

**CITY OF SUNSET HILLS
FINANCE COMMITTEE
AGENDA
March 9, 2023
5:30 P.M.
Public Works Conference Room**

1. ROLL CALL
2. APPROVAL OF THE MINUTES
Approval of the minutes of the January 30, 2023 Finance Committee meeting

Documents:

[FINANCE MEETING MINUTES DRAFT- JAN 30 2023.PDF](#)

3. RETIREMENT ENHANCEMENT PRESENTED BY ALDERMAN EPPERSON
4. STAFF RECOMMENDATION
5. 2022 FINAL BUDGET ADJUSTMENT

Documents:

[2022 BUDGET ADJ_ MAR 9 2023 FC MEETING.PDF](#)

6. 2023 BUDGET ADJUSTMENT

Documents:

[2023 BUDGET ADJ_ MAR 9 2023 FC MEETING.PDF](#)
[BUDGET ADJUSTMENT ED ROEHR QUOTE.PDF](#)

7. OTHER MATTERS
8. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF FINANCE COMMITTEE OF THE CITY OF SUNSET HILLS, MISSOURI HELD ON JANUARY 31, 2023

Meeting called to order at 5:31 p.m.

Place of meeting: Zoom

The Finance Committee of the City of Sunset Hills, Missouri met in open session. Chairman, Alderman Brian Fernandez, Alderman Fred Daues, Member Mike Fitzgerald, Member Mark Colombo, Member Jeff Camilleri, Member Mike Sawicki, Finance Director, Susanna Messmer, Assistant Finance Director, Jeff Trentmann, City Administrator, Brittany Gillett, were in attendance.

Approval of Minutes:

Member Fitzgerald made the motion. Seconded by Alderman Daues. All ayes in favor of approval of the October 24, 2022 minutes.

MOSIP Investment

Assistant Finance Director Jeff Trentmann presented to the committee an investment opportunity for the city with the Missouri Securities Investment Program (MOSIP). Jeff discussed the two series offered within the program and the requirements of each. The city would be participating in the Liquid series with a \$1 minimum deposit and unlimited withdrawals. Member Camilleri discussed the option to create an RFP for banking services. Member Camilleri also suggested cashing out three long-term CD's at US Bank and reinvesting to take advantage of the current better interest rates. Discussed the city's current investment advisor relationship and current investment portfolio.

Member Sawicki asked if the city is required to stay within the city of Sunset Hills for its banking services. Finance Director Messmer recapped action items for city staff. City is to research penalties for early withdrawal on CD's, research for RFP for banking services, discuss with current investment advisor regarding fee structure, and contact MOSIP regarding their fees and auditors.

No motions were made.

Investment Policy

Susanna presented the current investment policy and issue with maximum allocation parameters within the policy. Alderman Fernandez asked other members regarding the city's prior investment portfolio allocation percentages and strategies. Susanna suggested the city adjust its maximum allowable allocation of commercial paper from 10% to 15%.

Motion to make recommendation to the Board of Alderman to adjust the investment policy's maximum allocation for commercial paper percentage from 10% to 15%: Colombo

Second: Fitzgerald

All ayes in favor

Sikich Statement of Work Agreement (Engagement Letter)

Susanna presented the 20222 statement of work agreement with auditors, Sikich LLP. Discussion was held regarding when the city last changed auditors. The last auditor change made was in 2018 to Hochschild, Bloom & Company, who was purchased by Sikich LLP. City staff did not feel a change is needed as the city is happy with current auditors and the pricing of the audit is consistent with prior year.

Motion to recommend Board of Alderman sign Statement of Work Agreement: Colombo
Second: Daues
All ayes in favor

Other Matters

Susanna requested changing the current Finance Clerk I position to Finance Clerk II. This would move the current employee from a Grade 5 to Grade 6. Susanna discussed the current city employee has taken on additional responsibilities, including payroll and benefits, since an employee was moved from Administration to Public Works in 2022. There would be no immediate increase in salary, however it allows the employee to reach a higher cap in the future.

Motion to recommend to the Board of Alderman changing current city employee from Finance Clerk I grade 5 to grade 6: Columbo
Second: Camilleri
All ayes in favor

Member Columbo inquired about the city's recent legal settlement and the amount which the city will have to pay. City Administrator Brittany Gillett stated the city is hoping the insurance company will cover part of the settlement, however no determination has been made.

Adjournment

Member Fitzgerald made a motion to adjourn the meeting. Alderman Daues seconded the motion and it was unanimously approved.

Meeting adjourned at 6:16 p.m.

