

**MINUTES  
SUNSET HILLS POLICE ADVISORY BOARD**

January 19, 2016

7:00 PM

**MEMBERS PRESENT**

Ald. Steve Bersche, Chairman, Christy Jaeger, Robert Althoff, Kerry Collins, Harry Schillinger and Randy Epperson.

Also Present: Chief William LaGrand

**MINUTES**

The minutes of the Police Advisory Board meeting of November 17, 2015 were reviewed. A motion to approve the minutes as distributed was made by Ms. Jaeger and seconded by Mr. Schillinger. The motion passed unanimously.

**POLICE DEPARTMENT BUDGET**

Since the city has decided to hire a city administrator, the budget process will change. The process concerns expressed by the board will be shared with the new city administrator.

**CERTIFICATION PROCESS**

Chief LaGrand reported that the process is continuing. The certification manager is in the process of updating current department procedures and placing them in an electronic format. That process will likely continue through fall of 2016.

**ST. LOUIS AREA POLICE CHIEF'S ASSOCIATION SALARY SURVEY**

There was a lengthy discussion regarding the salary structure for the police department. A motion to request the new city administrator to evaluate the pay system of the police department for all positions, especially entry level, was made by Mr. Schillinger and seconded by Mr. Epperson. The motion passed unanimously.

**COMMUNITY ENGAGEMENT**

Chief LaGrand made a brief presentation of the product Nixle Engage. The board requested Chief LaGrand to look into the product in more depth and make a report at the next meeting.

**ADJOURNMENT**

A motion to adjourn the meeting was made by Ms. Jaeger and seconded by Mr. Schillinger. The motion passed unanimously. The meeting adjourned at 7:58 PM.

Respectfully Submitted,

Chief William LaGrand  
Secretary