ALDERMEN  
DECLARES THESE FEES TO TAKE EFFECT AS OF JANUARY 1, 2017**

**PASSED** by the Board of Alderman this 22<sup>nd</sup> of November, 2016

\_\_\_\_\_  
Patricia Fribis, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk/City Administrator

	2016		2017	
	Resident	Nonresident	Resident	Nonresident
<i>Gold Package</i>				
Adult	280.00	405.00	280.00	405.00
Child/Senior	200.00	300.00	200.00	300.00
Family	465.00	710.00	465.00	710.00

**Bonus Points**

<i>Community Center</i>				
Adult	30	30	30	30
Child/Senior	20	20	20	20
Family	40	40	40	40

<i>Pool</i>				
Adult	15	15	15	15
Child/Senior	10	10	10	10
Family	30	30	30	30

<i>Gold Package</i>				
Adult	45	45	45	45
Child/Senior	30	30	30	30
Family	70	70	70	70

**CITY OF SUNSET HILLS  
BILLS TO BE APPROVED  
OCTOBER  
10/25/2016**

**REPORT KEY**

<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>	<u>COLUMN 4</u>	<u>COLUMN 5</u>	<u>COLUMN 6</u>	<u>COLUMN 7</u>
ACCOUNT #/ NAME	OBLIGATION #	GENERAL DESCRIPTION	VENDOR #	VENDOR & DETAILED DESCR.	INVOICE STAGE	AMUNT PAID

**Account masks**

40 Admin  
50 Public Works  
60 PD  
70 Court  
80 Park  
85 Pool  
86 Ballfield

**Capital Improv.**

0550 PW  
0560 PD  
0580 Park

TOTAL OF THE BILLS TO BE APPROVED \$227,468.31

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 00-00 2175 - HEALTH INSURANCE	76202 DIFF FROM ESTIMATE HEALTH INS	8204 UHS PREMIUM BILLING 1 DIFF FROM ESTIMATE HEALTH INS	Paid	297.84
A01 00-00 2175 - HEALTH INSURANCE		*** Account total ***		297.84
A01 00-00 2180 - GARNISHMENT	76145 CASE NO. 51536201	5717 FAMILY SUPPORT PAYMENT CENTER 1 CASE NO. 51536201	Paid	253.85
	76146 CASE NO. 21635311	5717 FAMILY SUPPORT PAYMENT CENTER 1 CASE NO. 21635311	Paid	184.62
	76147 CASE NO. 11JE-AC06555	8190 MILLER & STEENO, P.C. 1 CASE NO. 11JE-AC06555	Paid	131.96
	76148 CASE NO. 11SL-AC36036	8143 ST. LOUIS COUNTY CIRCUIT COURT 1 CASE NO. 11SL-AC36036	Paid	162.78
	76149 CASE NO. 10SL-DR07731	5717 FAMILY SUPPORT PAYMENT CENTER 1 CASE NO. 10SL-DR07731	Paid	207.69
A01 00-00 2180 - GARNISHMENT		*** Account total ***		940.90
A01 00-00 4620 - PARK INCOME	76170 REFUND FOR PICNIC SHELTER	8218 BERNADETTE LAUTH 1 REFUND FOR PICNIC SHELTER	Paid	32.50
A01 00-00 4620 - PARK INCOME		*** Account total ***		32.50
A01 40-00 5040 - PROFESSIONAL FEES	76144 INSURANCE UPDATING	1931 ZOBRIO 1 INSURANCEUPDATING	Paid	255.00
	76200 ADMINISTRATIVE FEES	8121 WAGWORKS, INC. 1 ADMINISTRATIVE FEES	Paid	147.37
	76201 KATHERINE HENDRICKS	8044 ROBERT HALF 1 KATHERINE HENDRICKS	Paid	756.69
A01 40-00 5040 - PROFESSIONAL FEES		*** Account total ***		1,159.06
A01 50-00 5033 - EQUIPMENT REPAIR & MAINTENANCE	76162 WELDING	2530 J.J. WELDING SERVICE 1 WELDING	Paid	54.50
A01 50-00 5033 - EQUIPMENT REPAIR & MAINTENANCE		*** Account total ***		54.50
A01 50-00 5037 - GAS/OIL	76185 OFF ROAD DIESEL	1760 SIEVEKING, INC. 1 METAL DRUM	Paid	239.40
A01 50-00 5037 - GAS/OIL		*** Account total ***		239.40
A01 50-00 5038 - VEHICLE MAINTENANCE	76159 PROSTAR/MIRROR/BOLTS	7799 INTERSTATE BILLING SERVICE, IN 1 PROSTAR	Paid	105.73
		2 MIRROR	Paid	244.83
		3 BOLTS/WASHERS	Paid	215.13
A01 50-00 5038 - VEHICLE MAINTENANCE		*** Account total ***		565.69
A01 50-00 5081 - WASTE COLLECTION	76184 METAL DRUM	5068 THE KIESEL COMPANY 1 METAL DRUM	Paid	250.00
A01 50-00 5081 - WASTE COLLECTION		*** Account total ***		250.00

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 50-00 5089 - CONDEMNATION-STRUCTURE REMOVAL	76186 GRASS CUTTING	6674 SELECT OUTDOOR SERVICES 1 GRASS CUTTING	Paid	100.00
		*** Account total ***		100.00
A01 50-01 5035 - PW BLDG - MAINTENANCE & REPAIR	76171 ROOF REPAIR	8219 STARK ROOFING LLC 1 ROOF REPAIR	Paid	450.00
		*** Account total ***		450.00
A01 50-01 5038 - PW BLDG - GROUND MAINTENANCE	76164 WINTERIZED SYSTEM	8196 ALTERNATIVE RAIN IRRIGATION 1 WINTERIZED SYSTEM	Paid	73.23
		*** Account total ***		73.23
A01 50-01 5065 - PW BLDG - TELEPHONE SERVICE	76187 CELL PHONE ALLOWANCE	5758 SCOTT REED 1 CELL PHONE ALLOWANCE	Paid	150.72
	76188 CELL PHONE ALLOWANCE	6017 PAT MOORE 1 CELL PHONE ALLOWANCE	Paid	150.72
		*** Account total ***		301.44
A01 50-10 5038 - CITY HALL - GROUNDS MAINT	76161 GARDEN MAINTENANCE	8195 BARBARA RINEY 1 GARDEN MAINTENANCE	Paid	668.75
	76165 WINTERIZED SYSTEM	8196 ALTERNATIVE RAIN IRRIGATION 1 WINTERIZED SYSTEM	Paid	35.00
		*** Account total ***		703.75
A01 60-00 5018 - RECRUITMENT	76163 PRE EMPLOYMENT EVALUATION	2384 FLORISSANT PSYCHOLOGICAL SERVI 1 PRE EMPLOYMENT EVALUATION	Paid	250.00
		*** Account total ***		250.00
A01 60-00 5061 - JAIL EXPENSE	76160 CREDIT CARD PAYMENT	8104 CARD SERVICES 1 CREDITCARD PAYMENT SHOP N SAVE	Paid	80.93
		*** Account total ***		80.93
A01 60-00 5065 - MILEAGE REIMBURSEMENT	76140 MILEAGE REIMBURSEMENT	7786 JEFF SENIOR 1 MILEAGE REIMBURSEMENT	Paid	39.96
	76141 MILEAGE REIMBURSEMENT	7874 JUSTIN PUGH 1 MILEAGE REIMBURSEMENT	Paid	16.20
	76142 MILEAGE REIMBUSREMENT	7796 CHRISTY MEIER 1 MILEAGE REIMBURSEMENT	Paid	65.88
	76199 MILEAGE REIMBURSEMENT	6572 KENNETH SCHEETZ 1 MILEAGE REIMBURSEMENT	Paid	27.00
		*** Account total ***		149.04
A01 60-10 5035 - PD BLDG - REPAIR & MAINTENANCE	76208 RTU TRIPPED THE BREAKER	1260 C&R MECHANICAL COMPANY CORP.		

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 60-10 5035 - PD BLDG - REPAIR & MAINTENANCE	1 RTU TRIPPED THE BREAKER	Paid	1,803.10
A01 60-10 5035 - PD BLDG - REPAIR & MAINTENANCE	*** Account total ***		1,803.10
A01 60-10 5038 - PD BLDG. - GROUND MAINTENANCE 76164 WINTERIZED SYSTEM	8196 ALTERNATIVE RAIN IRRIGATION 2 WINTERIZED SYSTEM	Paid	73.22
A01 60-10 5038 - PD BLDG. - GROUND MAINTENANCE	*** Account total ***		73.22
A01 60-10 5065 - PD BLDG - TELEPHONE 76172 GPS LOCATE	8220 T-MOBILE USA, INC. 1 GPS LOCATE	Paid	102.00
A01 60-10 5065 - PD BLDG - TELEPHONE	*** Account total ***		102.00
A01 60-10 5067 - PD BLDG - ELECTRIC SERVICE 76143 MONTHLY SERVICE CHARGE	1890 AMEREN MISSOURI 1 MONTHLY SERVICE CHARGE	Paid	3,465.29
A01 60-10 5067 - PD BLDG - ELECTRIC SERVICE	*** Account total ***		3,465.29
A01 80-00 5010 - SPECIAL PROGRAM EXPENSES 76154 64 GALLON CONTAINER - ROUTINE	8207 MARCO TECHNOLOGIES 1 64 GALLON CONTAINER - ROUTINE	Paid	50.00
76155 64 GALLON CONTAINER - ROUTINE	8207 MARCO TECHNOLOGIES 1 64 GALLON CONTAINER - ROUTINE	Paid	50.00
76156 64 GALLON CONTAINER - ROUTINE	8207 MARCO TECHNOLOGIES 1 64 GALLON CONTAINER - ROUTINE	Paid	50.00
76158 DAY TRIP SUPPLIES	4725 CITY OF CRESTWOOD 1 DAY TRIP SUPPLIES	Paid	592.90
A01 80-00 5010 - SPECIAL PROGRAM EXPENSES	*** Account total ***		742.90
A01 80-00 5037 - GAS/OIL 76151 OFF ROAD DIESEL	1760 SIEVEKING, INC. 1 OFF ROAD DIESEL	Paid	524.17
A01 80-00 5037 - GAS/OIL	*** Account total ***		524.17
A01 80-00 5047 - MAINTENANCE SUPPLIES 76152 FACE PAINTER/BALLOON TWISTER	7564 PREMIER ENTERTAINMENT 1 FACE PAINTER/BALLOON TWISTER	Paid	675.00
76169 BUG BAN	6701 MPS INDUSTRIES 1 BUG BAN	Paid	149.75
A01 80-00 5047 - MAINTENANCE SUPPLIES	*** Account total ***		824.75
A01 80-00 5060 - MEMBERSHIPS 76157 CLUB DUES	5764 KIWANIS 1 CLUB DUES	Paid	112.00
A01 80-00 5060 - MEMBERSHIPS	*** Account total ***		112.00
A01 80-00 5064 - SEMINARS/TRAINING 76173 CEU RENEWAL APPLICATION	5210 NATIONAL RECREATION & PARK ASS 1 CEU RENEWAL APPLICATION	Paid	99.00
A01 80-00 5064 - SEMINARS/TRAINING	*** Account total ***		99.00

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 80-00 5079 - KITUN PARK EXPENSES	76209 MONTHLY SERVICE CHARGE	1890 AMEREN MISSOURI 1 MONTHLY SERVICE CHARGE	Paid	14.42
A01 80-00 5079 - KITUN PARK EXPENSES		*** Account total ***		14.42
A01 86-00 5040 - UMPIRES	76150 BEER BUCKET VOUCHER	8005 ST. LOUIS STEAMERS SOCCER ORGA 1 BEER BUCKET VOUCHER	Paid	176.00
A01 86-00 5040 - UMPIRES		*** Account total ***		176.00
A01 86-00 5078 - GROUNDS MAINTENANCE	76165 WINTERIZED SYSTEM	8196 ALTERNATIVE RAIN IRRIGATION 2 WINTERIZED SYSTEM	Paid	35.00
A01 86-00 5078 - GROUNDS MAINTENANCE		*** Account total ***		35.00
A01 87-00 5040 - CONTRACTUAL SERVICES	76153 ELEVATOR FEE	7333 MISSOURI DEPART OF PUBLIC SAFE 1 ELEVATOR FEE	Paid	25.00
	76174 GROUP FITNESS	8118 MICHELLE BEAUVAIS 1 GROUP FITNESS	Paid	1,920.50
	76175 GROUP CLASSES	7070 TANYA DUNLAP 1 GROUP CLASSES	Paid	148.00
	76176 GROUP CLASSES	7193 LAURA GRIESEDIECK 1 GROUP CLASSES	Paid	282.00
	76177 GROUP CLASSES	6607 ARTEMISA HEIZER 1 GROUP CLASSES	Paid	160.00
	76178 GROUP CLASSES	7042 LISA KILLOREN 1 GROUP CLASSES	Paid	196.00
	76179 GROUP CLASSES	7041 MOLLY MULLIGAN 1 GROUP CLASSES	Paid	230.00
	76180 GROUP CLASSES	7038 CHRISTY SCHAEFER 1 GROUP CLASSES	Paid	898.00
	76181 GROUP CLASSES	7571 LAUREN SPAETHE 1 GROUP CLASSES	Paid	116.00
	76182 GROUP CLASSES	7114 MARY VOLANSKY 1 GROUP CLASSES	Paid	134.00
	76183 GROUP CLASSES	8001 KATHERINE WINZENBURGER 1 GROUP CLASSES	Paid	114.00
A01 87-00 5040 - CONTRACTUAL SERVICES		*** Account total ***		4,223.50
A01 87-00 5052 - PROMOTIONS/MARKETING	76166 MARKETING FLYERS/POSTERS	7937 FLASH SMILEY 1 MARKETING FLYERS/POSTERS	Paid	408.25
	76167 SERVICE FEES/COURIER FEE	6775 SPECIALTY MAILING 1 SERVICE FEES/COURIER FEE	Paid	204.38
	76168 PARK NEWSLETTER	7809 THE PRINTING SOURCE, INC. 1 PARK NEWSLETTER	Paid	2,365.00
A01 87-00 5052 - PROMOTIONS/MARKETING		*** Account total ***		2,977.63
A05 50-00 5063 - ENGINEERING/SURVEYING	76193 PEDESTRIAN IMPROVEMENTS	7990 OATES ASSOCIATION 1 PEDESTRIAN IMPROVEMENTS	Paid	8,437.50
A05 50-00 5063 - ENGINEERING/SURVEYING		*** Account total ***		8,437.50

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A05 50-00 5071 - PW - ADDITIONAL ROAD CONSTR 76194 CONCRETE SLABS	4579 M & H CONCRETE CONTRACTORS, IN 1 CONCRETE SLABS	Paid	152,305.90
A05 50-00 5071 - PW - ADDITIONAL ROAD CONSTR	*** Account total ***		152,305.90
A05 80-00 5103 - EQUIPMENT - OFFICE 76195 GATEWAY NOTEBOOK	8130 METRO COMPUTER TECH, LLC 1 GATEWAY NOTEBOOK	Paid	472.00
A05 80-00 5103 - EQUIPMENT - OFFICE	*** Account total ***		472.00
A05 80-00 5104 - PARK - IMPROVEMENTS 76211 TRUCK CHEST/CAN SAEFTY	7364 JOHN DEERE FINANCIAL 1 TRUCK CHEST/CAN SAFETY	Paid	326.88
A05 80-00 5104 - PARK - IMPROVEMENTS	*** Account total ***		326.88
A05 87-00 5104 - COMMUNITY CENTER IMPROVEMENTS 76196 GENERAL CONSTRUCTION	8221 PARIC CORPORATION 1 GENERAL CONSTRUCTION	Paid	16,984.56
76210 SOUND SYSTEM REPAIR	7171 TECH ELECTRONICS 1 SOUND SYSTEM REPAIR	Paid	1,282.21
A05 87-00 5104 - COMMUNITY CENTER IMPROVEMENTS	*** Account total ***		18,266.77
A10 50-00 5070 - ROAD/BRIDGE MAINTENANCE 76189 DRIVEWAY PATCH	2420 GENERAL MATERIAL COMPANY CORP. 1 DRIVEWAY PATCH	Paid	40.68
76190 GABION	8009 CENTRAL STONE COMPANY 1 GABION	Paid	147.72
76191 T5 MO BASE	8009 CENTRAL STONE COMPANY 1 TY 5 MO BASE	Paid	119.02
76192 SEPTEMBER STMT -VARIOUS INVOIC	1691 RAINERI BUILDING MATERIALS, IN 1 SEPT STMT - VARIOUS INVOICES	Paid	6,342.60
A10 50-00 5070 - ROAD/BRIDGE MAINTENANCE	*** Account total ***		6,650.02
A12 80-00 5049 - GEMPP PARK EXPENSES 76198 SIGNS	5999 RUDOLPH SIGNS 1 SIGNS	Paid	187.98
A12 80-00 5049 - GEMPP PARK EXPENSES	*** Account total ***		187.98
A12 87-00 5104 - COMMUNITY CENTER IMPROVEMENTS 76197 GENERAL CONSTRUCTION	8221 PARIC CORPORATION 1 GENERAL CONSTRUCTION	Paid	20,000.00
A12 87-00 5104 - COMMUNITY CENTER IMPROVEMENTS	*** Account total ***		20,000.00
* Report total *	*** Total ***		227,468.31