PROPOSED FINAL 2022 BUDGET AMENDMENTS FOR BOARD OF ALDERMAN					
March 9, 2023 Finance Committee Meeting					
Fund	Fin Stmt Line Item	Account #	Account Description	Explanation	Favorable (Unfavorable) \$\$
General Fund	Expenditures - Parks and Rec	01-8000-5003	FT Reg Salary_Parks General	Offset in Aquatic Facility	(20,595)
General Fund	Expenditures - Parks and Rec	01-8000-5005	Part time Wages_Parks General	Offset by over budget in Community Center part-timers	11,525
General Fund	Expenditures - Parks and Rec	01-8000-5013	Retention Pay_Parks General	Retention Bonus under ARPA	(12,000)
General Fund	Expenditures - Parks and Rec	01-8000-5200	FICA Expense_Parks General	Reclass employee benefits to departments	(79,607)
General Fund	Expenditures - Parks and Rec	01-8000-5210	Health Insurance Exp_Parks General	Reclass employee benefits to departments	(73,301)
General Fund	Expenditures - Parks and Rec	01-8000-5211	HSA Employer Portion Expense_Parks General	Reclass employee benefits to departments	(11,657)
General Fund	Expenditures - Parks and Rec	01-8000-5212	Employee Benefits Admin Fees_Parks General	Reclass employee benefits to departments	(3,056)
General Fund	Expenditures - Parks and Rec	01-8000-5215	Pension Expense_Parks General	Reclass employee benefits to departments	(34,168)
General Fund	Expenditures - Parks and Rec	01-8000-5217	Flex Spending Admin Fees_Parks General	Reclass employee benefits to departments	(402)
General Fund	Expenditures - Parks and Rec	01-8000-5218	Dental Insurance_Parks General	Reclass employee benefits to departments	(4,252)
General Fund	Expenditures - Parks and Rec	01-8000-5221	Employee Asst Programs_Parks General	Reclass employee benefits to departments	(556)
General Fund	Expenditures - Parks and Rec	01-8000-5223	LT Disability Ins_Parks General	Replaces 01-9000-5220	(4,203)
General Fund	Expenditures - Parks and Rec	01-8000-5224	Group Life Ins_Parks General	Replaces 01-9000-5220	(1,630)
General Fund	Expenditures - Parks and Rec	01-8000-6000	Professional Fees_Parks General	Lower than expected and more in line with 2021 actual	4,637
General Fund	Expenditures - Parks and Rec	01-8000-6115	Promotion/Marketing_Parks General	Offset in Aquatic Facility	7,200
General Fund	Expenditures - Parks and Rec	01-8000-6119	Printing & Copier_Parks General	Did not run a park brochure or calendar	6,494
General Fund	Expenditures - Parks and Rec	01-8000-6410	Equipment Rentals_Parks General	Less equipment was needed to rent	4,405
General Fund	Expenditures - Parks and Rec	01-8000-6732	Maint/Repair - Grounds_Parks General	overall expenses higher	(5,259)
General Fund	Expenditures - Parks and Rec	01-8000-7037	Gas/Oil_Parks General	Gas prices higher than budgeted	(6,288)
General Fund	Expenditures - Parks and Rec	01-8000-7047	Maint Supplies_Parks General	more items needed	(4,442)
General Fund	Expenditures - Parks and Rec	01-8000-7910	Special Program Exp_Parks General	Program expenses higher than expected	(8,946)
General Fund	Expenditures - Parks and Rec	01-8003-5013	Retention Pay_Community Ctr	Retention Bonus under ARPA	(1,000)
General Fund	Expenditures - Parks and Rec	01-8003-6115	Promotion/Marketing_Community Ctr	Over budgeted and with offsets from Aquatic Facility	24,025
General Fund	Expenditures - Parks and Rec	01-8003-6733	Maint/Repair - Building_Community Center	More supplies needed	(5,621)
General Fund	Expenditures - Parks and Rec	01-8003-6735	Maint/Repair - Equipment_Community Center	Less equipment repairs	4,043
General Fund	Expenditures - Parks and Rec	01-8004-5005	Part Time Wages_Athletic Complex	Offset by over budget in Community Center part-timers	11,200
General Fund	Expenditures - Parks and Rec	01-8004-5013	Retention Pay_Athletic Complex	Retention Bonus under ARPA	(500)
