

MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE CITY OF SUNSET HILLS, MISSOURI
HELD ON WEDNESDAY JANUARY 23, 2019

BE IT REMEMBERED that the Parks and Recreation Commission of the City of Sunset Hills, Missouri met at the Community Center in said City on Wednesday, January 23, 2019. The meeting convened at 7:04pm. The meeting was held at the Community Center, 3915 S. Lindbergh Blvd.

Park Board

Present:	Doug McGuire	-Chairman
	Jill Yarasheski	-Member
	Claudia Svoboda	-Member
	Steve Bershe	-Member
	Laurie Zeitler	-Member
	Pam Livingston	-Member
	Laurie Taylor	-Member
	Kelly Finney	-Member
	Caiti Lipe	-Member
	Gerald Brown	-Director of Parks and Recreation
	Mike Svoboda	-Guest
	Mike Hennon	-Guest
Absent:	Blake Harris	- Member
	Esther Gier	-Member

Mr. Brown introduced the new members to the Park Board.

APPROVAL OF THE MINUTES

Copies of the Minutes of the November 28, 2018 Parks & Recreation Commission meeting were distributed to the members for their review. Chairman McGuire made a motion to accept the minutes as submitted. Ms. Livingston seconded the motion, and it was unanimously approved.

OLD BUSINESS

1. Beautification Award Program – Mr. Brown presented the entry form and the overall program. Houses would enter for their house to be judged by June 1 – winners will be awarded an award if chosen. Ms. Taylor made a motion to approve the new program, Ms. Livingston seconded. The Commission voted 8 yes and 1 no (Ms. Yarasheski). The Commission requested that Mr. Brown also send over to Ms. Gier for review and she what comments she may have.

Reports

- A. Board of Alderman Report – Alderman Bershe had nothing to report.
- B. Pool Advisory – Next Meeting – February 18.
- C. Gempp Committee – Next Meeting – January 28.
- D. Swim & Dive Advisory – N/A
- E. Fitness Committee – N/A
- F. Art Committee – Next meeting – January 28.

Director's Report:

- 1. Municipal Parks Grant Application – Mr. Brown reported that the restrooms have started, Gempp is in – waiting for final inspection, Minnie is ½ completed and will be placed by end of February. Waiting on Municipal park grant commission response for the transfer from Nancy Eschbach to Lynstone area – hope to have answer first week on February.
- 2. Bank Stabilization – Mr. Brown stated that MSD required a Flood Study & Cultural study be done for the area before they would sign off on permit request. Cultural Study completed and nothing identified, flood study is still being worked on. We were given an extension on the work until June 1st from FEMA.
- 3. Municipal Planning Grant – we submitted for a grant for the golf course property, hope to hear back on grant application the first week of February.
- 4. Stieren Playground Project – The Tug boat was delivered, just waiting for installation – should be within next two weeks when ground is frozen.
- 5. Golf Course update – we will be submitting a plan to the Board of Alderman to operate a driving range for the next several years, asking for a budget amendment to operate; which includes a grant request (RTP grant) to resurface the entire trail surface connecting to athletic complex.

New Business

- A. **Eagle Scout Project –**
- B. **Urban Forestry Concerns**
- C. **Landscape Planters –** Mr. Brown presented a new plan for the landscape planters along Lindbergh Blvd. Currently we have 8 locations and the garden club waters, plants and de-weeds. They no longer want to be in-charge of the planters, so we have come up with a new plan to keep the planters going. We would like to bring in all of the planters (utilize throughout park system, pool, etc.) and replace with (4) larger planters in (4) areas. Lindbergh/w. Watson, Lindbergh/Eddie & Park, Lindbergh/Lincoln and Lindbergh/Robyn. We would like to replace with 8' x 8' triangle shaped beds (33") high made from recycled wood to help assist with longevity. We would plant, de-weed and water. The four locations are the safest locations to water, etc. We have asked if the garden club could water in emergency situations, plant the beds and to de-weed if we need assistance, we are waiting for their response after their next meeting.
Ms. Livingston made a motion to approve the change with the landscape planters, Ms. Taylor seconded and it was unanimously approved.

Other Matters deemed Necessary

Ms. Livingston asked about an update on the pedestrian bridge project. Mr. Brown gave a full update on the project – at this time the team (City of Sunset Hills, Kirkwood and Fenton, with GRG and MoDOT has selected a firm to request a proposal; after a proposal is presented, it will be reviewed by all partners and then approved by City of Sunset hills Board of Alderman. After the firm is selected, we will hold numerous public engagements before a final design is presented to all partners again for approval. After final design, the project will let for bid and the lowest/best bid will be selected and presented to all partners again for approval. After approval from team, the construction project will be presented to Sunset Hills Board of Alderman for approval – anticipate bid process (2019/2020).

Mr. Brown explained that this project only pertains to the approaches from new bridge to connection points within MoDOT Right away. This project does not include any additional trail construction other than what was presented in the grant application.

NEXT MEETING DATE

The Parks & Recreation Commission next meeting will be at 7:00pm, February 27th at the community center.

ADJOURNMENT

Ms. Yarasheski made a motion to adjourn the meeting at 8:13 pm. Ms. Livingston seconded the motion, and it was unanimously approved.

As submitted by,

Gerald Brown, Director of Parks & Recreation