**CITY OF SUNSET HILLS  
BILLS TO BE APPROVED  
NOVEMBER BILLS  
11/8/2016**

**REPORT KEY**

<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>	<u>COLUMN 4</u>	<u>COLUMN 5</u>	<u>COLUMN 6</u>	<u>COLUMN 7</u>
ACCOUNT #/ NAME	OBLIGATION #	GENERAL DESCRIPTION	VENDOR #	VENDOR & DETAILED DESCR.	INVOICE STAGE	AMUNT PAID

**Account masks**

40 Admin  
50 Public Works  
60 PD  
70 Court  
80 Park  
85 Pool  
86 Ballfield

**Capital Improv.**

0550 PW  
0560 PD  
0580 Park

TOTAL OF THE BILLS TO BE APPROVED \$140,914.25

Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A01 00-00 2300	- CRIME PREVENTION FUND				
	76292 CRIME VICTIMS FUND	4620	MISSOURI DEPARTMENT OF REVENUE		
		1	CRIME PREVENTION FUND	Inv	1,568.60
A01 00-00 2300	- CRIME PREVENTION FUND		*** Account total ***		1,568.60
A01 00-00 2301	- WOMEN'S SHELTER FEE				
	76293 WOMEN'S SHELTER FUND	3231	WEINMAN SHELTER FUND		
		1	WOMEN'S SHELTER FEE	Inv	440.00
A01 00-00 2301	- WOMEN'S SHELTER FEE		*** Account total ***		440.00
A01 00-00 2302	- PEACE OFFICER TRAINING FUND				
	76291 PEACE OFFICER TRAINING FUND	3131	TREASURER, STATE OF MISSOURI		
		1	PEACE OFFICER TRAINING FUND	Inv	220.00
A01 00-00 2302	- PEACE OFFICER TRAINING FUND		*** Account total ***		220.00
A01 00-00 4690	- COMMUNITY CENTER INCOME				
	76287 CREDIT CARD PAYMENT - GENERA	7879	U.S. BANK		
		44	ST. MARY'S HIGH SCHOOL	Inv	100.00
A01 00-00 4690	- COMMUNITY CENTER INCOME		*** Account total ***		100.00
A01 00-00 4819	- VISA CASH REWARDS				
	76287 CREDIT CARD PAYMENT - GENERA	7879	U.S. BANK		
		254	VISA REWARDS	Inv	-5,000.00
A01 00-00 4819	- VISA CASH REWARDS		*** Account total ***		-5,000.00
A01 40-00 5016	- MAYOR & BOA EXPENSES				
	76287 CREDIT CARD PAYMENT - GENERA	7879	U.S. BANK		
		53	CITRIX	Inv	237.63
		110	CHAMBER	Inv	20.00
		147	IMO'S	Inv	100.00
		158	PAPER DIRECT	Inv	203.97
		160	ARCH ENGRAVING	Inv	24.00
		217	SPRINT	Inv	429.63
A01 40-00 5016	- MAYOR & BOA EXPENSES		*** Account total ***		1,015.23
A01 40-00 5030	- OFFICE SUPPLIES				
	76287 CREDIT CARD PAYMENT - GENERA	7879	U.S. BANK		
		153	STAPLES	Inv	244.44
		154	STAPLES	Inv	172.94
		157	PAPER DIRECT	Inv	155.94
		161	AMAMZON	Inv	25.93
		248	SAFEGUARD	Inv	141.75
A01 40-00 5030	- OFFICE SUPPLIES		*** Account total ***		741.00
A01 40-00 5031	- POSTAGE				
	76287 CREDIT CARD PAYMENT - GENERA	7879	U.S. BANK		
		151	FP MAILING	Inv	135.00
A01 40-00 5031	- POSTAGE		*** Account total ***		135.00
A01 40-00 5040	- PROFESSIONAL FEES				
	76257 KATHERINE HENDRICKS	8044	ROBERT HALF		
		1	KATHERINE HENDRICKS	Inv	4,586.00

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 40-00 5040 - PROFESSIONAL FEES				*** Continued ***
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 93 ST. LOUIS POST	Inv	25.97
A01 40-00 5040 - PROFESSIONAL FEES				*** Account total ***
				4,611.97
A01 40-00 5052 - NEWSLETTER				
	76296 NEWSLETTER	6775 SPECIALTY MAILING 1 NEWSLETTER	Inv	178.10
A01 40-00 5052 - NEWSLETTER				*** Account total ***
				178.10
A01 40-00 5054 - PUBLICATIONS				
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 83 GFOA	Inv	150.00
		202 MISSOURI LAWYERS MEDIA	Inv	49.88
	76297 SALES TAX REPORT	2273 COLLECTOR OF REVENUE 1 SALES TAX REPORT	Inv	20.00
A01 40-00 5054 - PUBLICATIONS				*** Account total ***
				219.88
A01 40-00 5060 - MEMBERSHIPS/SUBSCRIPTIONS				
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 111 CHAMBER	Inv	20.00
A01 40-00 5060 - MEMBERSHIPS/SUBSCRIPTIONS				*** Account total ***
				20.00
A01 40-00 5064 - SEMINARS/TRAINING				
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 148 GFOA	Inv	70.00
A01 40-00 5064 - SEMINARS/TRAINING				*** Account total ***
				70.00
A01 40-00 5066 - TELEPHONE REIMBURSEMENT				
	76295 CELL PHONE ALLOWANCE NOVEMBER	8203 ERIC STERMAN 1 CELL PHONE ALLWANCE	Inv	50.00
A01 40-00 5066 - TELEPHONE REIMBURSEMENT				*** Account total ***
				50.00
A01 40-00 5068 - MISCELLANEOUS				
	76258 SAFE DEPOSIT BOX	7591 BMO HARRIS BANK, N.A. 1 SAFE DEPOSIT BOX	Inv	150.00
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 87 SMUGALAS	Inv	32.73
		107 SHRED IT	Inv	66.21
		113 CREDIT	Inv	-205.00
		155 TERRYBERRY	Inv	113.68
		156 TERRYBERRY	Inv	19.50
A01 40-00 5068 - MISCELLANEOUS				*** Account total ***
				177.12
A01 40-00 5099 - CAFETERIA PLAN				
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 150 TASC	Inv	172.63
A01 40-00 5099 - CAFETERIA PLAN				*** Account total ***
				172.63
A01 50-00 5030 - OFFICE SUPPLIES				
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 49 SPRINT	Inv	37.92

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 50-00 5030 - OFFICE SUPPLIES	213 STAPLES	Inv	55.68
	226 OFFICE DEPOT	Inv	60.81
	247 REGENCY	Inv	166.68
A01 50-00 5030 - OFFICE SUPPLIES	*** Account total ***		321.09
A01 50-00 5033 - EQUIPMENT REPAIR & MAINTENANCE	76251 AIR FILTERS		
	2791 PAT KELLY EQUIPMENT CO. 1 AIR FILTER	Inv	39.99
	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	223 ADVANCED AUTO PARTS	Inv	79.75
	238 LOWE'S	Inv	66.42
	244 LOWE'S	Inv	24.91
	245 LOWE'S	Inv	31.38
	76294 PREP AND PAINT		
	8223 VERMEER MIDWEST 1 PREP AND PAINT	Inv	737.41
A01 50-00 5033 - EQUIPMENT REPAIR & MAINTENANCE	*** Account total ***		979.86
A01 50-00 5037 - GAS/OIL	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	50 EIME'S	Inv	39.48
	51 EIME'S	Inv	59.88
A01 50-00 5037 - GAS/OIL	*** Account total ***		99.36
A01 50-00 5038 - VEHICLE MAINTENANCE	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	207 KOWE'S	Inv	33.56
	219 LOWE'S	Inv	23.60
	220 LOWE'S	Inv	49.86
	225 TERMINAL SUPPLY	Inv	424.43
	228 LOWE'S	Inv	246.50
	231 CREDIT	Inv	-17.28
	232 LOWE'S	Inv	48.58
	233 LOWE'S	Inv	17.28
	234 LOWE'S	Inv	66.42
	237 LOWE'S	Inv	384.79
	239 TERMINAL SUPPLY	Inv	10.33
	240 CERTIFIED POWER	Inv	177.70
A01 50-00 5038 - VEHICLE MAINTENANCE	*** Account total ***		1,465.77
A01 50-00 5039 - MINOR TOOLS	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	221 CREST	Inv	7.66
A01 50-00 5039 - MINOR TOOLS	*** Account total ***		7.66
A01 50-00 5057 - UNIFORMS	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	193 ARAMARK	Inv	70.10
	211 ARAMARK	Inv	70.10
	224 ARAMARK	Inv	70.10
	236 ARAMARK	Inv	70.10
	252 ARAMARK	Inv	70.10
A01 50-00 5057 - UNIFORMS	*** Account total ***		350.50

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 50-00 5060 - MEMBERSHIPS/SUBSCRIPTIONS			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	52 CSI LICENSE	Inv	36.25
	214 IX WEB HOSTING	Inv	74.64
A01 50-00 5060 - MEMBERSHIPS/SUBSCRIPTIONS	*** Account total ***		110.89
A01 50-00 5063 - ENGINEERING/SURVEY			
76259 WEST WATSON ROAD	2500 HORNER & SHIFRIN, INC.		
	1 WEST WATSON ROAD	Inv	234.50
A01 50-00 5063 - ENGINEERING/SURVEY	*** Account total ***		234.50
A01 50-00 5064 - SEMINARS/TRAINING			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	54 APWA	Inv	40.00
A01 50-00 5064 - SEMINARS/TRAINING	*** Account total ***		40.00
A01 50-00 5067 - UTILITIES			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	47 AT&T	Inv	30.00
	48 AT&T	Inv	30.00
	215 SPRINT	Inv	382.26
A01 50-00 5067 - UTILITIES	*** Account total ***		442.26
A01 50-00 5068 - MISCELLANEOUS			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	103 MERCY MEDICAL	Inv	152.00
	152 MERCY MEDICAL	Inv	335.00
A01 50-00 5068 - MISCELLANEOUS	*** Account total ***		487.00
A01 50-00 5077 - ROAD SIGN MAINTENANCE/REPLACE			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	192 AMAZON	Inv	15.00
	198 AMAZON	Inv	37.60
A01 50-00 5077 - ROAD SIGN MAINTENANCE/REPLACE	*** Account total ***		52.60
A01 50-00 5081 - WASTE COLLECTION			
76248 OIL DRUM	5068 THE KIESEL COMPANY		
	1 OIL DRUM	Inv	50.00
76249 STOP CHARGE	5068 THE KIESEL COMPANY		
	1 STOP CHARGE	Inv	50.00
76250 WASTE DISPOSAL	5068 THE KIESEL COMPANY		
	1 WASTE DISPOSAL	Inv	227.25
76264 RECYCLING	8102 ENVIRONMENTAL RECYCLING		
	1 WASTE COLLECTION	Inv	90.00
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	246 ANIMAL CARE SERVICE	Inv	300.00
A01 50-00 5081 - WASTE COLLECTION	*** Account total ***		717.25
A01 50-01 5030 - PW BLDG - SUPPLIES			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	80 TIFCO	Inv	683.62
	189 DISCOVERY FIRST AID	Inv	110.15

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 50-01 5030 - PW BLDG - SUPPLIES	191 HOME CITY ICE	Inv	152.00
	199 1ST AYDT	Inv	316.59
	201 AMAZON	Inv	35.84
	203 1ST AYDT	Inv	176.31
	218 AIRGAS	Inv	91.00
	235 TIFCO	Inv	221.78
A01 50-01 5030 - PW BLDG - SUPPLIES	*** Account total ***		1,787.29
A01 50-01 5035 - PW BLDG - MAINTENANCE & REPAIR	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	95 BRUNETTI	Inv	35.00
	167 FREY PLUMBING	Inv	326.25
A01 50-01 5035 - PW BLDG - MAINTENANCE & REPAIR	*** Account total ***		361.25
A01 50-01 5038 - PW BLDG - GROUND MAINTENANCE	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	127 EFP	Inv	355.90
	204 SITEONE	Inv	6.06
	208 SITEONE	Inv	131.52
A01 50-01 5038 - PW BLDG - GROUND MAINTENANCE	*** Account total ***		493.48
A01 50-01 5065 - PW BLDG - TELEPHONE SERVICE	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	197 CHARTER	Inv	79.09
	242 MITEL	Inv	83.66
	249 BIRCH	Inv	90.16
A01 50-01 5065 - PW BLDG - TELEPHONE SERVICE	*** Account total ***		252.91
A01 50-01 5066 - PW BLDG - WATER/SEWER SERVICES	76263 MONTHLY SERVICE CHARGE		
	5101 LACLEDE GAS COMPANY		
	1 MONTHLY SERVICE CHARGE	Inv	468.37
	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	90 MSD	Inv	56.03
A01 50-01 5066 - PW BLDG - WATER/SEWER SERVICES	*** Account total ***		524.40
A01 50-10 5035 - CITY HALL - REPAIR/MAINTENANCE	76247 WINDOW CLEANING		
	8072 ICON WINDOW CLEANING		
	1 WINDOW CLEANING	Inv	70.00
	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	94 BRUNETTI	Inv	41.00
	166 FREY PLUMBING	Inv	326.25
A01 50-10 5035 - CITY HALL - REPAIR/MAINTENANCE	*** Account total ***		437.25
A01 50-10 5038 - CITY HALL - GROUNDS MAINT	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	128 EFP	Inv	355.90
	205 SITEONE	Inv	6.07
	209 SITEONE	Inv	131.52
	227 GIL SCHROEDER	Inv	72.00
A01 50-10 5038 - CITY HALL - GROUNDS MAINT	*** Account total ***		565.49

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 50-10 5065	- CITY HALL - TELEPHONE SERVICE			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
		196 CHARTER	Inv	176.62
		241 MITEL	Inv	334.62
		250 BIRCH	Inv	90.16
		*** Account total ***		601.40
A01 50-10 5065	- CITY HALL - TELEPHONE SERVICE			
A01 50-10 5066	- CITY HALL - WATER/SEWER			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
		89 MSD	Inv	40.27
		*** Account total ***		40.27
A01 50-10 5066	- CITY HALL - WATER/SEWER			
A01 60-00 5030	- OFFICE SUPPLIES			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
		55 OFFICE DEPOT	Inv	113.74
		72 OFFICE DEPOT	Inv	132.10
		*** Account total ***		245.84
A01 60-00 5030	- OFFICE SUPPLIES			
A01 60-00 5032	- PRINTING & COPIER EXPENSE			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
		67 XEROX	Inv	47.24
		149 AMERICAN STAMP	Inv	66.95
		*** Account total ***		114.19
A01 60-00 5032	- PRINTING & COPIER EXPENSE			
A01 60-00 5035	- COMPUTERS			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
		66 VERIZON WIRELESS	Inv	280.11
		77 OFFICE DEPOT	Inv	255.46
		85 REJIS	Inv	2,660.83
		195 CHARTER	Inv	161.30
		*** Account total ***		3,357.70
A01 60-00 5035	- COMPUTERS			
A01 60-00 5038	- VEHICLE MAINTENANCE			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
		63 ED ROEHR	Inv	27.72
		222 SUNSET FORD	Inv	20.11
		*** Account total ***		47.83
A01 60-00 5038	- VEHICLE MAINTENANCE			
A01 60-00 5051	- VEHICLE CHANGEOVER			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
		62 ED ROEHR	Inv	220.00
		*** Account total ***		220.00
A01 60-00 5051	- VEHICLE CHANGEOVER			
A01 60-00 5057	- UNIFORMS			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
		57 ARCH ENGRAVING	Inv	18.00
		60 COUNTRY SQUIRES	Inv	314.00
		71 LEON UNIFORMS	Inv	65.98
		*** Account total ***		397.98
A01 60-00 5057	- UNIFORMS			
A01 60-00 5058	- POLICE SUPPLIES			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 60-00 5058 - POLICE SUPPLIES	82 LYNN PEAVEY	Inv	127.50
A01 60-00 5058 - POLICE SUPPLIES	*** Account total ***		127.50
A01 60-00 5060 - MEMBERSHIPS/SUBSCRIPTIONS	7879 U.S. BANK		
76287 CREDIT CARD PAYMENT - GENERA	59 ST. LOUIS POST DISPATCH	Inv	25.97
	64 NATIONAL INFORMATION	Inv	84.00
	65 TRANSUNION	Inv	25.00
A01 60-00 5060 - MEMBERSHIPS/SUBSCRIPTIONS	*** Account total ***		134.97
A01 60-00 5061 - JAIL EXPENSE	7879 U.S. BANK		
76287 CREDIT CARD PAYMENT - GENERA	56 SLU CARE	Inv	725.00
	68 RED CROSS	Inv	54.00
A01 60-00 5061 - JAIL EXPENSE	*** Account total ***		779.00
A01 60-00 5065 - MILEAGE REIMBURSEMENT	6505 TROY WEBER		
76246 MILEAGE REIMBURSEMENT	1 MILEAGE REIMBURSEMENT	Inv	25.92
A01 60-00 5065 - MILEAGE REIMBURSEMENT	*** Account total ***		25.92
A01 60-00 5068 - MISCELLANEOUS	7879 U.S. BANK		
76287 CREDIT CARD PAYMENT - GENERA	61 ABSOPURE	Inv	79.05
	73 DOLLAR TREE	Inv	20.00
	74 FARMER BROTHERS	Inv	83.40
A01 60-00 5068 - MISCELLANEOUS	*** Account total ***		182.45
A01 60-10 5035 - PD BLDG - REPAIR & MAINTENANCE	7879 U.S. BANK		
76287 CREDIT CARD PAYMENT - GENERA	35 INDUSTRIAL SOAP	Inv	86.81
	69 BATTERIES AND BULBS	Inv	35.90
	70 HOME DEPOT	Inv	37.98
	76 FABICK	Inv	320.00
	81 BUILDINGSTARIS	Inv	1,150.00
	100 BRUNETTI	Inv	51.00
	101 SHRED IT	Inv	49.90
	108 SHRED IT	Inv	49.90
	126 EFP	Inv	355.90
	169 FREY PLUMBING	Inv	326.25
	188 CREDIT	Inv	-214.06
	253 SITEONE	Inv	214.06
A01 60-10 5035 - PD BLDG - REPAIR & MAINTENANCE	*** Account total ***		2,463.64
A01 60-10 5038 - PD BLDG. - GROUND MAINTENANCE	7879 U.S. BANK		
76287 CREDIT CARD PAYMENT - GENERA	206 SITEONE	Inv	6.07
	210 SITEONE	Inv	131.51
	212 SITEONE	Inv	165.99
A01 60-10 5038 - PD BLDG. - GROUND MAINTENANCE	*** Account total ***		303.57