General Fund	Expenditures - Parks and Rec	01-8004-6732	Maint/Repair - Grounds_Athletic Complex	Did not need soil conditioner on fields	9,856
General Fund	Expenditures - Parks and Rec	01-8004-6733	Maint/Repair - Building_Athletic Complex	Expensed in facility account	8,402
General Fund	Expenditures - Parks and Rec	01-8004-6734	Maint/Repair - Facilities_Athletic Complex	used this account instead for building for some expenditures	(12,892)
General Fund	Expenditures - Parks and Rec	01-8005-6734	Maint/Repair - Facilities_Kitun	purchased artifical turf - funds were donated by Foundation	(6,911)
General Fund	Expenditures - Parks and Rec	01-8006-6732	Maint/Repair - Grounds_Gempp	Wildflower/native plant material	(6,973)
General Fund	Expenditures - Parks and Rec	01-8008-6732	Maint/Repair - Grounds_Minnie Ha Ha	Overall need was down	12,144
General Fund	Expenditures - Parks and Rec	01-8009-6732	Maint/Repair - Grounds_Watson Trail	less supplies needed	5,355
General Fund	Expenditures - Parks and Rec	01-8011-6732	Maint/Repair - Grounds_Eschbach	rocked the trail, cost are lower instead of using mulch for trails	6,285
General Fund	Expenditures - Parks and Rec	01-8013-5005	Part Time Wages_Driving Range	More hours needed for driving range than budgeted	(10,704)
General Fund	Expenditures - Parks and Rec	01-8013-6703	Utilities - Water_Driving Range	No budget, first year with identifying driving range electric	(4,338)
General Fund	Expenditures - Parks and Rec	01-8013-6734	Maint/Repair - Facilities_Driving Range	Mats needed	(5,734)
General Fund	Expenditures - Parks and Rec	01-8013-7053	Recreation Supplies_Driving Range	Mats came out of facility cost	8,393
General Fund	Expenditures - Parks and Rec	01-8014-7910	Special Program Exp_Day Camp	Overall costs were higher	(5,142)
General Fund	Expenditures - Parks and Rec	01-8018-6734	Maint/Repair - Facilities_Stieren Area	Waiting on restroom to be install -other items were delayed	8,498
General Fund	Expenditures - Parks and Rec	01-8003-7047	Maint Supplies_Community Center	Slightly higher usage	(3,919)
General Fund	Capital Outlay - General Govn	01-4000-9206	Cap Project/Acq - Computers_Admin	ARPA related server purchase which was not budgeted in the this account - offset in 01-4000-6000	(15,799)
General Fund	Expenditures - Pool	01-8002-5013	Retention Pay_Aquatic Facility	Retention Bonus under ARPA	(500)
General Fund	Expenditures - Pool	01-8002-5200	FICA Expense_Aquatic Facility	Reclass employee benefits to departments	(23,684)
General Fund	Expenditures - Pool	01-8002-5210	Health Insurance Exp_Aquatic Facility	Reclass employee benefits to departments	(4,647)
General Fund	Expenditures - Pool	01-8002-5211	HSA Employer Portion Expense_Aquatic Facility	Reclass employee benefits to departments	(739)
General Fund	Expenditures - Pool	01-8002-5212	Employee Benefits Admin Fees_Aquatic Facility	Reclass employee benefits to departments	(194)
General Fund	Expenditures - Pool	01-8002-5215	Pension Expense_Aquatic Facility	Reclass employee benefits to departments	(2,080)
General Fund	Expenditures - Pool	01-8002-5217	Flex Spending Admin Fees_Aquatic Facility	Reclass employee benefits to departments	(25)
General Fund	Expenditures - Pool	01-8002-5218	Dental Insurance_Aquatic Facility	Reclass employee benefits to departments	(270)
General Fund	Expenditures - Pool	01-8002-5221	Employee Asst Programs_Aquatic Facility	Reclass employee benefits to departments	(35)
General Fund	Expenditures - Pool	01-8002-5223	LT Disability Ins_Aquatic Facility	Replaces 01-9000-5220	(266)
General Fund	Expenditures - Pool	01-8002-5224	Group Life Ins_Aquatic Facility	Replaces 01-9000-5220	(103)

