

**CITY OF SUNSET HILLS
BOARD OF ALDERMEN
MEETING AGENDA
SEPTEMBER 12, 2023
6:00 P.M.**

**A meeting of the Board of Aldermen was called by Mayor Patricia Fribis and will be held in the Robert C. Jones Auditorium at City Hall, 3939 S. Lindbergh Boulevard
And virtually via Zoom**

**[https://us02web.zoom.us/j/87642428435?
pwd=dXdXbm1KVEZ4TS8yRIRMUm9KWnE1Zz09](https://us02web.zoom.us/j/87642428435?pwd=dXdXbm1KVEZ4TS8yRIRMUm9KWnE1Zz09)**

You can join the meeting via Zoom.com

Or, you can dial in at 312-626-6799

Meeting ID: 876 4242 8435

Password: 174767

Public comments will be taken at the meeting, however, if you are unable to attend and wish to submit comments to be read aloud into the record on any topics other than the public hearings, please submit them in writing to bgillett@sunset-hills.com no later than 4 pm on Tuesday, September 12, 2023. All submittals must include your name and address. Comments must not contain vulgar language or exceed three minutes in duration.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES
Approval of the minutes of the August 8, 2023 regular and closed session meetings.

Documents:

[MINUTES DRAFT BOA AUGUST 8 2023.PDF](#)

5. PROCLAMATION

Proclaiming the week of September 17-23, 2023 as “Constitution Week”

Documents:

[PROCLAMATION - DAR VERSION CONSTITUTION WEEK 2023.PDF](#)

6. HR SHEEVAM TEMPORARY PARKING LOT TIME EXTENSION REQUEST

Documents:

[PRESENTATION SHEEVAM - 9-12-23 GRAVEL LOT PRESENTATION FOR 9-12-23 BOA.PDF](#)

7. CONSENT AGENDA

1. Bills to be approved.
2. Request by Prestige Pools for their annual “Fall Tent Sale” 9.25.23 through 10.7.23 at 10416 Watson Road.
3. Request by Swank Motion Pictures for special event Company Luncheon 10.10.23 and Company Movie Night 10.21.23 at 10795 Watson Road.
4. Request by Fishel Chiropractic for special event Grand Opening 09.20.23 at 10206 Watson Road.
5. Request by Twisted Tree LLC to amend their existing 2023/2024 annual liquor license for 10701 Watson Road to include the adjoining 10709 Watson Road.

Documents:

[CONSENT AGENDA AUG 2023 EXPENDITURES BY DEPT.PDF](#)
[CONSENT AGENDA AUG 2023 EXPENDITURES BY TYPE.PDF](#)
[CONSENT AGENDA AUG 2023 EXPENDITURES BY VENDOR.PDF](#)
[CONSENT AGENDA PRESTIGE POOL FALL TENT SALE 2.PDF](#)
[CONSENT AGENDA SWANK SPECIAL EVENT FORM - 10-10-23.PDF](#)
[CONSENT AGENDA SWANK 10-10-23 BBQ SITE MAP.PDF](#)
[CONSENT AGENDA SWANK SPECIAL EVENT FORM - 10-21-23.PDF](#)
[CONSENT AGENDA SWANK MOVIE NIGHT SITE PLAN - 10-21-23.PDF](#)
[CONSENT AGENDA SWANK PRIVATE EVENT SIGNAGE PLAN - 10-21-23.PDF](#)
[CONSENT AGENDA FISHEL CHIROPRACTIC GRAND OPENING .PDF](#)
[CONSENT AGENDA TWISTED TREE LLC LIQUOR LICENSE AMENDMENT.PDF](#)

8. PUBLIC HEARINGS

Establish the annual rate of tax levy for the year of 2023 on all property within the City of Sunset Hills, Missouri

Documents:

[PUBLIC HEARING BILL NO 31 PROPERTY TAX RATES 2023.PDF](#)

9. PUBLIC COMMENT

10. OLD BUSINESS

10.I. BILL NO. 28

An Ordinance granting a Conditional Use Permit to Missouri American Water, Inc. for

construction of a Water Systems Facility at 13190 Gravois Road, per application P-19-23

SECOND READING

Documents:

[BILL NO 28 MAWC 1\) P-19-23 COVER PAGE \(3\).PDF](#)
[BILL NO 28 MAWC 2\) P-19-23 ORDINANCE.PDF](#)
[BILL NO 28 MAWC 3\) P-19-23 APPLICATION.PDF](#)
[BILL NO 28 MAWC 4\) P-19-23 STAFF REPORT.PDF](#)
[BILL NO 28 MAWC 5\) P-19-23 SITE PLAN.PDF](#)
[BILL NO 28 MAWC 6\) P-19-23 ELEVATIONS.PDF](#)
[BILL NO 28 MAWC 7\) P-19-23 PUBLIC HEARING.PDF](#)

11. CITY OFFICIAL AND COMMITTEE REPORTS

City Clerk/City Administrator, Brittany Gillett

Director of Finance, Susanna Messmer

Chief of Police, Stephen Dodge

City Attorney, Erin Seele

City Engineer, Bryson Baker

Director of Parks & Recreation, Gerald Brown

Committee Reports

Finance Committee – Alderman Fernandez

Economic Development Committee – Alderman Hof

Parks & Recreation Commission – Alderman Wong

Police Advisory Board – Alderman Epperson

Public Works Committee – Alderman Friedmann

Documents:

[REPORTS STATEMENT OF REVENUE AND EXPENDITURES BY FUND_JAN TO AUG 2023 V2.PDF](#)
[REPORTS REVENUE_JAN TO AUG 2023 V2.PDF](#)
[REPORTS EXPENDITURES BY VENDOR_JAN TO AUG 2023.PDF](#)
[REPORTS EXPENDITURES BY TYPE_JAN TO AUG 2023.PDF](#)
[REPORTS EXPENDITURES BY DEPT_JAN TO AUG 2023.PDF](#)
[REPORTS POLICE AUGUST MONTHLY REPORT.PDF](#)

REPORTS PW ENGINEER REPORT (004).PDF
REPORTS PARKS SEPT 2023.PDF
REPORTS COURT AUGUST 2023.PDF

12. NEW BUSINESS

12.I. BILL NO. 31

An Ordinance establishing the Annual Rate of Tax Levy for the year of 2023, on all property within the City of Sunset Hills, Missouri

FIRST READING

**Staff has requested a second reading*

Documents:

[BILL NO 31 COVER PAGE - PROP TAX RATES 2023 \(004\).PDF](#)
[BILL NO 31 PROPERTY TAX ORD 2023.PDF](#)
[BILL NO 31 PROPERTY TAX RATES PUBLIC HEARING NOTICE 2023.PDF](#)

12.II. BILL NO. 32

An Ordinance amending Chapter 2, Article XV of the Code of Ordinances to amend the City's purchasing policy

FIRST READING

Documents:

[BILL NO 32 COVER PAGE - PURCHASING POLICY \(3\).PDF](#)
[BILL NO 32 PURCHASING POLICY AMENDMENT.PDF](#)
[BILL NO 32 PURCHASING POLICY SURVEY.PDF](#)

12.III. BILL NO. 33

An Ordinance amending the City's Pay Plan and codifying the same

FIRST READING

Documents:

[BILL NO 33 COVER PAGE - PAY PLAN \(3\).PDF](#)
[BILL NO 33 PAY PLAN CODIFICATION.PDF](#)
[BILL NO 33 PAY PLAN MID YEAR SALARY ADJUSTMENT PDF.PDF](#)

12.IV. RESOLUTION NO. 688

A Resolution approving a contract for purchase of 3 marked and 1 unmarked Police SUV's, associated emergency equipment, vehicle graphics and installations and authorizing the Mayor and City Administrator to execute the same on behalf of the City of Sunset Hills

Documents:

[RESOLUTION NO 688 COVER PAGE PD VEHICLE PURCHASE.PDF](#)
[RESOLUTION NO 688 PD VEHICLE PURCHASE FOR APPROVAL OF AGREEMENT4 \(1\).PDF](#)
[RESOLUTION NO 688 PD VEHICLE PURCHASE AD-GRAPHIX QUOTE-C.PDF](#)
[RESOLUTION NO 688 PD VEHICLE PURCHASE COMMUNITY FORD QUOTE-A.PDF](#)
[RESOLUTION NO 688 PD VEHICLE PURCHASE ED ROEHR QUOTE-B.PDF](#)

RESOLUTION NO 688 PD VEHICLE PURCHASE EVS QUOTE-D.PDF

12.V. RESOLUTION NO. 689

A Resolution declaring surplus property and authorizing the sale of such property

Documents:

RESOLUTION NO 689 COVER PAGE-PD SURPLUS PROPERTY 2023.PDF
RESOLUTION NO 689 SURPLUS POLICE EQUIPMENT.PDF
RESOLUTION NO 689 SURPLUS PROPERTY EXHIBIT A.PDF