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 60-10 5065 - PD BLDG - TELEPHONE			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	58 VERIZON WIRELESS	Inv	626.83
	78 AT&T	Inv	201.38
A01 60-10 5065 - PD BLDG - TELEPHONE	*** Account total ***		828.21
A01 60-10 5066 - PD BLDG - WATER SERVICE			
76263 MONTHLY SERVICE CHARGE	5101 LACLEDE GAS COMPANY		
	2 MONTHLY SERVICE CHARGE	Inv	468.37
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	91 MSD	Inv	56.04
A01 60-10 5066 - PD BLDG - WATER SERVICE	*** Account total ***		524.41
A01 60-10 5091 - PD TRAINING EXPENSES			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	46 IACP CONFERENCE	Inv	257.35
A01 60-10 5091 - PD TRAINING EXPENSES	*** Account total ***		257.35
A01 60-10 5092 - INMATE SECURITY FUND EXPENSES			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	75 SLUCARE	Inv	300.00
A01 60-10 5092 - INMATE SECURITY FUND EXPENSES	*** Account total ***		300.00
A01 70-00 5036 - COMMUNICATIONS EXPENSE			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	84 REJIS	Inv	786.14
	86 REJIS	Inv	257.50
A01 70-00 5036 - COMMUNICATIONS EXPENSE	*** Account total ***		1,043.64
A01 70-00 5060 - MEMBERSHIPS			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	102 JUDGE'S MMACJA MEMBERSHIP	Inv	100.00
A01 70-00 5060 - MEMBERSHIPS	*** Account total ***		100.00
A01 80-00 5010 - SPECIAL PROGRAM EXPENSES			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	115 AMERIGAS	Inv	18.84
	119 MINUTEMAN PRESS	Inv	40.00
	121 RESTAURANT DEPOT	Inv	218.48
	132 SCHNUCKS	Inv	59.57
	134 DOLLAR TREE STORES	Inv	10.06
	136 AMAZON	Inv	16.95
	137 SCHNUCKS	Inv	90.75
	179 ART BY CARIN	Inv	150.00
	187 WALMART	Inv	313.42
A01 80-00 5010 - SPECIAL PROGRAM EXPENSES	*** Account total ***		918.07
A01 80-00 5033 - EQUIPMENT MAINTENANCE			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	130 MILBRADT	Inv	152.52
A01 80-00 5033 - EQUIPMENT MAINTENANCE	*** Account total ***		152.52

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 80-00 5034 - EQUIPMENT LEASE	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	216 SPRINT	Inv	287.35
A01 80-00 5034 - EQUIPMENT LEASE	*** Account total ***		287.35
A01 80-00 5035 - BUILDING MAINTENANCE	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	14 KIRKWOOD MATERIAL	Inv	136.50
	34 ADVANCED AUTO PARTS	Inv	7.81
	96 BRUNETTI	Inv	42.00
	168 FREY PLUMBING	Inv	326.25
	229 BEISHIR	Inv	10.00
A01 80-00 5035 - BUILDING MAINTENANCE	*** Account total ***		522.56
A01 80-00 5037 - GAS/OIL	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	4 QUIKTRIP	Inv	25.95
	9 QUIKTRIP	Inv	27.52
	26 ZINGERS	Inv	22.48
	31 CIRCLE K	Inv	31.45
	32 ADVANCED AUTO PARTS	Inv	77.04
	33 ADVANCED AUTO PARTS	Inv	74.34
	43 ZINGERS	Inv	30.13
A01 80-00 5037 - GAS/OIL	*** Account total ***		288.91
A01 80-00 5038 - VEHICLE MAINTENANCE	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	120 PARTSMATER	Inv	207.00
	163 PURCELL	Inv	380.97
	164 PURCELL	Inv	424.40
	200 ADVANCED AUTO PARTS	Inv	14.28
A01 80-00 5038 - VEHICLE MAINTENANCE	*** Account total ***		1,026.65
A01 80-00 5040 - PROFESSIONAL FEES	76254 WINDOW CLEANING		
	8072 ICON WINDOW CLEANING		
	1 WINDOW CLEANING	Inv	616.00
	76255 CONTAINER		
	8207 MARCO TECHNOLOGIES		
	1 CONTAINER	Inv	50.00
	76260 CONTAINER		
	8207 MARCO TECHNOLOGIES		
	1 CONTAINER	Inv	50.00
	76265 CONTAINER		
	8207 MARCO TECHNOLOGIES		
	1 CONTAINER	Inv	50.00
	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	144 DATAMAX	Inv	217.21
A01 80-00 5040 - PROFESSIONAL FEES	*** Account total ***		983.21
A01 80-00 5047 - MAINTENANCE SUPPLIES	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	36 INDUSTRIAL SOAP	Inv	75.08
	124 RECYCLING	Inv	70.41
	131 NEW SYSTEM	Inv	81.04
	141 FIVE BELOW	Inv	103.00

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 80-00 5047 - MAINTENANCE SUPPLIES			
	142 WALMART	Inv	265.44
	143 GFS	Inv	346.15
	177 PAPA JOHN'S	Inv	45.59
	182 PAPA JOHN'S	Inv	255.68
	184 WALMART	Inv	13.97
76300 REFUND FOR HAYRIDE ITEMS	8224 JESSICA CAMPBELL		
	1 REFUND FOR HAYRIDE ITEMS	Inv	108.52
A01 80-00 5047 - MAINTENANCE SUPPLIES	*** Account total ***		1,364.88
A01 80-00 5048 - MINNIE HA HA EXPENSES			
76253 MONTHLY SERVICE CHARGE	1890 AMEREN MISSOURI		
	1 MONTHLY SERVICE CHARGE	Inv	259.72
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	15 KIRKWOOD MATERIAL	Inv	129.80
	16 KIRKWOOD MATERIAL	Inv	129.80
	21 SUNSET PLANTLAND	Inv	100.00
	98 BRUNETTI	Inv	15.00
A01 80-00 5048 - MINNIE HA HA EXPENSES	*** Account total ***		634.32
A01 80-00 5049 - GEMPP IMPROVEMENTS			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	37 JOHNNY ON THE SPOT	Inv	175.62
	88 MSD	Inv	23.05
	116 JOHNNY ON THE SPOT	Inv	175.50
A01 80-00 5049 - GEMPP IMPROVEMENTS	*** Account total ***		374.17
A01 80-00 5052 - PROMOTIONS/MARKETING			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	106 TIMES	Inv	318.06
A01 80-00 5052 - PROMOTIONS/MARKETING	*** Account total ***		318.06
A01 80-00 5057 - UNIFORMS			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	6 CINTAS	Inv	119.69
	12 CINTAS	Inv	148.49
	27 CINTAS	Inv	119.69
	39 CINTAS	Inv	148.49
A01 80-00 5057 - UNIFORMS	*** Account total ***		536.36
A01 80-00 5060 - MEMBERSHIPS			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	24 NRPA	Inv	600.00
	170 DEPARTMENT OF MOTOR VEHICLES	Inv	36.25
A01 80-00 5060 - MEMBERSHIPS	*** Account total ***		636.25
A01 80-00 5064 - SEMINARS/TRAINING			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	10 QUIZNO'S	Inv	18.05
	41 AMERICA CENTER	Inv	23.00
	129 PENN STATION	Inv	31.00
	139 PARKING	Inv	3.00

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 80-00 5064 - SEMINARS/TRAINING	181 BUFFALO WILD WINGS	Inv	42.44
	185 LODGE OF DES PERES	Inv	240.00
	186 LODGE OF DES PERES	Inv	40.00
A01 80-00 5064 - SEMINARS/TRAINING	*** Account total ***		397.49
A01 80-00 5067 - UTILITIES	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	105 MSD	Inv	47.45
	243 MITEL	Inv	209.15
A01 80-00 5067 - UTILITIES	*** Account total ***		256.60
A01 80-00 5068 - MISCELLANEOUS	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	79 CROWN TROPHY	Inv	177.40
	104 MERCY MEDICAL	Inv	152.00
A01 80-00 5068 - MISCELLANEOUS	*** Account total ***		329.40
A01 80-00 5078 - GROUND MAINTENANCE	76256 RECYCLING		
	8102 ENVIRONMENTAL RECYCLING		
	1 RECYCLING	Inv	820.00
	76261 PARK BENCH AND TABLE		
	7336 CUSTOM PROPERTY SOLUTIONS LLC		
	1 BENCHES AND TABLE	Inv	2,823.00
	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	5 ST. CHARLES HARDWOOD	Inv	4.00
	17 UNIVERSAL	Inv	135.17
	30 FENTON FEED	Inv	54.35
	42 HEIMOS	Inv	15.52
	176 AMAZON	Inv	312.16
	178 DEPT OF MOTOR VEHICLES	Inv	36.25
	230 CEE KAY SUPPLY	Inv	14.45
A01 80-00 5078 - GROUND MAINTENANCE	*** Account total ***		4,214.90
A01 80-00 5079 - KITUN PARK EXPENSES	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	29 FENTON FEED	Inv	297.00
	159 MERLO PLUMBING	Inv	305.00
A01 80-00 5079 - KITUN PARK EXPENSES	*** Account total ***		602.00
A01 85-00 5035 - BUILDING/POOL MAINTENANCE	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	25 KIRKWOOD PLUMBING	Inv	142.50
	138 O'REILLY AUTO	Inv	448.50
A01 85-00 5035 - BUILDING/POOL MAINTENANCE	*** Account total ***		591.00
A01 85-00 5068 - MISCELLANEOUS	76287 CREDIT CARD PAYMENT - GENERA		
	7879 U.S. BANK		
	2 HOME CITY ICE	Inv	202.10
	122 ST. LUKE'S	Inv	74.00
	190 DISCOVERY FIRST AID	Inv	103.20
A01 85-00 5068 - MISCELLANEOUS	*** Account total ***		379.30

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 86-00 5035	- BUILDING/FIELD MAINTENANCE			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 97 BRUNETTI	Inv	15.00
A01 86-00 5035	- BUILDING/FIELD MAINTENANCE	*** Account total ***		15.00
A01 86-00 5040	- UMPIRES			
	76262 UMPIRES	7381 ST. LOUIS METRO SOFTBALL UMPIR 1 UMPIRES	Inv	2,340.00
A01 86-00 5040	- UMPIRES	*** Account total ***		2,340.00
A01 86-00 5078	- GROUNDS MAINTENANCE			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 165 PURCELL	Inv	41.83
A01 86-00 5078	- GROUNDS MAINTENANCE	*** Account total ***		41.83
A01 87-00 5010	- CONCESSIONS			
	76252 APPLES FOR COMMUNITY CENTER	5704 JASON HANNEKEN 1 APPLES FOR COMMUNITY CENTER	Inv	50.00
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 118 WALMART 133 DONUT HOLE 135 WALMART 140 DONUT HOUSE 145 DONUT HOUSE	Inv Inv Inv Inv Inv	124.07 22.17 61.98 29.97 31.77
A01 87-00 5010	- CONCESSIONS	*** Account total ***		319.96
A01 87-00 5030	- OFFICE SUPPLIES			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 180 AMAZON 183 AMAZON	Inv Inv	30.89 79.95
A01 87-00 5030	- OFFICE SUPPLIES	*** Account total ***		110.84
A01 87-00 5033	- EQUIPMENT MAINTENANCE			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 162 ALLBRNADS	Inv	550.00
A01 87-00 5033	- EQUIPMENT MAINTENANCE	*** Account total ***		550.00
A01 87-00 5035	- BUILDING MAINTENANCE			
	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 7 CINTAS 11 CINTAS 18 BATES ELECTRIC 19 BATES ELELECTRIC 22 TRANE 28 CINTAS 40 CINTAS 99 BRUNETTI 117 NEW SYSTEM	Inv Inv Inv Inv Inv Inv Inv Inv Inv	90.38 90.38 251.00 373.32 365.00 90.38 90.38 50.00 321.15
A01 87-00 5035	- BUILDING MAINTENANCE	*** Account total ***		1,721.99
A01 87-00 5040	- CONTRACTUAL SERVICES			
	76266 GROUP FITNESS CLASSES	8118 MICHELLE BEAUVAIS		

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 87-00 5040 - CONTRACTUAL SERVICES			
	1 GROUP FITNESS CLASSES	Inv	378.00
76267 GROUP FITNESS CLASSES	7070 TANYA DUNLAP		
	1 GROUP FITNESS CLASSES	Inv	86.00
76268 GROUP FITNESS CLASSES	7193 LAURA GRIESEDIECK		
	1 GROUP FITNESS CLASSES	Inv	308.00
76269 GROUP FITNESS CLASSES	6607 ARTEMISA HEIZER		
	1 GROUP FITNESS CLASSES	Inv	210.00
76270 GROUP FITNESS CLASSES	8119 LESILE HENSON		
	1 GROUP FITNESS CLASSES	Inv	26.00
76271 GROUP FITNESS CLASSES	7042 LISA KILLOREN		
	1 GROUP FITNESS CLASSES	Inv	212.00
76272 GROUP FITNESS CLASSES	7041 MOLLY MULLIGAN		
	1 GROUP FITNESS CLASSES	Inv	316.00
76273 GROUP FITNESS CLASSES	7038 CHRISTY SCHAEFER		
	1 GROUP FITNESS CLASSES	Inv	808.00
76274 BALLET PROGRAM	8068 NATALIIA SHEL'VY		
	1 BALLET PROGRAM	Inv	931.00
76275 GROUP FITNESS CLASSES	7571 LAUREN SPAETHE		
	1 GROUP FITNESS CLASSES	Inv	58.00
76276 GROUP FITNESS CLASSES	7114 MARY VOLANSKY		
	1 GROUP FITNESS CLASSES	Inv	196.00
76277 GROUP FITNESS CLASSES	8222 KATHERINE WINZENBURGER		
	1 GROUP FITNESS CLASSES	Inv	112.00
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	3 THYSSENKRUPP	Inv	596.80
	8 BATES ELECTRIC	Inv	160.00
	23 ABF	Inv	132.00
	45 BATES ELECTRIC	Inv	560.00
	123 ST. LUKE'S	Inv	164.00
	125 EFP	Inv	355.90
	146 ZINGERS	Inv	100.00
	173 WEINHARDT	Inv	30.00
	174 WEINHARDT	Inv	217.00
	175 WEINHARDT	Inv	195.00
	*** Account total ***		6,151.70
A01 87-00 5040 - CONTRACTUAL SERVICES			
A01 87-00 5047 - SUPPLIES			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	114 NEW SYSTEM	Inv	634.70
	194 CHARTER	Inv	219.10
	*** Account total ***		853.80
A01 87-00 5047 - SUPPLIES			
A01 87-00 5052 - PROMOTIONS/MARKETING			
76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK		
	1 M2 PUBLISHING	Inv	260.00
	13 TOWN HALL	Inv	189.85
	20 FACEBOOK	Inv	155.71
	38 JS PALUCH	Inv	90.00
	109 TIMES	Inv	195.00
	112 TIMES	Inv	826.11
	172 CONSTANT CONTACT	Inv	38.00
	*** Account total ***		1,754.67
A01 87-00 5052 - PROMOTIONS/MARKETING			