<u>Fund</u>	<u>Fin Stmt Line Item</u>	<u>Account #</u>	<u>Account Description</u>	<u>Explanation</u>	<u>Favorable (Unfavorable)</u> <u>\$\$</u>
General Fund	Expenditures - Pool	01-8002-5510	Seminar/Training_Aquatic Facility	overall costs to certify lifeguards	(6,880)
General Fund	Expenditures - Pool	01-8002-6115	Promotion/Marketing_Aquatic Facility	Offset in Parks General and Community Cneter	(9,272)
General Fund	Expenditures - Pool	01-8002-6701	Utilities - Electric_Aquatic Facility	Ameren fees much higher	(9,518)
General Fund	Expenditures - Pool	01-8002-6733	Maint/Repair - Building_Aquatic Facility	Could have been shifted to facilities	9,503
General Fund	Expenditures - Pool	01-8002-6734	Maint/Repair - Facilities_Aquatic Facility	Could have been shifted from building	(7,942)
General Fund	Expenditures - Pool	01-8002-7068	Miscellaneous_Aquatic Facility	No drug testing	8,594
General Fund	Expenditures - Pool	01-8002-7910	Special Program Exp_Aquatic Facility	Less activities/events held at pool	8,458
General Fund	Capital Outlay - Parks and Rec	01-8010-9202	Cap Project/Acq_Grounds_Bander Park	no fishing pond as budgeted	25,000
General Fund	Capital Outlay - Parks and Rec	01-8018-9204	Cap Project/Acq - Facilities_Stieren Area	Delay of Stieren restroom and other capital items	1,310,628
General Fund	Capital Outlay - Public Safety	01-6000-9205	Cap Project/Acq - Equipment_Public Safety	Primarily workout room reno lower than budgeted	6,860
General Fund	Capital Outlay - Public Safety	01-6000-9206	Cap Project/Acq - Computers_Public Safety	New dispatch server not purchased	15,229
General Fund	Expenditures - General Govn	01-4000-5013	Retention Pay_Admin	Retention Bonus under ARPA	(5,000)
General Fund	Expenditures - General Govn	01-4000-5200	FICA Expense_Admin	Reclass employee benefits to departments	(33,891)
General Fund	Expenditures - General Govn	01-4000-5210	Health Insurance Exp_Admin	Reclass employee benefits to departments	(43,332)
General Fund	Expenditures - General Govn	01-4000-5211	HSA Employer Portion Expense_Admin	Reclass employee benefits to departments	(6,891)
General Fund	Expenditures - General Govn	01-4000-5212	Employee Benefits Admin Fees_Admin	Reclass employee benefits to departments	(1,807)
General Fund	Expenditures - General Govn	01-4000-5215	Pension Expense_Admin	Reclass employee benefits to departments	(19,480)
General Fund	Expenditures - General Govn	01-4000-5217	Flex Spending Admin Fees_Admin	Reclass employee benefits to departments	(238)
General Fund	Expenditures - General Govn	01-4000-5218	Dental Insurance_Admin	Reclass employee benefits to departments	(2,514)
General Fund	Expenditures - General Govn	01-4000-5221	Employee Asst Programs_Admin	Reclass employee benefits to departments	(329)
General Fund	Expenditures - General Govn	01-4000-5223	LT Disability Ins_Admin	Replaces 01-9000-5220	(2,485)
General Fund	Expenditures - General Govn	01-4000-5224	Group Life Ins_Admin	Replaces 01-9000-5220	(964)
General Fund	Expenditures - General Govn	01-4000-5500	Membership/Subscription_Admin	Laumeier Art Fair Sponsorship not budgeted	(4,033)
General Fund	Expenditures - General Govn	01-4000-6000	Professional Fees_Admin	Communication Audit not approved and IT/Cyber Security server in 01-4000-9206 - both ARPA projects	68,816
General Fund	Expenditures - General Govn	01-4000-6015	Legal Fees_Admin	Combined legal fees over budget by \$12,003; allocation to departments differed between actual and budget	16,278
General Fund	Expenditures - General Govn	01-4000-6120	Property & Liability Ins_Admin	increase in rate/risk assessment	(6,968)
