

MINUTES OF THE WORK SESSION
OF THE BOARD OF ALDERMEN
OF THE CITY OF SUNSET HILLS MISSOURI
HELD ON JANUARY 26th, 2016

BE IT REMEMBERED that the Board of Aldermen of the City of Sunset Hills, Missouri met in a work session at Public Works Conference room City Hall, 3939 S. Lindbergh Blvd., in said City on Tuesday, January 26th, 2016. The meeting convened at 6:00 p.m.

The meeting began with those present standing for the reciting of the Pledge of Allegiance.

Roll Call

Present:

Mark Furrer	-Mayor
Denetra Baebler	-Alderman – Ward I
Richard Gau	-Alderman – Ward I
Steve Bersche	-Alderman – WARD II
Thomas Musich	-Alderman – WARD II
Kurt Krueger	-Alderman – WARD III
Keith Kostial	-Alderman – WARD III
Donna Ernst	-Alderman – WARD IV
Patricia Fribis	-Alderman – WARD IV
Robert E. Jones	-City Attorney
Robert Heacock	-IPM Consultant

City Administrator/Clerk appointment process. IPM Consultant Heacock reported on the input received from the Board of Aldermen on the list of preferred characteristics/important qualifications, experience and abilities related to the position of city administrator. Mayor Furrer and others indicated a desire to move forward with the recruitment. After considerable discussion, there was consensus that 1) the position should at a minimum be advertised on the ICMA, MML, and St. Louis County Municipal League websites; 2) that applications should be received by Deputy City Clerk Lori Stone; 3) that an initial review of the applications to determine whether they meet the minimum qualifications for the position shall be performed by Ms. Stone and Mr. Heacock; 4) that utilizing a job posting/recruitment format distributed to the Board by Alderman Kostial, comments would be submitted by the Board to Mr. Heacock by Friday January 29th; 5) that the posting would be finalized and reviewed by City Attorney Jones; 6) there would not be a specific salary range listed for the position but that the Board was open to consider compensation depending upon the qualifications of the applicants; 7) that the position would be posted for a minimum of 30 days, with a deadline of receiving applications on March 15th; 8) that the applications would be discussed by the Board in a closed session on March 22nd. Attorney Jones briefly discussed the ICMA model contract which he had distributed to the Mayor and Board. There was some discussion, and consensus was that the terms of a potential employment agreement would depend on the background and experience of the

applicant under consideration, and that the Board would discuss further when considering extending an actual offer.

Role of Interim Public Management (IPM). Alderman Kostial raised the question of when the City's engagement with IPM would terminate, in light of the efforts to hire an Accounting Manager, and that initial tasks assigned to IPM had been completed. He also indicated a desire to be more informed as to the work being performed, and reminded the Board that there is a 30 day notice provision to end the agreement. Alderman Gau and others indicated that the work being performed by IPM continues to have significant value to the City. After additional discussion there was consensus that when the Mayor and Board review the city administrator applications on March 22nd, it would be an appropriate time to consider agreeing to provide the required 30 day notice.

Request to meet in closed session pursuant to 610.21.3 RSMo to discuss personnel matters.

Moved to closed session at 7:32 p.m. pursuant to a roll call vote that occurred at a regular meeting of the Board of Aldermen on December 8. Reconvened in open session after the closed session. A motion to adjourn was made by Alderman Gau and seconded by Alderman Musich. It was approved unanimously by voice vote. Adjourned at 8:16 p.m..

Recording Secretary

Robert Heacock

UNOFFICIAL