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 87-00 5104 - IMPROVEMENTS	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 171 AMAZON	Inv	538.58
A01 87-00 5104 - IMPROVEMENTS		*** Account total ***		538.58
A01 87-10 5065 - COMMUNITY CENTER TELEPHONE	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 251 BIRCH	Inv	180.29
A01 87-10 5065 - COMMUNITY CENTER TELEPHONE		*** Account total ***		180.29
A01 87-10 5066 - COMMUNITY CENTER WATER/SEWER	76287 CREDIT CARD PAYMENT - GENERA	7879 U.S. BANK 92 MSD	Inv	97.71
A01 87-10 5066 - COMMUNITY CENTER WATER/SEWER		*** Account total ***		97.71
A01 90-00 5220 - HEALTH INSURANCE	76298 CONSULTING FEES	5616 J.W. TERRILL - MARSH & McLENNA 1 CONSULTING FEES	Inv	1,950.00
A01 90-00 5220 - HEALTH INSURANCE		*** Account total ***		1,950.00
A01 90-00 5250 - UNEMPLOYMENT COMPENSATION	76299 UNEMPLOYMENT BENEFITS	5575 MO DIVISION OF EMPLOYMENT SECU 1 UNEMPLOYMENT COMPENSATION	Inv	2,242.87
A01 90-00 5250 - UNEMPLOYMENT COMPENSATION		*** Account total ***		2,242.87
A05 50-00 5063 - ENGINEERING/SURVEYING	76283 WEST WATSON ROAD	2500 HORNER & SHIFRIN, INC. 1 WEST WATSON ROAD	Inv	58.62
A05 50-00 5063 - ENGINEERING/SURVEYING		*** Account total ***		58.62
A05 50-00 5071 - PW - ADDITIONAL ROAD CONSTR	76285 STREET SLABS	4579 M & H CONCRETE CONTRACTORS, IN 1 STREET SLABS	Inv	62,787.40
A05 50-00 5071 - PW - ADDITIONAL ROAD CONSTR		*** Account total ***		62,787.40
A05 50-00 5095 - SIDEWALK CONSTRUCTION	76288 CREDIT CARD PAYMENT - CAP TAX	7879 U.S. BANK 35 KIRKWOOD MATERIAL	Inv	190.80
A05 50-00 5095 - SIDEWALK CONSTRUCTION		36 SITEONE	Inv	221.38
A05 50-00 5095 - SIDEWALK CONSTRUCTION		*** Account total ***		412.18
A05 80-00 5067 - PARK - UTILITIES	76288 CREDIT CARD PAYMENT - CAP TAX	7879 U.S. BANK 37 MITEL	Inv	125.49
A05 80-00 5067 - PARK - UTILITIES		*** Account total ***		125.49
A05 80-00 5104 - PARK - IMPROVEMENTS	76284 1" DOWN	2180 BUSSEN QUARRIES, INC. 1 1" DOWN	Inv	245.07
A05 80-00 5104 - PARK - IMPROVEMENTS	76288 CREDIT CARD PAYMENT - CAP TAX	7879 U.S. BANK 1 ADVANCED AUTO PARTS	Inv	10.11
A05 80-00 5104 - PARK - IMPROVEMENTS		2 ADVANCED AUTO PARTS	Inv	3.13

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A05 80-00 5104 - PARK - IMPROVEMENTS	*** Continued ***		
	3 ADVANCED AUTO PARTS	Inv	94.05
	4 CREDIT	Inv	-20.00
	5 HOPEWELL	Inv	560.00
	7 KIRKWOOD MATERIAL	Inv	53.70
	8 KIRKWOOD MATERIAL	Inv	129.80
	9 KIRKWOOD MATERIAL	Inv	64.90
	10 KIRKWOOD MATERIAL	Inv	261.00
	11 SUNSET PLANTLAND	Inv	187.50
	12 TRAFFIC CONTROL	Inv	72.00
	13 TRAFFIC CONTROL	Inv	24.00
	14 ADVANCED AUTO PARTS	Inv	22.98
	15 ADVANCED AUTO PARTS	Inv	22.99
	16 SUNSET PLANTLAND	Inv	125.00
	17 KIRKWOOD AMTERIAL	Inv	738.89
	18 ADVANCED AUTO PARTS	Inv	7.13
	19 FENTON FEED	Inv	744.00
	20 ADVANCED AUTO PARTS	Inv	47.83
	21 KIRKWOOD MATERIAL	Inv	875.70
	22 KIRKWOOD MATERIAL	Inv	917.00
	23 COMMON CENTS RENTAL S	Inv	70.80
	24 BERGFELD RECREATION	Inv	1,790.00
	27 FOSTER BROTHERS	Inv	1,615.50
	30 BOBCAT	Inv	31.52
	31 AMAZON	Inv	88.56
	32 K&K SUPPLY	Inv	66.38
	33 CREST INDUSTRIES	Inv	60.02
	34 BEISHIR	Inv	29.00
	*** Account total ***		8,938.56
A05 80-00 5104 - PARK - IMPROVEMENTS			
A05 85-00 5035 - BUILDING MAINTENANCE	76288 CREDIT CARD PAYMENT - CAP TAX	7879 U.S. BANK	
		28 LESLIE POOLS	Inv 194.97
		*** Account total ***	
			194.97
A05 85-00 5035 - BUILDING MAINTENANCE			
A05 85-00 5104 - IMPROVEMENTS	76288 CREDIT CARD PAYMENT - CAP TAX	7879 U.S. BANK	
		6 SUNSET AQUATECH	Inv 86.40
		25 FACEBOOK	Inv 2.18
		26 JUSTFLY	Inv 33.45
		*** Account total ***	
			122.03
A05 85-00 5104 - IMPROVEMENTS			
A05 87-00 5104 - COMMUNITY CENTER IMPROVEMENTS	76288 CREDIT CARD PAYMENT - CAP TAX	7879 U.S. BANK	
		29 AMAZON	Inv 491.66
		*** Account total ***	
			491.66
A05 87-00 5104 - COMMUNITY CENTER IMPROVEMENTS			
A10 50-00 5070 - ROAD/BRIDGE MAINTENANCE	76278 TY 5 MO BASE 1007	8009 CENTRAL STONE COMPANY	
		1 TY 5 MO BASE	Inv 53.50
	76279 TY 5 MO BASE	8009 CENTRAL STONE COMPANY	
		1 TY 5 MO BASE	Inv 59.60

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A10 50-00 5070 - ROAD/BRIDGE MAINTENANCE			
	*** Continued ***		
76281 CONCRETE BRICK BLOCK	2420 GENERAL MATERIAL COMPANY CORP. 1 CONCRETE BRICK BLOCK	Inv	15.50
76282 PLAY SAND	2420 GENERAL MATERIAL COMPANY CORP. 1 PLAY SAND	Inv	25.98
76289 CREDIT CARD PAYMENT - ROAD	7879 U.S. BANK 1 COML HMA	Inv	716.30
	2 CONTECH	Inv	274.89
	3 INVENTORY SALES	Inv	216.90
	4 FRED WEBER	Inv	358.80
	5 FRED WEBER	Inv	260.65
	6 MCCLAY	Inv	667.00
	7 KIRKWOOD MATERIAL	Inv	47.70
	8 ST. LOUIS COUNTY TREASURER	Inv	22.00
	9 SITEONE	Inv	131.52
	*** Account total ***		2,850.34
A10 50-00 5070 - ROAD/BRIDGE MAINTENANCE			
A10 50-00 5071 - ROAD CONSTRUCTION			
76280 CULVERT HEADWELL PROJECT	8065 CRAWFORD, MURPHY & TILLY, INC. 1 CULVERT HEADWELL PROJECT	Inv	4,559.07
A10 50-00 5071 - ROAD CONSTRUCTION			
	*** Account total ***		4,559.07
A12 87-00 5104 - COMMUNITY CENTER IMPROVEMENTS			
76290 CREDIT CARD PAYMENT P&S	7879 U.S. BANK 1 FITNESS REPAIR	Inv	52.48
	2 AMAMZON	Inv	18.98
	3 AMAMZON	Inv	73.02
	*** Account total ***		144.48
A12 87-00 5104 - COMMUNITY CENTER IMPROVEMENTS			
* Report total *	*** Total ***		140,914.25

**CITY OF SUNSET HILLS  
BILLS TO BE APPROVED  
OCTOBER MANUALS  
10/31/2016**

**REPORT KEY**

<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>	<u>COLUMN 4</u>	<u>COLUMN 5</u>	<u>COLUMN 6</u>	<u>COLUMN 7</u>
ACCOUNT #/ NAME	OBLIGATION #	GENERAL DESCRIPTION	VENDOR #	VENDOR & DETAILED DESCR.	INVOICE STAGE	AMUNT PAID

**Account masks**

40 Admin  
50 Public Works  
60 PD  
70 Court  
80 Park  
85 Pool  
86 Ballfield

**Capital Improv.**

0550 PW  
0560 PD  
0580 Park

**TOTAL OF THE BILLS TO BE APPROVED \$203,161.68**

Manual Check=M	Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 00-00 2178	- LIFE INSURANCE			
	M 76074 LIFE INSURANCE	6087 STANDARD INSURANCE COMPANY 1 LIFE INSURANCE	Paid	2.56
	M	*** Total ***		2.56
A01 00-00 2178	- LIFE INSURANCE	*** Account total ***		2.56
A01 00-00 2179	- PENSION PAYABLE			
	M 76133 CONTRIBUTIONS FOR SEPTEMBER	1560 MISSOURI LAGERS 1 CONTRIBUTIONS FOR SEPTEMBER	Paid	15,083.86
	M	*** Total ***		15,083.86
A01 00-00 2179	- PENSION PAYABLE	*** Account total ***		15,083.86
A01 00-00 2180	- GARNISHMENT			
	M 76128 CASE NO. 21635311	5717 FAMILY SUPPORT PAYMENT CENTER 1 CASE NO. 21635311	Paid	184.62
	M 76129 CASE NO. 11JE-AC06555	8190 MILLER & STEENO, P.C. 1 CASE NO. 11JE-AC06555	Paid	131.96
	M 76130 CASE NO 11SL-AC36036	8143 ST. LOUIS COUNTY CIRCUIT COURT 1 CASE NO. 11SL-AC36036	Paid	162.78
	M 76131 CASE NO. 10SL-DR07731	5717 FAMILY SUPPORT PAYMENT CENTER 1 CASE NO. 10SL-DR07731	Paid	207.69
	M 76132 CASE NO. 51536201	5717 FAMILY SUPPORT PAYMENT CENTER 1 CASE NO. 51536201	Paid	253.85
	M	*** Total ***		940.90
A01 00-00 2180	- GARNISHMENT	*** Account total ***		940.90
A01 00-00 2183	- VOLUNTARY LIFE INSURANCE			
	M 76075 VOLUNTARY INSURANCE	5801 TRANSAMERICA WORKSITE MARKETIN 1 VOLUNTARY LIFE INSURANCE	Paid	1,241.76
	M	*** Total ***		1,241.76
A01 00-00 2183	- VOLUNTARY LIFE INSURANCE	*** Account total ***		1,241.76
A01 00-00 2184	- VOLUNTARY CANCER INSURANCE			
	M 76075 VOLUNTARY INSURANCE	5801 TRANSAMERICA WORKSITE MARKETIN 2 VOLUNTARY CANCER INSURANCE	Paid	147.40
	M	*** Total ***		147.40
A01 00-00 2184	- VOLUNTARY CANCER INSURANCE	*** Account total ***		147.40
A01 00-00 2185	- VOLUNTARY ACCIDENT INSURANCE			
	M 76075 VOLUNTARY INSURANCE	5801 TRANSAMERICA WORKSITE MARKETIN 3 VOLUNTARY ACCIDENT INSURANCE	Paid	299.32
	M	*** Total ***		299.32
A01 00-00 2185	- VOLUNTARY ACCIDENT INSURANCE	*** Account total ***		299.32
A01 40-00 5016	- MAYOR & BOA EXPENSES			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		

Manual Check=M	Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01	40-00	5016 - MAYOR & BOA EXPENSES			
			2 MISSOURI MUNICIPAL LEAGUE	Paid	325.00
			30 DIERBERG'S	Paid	132.68
			131 CHAMBER OF COMMERCE	Paid	40.00
			294 SPRINT	Paid	894.39
	M		*** Total ***		1,392.07
A01	40-00	5016 - MAYOR & BOA EXPENSES		*** Account total ***	1,392.07
A01	40-00	5030 - OFFICE SUPPLIES			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			25 AMAZON	Paid	25.95
			27 AMAZON	Paid	59.93
			28 STAPLES	Paid	411.32
			29 AMAZON	Paid	12.09
			102 AMERICAN STAMP	Paid	68.45
			117 PROGRESSIVE SERVICES	Paid	354.32
	M		*** Total ***		932.06
A01	40-00	5030 - OFFICE SUPPLIES		*** Account total ***	932.06
A01	40-00	5031 - POSTAGE			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			23 MARXAM	Paid	30.00
	M		*** Total ***		30.00
A01	40-00	5031 - POSTAGE		*** Account total ***	30.00
A01	40-00	5033 - EQUIPMENT REPAIR/MAINTENANCE			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			272 DA-COM	Paid	78.33
			289 DA-COM	Paid	88.80
	M		*** Total ***		167.13
A01	40-00	5033 - EQUIPMENT REPAIR/MAINTENANCE		*** Account total ***	167.13
A01	40-00	5042 - CITY ATTORNEY RETAINER			
	M	76134 SEPTEMBER SERVICES	7028 CURTIS, HEINZ, GARRETT & O'KEE		
			1 CITY ATTORNEY RETAINER	Paid	650.00
	M		*** Total ***		650.00
A01	40-00	5042 - CITY ATTORNEY RETAINER		*** Account total ***	650.00
A01	40-00	5044 - LITIGATION			
	M	76134 SEPTEMBER SERVICES	7028 CURTIS, HEINZ, GARRETT & O'KEE		
			3 LITIGATION	Paid	437.00
			8 LITIGATION	Paid	138.00
			9 LITIGATION	Paid	391.00
			10 LITIGATION	Paid	1,311.00
			11 LITIGATION	Paid	667.00
			28 LITIGATION	Paid	800.00
	M		*** Total ***		3,744.00

Manual Check-M	Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 40-00 5044		LITIGATION	*** Account total ***		3,744.00
A01 40-00 5054		PUBLICATIONS			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			249 MISSOURI LAWYERS MEDIA	Paid	135.72
	M	76127 SALES TAX REPORT	2273 COLLECTOR OF REVENUE		
			1 SALES TAX REPORT	Paid	20.00
	M		*** Total ***		155.72
A01 40-00 5054		PUBLICATIONS	*** Account total ***		155.72
A01 40-00 5060		MEMBERSHIPS/SUBSCRIPTIONS			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			31 ST. LOUIS BUSINESS JOURNAL	Paid	184.75
			111 POST DISPATCH	Paid	25.97
			130 CHAMBER OF COMMERCE	Paid	20.00
	M		*** Total ***		230.72
A01 40-00 5060		MEMBERSHIPS/SUBSCRIPTIONS	*** Account total ***		230.72
A01 40-00 5066		TELEPHONE REIMBURSEMENT			
	M	76138 CELL PHONE ALLOWANCE	8203 ERIC STERMAN		
			1 CELL PHONE ALLOWANCE	Paid	150.00
	M		*** Total ***		150.00
A01 40-00 5066		TELEPHONE REIMBURSEMENT	*** Account total ***		150.00
A01 40-00 5068		MISCELLANEOUS			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			1 SMUGALA'S	Paid	41.26
			295 CREDIT	Paid	-16.01
			296 CREDIT	Paid	-16.01
	M		*** Total ***		9.24
A01 40-00 5068		MISCELLANEOUS	*** Account total ***		9.24
A01 40-00 5098		EMPLOYEE WELLNESS PROGRAM			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			49 JIMMY JOHNS	Paid	179.07
			54 JIMMY JOHNS	Paid	63.40
			80 AMERICAN RED CROSS	Paid	270.00
			156 AMERICAN RED CROSS	Paid	54.00
			157 AMERICAN RED CROSS	Paid	270.00
			162 AMERICAN RED CROSS	Paid	216.00
	M		*** Total ***		1,052.47
A01 40-00 5098		EMPLOYEE WELLNESS PROGRAM	*** Account total ***		1,052.47
A01 40-00 5099		CAFETERIA PLAN			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			19 TASC	Paid	172.63
	M		*** Total ***		172.63

Manual Check=M	Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 40-00 5099	- CAFETERIA PLAN	*** Account total ***		172.63
A01 50-00 5030	- OFFICE SUPPLIES			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		103 AMERICAN STAMP	Paid	34.95
		260 REGENCY	Paid	76.66
		284 STAPLES	Paid	66.97
	M	*** Total ***		178.58
A01 50-00 5030	- OFFICE SUPPLIES	*** Account total ***		178.58
A01 50-00 5033	- EQUIPMENT REPAIR & MAINTENANCE			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		105 ERB	Paid	9.56
		182 EIME'S SMALL ENGINE	Paid	387.34
		232 CREDIT	Paid	-13.43
		233 AMAZON	Paid	39.90
		238 LUBY	Paid	5,706.58
		242 STICKER TALK	Paid	161.73
		255 LUBY	Paid	3,281.68
		256 LUBY	Paid	318.00
		257 DA-COM	Paid	88.80
		268 KAESER COMPRESSORS	Paid	189.81
		273 CREST INDUSTRIES	Paid	16.77
		275 LOWE'S	Paid	33.00
	M	*** Total ***		10,219.74
A01 50-00 5033	- EQUIPMENT REPAIR & MAINTENANCE	*** Account total ***		10,219.74
A01 50-00 5038	- VEHICLE MAINTENANCE			
	M 76009 CREDIT CARD PAYMENT - GENERAL	2489 HOME DEPOT CREDIT SERVICES		
		2 CREDIT CARD PAYMENT	Paid	23.50
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		13 BOMMARITO	Paid	91.32
		14 BOMMARITO	Paid	462.82
		20 K&K SUPPLY	Paid	113.28
		246 TRAFFIC CONTROL	Paid	174.47
		253 TERMINAL SUPPLY	Paid	558.03
		276 LOWE'S	Paid	15.13
	M	*** Total ***		1,438.55
A01 50-00 5038	- VEHICLE MAINTENANCE	*** Account total ***		1,438.55
A01 50-00 5039	- MINOR TOOLS			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		4 K&K SUPPLY	Paid	33.81
		6 K&K SUPPLY	Paid	135.78
		7 K&K SUPPLY	Paid	807.69
		252 1ST AYDT	Paid	174.76
	M	*** Total ***		1,152.04
A01 50-00 5039	- MINOR TOOLS	*** Account total ***		1,152.04