General Fund	Expenditures - General Govn	01-4000-6162	Maps/Codification_Admin	Municode updates cost lower than expected	4,911
General Fund	Expenditures - General Govn	01-4005-5013	Retention Pay_Prof Atty Asst	Retention Bonus under ARPA	(1,000)
General Fund	Expenditures - Municipal Court	01-7000-5013	Retention Pay_Court	Retention Bonus under ARPA	(1,000)
General Fund	Expenditures - Municipal Court	01-7000-5200	FICA Expense_Court	Reclass employee benefits to departments	(5,460)
General Fund	Expenditures - Municipal Court	01-7000-5210	Health Insurance Exp_Court	Reclass employee benefits to departments	(7,509)
General Fund	Expenditures - Municipal Court	01-7000-5211	HSA Employer Portion Expense_Court	Reclass employee benefits to departments	(1,194)
General Fund	Expenditures - Municipal Court	01-7000-5212	Employee Benefits Admin Fees_Court	Reclass employee benefits to departments	(313)
General Fund	Expenditures - Municipal Court	01-7000-5215	Pension Expense_Court	Reclass employee benefits to departments	(3,454)
General Fund	Expenditures - Municipal Court	01-7000-5217	Flex Spending Admin Fees_Court	Reclass employee benefits to departments	(41)
General Fund	Expenditures - Municipal Court	01-7000-5218	Dental Insurance_Court	Reclass employee benefits to departments	(436)
General Fund	Expenditures - Municipal Court	01-7000-5221	Employee Asst Programs_Court	Reclass employee benefits to departments	(57)
General Fund	Expenditures - Municipal Court	01-7000-5223	LT Disability Ins_Court	Replaces 01-9000-5220	(431)
General Fund	Expenditures - Municipal Court	01-7000-5224	Group Life Ins_Court	Replaces 01-9000-5220	(167)
General Fund	Expenditures - Municipal Court	01-7000-6015	Legal Fees_Court	Combined legal fees over budget by \$12,003; allocation to departments differed between actual and budget	14,128
General Fund	Expenditures - Municipal Court	01-7000-6135	Computer Subscription_Court	Rejis fees increase was lower than expected	10,843
General Fund	Expenditures - Non-Departmental	01-9000-5200	FICA Expense	Reclass employee benefits to departments	382,962
General Fund	Expenditures - Non-Departmental	01-9000-5210	Health Insurance Exp	Reclass employee benefits to departments	467,400
General Fund	Expenditures - Non-Departmental	01-9000-5211	HSA Employer Portion Expense	Reclass employee benefits to departments	73,000
General Fund	Expenditures - Non-Departmental	01-9000-5212	Employee Benefits Admin Fees	Reclass employee benefits to departments	23,400
General Fund	Expenditures - Non-Departmental	01-9000-5215	Pension Expense	Reclass employee benefits to departments	201,752
General Fund	Expenditures - Non-Departmental	01-9000-5217	Flex Spending Admin Fees	Reclass employee benefits to departments	2,600
General Fund	Expenditures - Non-Departmental	01-9000-5218	Dental Insurance	Reclass employee benefits to departments	26,400
General Fund	Expenditures - Non-Departmental	01-9000-5220	Life and Disability Insurance	This account is no longer used. Replaced by account object series 5223 and 5224	32,000
General Fund	Expenditures - Non-Departmental	01-9000-5221	Employee Asst Programs	Reclass employee benefits to departments	2,950
General Fund	Expenditures - Public Safety	01-6000-5008	Overtime_Non-Comm Police	More overtime needed to cover sick leave	(6,916)
General Fund	Expenditures - Public Safety	01-6000-5013	Retention Pay_Non-Comm Police	Retention Bonus under ARPA	(7,000)
General Fund	Expenditures - Public Safety	01-6000-5200	FICA Expense_Public Safety	Reclass employee benefits to departments	(160,764)
General Fund	Expenditures - Public Safety	01-6000-5210	Health Insurance Exp_Public Safety	Reclass employee benefits to departments	(246,320)

