

MINUTES OF THE REGULAR MEETING  
OF THE PARKS AND RECREATION COMMISSION  
OF THE CITY OF SUNSET HILLS, MISSOURI  
HELD ON WEDNESDAY NOVEMBER 28, 2018

BE IT REMEMBERED that the Parks and Recreation Commission of the City of Sunset Hills, Missouri met at the Community Center in said City on Wednesday, November 28, 2018. The meeting convened at 7:00pm. The meeting was held at the Community Center, 3915 S. Lindbergh Blvd.

Park Board

Present:	Doug McGuire	-Chairman
	Esther Gier	-Member
	Jill Yarasheski	-Member
	Claudia Svoboda	-Member
	Steve Bershe	-Member
	Laurie Zeitler	-Member
	Pam Livingston	-Member
	Blake Harris	- Member
	Laurie Taylor	-Member
	Mike Svoboda	-Guest
	Gwyn Wahlmann	-Guest
	Mike Hennon	-Guest
	Scott George	-Guest
	Alan Hopefl	-Guest
	Emily Horton	-Guest
	Mark Peters	-Guest
	Gerald Brown	-Director of Parks and Recreation
Absent:	Keith Kostial	-Member

**APPROVAL OF THE MINUTES**

Copies of the Minutes of the October, 2018 Parks & Recreation Commission meeting were distributed to the members for their review. Mr. Harris made a motion to accept the minutes as submitted. Ms. Livingston seconded the motion, and it was unanimously approved.

**Presentation from outside individuals on trail access near the Meramec River**

\*See attachment to the minutes

## OLD BUSINESS

- A. Board of Alderman Report – Alderman Bershe reported that the Board heard from many residents opposing the restroom proposed for Nancy Eschbach property. The Board directed Mr. Brown to write a letter of request to the Municipal League to see if it is possible to move restroom from Eschbach property to Lynstone park. Mr. Brown reported that he mailed out 258 letters on November 15<sup>th</sup> to all residents near Lynstone park. He received (1) email requesting that it be moved closer to woodlines for aesthetic purposes. Mr. Brown sent a letter to the Municipal Parks Grant on November 26<sup>th</sup> to Municipal League requesting the proposed change.
- B. Pool Advisory – No meeting, they will be joining us on December 10<sup>th</sup> for holiday lighting contest at 6pm.
- C. Gempp Committee – Mr. Brown gave a brief request that based on receiving a grant for seed for prairie area, that we cut down prairies area now instead of February/March to give more time for seed to germinate.
- D. Swim & Dive Advisory – N/A
- E. Fitness Committee – N/A
- F. Art Committee – N/A
- G.

### Director's Report:

- 1. Municipal Parks Grant Application – Mr. Brown reported that the restrooms will start to get installed in the next month. Letter was sent to request move from Eschbach property to Lynstone Park.
- 2. Bank Stabilization – Mr. Brown stated that MSD is requiring a Flood Study be done for the area before they would sign off on permit request.

## New Business

- A. **Eagle Scout Project –**
- B. **Urban Forestry Concerns**
  - 1. Tree Manual – Mr. Brown presented the tree manual, reviewed the proposed changes and ask for questions. The Commission did not like the proposed changes. Alderman Bershe made a motion to keep the tree manual in its current state. Mr. Harris seconded. It was unanimously approved.  
\*See tree manual attachment for proposed changes.
- C. **Beautification Award**

Mr. Brown discussed the idea of a new program for 2019. Houses would enter for there house to be judged by May 1 – winners would be awarded an award. The commission likes the new idea but wants more time to review. Item was tabled until January meeting.
- D. **Proposed 2019 Part Time Salary**

Mr. Brown presented the current pay scale and new proposed scale. Ms. Yarasheski made a motion to approve the new pay scale and Ms. Livingston seconded the motion. It was unanimously approved.  
\*See proposed part time salary scale

**E. Proposed 2019 Holiday hours**

Mr. Brown presented 2019 proposed holiday hours for the community center. No changes from 2018. Ms. Svoboda made a motion to approve Ms. Yarasheski seconded. It was unanimously approved.

\*See proposed attachment

**Other Matters deemed Necessary**

Mr. Brown gave a brief update on whether we wanted to stock the lake with trout in the future. Mr. Brown covered the letter of requirements set by MDC, pros and cons and discussed timeline. The Commission at this time would like the lake to remain the same.

**NEXT MEETING DATE**

The Parks & Recreation Commission next meeting will be at 6:00pm, December 10th at the community center and then will board the van and do the holiday lighting contest.

**ADJOURNMENT**

Alderman Bershe made a motion to adjourn the meeting at 8.48 pm. Ms. Taylor seconded the motion, and it was unanimously approved.

**As submitted by,**

**Gerald Brown, Director of Parks & Recreation**