Manual Check	M	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A01 50-00 5044			LITIGATION				
	M	76134	SEPTEMBER SERVICES	7028	CURTIS, HEINZ, GARRETT & O'KEE		
				5	LITIGATION	Paid	589.00
				6	LITIGATION	Paid	391.00
				7	LITIGATION	Paid	759.00
	M				*** Total ***		1,739.00
A01 50-00 5044			LITIGATION		*** Account total ***		1,739.00
A01 50-00 5057			UNIFORMS				
	M	76121	CREDIT CARD PAYMENT - GENERAL	7879	U.S. BANK		
				5	K&K SUPPLY	Paid	302.33
				99	CHUCK'S BOOTS	Paid	289.99
				132	TREETOP	Paid	8.00
				247	ARAMARK	Paid	70.10
				251	1ST AYDT	Paid	67.00
				258	ARAMARK	Paid	70.10
				267	ARAMARK	Paid	70.10
				282	ARAMARK	Paid	70.10
	M				*** Total ***		947.72
A01 50-00 5057			UNIFORMS		*** Account total ***		947.72
A01 50-00 5060			MEMBERSHIPS/SUBSCRIPTIONS				
	M	76121	CREDIT CARD PAYMENT - GENERAL	7879	U.S. BANK		
				250	IX	Paid	74.41
	M				*** Total ***		74.41
A01 50-00 5060			MEMBERSHIPS/SUBSCRIPTIONS		*** Account total ***		74.41
A01 50-00 5064			SEMINARS/TRAINING				
	M	76121	CREDIT CARD PAYMENT - GENERAL	7879	U.S. BANK		
				175	SUPER SHUTTLE	Paid	28.00
				177	HYATT	Paid	16.06
				178	HYATT	Paid	12.72
				179	HYATT	Paid	11.59
				180	BULLDOGS	Paid	22.32
				181	PARKING	Paid	35.00
				184	HYATT	Paid	793.80
				185	HMS	Paid	13.28
				186	APWA	Paid	175.00
				187	APWA	Paid	175.00
				188	APWA	Paid	65.00
				189	HYATT	Paid	15.77
				190	HYATT	Paid	6.07
				248	SIGMA CONSULTING	Paid	500.00
	M				*** Total ***		1,869.61
A01 50-00 5064			SEMINARS/TRAINING		*** Account total ***		1,869.61
A01 50-00 5067			UTILITIES				
	M	76121	CREDIT CARD PAYMENT - GENERAL	7879	U.S. BANK		

Manual Check=M	Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01	50-00	5067 - UTILITIES			
			174 AT&T	Paid	90.00
			292 SPRINT	Paid	816.73
	M		*** Total ***		906.73
A01	50-00	5067 - UTILITIES		*** Account total ***	906.73
A01	50-00	5068 - MISCELLANEOUS			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			21 MERCY	Paid	48.00
			176 WALMART	Paid	100.00
	M		*** Total ***		148.00
A01	50-00	5068 - MISCELLANEOUS		*** Account total ***	148.00
A01	50-00	5070 - ADDITIONAL ROAD MAINTENANCE			
	M	76123 CRDIT CARD PAYMENT - ROAD	7879 U.S. BANK		
			3 K&K SUPPLY	Paid	703.02
	M		*** Total ***		703.02
A01	50-00	5070 - ADDITIONAL ROAD MAINTENANCE		*** Account total ***	703.02
A01	50-00	5074 - STREET LIGHTING			
	M	76135 MONTHLY SERVICE CHARGE	1890 AMEREN MISSOURI		
			2 MONTHLY SERVICE CHARGE	Paid	22.99
			3 STREET LIGHTING	Paid	26.77
			4 STREET LIGHTING	Paid	125.15
			8 MONTHLY SERVICE CHARGE	Paid	124.15
			9 MONTHLY SERVICE CHARGE	Paid	124.15
			12 STREET LIGHTING	Paid	4,827.46
			15 MONTHLY SERVICE CHARGE	Paid	11.56
			16 MONTHLY SERVICE CHARGE	Paid	11.56
			17 MONTHLY SERVICE CHARGE	Paid	10.79
	M		*** Total ***		5,284.58
A01	50-00	5074 - STREET LIGHTING		*** Account total ***	5,284.58
A01	50-00	5081 - WASTE COLLECTION			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			285 ANIMAL CARE SERVICE	Paid	100.00
	M		*** Total ***		100.00
A01	50-00	5081 - WASTE COLLECTION		*** Account total ***	100.00
A01	50-01	5030 - PW BLDG - SUPPLIES			
	M	76009 CREDIT CARD PAYMENT - GENERAL	2489 HOME DEPOT CREDIT SERVICES		
			1 CREDIT CARD PAYMENT	Paid	32.07
			4 CREDIT CARD SERVICES	Paid	11.47
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			9 K&K SUPPLY	Paid	58.70
			11 K&K SUPPLY	Paid	211.70
			33 PARTSMaster	Paid	1,005.10

Manual Check=M Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 50-01 5030 - PW BLDG - SUPPLIES			
	243 AMAZON	Paid	9.98
	259 AIRGAS	Paid	89.71
	266 PINNACLE	Paid	431.81
	283 KB INDUSTRIAL	Paid	106.80
M	*** Total ***		1,957.34
A01 50-01 5030 - PW BLDG - SUPPLIES	*** Account total ***		1,957.34
A01 50-01 5035 - PW BLDG - MAINTENANCE & REPAIR			
M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
	114 BRUNETTI	Paid	35.00
M	*** Total ***		35.00
A01 50-01 5035 - PW BLDG - MAINTENANCE & REPAIR	*** Account total ***		35.00
A01 50-01 5065 - PW BLDG - TELEPHONE SERVICE			
M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
	237 CHARTER	Paid	79.09
	239 BIRCH	Paid	89.64
	278 MITEL	Paid	84.28
	286 BIRCH	Paid	90.18
M	*** Total ***		343.19
A01 50-01 5065 - PW BLDG - TELEPHONE SERVICE	*** Account total ***		343.19
A01 50-01 5067 - PW BLDG - ELECTRIC SERVICE			
M 76135 MONTHLY SERVICE CHARGE	1890 AMEREN MISSOURI		
	11 MONTHLY SERVICE CHARGE	Paid	1,481.57
M	*** Total ***		1,481.57
A01 50-01 5067 - PW BLDG - ELECTRIC SERVICE	*** Account total ***		1,481.57
A01 50-10 5030 - CITY HALL - SUPPLIES			
M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
	265 WALMART	Paid	54.44
M	*** Total ***		54.44
A01 50-10 5030 - CITY HALL - SUPPLIES	*** Account total ***		54.44
A01 50-10 5035 - CITY HALL - REPAIR/MAINTENANCE			
M 76009 CREDIT CARD PAYMENT - GENERAL	2489 HOME DEPOT CREDIT SERVICES		
	3 CREDIT CARD PAYMENT	Paid	10.97
	5 CREDIT CARD PAYMENT	Paid	118.00
M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
	113 BRUNETTI	Paid	41.00
	281 DA-COM	Paid	195.39
M	*** Total ***		365.36
A01 50-10 5035 - CITY HALL - REPAIR/MAINTENANCE	*** Account total ***		365.36
A01 50-10 5065 - CITY HALL - TELEPHONE SERVICE			
M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		

Manual Check=M	Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 50-10 5065	- CITY HALL - TELEPHONE SERVICE			
		236 CHARTER	Paid	176.62
		241 BIRCH	Paid	89.64
		277 MITEL	Paid	336.99
		288 BIRCH	Paid	90.18
	M	*** Total ***		693.43
A01 50-10 5065	- CITY HALL - TELEPHONE SERVICE	*** Account total ***		693.43
A01 50-10 5066	- CITY HALL - WATER/SEWER			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		107 MSD	Paid	56.04
		136 MSD	Paid	40.27
	M	*** Total ***		96.31
A01 50-10 5066	- CITY HALL - WATER/SEWER	*** Account total ***		96.31
A01 50-10 5067	- CITY HALL - ELECTRIC SERVICE			
	M 76135 MONTHLY SERVICE CHARGE	1890 AMEREN MISSOURI		
		1 MONTHLY SERVICE CHARGE	Paid	4,353.51
	M	*** Total ***		4,353.51
A01 50-10 5067	- CITY HALL - ELECTRIC SERVICE	*** Account total ***		4,353.51
A01 60-00 5030	- OFFICE SUPPLIES			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		137 OFFICE DEPOT	Paid	79.39
		145 OFFICE DEPOT	Paid	249.58
	M	*** Total ***		328.97
A01 60-00 5030	- OFFICE SUPPLIES	*** Account total ***		328.97
A01 60-00 5031	- POSTAGE			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		143 POST OFFICE	Paid	11.80
	M	*** Total ***		11.80
A01 60-00 5031	- POSTAGE	*** Account total ***		11.80
A01 60-00 5032	- PRINTING & COPIER EXPENSE			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		158 XEROX	Paid	62.78
	M	*** Total ***		62.78
A01 60-00 5032	- PRINTING & COPIER EXPENSE	*** Account total ***		62.78
A01 60-00 5035	- COMPUTERS			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		96 REJIS	Paid	2,660.83
		129 REJIS	Paid	41.50
		155 VERIZON WIRELESS	Paid	280.07
		160 KERIO TECHNOLOGIES	Paid	445.50

Manual Check=M	Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 60-00 5035		- COMPUTERS			
	M		235 CHARTER	Paid	161.30
			*** Total ***		3,589.20
A01 60-00 5035		- COMPUTERS		*** Account total ***	3,589.20
A01 60-00 5038		- VEHICLE MAINTENANCE			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			142 PHASE II	Paid	125.00
			169 DOBBS	Paid	28.00
			254 MATCO TOOLS	Paid	175.00
			261 SUNSET FORD	Paid	91.22
			262 SUNSET FORD	Paid	16.36
			263 SUNSET FORD	Paid	100.00
			269 MATCO TOOLS	Paid	234.20
			270 LOWES	Paid	181.89
			271 LOWE'S	Paid	15.38
	M		*** Total ***		967.05
A01 60-00 5038		- VEHICLE MAINTENANCE		*** Account total ***	967.05
A01 60-00 5044		- LITIGATION			
	M	76134 SEPTEMBER SERVICES	7028 CURTIS, HEINZ, GARRETT & O'KEE		
			4 LITIGATION	Paid	92.00
	M		*** Total ***		92.00
A01 60-00 5044		- LITIGATION		*** Account total ***	92.00
A01 60-00 5051		- VEHICLE CHANGEOVER			
	M	76009 CREDIT CARD PAYMENT - GENERAL	2489 HOME DEPOT CREDIT SERVICES		
			17 CREDIT CARD PAYMENT	Paid	20.45
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			144 ED ROEHR	Paid	330.00
			152 WEATHERTECH	Paid	179.85
			154 LOWE'S	Paid	13.95
	M		*** Total ***		544.25
A01 60-00 5051		- VEHICLE CHANGEOVER		*** Account total ***	544.25
A01 60-00 5057		- UNIFORMS			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			138 LEON UNIFORMS	Paid	7.99
			139 LEON UNIFORMS	Paid	54.00
			140 LEON UNIFORMS	Paid	79.95
			147 SUN BADGE	Paid	90.75
			151 COUNTRY SQUIRES	Paid	254.00
			170 LEON UNIFORMS	Paid	7.99
			172 SUNBADGE	Paid	90.75
	M		*** Total ***		585.43
A01 60-00 5057		- UNIFORMS		*** Account total ***	585.43

Manual Check=M	Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 60-00 5058		- POLICE SUPPLIES			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 150 ED ROEHR	Paid	69.84
			163 ULTRAMAX	Paid	2,629.00
			167 RAY O'HERRON	Paid	451.46
	M		*** Total ***		3,150.30
A01 60-00 5058		- POLICE SUPPLIES	*** Account total ***		3,150.30
A01 60-00 5060		- MEMBERSHIPS/SUBSCRIPTIONS			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 148 POST DISPATCH	Paid	25.97
			149 TRANSUNION	Paid	25.00
	M		*** Total ***		50.97
A01 60-00 5060		- MEMBERSHIPS/SUBSCRIPTIONS	*** Account total ***		50.97
A01 60-00 5061		- JAIL EXPENSE			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 18 SIRCHIE	Paid	235.14
			165 INTOXIMETERS	Paid	266.00
	M		*** Total ***		501.14
A01 60-00 5061		- JAIL EXPENSE	*** Account total ***		501.14
A01 60-00 5065		- MILEAGE REIMBURSEMENT			
		76140 MILEAGE REIMBURSEMENT	7786 JEFF SENIOR 1 MILEAGE REIMBURSEMENT	Paid	39.96
		76141 MILEAGE REIMBURSEMENT	7874 JUSTIN PUGH 1 MILEAGE REIMBURSEMENT	Paid	16.20
			*** Total ***		56.16
	M	76136 MILEAGE REIMBURSEMENT	5702 ROSEMARY REECE 1 MILEAGE REIMBURSEMENT	Paid	29.16
	M	76137 MILEAGE REIMBURSEMENT	7406 LEE JOHNSON 1 MILEAGE REIMBURSEMENT	Paid	50.76
	M		*** Total ***		79.92
A01 60-00 5065		- MILEAGE REIMBURSEMENT	*** Account total ***		136.08
A01 60-00 5068		- MISCELLANEOUS			
	M	76008 CREDIT CARD PAYMENT	1720 SAM'S CLUB DIRECT 1 CREDIT CARD PAYMENT	Paid	113.37
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 153 ABSOPURE	Paid	47.20
			164 FARMER BROTHERS	Paid	121.10
	M		*** Total ***		281.67
A01 60-00 5068		- MISCELLANEOUS	*** Account total ***		281.67
A01 60-00 5102		- EQUIPMENT - PATROL			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		

Manual Check=M	Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 60-00 5102	- EQUIPMENT - PATROL			
		24 SIG SAUER	Paid	104.00
		161 ED ROEHR	Paid	26.00
	M		*** Total ***	130.00
A01 60-00 5102	- EQUIPMENT - PATROL		*** Account total ***	130.00
A01 60-10 5035	- PD BLDG - REPAIR & MAINTENANCE			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		115 BRUNETTI	Paid	51.00
		166 GATEWAY SEWER AND DRAIN	Paid	130.00
		168 BUILDING STARS	Paid	1,150.00
		216 INDUSTRIAL SOAP	Paid	178.34
	M		*** Total ***	1,509.34
A01 60-10 5035	- PD BLDG - REPAIR & MAINTENANCE		*** Account total ***	1,509.34
A01 60-10 5064	- PD BLDG - GAS SERVICE			
	M 76013 MONTHLY SERVICE CHARGE	5101 LACLEDE GAS COMPANY		
		1 MONTHLY SERVICE CHARGE	Paid	829.20
	M		*** Total ***	829.20
A01 60-10 5064	- PD BLDG - GAS SERVICE		*** Account total ***	829.20
A01 60-10 5065	- PD BLDG - TELEPHONE			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		146 VERIZON	Paid	712.23
		171 AT&T	Paid	201.38
		280 MITEL	Paid	126.42
	M		*** Total ***	1,040.03
A01 60-10 5065	- PD BLDG - TELEPHONE		*** Account total ***	1,040.03
A01 60-10 5066	- PD BLDG - WATER SERVICE			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		108 MSD	Paid	56.03
	M		*** Total ***	56.03
A01 60-10 5066	- PD BLDG - WATER SERVICE		*** Account total ***	56.03
A01 60-10 5091	- PD TRAINING EXPENSES			
	M 76103 PATRIOT TRIBUTE MEMBERSHIPS	8217 STL SHARPSHOOTER		
		1 PATRIOT TRIBUTE MEMBERSHIPS	Paid	540.00
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		173 IACP	Paid	350.00
	M		*** Total ***	890.00
A01 60-10 5091	- PD TRAINING EXPENSES		*** Account total ***	890.00
A01 70-00 5030	- OFFICE SUPPLIES			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		26 AMAZON	Paid	25.95

Manual Check=M	Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 70-00 5030 - OFFICE SUPPLIES		110 SCHWAAB	Paid	40.00
M		*** Total ***		65.95
A01 70-00 5030 - OFFICE SUPPLIES		*** Account total ***		65.95
A01 70-00 5036 - COMMUNICATIONS EXPENSE		7879 U.S. BANK		
M	76121 CREDIT CARD PAYMENT - GENERAL	97 REJIS	Paid	257.50
		98 REJIS	Paid	786.14
M		*** Total ***		1,043.64
A01 70-00 5036 - COMMUNICATIONS EXPENSE		*** Account total ***		1,043.64
A01 70-00 5042 - JUDGE & PROSECUTOR RETAINERS I		4985 GILLESPIE HETLAGE & COUGHLIN L		
M	76126 JUDGE 2 COURT NIGHTS	1 JUDGE 2 COURT NIGHTS	Paid	1,200.00
M	76134 SEPTEMBER SERVICES	7028 CURTIS, HEINZ, GARRETT & O'KEE		
		2 JUDGE & PROSECUTOR RETAINERS I	Paid	1,200.00
M		*** Total ***		2,400.00
A01 70-00 5042 - JUDGE & PROSECUTOR RETAINERS I		*** Account total ***		2,400.00
A01 70-00 5044 - LITIGATION		7028 CURTIS, HEINZ, GARRETT & O'KEE		
M	76134 SEPTEMBER SERVICES	12 LITIGATION	Paid	317.00
		13 LITIGATION	Paid	45.00
		14 LITIGATION	Paid	45.00
		15 LITIGATION	Paid	69.00
		16 LITIGATION	Paid	69.00
		17 LITIGATION	Paid	161.00
		18 LITIGATION	Paid	46.00
		19 LITIGATION	Paid	332.70
		20 LITIGATION	Paid	207.00
		21 LITIGATION	Paid	46.00
		22 LITIGATION	Paid	302.00
		23 LITIGATION	Paid	92.00
		24 LITIGATION	Paid	46.00
		25 LITIGATION	Paid	92.00
		26 LITIGATION	Paid	92.00
		27 LITIGATION	Paid	115.00
M		*** Total ***		2,076.70
A01 70-00 5044 - LITIGATION		*** Account total ***		2,076.70
A01 70-00 5061 - COURT - JAIL COST		7879 U.S. BANK		
M	76121 CREDIT CARD PAYMENT - GENERAL	244 ST. LOUIS COUNTY TREASURER	Paid	270.00
M		*** Total ***		270.00
A01 70-00 5061 - COURT - JAIL COST		*** Account total ***		270.00