<u>Fund</u>	<u>Fin Stmt Line Item</u>	<u>Account #</u>	<u>Account Description</u>	<u>Explanation</u>	<u>Favorable (Unfavorable)</u> <u>\$\$</u>
General Fund	Expenditures - Public Safety	01-6000-5211	HSA Employer Portion Expense_Public Safety	Reclass employee benefits to departments	(39,170)
General Fund	Expenditures - Public Safety	01-6000-5212	Employee Benefits Admin Fees_Public Safety	Reclass employee benefits to departments	(10,270)
General Fund	Expenditures - Public Safety	01-6000-5215	Pension Expense_Public Safety	Reclass employee benefits to departments	(87,374)
General Fund	Expenditures - Public Safety	01-6000-5217	Flex Spending Admin Fees_Public Safety	Reclass employee benefits to departments	(1,350)
General Fund	Expenditures - Public Safety	01-6000-5218	Dental Insurance_Public Safety	Reclass employee benefits to departments	(14,289)
General Fund	Expenditures - Public Safety	01-6000-5221	Employee Asst Programs_Public Safety	Reclass employee benefits to departments	(1,870)
General Fund	Expenditures - Public Safety	01-6000-5223	LT Disability Ins_Public Safety	Replaces 01-9000-5220	(14,125)
General Fund	Expenditures - Public Safety	01-6000-5224	Group Life Ins_Public Safety	Replaces 01-9000-5220	(5,479)
General Fund	Expenditures - Public Safety	01-6000-6015	Legal Fees_Public Safety	Combined legal fees over budget by \$12,003; allocation to departments differed between actual and budget	(7,319)
General Fund	Expenditures - Public Safety	01-6000-6736	Maint/Repair - Computers_PD General	Fewer repairs needed	4,338
General Fund	Expenditures - Public Safety	01-6000-6737	Maint/Repair - Vehicle_PD General	Accident related repairs	(14,924)
General Fund	Expenditures - Public Safety	01-6000-7037	Gas/Oil_Public Safety	Gas prices higher than budgeted	(9,294)
General Fund	Expenditures - Public Safety	01-6000-7061	Jail Maint and Supplies_Public Safety	Budget was higher than previous trends; 2022 actuals more in line with prior years	4,202
General Fund	Expenditures - Public Safety	01-6010-6705	Utilities - Telephone_PD Bldg	Budget was understated	(4,427)
General Fund	Expenditures - Public Safety	01-6010-6733	Maint/Repair - Building_PD Bldg	Repairs lower than expected	4,364
General Fund	Expenditures - Public Safety	01-6020-5003	FT Reg Salary_Comm Police	Actual vacancies where budget assumes full employment	49,696
General Fund	Expenditures - Public Safety	01-6020-5007	Holiday Premium_Comm Police	timing of Christmas holiday weekend vs payroll period - pushed more holiday into 2023	4,122
General Fund	Expenditures - Public Safety	01-6020-5008	Overtime_Comm Police	More officers out, vacancies, increased car break-ins, special investigation re drug trafficking	(21,807)
General Fund	Expenditures - Public Safety	01-6020-5013	Retention Pay_Comm Police	Retention Bonus under ARPA	(25,000)
General Fund	Expenditures - Public Works	01-5000-5003	FT Reg Salary_Public Works	Actual vacancies where budget assumes full employment	8,146
General Fund	Expenditures - Public Works	01-5000-5013	Retention Pay_Public Works	Retention Bonus under ARPA	(16,000)
General Fund	Expenditures - Public Works	01-5000-5200	FICA Expense_Public Works	Reclass employee benefits to departments	(70,412)
General Fund	Expenditures - Public Works	01-5000-5210	Health Insurance Exp_Public Works	Reclass employee benefits to departments	(92,592)
General Fund	Expenditures - Public Works	01-5000-5211	HSA Employer Portion Expense_Public Works	Reclass employee benefits to departments	(14,724)
General Fund	Expenditures - Public Works	01-5000-5212	Employee Benefits Admin Fees_Public Works	Reclass employee benefits to departments	(3,860)
General Fund	Expenditures - Public Works	01-5000-5215	Pension Expense_Public Works	Reclass employee benefits to departments	(44,422)
General Fund	Expenditures - Public Works	01-5000-5217	Flex Spending Admin Fees_Public Works	Reclass employee benefits to departments	(508)
General Fund	Expenditures - Public Works	01-5000-5218	Dental Insurance_Public Works	Reclass employee benefits to departments	(5,371)
General Fund	Expenditures - Public Works	01-5000-5221	Employee Asst Programs_Public Works	Reclass employee benefits to departments	(703)
General Fund	Expenditures - Public Works	01-5000-5223	LT Disability Ins_Public Works	Replaces 01-9000-5220	(5,310)
General Fund	Expenditures - Public Works	01-5000-5224	Group Life Ins_Public Works	Replaces 01-9000-5220	(2,059)
General Fund	Expenditures - Public Works	01-5000-6015	Legal Fees_Public Works	Combined legal fees over budget by \$12,003; allocation to departments differed between actual and budget	(35,363)
General Fund	Expenditures - Public Works	01-5000-6120	Property & Liability Ins_Public Works	increase in rate/risk assessment	(10,623)
General Fund	Expenditures - Public Works	01-5000-6410	Equipment Rentals_Public Works	Additional equipment rentals required due to unexpected flooding/bridge cleanouts	(8,835)
General Fund	Expenditures - Public Works	01-5000-6680	Road Cleaning/Sweeping_Public Works	Street sweeping costs higher than expected, additional sweeping was required due to street conditions	(14,488)
General Fund	Expenditures - Public Works	01-5000-6689	Nuisance Property_Public Works	More complaints which need to be addressed	(5,075)
General Fund	Expenditures - Public Works	01-5000-6735	Maint/Repair - Equipment_PW General	Maintenance costs unexpectedly lower than usual	7,231
General Fund	Expenditures - Public Works	01-5000-6737	Maint/Repair - Vehicle_PW General	truck accident repair needed	(15,028)
General Fund	Expenditures - Public Works	01-5000-7037	Gas/Oil_Public Works	Gas prices higher than budgeted	(10,412)
General Fund	Expenditures - Public Works	01-5000-7057	Uniforms_Public Works	Uniform cost increased higher than expected	(5,069)
General Fund	Expenditures - Public Works	01-5001-6733	Maint/Repair - Building_PW Bldg	Salt dome door repair recorded here and gas leak repair	(12,057)
General Fund	Expenditures - Public Works	01-5010-6732	Maint/Repair - Grounds_City Hall	Maintenance lower than expected	4,875
General Fund	Expenditures - Public Works	01-5010-6733	Maint/Repair - Building_City Hall	Higher HVAC repairs and panic alarm repair	(15,820)
General Fund	Expenditures - Public Works	01-5015-6738	Maint/Repair - Infrastructure_Street Lights	Old Gravois streetlight repairs needed	(8,988)
General Fund	Capital Outlay - Public Works	01-5010-9203	Cap Project/Acq - Building_City Hall	City Hall Renovation under ARPA was not started in 2022	75,000
General Fund	Capital Outlay - Public Works	01-5010-9206	Cap Project/Acq - Computers_City Hall Building	AV Equipment in Chambers under ARPA higher than expected	(7,307)
General Fund	Capital Outlay - Public Works	01-5020-9208	Cap Project/Acq - Infra_Roads & Bridges	Kennerly/Old Gravois intersection upgrade under ARPA running under budget	11,535
General Fund	Capital Outlay - Public Works	01-5030-9208	Cap Project/Acq - Infra_Sidewalks	Eddie & Park Sidewalk project under ARPA running slower than budgeted	279,318
General Fund	Transfers	01-0000-9900	Operating Transfer	Volvo Excavator Purchase approved last May was paid for by General Fund to keep County Rd Fund Balance within policy	(77,268)
General Fund	Claims & Judgements	01-0000-9500	Claims & Judgements	Desposis Judgement post settlement offer	(330,000)