12.VI. RESOLUTION NO. 690

A Resolution approving an agreement with Hutchinson Recreation & Design and authorizing the Mayor and City Administrator to execute the same on behalf of the City of Sunset Hills

Documents:

RESOLUTION NO 690 COVER PAGE - ZIP LINE (2).PDF
RESOLUTION NO 690 ZIPLINE AND SURFACING.PDF
RESOLUTION NO 690 CONTRACT ZIPLINE-SURFACING WATSON TRAIL PARK.PDF
RESOLUTION NO 690 ZIPLINE DRAWINGS.PDF
RESOLUTION NO 690 ZIPLINE BIDS.PDF

12.VII. RESOLUTION NO. 691

A Resolution approving Amy Miller Art Creative to paint electrical boxes along Lindbergh and authorizing the Mayor and City Administrator to execute the same on behalf of the City of Sunset Hills

Documents:

RESOLUTION NO 691 COVER PAGE - ELECTRICAL BOXES (003).PDF
RESOLUTION NO 691 ELECTRICAL BOXES.PDF
RESOLUTION NO 691 CURRENT AND PROPOSED RENDERINGS OF BOXES.PDF
RESOLUTION NO 691 OTHER CITYBOXES.PDF

12.VIII. RESOLUTION NO. 692

A Resolution approving a contract renewal for the postage meter rental and maintenance agreement and authorizing the Mayor and City Administrator to execute the same on behalf of the City of Sunset Hills

Documents:

RESOLUTION NO 692 MARXAM COVER PAGE (003).PDF
RESOLUTION NO 692 MARXAM ADMIN (3).PDF
RESOLUTION NO 692 2023-08-31 POSTAGE METER RENEWAL FORM 2.PDF
RESOLUTION NO 692 POSTAGE METER MAINTENANCE AGREEMENT RENEWAL FORM 2.PDF
RESOLUTION NO 692 MARXAM MAILING SYSTEMS FOLLOW-UP

EMAIL.PDF

12.IX. RESOLUTION NO. 693

A Resolution approving a contract with Stark Roofing LLC and authorizing the Mayor and City Administrator to execute the same on behalf of the City of Sunset Hills

Documents:

RESOLUTION NO 693 COVER PAGE CITY HALL ROOF
REPLACEMENT.PDF
RESOLUTION NO 693 CH ROOF REPLACEMENT.PDF
RESOLUTION NO 693 CITY HALL ROOF REPLACEMENT BID
PROPOSAL.PDF
RESOLUTION NO 693 CITY HALL ROOF REPLACEMENT BID
PACKAGE.PDF

12.X. RESOLUTION NO. 694

A Resolution approving a contract with Tramar Contracting Inc. and authorizing the Mayor and City Administrator to execute the same on behalf of the City of Sunset Hills

Documents:

RESOLUTION NO 694 COVER PAGE STREET STRIPING .PDF
RESOLUTION NO 694 STREET STRIPING.PDF
RESOLUTION NO 694 STREET STRIPING BID PROPOSAL.PDF
RESOLUTION NO 694 STREET STRIPING BID PACKAGE.PDF

12.XI. RESOLUTION NO. 695

A Resolution approving a contract with Stark Roofing LLC and authorizing the Mayor and City Administrator to execute the same on behalf of the City of Sunset Hills

Documents:

RESOLUTION NO 695 COVER PAGE SALT DOME ROOF
REPLACEMENT.PDF
RESOLUTION NO 695 SALT DOME ROOF REPLACEMENT.PDF
RESOLUTION NO 695 SALT DOME ROOF BID PROPOSAL STARK
ROOFING.PDF
RESOLUTION NO 695 SALT DOME ROOF REPLACEMENT BID
PACKAGE.PDF

13. APPOINTMENTS

Nominations for Board of Adjustment- Term to expire 2/11/2025 (choose one)

Ronald Hack

John Lieber

H. John Neff

Angie Wiegel

Nominations for Board of Adjustment Alternate- Term to expire 9/12/2028 (choose one)

John Lieber

H. John Neff

Angie Wiegel

Re-Appointments:

Fred Daues- Finance Committee term to expire 5/11/2025

14. GENERAL DISCUSSION

15. REQUEST TO MEET IN CLOSED SESSION PURSUANT TO 610.21.(1) TO DISCUSS
LEGAL MATTERS

Documents:

[CLOSED AGENDA MEETING SEPTEMBER 12, 2023.PDF](#)

16. ADJOURNMENT