Manual Check=M	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount	
A01 80-00 5010 - SPECIAL PROGRAM EXPENSES						
M	76008 CREDIT CARD PAYMENT	1720	SAM'S CLUB DIRECT 5 CREDIT CARD PAYMENT	Paid	69.84	
M	76072 YEARLY BOX RENTAL	7378	HOME CITY ICE CORPORATION 1 YEARLY BOX RENTAL	Paid	50.00	
M	76121 CREDIT CARD PAYMENT - GENERAL	7879	U.S. BANK 41 DOLLAR TREE 42 WALMART 48 SCHNUCKS 51 WALMART 60 AMAZON 65 WALMART 66 HOME DEPOT 67 AMAZON 93 ART BY CARIN 95 SHRED IT	Paid Paid Paid Paid Paid Paid Paid Paid Paid Paid Paid	75.00 51.85 38.99 19.97 81.90 19.00 100.00 1.94 150.00 66.21	
M	76203 DJ HALLOWEEN EVENT	6067	DANA RICH 1 DJ HALLOWEEN EVENT	Paid	500.00	
M	76204 RIDES FOR HALLOWEEN	7950	ELITE EVENT SERVICES 1 RIDES FOR HALLOWEEN EVENT	Paid	1,017.50	
M	76205 SCARE SCENE FOR HALLOWEEN	6533	LEE NEUMAN 1 SCARE SCENE FOR HALLOWEEN	Paid	700.00	
M	76206 SCARE BEARS FOR HALLOWEEN	6533	LEE NEUMAN 1 SCARE BEARS FOR HALLOWEEN	Paid	150.00	
M	76207 PONIES FOR HALLOWEEN	5385	ROBIN'S PONY EXPRESS 1 PONIES FOR HALLOWEEN	Paid	700.00	
M			*** Total ***		3,792.20	
					*** Account total ***	3,792.20
A01 80-00 5010 - SPECIAL PROGRAM EXPENSES						
A01 80-00 5030 - OFFICE SUPPLIES						
M	76009 CREDIT CARD PAYMENT - GENERAL	2489	HOME DEPOT CREDIT SERVICES 18 CREDIT CARD PAYMENT	Paid	478.75	
M	76121 CREDIT CARD PAYMENT - GENERAL	7879	U.S. BANK 207 MELLOW MUSHROOM	Paid	150.00	
M			*** Total ***		628.75	
					*** Account total ***	628.75
A01 80-00 5030 - OFFICE SUPPLIES						
A01 80-00 5033 - EQUIPMENT MAINTENANCE						
M	76121 CREDIT CARD PAYMENT - GENERAL	7879	U.S. BANK 15 BOMMARITO 17 TELLE TIRE 74 ST. LOUIS POWERSPORTS 100 MILBRADT 101 MILBRADT 104 ERB 119 ERB 121 ERB 123 ERB 141 PHASE II 183 EIME'S SMALL ENGINE	Paid Paid Paid Paid Paid Paid Paid Paid Paid Paid Paid Paid	14.52 90.50 140.98 53.00 43.63 36.17 861.01 218.70 29.98 250.00 315.83	

Manual Check	M	Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01		80-00	5033 - EQUIPMENT MAINTENANCE			
				191 CREDIT	Paid	-1,883.69
				192 CREDIT	Paid	-1,883.69
				264 ASP ENTERPRISES	Paid	33.00
				290 CEE KAY	Paid	14.82
	M			*** Total ***		-1,665.24
A01		80-00	5033 - EQUIPMENT MAINTENANCE		*** Account total ***	-1,665.24
A01		80-00	5034 - EQUIPMENT LEASE			
	M		76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
				293 SPRINT	Paid	921.39
	M			*** Total ***		921.39
A01		80-00	5034 - EQUIPMENT LEASE		*** Account total ***	921.39
A01		80-00	5035 - BUILDING MAINTENANCE			
	M		76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
				3 K&K SUPPLY	Paid	6.25
				199 CHEMCO	Paid	196.70
				217 INDUSTRIAL SOAP	Paid	235.28
	M			*** Total ***		438.23
A01		80-00	5035 - BUILDING MAINTENANCE		*** Account total ***	438.23
A01		80-00	5036 - EQUIPMENT RENTAL			
	M		76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
				8 K&K SUPPLY	Paid	210.75
				10 K&K SUPPLY	Paid	80.12
				197 ADVANCED AUTO	Paid	29.68
	M			*** Total ***		320.55
A01		80-00	5036 - EQUIPMENT RENTAL		*** Account total ***	320.55
A01		80-00	5037 - GAS/OIL			
	M		76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
				198 QUICKTRIP	Paid	24.42
				208 QUICKTRIP	Paid	27.73
				211 QUICKTRIP	Paid	24.30
				224 ZINGERS	Paid	30.12
	M			*** Total ***		106.57
A01		80-00	5037 - GAS/OIL		*** Account total ***	106.57
A01		80-00	5038 - VEHICLE MAINTENANCE			
	M		76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
				35 PARTSMaster	Paid	265.66
				84 CROFT TRAILER	Paid	93.56
				85 LOWE'S	Paid	315.60
				86 BOBCAT	Paid	125.00
				118 ERB	Paid	32.55
				128 GRAINGER	Paid	64.68
	M			*** Total ***		897.05

Manual Check-M	Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 80-00 5038		- VEHICLE MAINTENANCE		*** Account total ***	897.05
A01 80-00 5039		- MINOR TOOLS			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 120 ERB	Paid	116.79
	M			*** Total ***	116.79
A01 80-00 5039		- MINOR TOOLS		*** Account total ***	116.79
A01 80-00 5040		- PROFESSIONAL FEES			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 61 MINER'S TOWING	Paid	75.00
	M		63 DATAMAX	Paid	186.35
	M			*** Total ***	261.35
A01 80-00 5040		- PROFESSIONAL FEES		*** Account total ***	261.35
A01 80-00 5048		- MINNIE HA HA EXPENSES			
	M	76135 MONTHLY SERVICE CHARGE	1890 AMEREN MISSOURI 5 MINNIE HA HA EXPENSES	Paid	22.86
	M		6 MINNIE HA HA EXPENSES	Paid	59.28
	M			*** Total ***	82.14
A01 80-00 5048		- MINNIE HA HA EXPENSES		*** Account total ***	82.14
A01 80-00 5049		- GEMPP IMPROVEMENTS			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 106 MSD	Paid	23.05
	M		196 JOHNNY ON THE SPOT	Paid	175.82
	M			*** Total ***	198.87
A01 80-00 5049		- GEMPP IMPROVEMENTS		*** Account total ***	198.87
A01 80-00 5053		- RECREATION SUPPLIES			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 87 RETOUR TENNIS	Paid	447.80
	M			*** Total ***	447.80
A01 80-00 5053		- RECREATION SUPPLIES		*** Account total ***	447.80
A01 80-00 5055		- DAY CAMP EXPENSES			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 195 GATEWAY CHARTER	Paid	1,243.20
	M			*** Total ***	1,243.20
A01 80-00 5055		- DAY CAMP EXPENSES		*** Account total ***	1,243.20
A01 80-00 5057		- UNIFORMS			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 193 CINTAS	Paid	148.49
	M		202 CINTAS	Paid	119.69
	M		212 CINTAS	Paid	148.49

Manual Check=M	Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 80-00 5057	- UNIFORMS			
		221 CINTAS	Paid	119.69
		227 CINTAS	Paid	148.49
		245 TREETOP	Paid	20.00
	M		*** Total ***	704.85
A01 80-00 5057	- UNIFORMS		*** Account total ***	704.85
A01 80-00 5064	- SEMINARS/TRAINING			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		64 JIMMY JOHN'S	Paid	147.94
		88 MPRA	Paid	850.00
		92 NPRA	Paid	559.00
		206 ERNESTO LUNA	Paid	400.00
		223 TAPAWINGO	Paid	12.01
		225 COSTCO	Paid	110.00
	M		*** Total ***	2,078.95
A01 80-00 5064	- SEMINARS/TRAINING		*** Account total ***	2,078.95
A01 80-00 5067	- UTILITIES			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		116 MSD	Paid	47.45
		279 MITEL	Paid	210.70
	M 76135 MONTHLY SERVICE CHARGE	1890 AMEREN MISSOURI		
		13 MONTHLY SERVICE CHARGE	Paid	342.32
		14 MONTHLY SERVICE CHARGE	Paid	5,057.62
		18 MONTHLY SERVICE CHARGE	Paid	877.72
	M		*** Total ***	6,535.81
A01 80-00 5067	- UTILITIES		*** Account total ***	6,535.81
A01 80-00 5068	- MISCELLANEOUS			
	M 76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		52 JIMMY JOHNS	Paid	168.50
		56 PAYPAL	Paid	8.39
		57 PAYPAL	Paid	3.93
		58 PAYPAL	Paid	17.97
		59 PAY PAL	Paid	12.99
		82 BARNES JEWISH	Paid	30.00
	M		*** Total ***	241.78
A01 80-00 5068	- MISCELLANEOUS		*** Account total ***	241.78
A01 80-00 5078	- GROUND MAINTENANCE			
	M 76009 CREDIT CARD PAYMENT - GENERAL	2489 HOME DEPOT CREDIT SERVICES		
		8 CREDIT CARD PAYMENT	Paid	423.80
		12 CREDIT	Paid	-257.90
		13 CREDIT CARD PAYMENT	Paid	500.26
		14 CREDIT CARD PAYMENT	Paid	5.97
		15 CRREDIT CARD PAYMENT	Paid	479.48
		16 CREDIT CARD PAYMENT	Paid	72.88

Manual Check=M	Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 80-00 5078 - GROUND MAINTENANCE				
		19 CREDIT CARD PAYMENT	Paid	89.52
		20 CREDIT CARD PAYMENT	Paid	7.88
		21 CREDIT CARD PAYMENT	Paid	11.55
M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		12 K&K SUPPLY	Paid	174.33
		34 PARTSMaster	Paid	50.91
		36 METRO ELECTRIC	Paid	123.40
		81 SHERWIN WILLIAMS	Paid	25.45
		112 BRUNETTI	Paid	122.00
		122 ERB	Paid	39.98
		159 TRUGREEN	Paid	96.30
		209 SUNSET PLANTLAND	Paid	18.75
		218 FENTON FEED	Paid	78.00
		219 FENTON FEED	Paid	55.00
		291 SUPREME TURF	Paid	95.00
		*** Total ***		2,212.56
M				
A01 80-00 5078 - GROUND MAINTENANCE				
		*** Account total ***		2,212.56
A01 85-00 5010 - CONCESSION STAND EXPENSE				
M	76008 CREDIT CARD PAYMENT	1720 SAM'S CLUB DIRECT		
		2 CREDIT CARD PAYMENT	Paid	44.42
M	76009 CREDIT CARD PAYMENT - GENERAL	2489 HOME DEPOT CREDIT SERVICES		
		10 CREDIT CARD PAYMENT	Paid	2.98
M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		39 SCHNUCKS	Paid	44.59
		40 PRETZEL BOYS	Paid	45.00
		44 HERE TODAY	Paid	83.80
		45 SCHNUCKS	Paid	59.70
		47 PRETZEL BOYS	Paid	45.00
		210 SHOP N SAVE	Paid	80.64
		*** Total ***		406.13
M				
A01 85-00 5010 - CONCESSION STAND EXPENSE				
		*** Account total ***		406.13
A01 85-00 5030 - SUPPLIES				
M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		226 ADVANCED AUTO	Paid	1.25
M		*** Total ***		1.25
A01 85-00 5030 - SUPPLIES				
		*** Account total ***		1.25
A01 85-00 5033 - EQUIPMENT MAINTENANCE				
M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
		37 TECH ELECTRONICS	Paid	140.00
		203 BATES ELECTRIC	Paid	280.00
M		*** Total ***		420.00
A01 85-00 5033 - EQUIPMENT MAINTENANCE				
		*** Account total ***		420.00
A01 85-00 5035 - BUILDING/POOL MAINTENANCE				
M	76009 CREDIT CARD PAYMENT - GENERAL	2489 HOME DEPOT CREDIT SERVICES		

Manual Check=M	Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01	85-00	5035 - BUILDING/POOL MAINTENANCE			
			9 CREDIT CARD PAYMENT	Paid	62.71
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			94 FIRST CALL	Paid	897.00
			214 SUNSET AQUATECH	Paid	1,709.80
	M		*** Total ***		2,669.51
A01	85-00	5035 - BUILDING/POOL MAINTENANCE		*** Account total ***	2,669.51
A01	85-00	5052 - PROMOTIONS			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			69 GBP	Paid	594.87
			125 MINUTEMAN PRESS	Paid	105.00
			126 MINUTEMAN PRESS	Paid	24.00
			127 MINUTEMAN	Paid	191.00
	M		*** Total ***		914.87
A01	85-00	5052 - PROMOTIONS		*** Account total ***	914.87
A01	85-00	5068 - MISCELLANEOUS			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			22 MERCY	Paid	48.00
			91 AMERICAN RED CROSS	Paid	108.00
			124 MERCY	Paid	720.00
			133 TREETOP	Paid	785.57
			134 TREETOP	Paid	1,157.55
	M		*** Total ***		2,819.12
A01	85-00	5068 - MISCELLANEOUS		*** Account total ***	2,819.12
A01	86-00	5040 - UMPIRES			
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			135 TREETOP	Paid	504.00
	M		*** Total ***		504.00
A01	86-00	5040 - UMPIRES		*** Account total ***	504.00
A01	86-00	5067 - UTILITIES			
	M	76135 MONTHLY SERVICE CHARGE	1890 AMEREN MISSOURI		
			7 MONTHLY SERVICE CHARGE	Paid	1,215.90
	M		*** Total ***		1,215.90
A01	86-00	5067 - UTILITIES		*** Account total ***	1,215.90
A01	87-00	5010 - CONCESSIONS			
	M	76008 CREDIT CARD PAYMENT	1720 SAM'S CLUB DIRECT		
			4 CREDIT CARD PAYMENT	Paid	99.12
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK		
			46 WALMART	Paid	118.36
			50 SCHNUCKS	Paid	24.46
			53 SCHNUCKS	Paid	34.95
			55 SHOP N SAVE	Paid	20.97

Manual Check=M	Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 87-00 5010 - CONCESSIONS					
			68 SCHNUCKS	Paid	8.68
			71 SCHNUCKS	Paid	16.57
			78 WALMART	Paid	79.94
M			*** Total ***		403.05
A01 87-00 5010 - CONCESSIONS					
			*** Account total ***		403.05
A01 87-00 5030 - OFFICE SUPPLIES					
M	76009	CREDIT CARD PAYMENT - GENERAL	2489 HOME DEPOT CREDIT SERVICES 6 CREDIT CARD PAYMENT	Paid	52.62
M	76121	CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 75 QUILL 77 QUILL 83 QUILL 90 AMAZON	Paid Paid Paid Paid	256.29 113.97 98.96 41.67
M			*** Total ***		563.51
A01 87-00 5030 - OFFICE SUPPLIES					
			*** Account total ***		563.51
A01 87-00 5033 - EQUIPMENT MAINTENANCE					
M	76121	CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 32 NEW SYSTEM	Paid	30.32
M			*** Total ***		30.32
A01 87-00 5033 - EQUIPMENT MAINTENANCE					
			*** Account total ***		30.32
A01 87-00 5035 - BUILDING MAINTENANCE					
M	76009	CREDIT CARD PAYMENT - GENERAL	2489 HOME DEPOT CREDIT SERVICES 7 CREDIT CARD PAYMENT 11 CREDIT CARD PAYMENT	Paid Paid	21.52 277.85
M	76121	CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 70 METRO ELECTRIC 72 FED EX 79 AMAZON 194 CINTAS 201 CINTAS 205 INDUSTRIAL SOAP 213 CINTAS 215 INDUSTRIAL SOAP 222 CINTAS 228 CINTAS	Paid Paid Paid Paid Paid Paid Paid Paid Paid Paid	86.55 27.14 15.99 86.07 86.07 186.45 86.07 28.66 86.07 90.38
M			*** Total ***		1,078.82
A01 87-00 5035 - BUILDING MAINTENANCE					
			*** Account total ***		1,078.82
A01 87-00 5040 - CONTRACTUAL SERVICES					
M	76073	GROCERIES FOR MEAL PREP SEMINA	7602 TERESA JOHNSON 1 GROCERIES FOR MEAL PREP SEMINA	Paid	119.20
M			*** Total ***		119.20
A01 87-00 5040 - CONTRACTUAL SERVICES					
			*** Account total ***		119.20