<u>Fund</u>	<u>Fin Stmt Line Item</u>	<u>Account #</u>	<u>Account Description</u>	<u>Explanation</u>	<u>Favorable (Unfavorable)</u> <u>\$\$</u>
TOTAL GENERAL FUND					1,241,965
Capital Project Fun	Capital Outlay - Parks and Rec	05-8003-9203	Cap Project/Acq - Building_Community Ctr	Delayed water heater and roof upgrade	24,173
Capital Project Fun	Capital Outlay - Parks and Rec	05-8003-9205	Cap Project/Acq - Equipment_Community Ctr	Lower costs than expected	5,853
Capital Project Fun	Capital Outlay - Parks and Rec	05-8004-9204	Cap Project/Acq - Facilities_Athletic Com	Higher costs than expected	(8,593)
Capital Project Fun	Capital Outlay - Parks and Rec	05-8007-9204	Cap Project/Acq - Facilities_Lynstone	Held off on basketball court	20,399
Capital Project Fun	Capital Outlay - Parks and Rec	05-8008-9205	Cap Project/Acq - Equipment_Minnie Ha Ha	Lower costs for picnic table and benches	4,309
Capital Project Fun	Capital Outlay - Parks and Rec	05-8009-9204	Cap Project/Acq - Facilities_Watson Trail	Did not do as many projects: did lake dredging in house, asphalt	37,918
Capital Project Fun	Capital Outlay - Parks and Rec	05-8013-9205	Cap Project/Acq - Equipment_Driving Range	did not purchase reel mower as budgeted	7,955
Capital Project Fun	Capital Outlay - Pool	05-8002-9205	Cap Project/Acq - Equipment_Aquatic Fac	ADA lifts, diving boards	(5,449)
Capital Project Fun	Capital Outlay - Public Safety	05-6000-9205	Cap Project/Acq - Equipment_PD General	Body camera purchase delayed	44,789
Capital Project Fun	Capital Outlay - Public Safety	05-6000-9207	Cap Project/Acq - Vehicle_PD General	Lower vehicle costs than expected	23,916
Capital Project Fun	Capital Outlay - Public Safety	05-6010-9203	Cap Project/Acq - Building_PD Bldg	Primarily roof replacement lower than budgeted	9,659
Capital Project Fun	Capital Outlay - Public Works	05-5000-6030	Engineering/Surveying_Public Works	This activity did no occur	6,000
Capital Project Fun	Capital Outlay - Public Works	05-5001-9203	Cap Project/Acq - Building_PW Bldg	Salt dome and retaining wall done in house; significant savings	57,344
Capital Project Fun	Capital Outlay - Public Works	05-5020-9208	Cap Project/Acq - Infra_Roads & Bridges	Slab replacement and street striping over budget (\$263k); West Watson under budget \$227k	(35,935)
TOTAL CAPITAL FUND					192,338
County Road Fund	Expenditures - Public Works	10-5020-6738	Maint/Repair - Infrastructure_Roads & Bridges	City Hall Renovation under ARPA was not started in 2022	10,770
County Road Fund	Capital Outlay - Public Works	10-5020-9208	Cap Project/Acq - Infra_Roads & Bridges	Higher cost than expected for chip seal	(19,451)
County Road Fund	Transfers	10-0000-9900	Operating Transfer	Volvo Excavator Purchase approved last May was paid for by General Fund to keep County Rd Fund Balance within policy	77,268
TOTAL COUNTY ROAD FUND					68,587
Storm/Parks Sales	Expenditures - Parks and Rec	12-8003-5003	FT Reg Salary_Community Center	Actual vacancies where budget assumes full employment	5,525
Storm/Parks Sales	Expenditures - Parks and Rec	12-8003-5005	Part Time Wages_Community Center	Partially offset by under budget in parks general, athletic complex & day camp	(38,865)
Storm/Parks Sales	Expenditures - Parks and Rec	12-8010-6732	Maint/Repair - Grounds_Bander	Mowing contract - kept expenses down	15,761
Storm/Parks Sales	Expenditures - Parks and Rec	12-8014-5005	Part Time Wages_Day Camp	Offset by over budget in Community Center part-timers	10,715
Storm/Parks Sales	Expenditures - Pool	12-8002-5003	FT Reg Salary_Aquatic Facility	Offset in Parks General	21,533
Storm/Parks Sales	Expenditures - Pool	12-8002-5008	Overtime_Aquatic Facility	Overtime hours need for both part-timers and full-timers during peak season	(4,393)
Storm/Parks Sales	Capital Outlay - Parks and Rec	12-8000-6030	Engineering/Surveying_Parks General	I44 higher than budget; however reimbursed by grant	(4,625)
Storm/Parks Sales	Capital Outlay - Pool	12-8002-9203	Cap Project/Acq - Building_Aquatic Facility	Items came in less than budgeted	11,441
Storm/Parks Sales	Capital Outlay - Pool	12-8002-9204	Cap Project/Acq - Facilities_Aquatic Fac	Items/supplies came in less than budgeted	7,871
Storm/Parks Sales	Capital Outlay - Pool	12-8002-9205	Cap Project/Acq - Equipment_Aquatic Fac	Less equipment needs	5,714
TOTAL STORM WATER / PARKS FUND					30,677
Prop P	Expenditures - Non-Departmental	15-9000-5200	FICA Expense	Reclass employee benefits to departments	26,606
Prop P	Expenditures - Non-Departmental	15-9000-5215	Pension Expense	Reclass employee benefits to departments	15,001
Prop P	Expenditures - Public Safety	15-6000-5200	FICA Expense_Public Safety	Reclass employee benefits to departments	(26,171)
Prop P	Expenditures - Public Safety	15-6000-5215	Pension Expense_Public Safety	Reclass employee benefits to departments	(14,224)
Prop P	Expenditures - Public Safety	15-6020-5003	FT Reg Salary_Comm Police	Actual vacancies where budget assumes full employment	8,042
Prop P	Expenditures - Public Safety	15-6020-5008	Overtime_Comm Police	More officers out, vacancies, increased car break-ins, special investigation re drug trafficking	(3,550)
Prop P	Expenditures - Public Safety	15-6000-5008	Overtime_Non-Comm Police	More overtime needed to cover sick leave	(1,126)
TOTAL PROP P FUND					4,578
TOTAL ALL FUNDS					\$ 1,538,145

