

MINUTES OF THE REGULAR MEETING  
OF THE PARKS AND RECREATION COMMISSION  
OF THE CITY OF SUNSET HILLS, MISSOURI  
HELD ON WEDNESDAY JANUARY 27, 2016

BE IT REMEMBERED that the Parks and Recreation Commission of the City of Sunset Hills, Missouri met at the Community Center in said City on Wednesday, January 27, 2016. The meeting convened at 7:00 p.m.

**ROLL CALL**

Park Board

Present:	Doug McGuire	-Chairman
	Blake Harris	-Member
	Laurie Taylor	-Member
	Keith Kostial	-Member
	Steve Bershe	-Member
	Esther Gier	-Member
	Donna Ernst	-Member
	Jill Yarasheki	-Member
	Gerald Brown	Director of Parks and Recreation

Absent:

John Tipton	-Member
-------------	---------

**APPROVAL OF THE MINUTES**

Copies of the Minutes of the December 7, 2015 Parks & Recreation Commission meeting were distributed to the members for their review. Alderman Bershe made a motion to accept the minutes as submitted. Alderman Ernst seconded the motion, and it was unanimously approved.

**OLD BUSINESS**

Nothing to report

**Reports**

- A. Board of Alderman Report - Alderman Kostial reported about the budget amendments addressed at the last Board Meeting. Regarding pool leak, Alderman Ernst asked Mr. Brown to look into speaking with contractor if there is any warranty because of the piping issues of where the leak was. Mr. Brown stated that he will look into.
- B. Pool Advisory – Mr. Brown read report provided by Chairperson Jan Hoffmann
- C. Gempp Committee – (Next meeting February, 2016)
- D. Urban Forestry Commission – (Next meeting February, 2016)

- E. Swim & Drive Advisory – Nothing to report
- F. Fitness Committee – Mr. Brown reported on fitness equipment needed for 2016.

**Director's Report:**

1. **Update on new staff** - Mr. Brown reported Evelyn Westerhold retired.  
Teresa Johnson has accepted the position of Fitness Recreation Assistant – starts March 2, 2016.  
Ryan Harrison has left the city – Mr. Brown reported that position has been posted Jordan Nichols will be leaving the city in late June.  
Mr. Brown reported that we are under staff and doing everything they can to keep services going smoothly.
2. **Budget Items** – Mr. Brown reported on the following items
  - Front Desk – Mr. Brown reported that staff is currently reviewing bids to have the front desk moved from around the corner to the front entrance. Alderman Ernst commented on looking into security video at front desk.
  - Fitness Equipment – Mr. Brown reported that we were currently looking to replace (2) elliptical machines, Chin up machine and squat set.
  - Divider for the gym – Mr. Brown reported that the staff is looking at acquiring (3) bids to place a divider between the gyms in order to be able for multiple uses.
  - Outdoor Gym – Mr. Brown reported that the staff is looking at placing an outdoor gym on the back side of the community center for fitness classes and overall public use.
  - Iphone App – Mr. Brown reported that he would like to have an iphone app created for the parks & Recreation department – the cost would be right at \$9,000 for the first year, \$300 for maintenance in future years. The board liked the idea and will discuss more at the February meeting.
  - Flood Update – Mr. Brown reported on clean up for the flood, electrical is being replaced at athletic complex, hope to have completed by the end of the week and then move to Minnie Ha Ha Park. Mr. Brown reported meeting with FEMA officials and reviewing all the sites. Mr. Brown reported that we need a deep freeze in order to remove the trailer on the property. Fence bids are coming in at about \$18,000 - \$20,000; we will move forward once we can remove the trailer from the property. Mrs. Gier asked about memorials at Minnie Ha Ha, Mr. Brown stated that he would look into.

**New Business**

- A. Eagle Scout Project: Mr. Brown reported on the floating dock – location, and a map was

provided; discussed and approved by the past Park Board approximately 2 years ago, the board approved the location and the project again.

- B. Bike able/walkable Community Plan – Mr. Brown reported that the report was updated last year and handed a copy for the board to review.
- C. Sculptures in the Parks – Mr. McGuire reported that he would like to see about the possibility of having sculptures in the park. Alderman Ernst reported that under Wikipedia, Laumeir Park is the only item of interest that comes up under City of Sunset Hills. The board discussed and requested Mr. Brown to look into and report back to the Board about possibility of placing sculptures in the park at next month's meeting.

**Other Matters deemed Necessary**

Mr. Brown reported that Evelyn Westerhold will be receiving the 2015 Support Staff Award at the 2016 Annual Conference on Thursday, February 24<sup>th</sup>. Mr. Brown reported that a group is caravanning to Columbia, MO for this award. Mr. Brown also reported that city staff and friends purchased a bench, helicopter ride and a fishing trip for gifts for Evelyn's retirement gift.

Alderman Kostial reported about placing playground equipment for children 2 -5 years old in the park, Alderman Bershe discussed turning sand volleyball pit at Watson into a sand area for children. Mr. Brown reported that with the playground budget funds for 2016, that we could look at turning volleyball pit into sand area and look at new components for younger children in new proposed playground area by the lake.

**NEXT MEETING DATE**

The next meeting will be February 17<sup>th</sup>, moved from February 24<sup>th</sup> because of the Missouri Parks & Recreation Association annual conference.

**ADJOURNMENT**

Mr. Harris made a motion to adjourn the meeting at 8:31 p.m. Alderman Ernst seconded the motion, and it was unanimously approved.

**As submitted by,**

**Gerald Brown, Director of Parks & Recreation**