Manual Check=M	Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01 87-00 5047 - SUPPLIES	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 38 CINTAS	Paid	287.16
			234 CHARTER	Paid	219.10
	M		*** Total ***		506.26
A01 87-00 5047 - SUPPLIES			*** Account total ***		506.26
A01 87-00 5052 - PROMOTIONS/MARKETING	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 62 TIMES	Paid	23.50
			76 CONSTANT CONTACT	Paid	38.00
			89 DISCOUNT MUGS	Paid	239.00
			204 MYRON	Paid	166.70
			220 N2 PUBLISHING	Paid	260.00
			229 TOWN HALL	Paid	189.85
			230 JS PALUCH	Paid	90.00
			231 FACEBOOK	Paid	149.89
	M		*** Total ***		1,156.94
A01 87-00 5052 - PROMOTIONS/MARKETING			*** Account total ***		1,156.94
A01 87-00 5068 - MISCELLANEOUS	M	76008 CREDIT CARD PAYMENT	1720 SAM'S CLUB DIRECT 3 CREDIT CARD PAYMENT	Paid	117.67
	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 73 WALMART	Paid	23.94
			200 JIMMY JOHN'S	Paid	173.06
	M		*** Total ***		314.67
A01 87-00 5068 - MISCELLANEOUS			*** Account total ***		314.67
A01 87-10 5064 - COMMUNITY CENTER GAS SERVICE	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 109 MSD	Paid	97.71
	M		*** Total ***		97.71
A01 87-10 5064 - COMMUNITY CENTER GAS SERVICE			*** Account total ***		97.71
A01 87-10 5065 - COMMUNITY CENTER TELEPHONE	M	76121 CREDIT CARD PAYMENT - GENERAL	7879 U.S. BANK 240 BIRCH	Paid	179.25
			287 BIRCH	Paid	180.33
	M		*** Total ***		359.58
A01 87-10 5065 - COMMUNITY CENTER TELEPHONE			*** Account total ***		359.58
A01 87-10 5067 - COMMUNITY CENTER ELECTRIC SERV	M	76135 MONTHLY SERVICE CHARGE	1890 AMEREN MISSOURI 10 MONTHLY SERVICE CHARGE	Paid	4,994.19
	M		*** Total ***		4,994.19
A01 87-10 5067 - COMMUNITY CENTER ELECTRIC SERV			*** Account total ***		4,994.19

Manual Check	M	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A01 90-00 5220 - HEALTH INSURANCE							
	M	76076	HEALTH SAVINGS CONTRIBUTION	7796	CHRISTY MEIER 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76077	HEALTH SAVINGS CONTRIBUTION	8203	ERIC STERMAN 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76078	HEALTH SAVINGS CONTRIBUTION	7939	LYNN SPRICK 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76079	HEALTH SAVINGS CONTRIBUTION	3270	WESLEY SEARCY 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76080	HEALTH SAVINGS CONTRIBUTION	5758	SCOTT REED 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76081	HEALTH SAVINGS CONTRIBUTION	6455	JOHN PEISKER 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76082	HEALTH SAVINGS CONTRIBUTION	7930	JASON MILLER 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76083	HEALTH SAVINGS CONTRIBUTION	8056	CODY MILLER 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76084	HEALTH SAVINGS CONTRIBUTION	8110	DOUGLAS MCCLUSKEY 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76085	HEALTH SAVINGS CONTRIBUTION	7880	JERRY MARTIN 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76086	HEALTH SAVINGS CONTRIBUTION	7993	RAY LORENZ 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76087	HEALTH SAVINGS CONTRIBUTION	8136	EDWARD LORENZ 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76088	HEALTH SAVINGS CONTRIBUTION	2199	CAROL LAY 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76089	HEALTH SAVINGS CONTRIBUTION	7602	TERESA JOHNSON 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76090	HEALTH SAVINGS CONTRIBUTION	7945	TIMOTHY GUENTHER 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76091	HEALTH SAVINGS CONTRIBUTION	8135	SARINA CAPE 1 HEALTH SAVINGS CONTRIBUTION	Paid	1,500.00
	M	76092	HEALTH SAVINGS CONTRIBUTION	7757	BRYSON BAKER 1 HEALTH SAVINGS CONTRIBUTION	Paid	3,000.00
	M	76093	HEALTH SAVINGS CONTRIBUTION	6819	JONATHAN FOWLER 1 HEALTH SAVINGS CONTRIBUTION	Paid	3,000.00
	M	76094	HEALTH SAVINGS CONTRIBUTION	6754	SHAUN GIBBONS 1 HEALTH SAVINGS CONTRIBUTION	Paid	3,000.00
	M	76095	HEALTH SAVINGS CONTRIBUTION	7881	SAMUEL LOOS 1 HEALTH SAVINGS CONTRIBUTION	Paid	3,000.00
	M	76096	HEALTH SAVINGS CONTRIBUTION	6500	BECKY MILLER 1 HEALTH SAVINGS CONTRIBUTION	Paid	3,000.00
	M	76097	HEALTH SAVINGS CONTRIBUTION	5956	BRAD RANEY 1 HEALTH SAVINGS CONTRIBUTION	Paid	3,000.00
	M	76098	HEALTH SAVINGS CONTRIBUTION	6749	RYAN TAYLOR 1 HEALTH SAVINGS CONTRIBUTION	Paid	3,000.00
	M	76099	HEALTH SAVINGS CONTRIBUTION	8014	LINDA YOUNGLOVE 1 HEALTH SAVINGS CONTRIBUTION	Paid	3,000.00
	M	76100	HEALTH SAVINGS CONTRIBUTION	5822	GERALD BROWN 1 HEALTH SAVINGS CONTRIBUTION	Paid	3,000.00
	M	76101	HEALTH SAVINGS CONTRIBUTION	8216	WILLIAM LEHMANN		

Manual Check-M	Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A01	90-00	5220 - HEALTH INSURANCE			
	M	76102 HEALTH SAVINGS CONTRIBUTION	1 HEALTH SAVINGS CONTRIBUTION 7976 JUSTIN WEBSTER	Paid	3,000.00
	M		1 HEALTH SAVINGS CONTRIBUTION	Paid	3,000.00
			*** Total ***		57,000.00
A01	90-00	5220 - HEALTH INSURANCE	*** Account total ***		57,000.00
A01	90-00	5240 - LIFE INSURANCE			
	M	76074 LIFE INSURANCE	6087 STANDARD INSURANCE COMPANY 2 LIFE INSURANCE	Paid	2,535.27
	M	76125 LIFE INSURANCE - BALANCE DUE	6087 STANDARD INSURANCE COMPANY 1 LIFE INSURANCE - BALANCE DUE	Paid	1,652.34
	M		*** Total ***		4,187.61
A01	90-00	5240 - LIFE INSURANCE	*** Account total ***		4,187.61
A05	50-00	5090 - GENERAL PLANNING			
	M	76122 CREDIT CARD PAYMENT - CAP TAX	7879 U.S. BANK 34 OFFICE DEPOT	Paid	984.06
	M		*** Total ***		984.06
A05	50-00	5090 - GENERAL PLANNING	*** Account total ***		984.06
A05	80-00	5038 - VEHICLE MAINTENANCE			
	M	76122 CREDIT CARD PAYMENT - CAP TAX	7879 U.S. BANK 11 LOWE'S	Paid	12.68
	M		*** Total ***		12.68
A05	80-00	5038 - VEHICLE MAINTENANCE	*** Account total ***		12.68
A05	80-00	5048 - MINNIE HA HA EXPENSES			
	M	76122 CREDIT CARD PAYMENT - CAP TAX	7879 U.S. BANK 31 AMERICAN EAGLE WASTE 32 AMERICAN EAGLE WASTE	Paid Paid	3,560.85 3,700.00
	M		*** Total ***		7,260.85
A05	80-00	5048 - MINNIE HA HA EXPENSES	*** Account total ***		7,260.85
A05	80-00	5103 - EQUIPMENT - OFFICE			
	M	76122 CREDIT CARD PAYMENT - CAP TAX	7879 U.S. BANK 10 LOWE'S	Paid	69.95
	M		*** Total ***		69.95
A05	80-00	5103 - EQUIPMENT - OFFICE	*** Account total ***		69.95
A05	80-00	5104 - PARK - IMPROVEMENTS			
	M	76011 CREDIT CARD PAYMENT - CAP TAX	2489 HOME DEPOT CREDIT SERVICES 2 CREDIT CARD PAYMENT 3 CREDIT CARD PAYMENT 4 CREDIT CARD PAYMENT 5 CREDIT	Paid Paid Paid Paid	135.48 40.60 51.71 -22.86

Manual Check-M	Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A05 80-00 5104 - PARK - IMPROVEMENTS				
		6 CREDIT CARD PAYMENT	Paid	15.14
		7 CREDIT CARD PAYMENT	Paid	210.70
		8 CREDIT CARD PAYMENT	Paid	14.05
		9 CREDIT CARD PAYMENT	Paid	52.94
		10 CREDIT CARD PAYMENT	Paid	68.02
		11 CREDIT CARD PAYMENT	Paid	19.71
		12 CREDIT CARD PAYMENT	Paid	349.88
		13 CREDIT CARD PAYMENT	Paid	44.88
		14 CREDIT CARD PAYMENT	Paid	63.42
M	76122 CREDIT CARD PAYMENT - CAP TAX	7879 U.S. BANK		
		1 84 LUMBER	Paid	294.54
		2 K&K SUPPLY	Paid	400.75
		3 K&K SUPPLY	Paid	148.78
		4 K&K SUPPLY	Paid	135.00
		5 METRO ELECTRIC	Paid	15.68
		6 CREDIT	Paid	-203.23
		7 BOBCAT	Paid	1,433.50
		8 BOBCAT	Paid	288.68
		9 BOBCAT	Paid	429.83
		12 HOME DEPOT	Paid	62.66
		13 PATS SMALL ENGINE	Paid	97.49
		15 CREDIT	Paid	-6.28
		16 ERB	Paid	3.00
		17 JIM TRENARY	Paid	59.04
		18 DOBBS	Paid	114.84
		19 KIRKWOOD MATERIAL	Paid	397.50
		20 COMMON CENTS RENTAL	Paid	51.00
		21 KIRKWOOD MATERIAL	Paid	95.40
		22 COMMON CENTS RENTAL	Paid	31.72
		23 FENTON FEED	Paid	219.00
		24 FENTON FEED	Paid	1,400.00
		25 FENTON FEED	Paid	109.50
		26 FENTON FEED	Paid	39.00
		27 FENTON FEED	Paid	34.50
		28 FENTON FEED	Paid	44.00
		29 COMMON CENTS RENTAL	Paid	444.00
		30 COMMON CENTS RENTAL	Paid	479.95
		33 KIRKWOOD MATERIAL	Paid	52.00
		35 GRAINGER	Paid	192.58
		36 K&K SUPPLY	Paid	425.05
M			*** Total ***	8,333.15
				*** Account total ***
A05 80-00 5104 - PARK - IMPROVEMENTS				8,333.15
A05 85-00 5102 - EQUIPMENT - FURNISHINGS				
M	76122 CREDIT CARD PAYMENT - CAP TAX	7879 U.S. BANK		
		14 THE LIFEGUARD STORE	Paid	1,098.40
M			*** Total ***	1,098.40
				*** Account total ***
A05 85-00 5102 - EQUIPMENT - FURNISHINGS				1,098.40

Manual Check=M	Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A10 50-00 5070 - ROAD/BRIDGE MAINTENANCE				
M	76010 CREDIT CARD PAYMENT - ROAD	2489 HOME DEPOT CREDIT SERVICES		
		1 CREDIT CARD PAYMENT	Paid	13.40
		2 CREDIT CARD PAYMENT	Paid	141.83
		3 CREDIT CARD PAYMENT	Paid	120.20
M	76123 CRDIT CARD PAYMENT - ROAD	7879 U.S. BANK		
		1 K&K SUPPLY	Paid	32.31
		2 K&K SUPPLY	Paid	669.60
		4 K&K SUPPLY	Paid	575.98
		5 K&K SUPPLY	Paid	101.00
		6 K&K SUPPLY	Paid	730.99
		7 K&K SUPPLY	Paid	595.00
		8 KIRKWOOD MATERIAL	Paid	214.65
		9 ST. LOUIS COUNTY TREASURER	Paid	77.00
		10 SITEONE	Paid	130.10
		11 KIRKWOOD MATERIAL	Paid	71.55
		12 KIRKWOOD MATERIAL	Paid	190.80
		13 FRED WEBER	Paid	390.65
		14 FRED WEBER	Paid	391.30
		15 KIRKWOOD MATERIAL	Paid	65.00
		16 AMAZON	Paid	126.15
M		*** Total ***		4,637.51
				*** Account total ***
				4,637.51
A10 50-00 5070 - ROAD/BRIDGE MAINTENANCE				
A12 80-00 5104 - IMPROVEMENTS/LAND ACQUISITION				
M	76012 CREDIT CARD PAYMENT - P&S	2489 HOME DEPOT CREDIT SERVICES		
		1 CRREDIT CARD PAYMENT	Paid	127.56
M		*** Total ***		127.56
				*** Account total ***
				127.56
A12 80-00 5104 - IMPROVEMENTS/LAND ACQUISITION				
A12 87-00 5104 - COMMUNITY CENTER IMPROVEMENTS				
M	76124 CREDIT CARD PAYMENT -P&S	7879 U.S. BANK		
		1 S&S WORLWIDE	Paid	154.78
M		*** Total ***		154.78
				*** Account total ***
				154.78
A12 87-00 5104 - COMMUNITY CENTER IMPROVEMENTS				
				*** Total ***
				203,161.68
* Report total *				

MINUTES OF THE REGULAR MEETING  
OF THE PLANNING AND ZONING COMMISSION  
OF THE CITY OF SUNSET HILLS, MISSOURI  
HELD ON WEDNESDAY, OCTOBER 5, 2016

BE IT REMEMBERED that the Planning and Zoning Commission of the City of Sunset Hills, Missouri met in regular session in the Robert C. Jones Chambers of City Hall, 3939 S. Lindbergh Blvd., in said City on Wednesday, October 5, 2016. The meeting convened at 7:00 p.m.

The meeting began with those present standing for the reciting of the Pledge of Allegiance.



Roll Call

**Present:**

Terry Beiter	-Chairman
Todd Powers	-Member
Thomas Ortmann	-Member
Bill Hopfinger	-Member
Pat Otto	-Member
Thomas Lynch	-Member
Steve Young	-Member
Bryson Baker	-City Engineer
Lynn Sprick	-Assistant Planner

**Absent:**

Roger Kaiser	-Member
Al Koller	-Member



**APPROVAL OF THE MINUTES**

Copies of the minutes of the September 7, 2016 Planning and Zoning Commission meeting were distributed to the members for their review. Mr. Beiter stated Todd Powers was listed as Tom Powers and absent, but he shouldn't have been listed at all because he was not appointed, yet. Mrs. Otto stated under the election of the Planning and Zoning Chairman, the sentence should read Mrs. Otto stated that Mr. Niemeyer and she will serve. On the following page, it should read Mrs. Otto stated Mr. Beiter is the nominee for the chairman; he was unanimously elected. On the following paragraph, it should read Mrs. Otto stated that Mr. Ortmann is nominated for Vice-Chair; he was unanimously elected. Mrs. Otto made a motion to approve the minutes as amended. Mr. Hopfinger seconded the motion, and it was unanimously approved.



**P-33-16      Petition for an Amended Development Plan, submitted by PSI Atlantic STL MO LLC, to allow changes to the self-storage facility at 10300 Watson Road.**

Mr. Beiter stated this petition has been postponed at the request of the applicant.

**NEW BUSINESS**



**P-24-15      Extension of approval of the Preliminary Subdivision Plat submitted by Tim Baker of Cole and Associates for the property at 12551 West Watson Road (aka; Cozy Cove Subdivision)**

Jeff Simpher, of 12551 West Watson Road was present. He stated he is asking for an extension because he is having trouble getting Missouri American Water to sign off on his plan, but he is still working with them.

Mrs. Otto asked how long the extension would be for.

Mr. Simpher was unsure of how long it would take, but he is asking for 90 days.

Mr. Beiter asked Mr. Baker for a recommendation.

Mr. Baker stated he recommends a minimum of 90 days and up to 120 days, as Missouri American Water has been slow to move on issues.

Mr. Powers asked Mr Simpher for a brief explanation of his plans.

Mr. Simpher stated he would like to build a house on the back acre of his property.

Mr. Powers asked if he has made any attempts to sell the property for development.

Mr. Simpher replied no, but eventually the house on the front of his property will be sold to another family.

Mrs. Otto made a motion that P-24-15 Extension of approval of the Preliminary Subdivision Plat submitted by Tim Baker of Cole and Associates for the property at 12551 West Watson Road be extended for 120 days. Mr. Powers seconded the motion. With six aye votes and one nay, the motion was approved



**P-27-16      Petition for an Amended Development Plan submitted by New Balance Athletics for the construction of a generator at 3636 S. Geyer Road.**

Eric Warren, Facilities Supervisor for New Balance, was present. He stated a small generator would be placed outside of the building and used as secondary power for the server room.

Mr. Niemeyer made a motion that P-27-16 Petition for an Amended Development Plan submitted by New Balance Athletics for the construction of a generator at 3636 South Geyer Road be recommended to the Board of Aldermen for approval. Mr. Lynch seconded the motion and it was unanimously approved.



