

MINUTES OF THE REGULAR MEETING OF THE
CLAIRE GEMPP DAVIDSON MEMORIAL CONSERVATION COMMISSION
OF THE CITY OF SUNSET HILLS, MISSOURI
HELD ON MONDAY, FEBRUARY 10, 2020

BE IT REMEMBERED that the Claire Gempp Davidson Memorial Conservation Commission of the City of Sunset Hills, Missouri and Lindbergh School District met at Sunset Hills Community Center, 3915 S. Lindbergh, in the City of Sunset Hills, Missouri on Monday, February 10th, 2020. The meeting convened at 6:30 p.m.

ROLL CALL

Present:	Jim Koeger	-Chairman
	Jan Hoffmann	-Member
	Jennifer Lages	-Member
	Sherry Schmidt	-Member
	Scott Goodrich	-Member
	Tamie Yegge	-Support
	Herb Pyne	-Support
	Gerald Brown	-Support

Others present:

Absent	Robyn Parker	-Support
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APPROVAL OF THE MINUTES

Copies of the Minutes of the November, 2019 meeting was distributed to the members for their review. Ms. Hoffmann made a motion to approve the Minutes. Ms. Schmidt seconded the motion, and it was unanimously approved.

OLD BUSINESS

-Update on tree identification signage - Mr. Brown updated the Commission on tree identification signage installed along the path. All signage has been ordered, once we have approved final designs, we should have within (2) weeks

-Update on Bluebird Houses – per recommendation from the commission, (2) blue bird houses were constructed accordingly to specifications and installed in Site 1 and 2 per map enclosed. Recommended to clean out before February 1 (Month of January)

-Final Review of Maintenance items - Mr. Brown reported that Chairman Koeger wanted the Commission to review the maintenance task list that has been created/updated on an annual basis. Maintenance items for the property were discussed and the following in red were recommended:

**Maintenance Items
(Updated 2019)**

- Mow and Trim Grass
- Keep trails cut back to width (along the sides as well as 7' up)
- Give access to benches and signs

- Mow Dam twice a year (May & October)
- Cut Prairie areas in January/February; a portion will be left untouched which rotates on an annually basis (updated 2019)
- Maintain Gravel Road
- Remove Hazardous Trees when necessary
- Keep up on gate, gazebo, boardwalk, front signage, parking lot and storage building
- Trash Clean Up throughout area
- Remove any trees growing along the dam side
- Periodically remove algae in wetland when needed
*as recommended in the Missouri Department of Conservation Vegetative Management Guidelines.

- Control invasive-exotic species such as:

Bush and Japanese honeysuckles (Spring/Summer)

Japanese wintercreeper (Spring/Summer)

Nut Sage (Summer)

Burning Bush (anytime)

Bittersweet (Fall)

Euonymus (Spring/Summer)

Grape Vines (anytime – Winter/Spring)

*as recommended in the Missouri Department of Conservation Vegetative Management Guidelines.

- Allowed to place 1” of mulch 5’ around newly planted trees throughout the park – the intent is to give it space to grow but also anticipate the mulch to dissipate.
- Clean and manage restroom facility (March – November), facility will be closed during winter hours.
- Cut back tall grass area (leave at least 4” high) Spring (Late March/Early April)
- Remove any silver maples growing on island
- Clean out Bluebird houses before February 1st (Month of January)

NEW BUSINESS

- Cut down Bittersweet located near Gazebo pulling down trees.
- Start working on new Tall Grass Signage
- Ms. Schmidt advised Mr. Brown that Butterfly garden area is identified what not to cut

NEXT MEETING

The next meeting will be May 4, 2020 @ 6:00pm at Claire Gempp Davidson Memorial Conservation Area.

ADJOURNMENT

Ms. Schmidt made a motion to adjourn the meeting at 6:58p.m. Mr. Koeger seconded the motion, and it was unanimously approved.

Minutes recorded by
Gerald Brown
Director of Parks & Recreation