**P-28-16      Petition for a Text Amendment submitted by The City of Sunset Hills to amend Appendix B, Section 4.10-8 (B) 4 “Building Height Limitations” to change the maximum principal building height from seventy five (75) feet to eighty five (85) feet.**

Mr. Baker stated this is in the Planned Development-Business Commercial district. No residential areas would be affected by the change. The City has spoken to Holiday Inn owners, who would eventually like to build taller towers in the future, but currently there are no plans. The City staff is trying to be pro-active.

Mr. Ortmann asked why the limit was set at 75 feet.

Mr. Baker replied that he did not know; he believes that is how it was originally written for that zoning district.

Mr. Ortmann asked if it will affect the Days Inn.

Mr. Baker replied no, it would not affect any of the other hotels.

Mrs. Otto asked how many stories are envisioned.

Mr. Baker stated it depends on the construction. A story could be anywhere between eight and twelve feet.

Mrs. Otto asked if this is something that should be addressed now or if it could wait until all zoning regulations are reviewed for change.

Mr. Baker stated that it is just something that has come up in the past and talked about with the hotel owners, the Mayor, and the City Administrator. The City is being pro-active.

Mr. Niemeyer asked Mr. Baker what he meant by tower when he was explaining the change.

Mr. Baker answered it was meant as a taller hotel tower.

Mr. Ortmann asked if it includes anything on top of the building.

Mr. Baker stated it would not include other structures or the parapet wall.

Mr. Hopfinger made a motion that P-28-16 Petition for a Text Amendment submitted by The City of Sunset Hills to amend Appendix B, Section 4.10-8 (B) 4 "Building Height Limitations" to change the maximum principal building height from seventy five (75) feet to eighty five (85) feet be recommended to the Board of Aldermen for approval. Mr. Powers seconded the motion and a roll call vote was taken.

Patricia Otto- Nay  
Thomas Ortmann- Aye  
Joseph Niemeyer- Aye  
Steve Young- Aye  
Bill Hopfinger- Aye  
Terry Beiter- Aye  
Thomas Lynch- Aye  
Todd Powers- Aye

There being 7 Aye votes and 1 Nay, the motion was passed.



**P-29-16      Petition for a Conditional Use Permit, submitted by Steve Saladin, to construct and operate a restaurant with a drive thru (MVOB) at 3751 South Lindbergh Boulevard.**

Steve Saladin was present and stated his plan was denied by the Board of Aldermen. They had asked him to resubmit after adding a lane of egress and changing the right and left turn lane for exiting the property. They eliminated the pavement to the rear and added about 12.5% of green space, in addition to the existing 25%.

Mr. Ortmann asked if the additional green space is because the tenant changed.

Mr. Saladin answered that is not the actual reason it has changed. The tenant was lost due to the length of the process. A medical building is required to have more parking area. He stated the extra green space was not a direct result of tenant leaving; it was to accommodate the aesthetic appeal to the neighbors.

Mr. Niemeyer asked if he will continue his restaurant across the street, if his project is approved.

Mr. Saladin answered the old location will be closed once the new one opens.

Mr. Powers stated he appreciates that there is a significant buffer and that the parking is hidden, but he understands that the neighbors don't want to look at the back of the building. He does not like that the patrons will not have to enter at the front of the building.

Mr. Saladin stated there will be two building fronts; one facing the rear of the property and one facing Lindbergh Blvd.. The rear of the building will not be a split face block. The entrance doors will be on the west side of the building.

Mr. Powers stated there are no provisions for outdoor seating.

Mr. Saladin replied there will not be outdoor seating.

Mr. Niemeyer asked how many restaurants he has.

Mr. Saladin answered four.

Mr. Niemeyer asked what the ratio is comparing drive thru and dine in business.

Mr. Saladin replied 16% of revenue at other stores is drive thru; the rest is dine-in and delivery.

Mr. Young stated he has two concerns; one is the traffic, which was addressed with the turn lanes, the other was noise. He asked Mr. Saladin if this has been addressed, according to the changes at the rear of the property.

Mr. Saladin stated he has looked at different types of fencing. The one he thinks will work best in this situation has a 97% sound reflective quality. He picked a stucco material because he can get it in a color that can be reproduced on his building.

Mr. Beiter asked if the Commission received building elevations.

Mr. Saladin stated they had received them at one time.

Mr. Baker stated both the front and back will look like building fronts.

Mr. Saladin stated the sides will be brick.

Mrs. Otto asked if there will be a concrete wall to the rear of the property.

Mr. Saladin replied no, it was talked about at one time, but it has been changed. The fencing will be at the curb; not at the property line.

Mrs. Otto asked how the space in between the fence and the property line would be maintained.

Mr. Saladin stated everything in between the fence and property line will be natural. A tree preservation plan will be submitted to the City. Whatever is not required to be removed by the Metropolitan Sewer District will be maintained and any dead trees or plants will be removed.

Michael Courtois, of 3726 Sunset Chase, who is one of the neighborhood trustees, was present. He has six main issues with Mr. Saladin's plan, some of which have been addressed. He thought the buffer fence would be sunken, but Mr. Saladin has shown that it is not. He would like to see the updated plan.

Mr. Baker stated the fence is required to be on the property line, per code, when buffering between commercial and residential properties. As long as the residents agree, the fence can be moved to the curb, like Mr. Saladin is proposing. The Planning and Zoning Commission can make a recommendation to the Board of Aldermen that the fence be placed at the curb.

Mr. Courtois stated it is crucial that the fence be placed at the curb, instead of the property line because the property line is sunken in and all sound would travel over it. He added that the traffic study is inadequate because it was done before Mellow Mushroom had opened. He would like a new one to be done, reflecting the new traffic caused by the business. He has some environmental issues with the job site, being that it used to be a gas station and the soil is contaminated with petroleum and other chemicals. He wants tests to be done to assure that no chemicals will be spread during demolition and construction of the property.

Mrs. Otto asked where Mr. Courtois received the study.

Mr. Courtois stated he got it from Jefferson City at the Department of Natural Resources (DNR). He, then, provided a copy of the study to member- Thomas Ortmann.

Mr. Baker stated the study is not information that the City requires. It would be governed by the Department of Natural Resources, if there is a problem with the site they would be the ones to prohibit any work being done on that site.

Mr. Courtois stated a drive-thru is a terrible idea in this area of Sunset Hills. He also feels it is an over-crowded multi-use design.

Gary Wideman, of 3720 Sunset Chase Dr., who is also a neighborhood trustee was present. He is completely opposed to the plan and he stated, in the residents' opinion, there has been no meaningful compromise. The traffic study was dated 2013, so it is not up to date. He referred to the Conditional Use Ordinance Guidelines. It states that the property is not to substantially increase traffic hazards or congestion. He stated it will affect the character of the neighborhood and the values of the homes. The traffic that the restaurant will bring is a safety issue and he believes someone will be killed. There is a bus stop for Lindbergh School at Maret

Dr., yards away from where the restaurant would be. He, then, submitted an opposition petition that was sent via e-mail with no signatures.

Ann McMunn, of 12431 Court Drive, was present and stated her concern was the traffic, as well. She mentioned that even visitors to the City are having trouble turning on and off of Lindbergh Blvd. in this area.

Frank Hardy, of 421 Rayburn was present. He stated he comes to all of the meetings and listens to the petitions. He does not live in close vicinity of this proposed restaurant, but he was a former Alderman for the area. He is aware that Mr. Saladin will not negotiate the drive-thru and he purchased the site without a contingency agreement. He suggests Mr. Saladin to find a more visible, safe, and open place for the drive- thru restaurant in the City. He feels the former site of Ruby Tuesday's would be perfect.

Kristi Leitner, of 12525 Maret Dr., was present and stated her daughter's bus stop is at the corner of Lindbergh and Maret Dr. She is dropped off at 12:15 p.m., which will be during Jimmy John's busiest hour. She is concerned about the safety of the 27 families, living in the area.

Mr. Ortmann asked Mr. Saladin about the environmental issue.

Mr. Saladin stated he received a 'no further action' letter from the DNR. The bank would not have given a loan on a property with environmental issues, if the restaurant could not have been developed. He assured that there is no migrating contamination.

Mr. Beiter stated the traffic study should be updated, along with the fence at the curb line, and the tree preservation plan.

Mr. Baker stated the tree preservation plan is a city requirement.

Mr. Ortmann made a motion that P-29-16 Petition for a Conditional Use Permit, submitted by Steve Saladin, to construct and operate a restaurant with a drive thru (MVOB) at 3751 South Lindbergh Boulevard be recommended to the Board of Aldermen for Approval, with the conditions that a revised traffic study be submitted and the fence be placed at the curb rather than property line. Mr. Hopfinger seconded the motion and there was a roll call vote.

Patricia Otto- Aye  
Thomas Ortmann- Aye  
Joseph Niemeyer- Nay  
Steve Young- Aye  
Bill Hopfinger- Aye  
Terry Beiter- Aye  
Thomas Lynch- Aye  
Todd Powers- Aye

Mrs. Otto stated she is troubled by a child having to get on and off of a bus in heavy traffic. She suggest Mrs. Leitner speak with the school district about other arrangements.

There being 7 Aye votes and 1 Nay vote, the motion passed.



**P-30-16      Petition for a Concept Plan, submitted by Pulte Homes, for a mixed use development (attached single family dwellings and bank) at 12415 Court Drive, 12412 Court Drive, 12406 Court Drive, 3825 S. Lindbergh Blvd., 3851 S. Lindbergh Blvd., 3863 S. Lindbergh Blvd., 12405 W. Watson Road, 12411 W. Watson Road and 12417 W. Watson Road.**

Mrs. Otto asked Mr. Baker to explain what a concept plan is.

Mr. Baker stated the purpose of a concept plan is for the applicant to come before the Commission and explain a concept they have before they go through the City and the process. No recommendation is required by the Commission, but feedback is appreciated.

George Stock, with Stock & Associates, and Matt Segal, with Pulte Homes were present. They presented a Concept Plan for a mixed-use development on 4.9 acres at Lindbergh and West Watson. They are proposing a 21 villa community with common ground, small lots, and a credit union. The property is zoned R-2, Residential, with a small portion of C-1, Commercial, along Lindbergh Blvd. They are proposing to change the zoning to PD-LS, Planned Development Lifestyle. They propose to close Court Dr. off from Lindbergh Blvd. and re-route it onto West Watson, but the Credit Union's entrance would be off of Lindbergh Blvd. They do plan on maintaining the integrity of Court Dr., but the residents are against re-routing the entrance.

Mr. Ortmann asked why the entrance to the credit union would be off of Lindbergh Blvd. He thought the Court Dr. residents were upset about turning onto Lindbergh Blvd, so he would like an explanation of why they were against re-routing the entrance to West Watson.

Mr. Stock replied he doesn't work for the credit union and eliminating left turns at that area was talked about. The residents of Court Dr. thought that re-routing the entrance would ruin the integrity of the road and they did not want to drive through another community.

Mr. Ortmann asked why they don't build regular houses, instead of villas.

Mr. Stock replied he does not believe there is a market for them in this area.

Mr. Lynch stated he had talked to Pulte Homes, in the past, and they told him the property was too expensive to buy and build villas. He asked what has changed.

Mr. Segal replied after multiple renditions, the value of the property was affected and they were asked to come forward. They felt the villas were a good fit.

Mr. Young stated it is an outstanding plan because the residents have yearned for residential since the tornado. The villas are very popular and he appreciates the concept.

Mr. Segal stated he sent out 125 invitations, met with neighbors, received feedback, and the residents liked the villas.

Mr. Otto asked what the acreage of the commercial property would be.

Mr. Stock stated they haven't done a survey, but it is approximately 1 to 1.1 acres. What they are proposing is low impact and more compatible with the subdivision.

Mr. Segal stated the current commercial property abuts a residential property by about 15 – 20 feet. They have moved the commercial away from the existing residential, by up to 200 feet.

Mr. Beiter stated the property is zoned residential and the new Comprehensive Plan states it as residential.

Mr. Lynch asked if they can replace the credit union with 6-8 more villas.

Mr. Stock replied he can't answer that question; he can only take their input.

Mr. Lynch stated the area has been blighted for 5-1/2 to 6 years. He asked if they can make it more viable and keep it all residential.

Mr. Niemeyer stated they have gone over this, the residents want residential.



**P-31-16      Petition for a Lot Split, submitted by Midwest Regional Bank, to divide a 5.56 acre parcel into a 1.32 acre lot and 4.24 acre lot at 11816 Gravois Road.**

Lenny Meers, a Civil Engineer with Grimes Consulting Engineers was present. Terry Dawdy, an Architect with Dawdy and Associates, and Kevin Lassiter, representing the bank, were also present. They are proposing a lot split into a 1.32 acre lot, which will be the bank and a 4.2 acre lot, which the bank will sell to a developer.

Mr. Baker asked Mr. Meers to talk about the plans for the existing buildings and to discuss both petitions at the same time.

Mr. Meers stated they would tear down the old Sunset Ford show-room and the maintenance facility, but the auto detailer will remain at this time until the property is sold. They would use the existing entrance for the bank and they would have one on Sappington Barracks Road, as well.

Mr. Young asked if an exit is required on Sappington Barracks because of the residential.

Mr. Meers replied yes.

Mr. Baker stated the value of the property is because it is at a lighted intersection.

Mr. Beiter asked why it took so long to get the traffic study.

Mr. Meers replied they have been working on a very stringent time frame. It has only been about a month.

Mr. Beiter and Mr. Baker both stated that they did not get a chance to look over it.

Mr. Meers stated the traffic study showed the bank would have very little impact on traffic. They are required to have a scoping meeting with Missouri Department of Transportation (MoDot).

Mrs. Otto asked what is the next step the Planning and Zoning Commission will receive.

Mr. Baker replied nothing. The commission is approving a Conditional Use Permit for a bank with a drive-through.

Mrs. Otto asked how the soil on the site is.

Mr. Lassiter explained there will be one buried tank and one hydraulic lift, which will be abated. They will abate three of the buildings and remove them.

Mrs. Otto stated she is glad to see the property developed.

Mrs. Sprick stated she had read over the traffic study and it didn't give any firm recommendations. It does state that it is just a draft, since they haven't met with MoDot, yet. They do not feel that there will be many recommendations from MoDot, either, since it is a right turn in, right turn out only facility. Gravois is divided at that area.

Mae Pang, of 9701 Crestwick Dr., stated she is concerned about the driveway that will be installed on Sappington Barracks. She feels the morning traffic will be impacted and the area is not well lit. She is concerned for the safety of the bank patrons as well as the neighbors.

Mr. Lynch asked what time she was talking about the traffic.

Mrs. Pang replied 7:30 a.m. to 8:30 a.m.

Mr. Lynch stated the bank will not be open.

Jason Knopf, of 11720 Sappington Barracks Road, stated the left turn lane gets backed up and he is concerned the development will make it worse. He asked if MoDot will address this issue.

Mr. Baker stated the plan will be presented to MoDOT and they will address any issues based on the traffic study.

Mrs. Sprick stated a lighting plan has been submitted and it meets the city's requirements.

Mr. Niemeyer asked what the hours of the bank will be.

Mr. Meers replied 9 a.m. to 5 p.m. Monday through Thursday. They will be open 9 a.m. until 6 p.m. on Friday. Saturday, they will be open from 9 a.m. to 12 p.m. The ATM will be available 24 hours a day.

Nancy Pre, of 11734 Sappington Barracks, asked who would be purchasing the remaining property. She stated people cut through the parking lots and she doesn't want another drive onto Sappington Barracks.

Mr. Lynch suggested an extension of the light time at the MoDot scoping meeting should be recommended.

Mr. Lynch made a motion that P-31-16 Petition for a Lot Split, submitted by Midwest Regional Bank, to divide a 5.56 acre parcel into a 1.32 acre lot and a 4.24 acre lot at 11816 Gravois Road be recommended to the Board of Aldermen for approval. Mrs. Otto seconded the motion and it was unanimously approved.



**P-32-16      Petition for a Conditional Use Permit, submitted by Midwest Regional Bank, to construct and operate a bank with a drive thru (MVOB) on Lot 1 of 11816 Gravois Road.**

Mr. Beiter stated he initially felt the recommendation should be post-poned until the traffic study is complete. Since there is very little impact on traffic and there is still a scoping meeting with MoDot, he asked if there was a motion.

Mr. Jones suggested there be a condition made that the 10 foot wide sewer easement be vacated or an acknowledgment of the encroachment be made.

Mr. Meers stated they have spoken with Metropolitan Sewer District (MSD) and it will be vacated.

Mrs. Otto made a motion that P-32-16 Petition for a Conditional Use Permit, submitted by Midwest Regional Bank, to construct and operate a bank with a drive thru (MVOB) on Lot 1 of 11816 Gravois Road be recommended to the Board of Aldermen for approval with a condition that the 10 foot sewer easement be vacated or the petitioner obtains approval from MSD to build the bank on top of the easement before any demolition or construction can take place. Mr. Ortmann seconded the motion. With 7 Aye votes and 1 Nay, the motion passed.

#### **Any other matters deemed necessary**

Mr. Beiter stated that issues with the zoning ordinances come up often. He asked what the status of the zoning regulations update is.

Mr. Baker explained the Request For Qualifications has been completed. He stated he has been in contact with places that will be advertising it. APA should have it on their website soon.

#### **ADJOURNMENT**

Mrs. Otto made a motion to adjourn the meeting at 9:30 p.m. Mr. Lynch seconded the motion, and it was unanimously approved.

Recording Secretary,



Sarina Cape