PROPOSED 2023 BUDGET AMENDMENTS FOR BOARD OF ALDERMAN					
March 9, 2023 Finance Committee Meeting					
				<u>Favorable (Unfavorable)</u>	
<u>Fund</u>	<u>Fin Stmt Line Item</u>	<u>Account #</u>	<u>Account Description</u>	<u>\$\$</u>	<u>Explanation</u>
Prop P Fund	Capital Outlays	15-6000-9205	Cap Project/Acq - Equipment/Police	(11,000)	Riot Gear Purchase



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ED ROEHR SAFETY PRODUCTS

2550 SAINT LOUIS AVE.
ST. LOUIS, MO 63106
FAX 314-533-3830
(800)-392-8210

BILL TO: SUNSET HILLS MO POLICE DEPT**SEE NOTES**
3905 SO. LINDBERGH BLVD
SUNSET HILLS, MO 63127

SHIP TO: SUNSET HILLS MO POLICE DEPT**SEE NOTES**
3905 SO. LINDBERGH BLVD
SUNSET HILLS, MO 63127

QUOTE DT	CUSTOMER NO	SLS RP	PYMNT TERMS	LOC	PPD COL	SHIP DT	SHIP VIA
1/30/2023	000000001379	012	CREDIT CARD/UPS	MO		A.S.A.P.	Frt Allow-DropS

QTY ORDERED	ITEM NO DESCRIPTION	UOM	UNIT PRICE	DISCOUNT	EXTENDED PRICE
	White Letters on Black w/Velcro To Read: Specify Name				
1	PT1003033 Face Shield PT Non-Ballistic DK6-H1.50 Universal	EA	56.35	0.00	56.35
1	MN1348649 Forearm Protector MN Centruion Black FP100	EA	19.56	0.00	19.56

TOTAL QUOTE 1,816.89



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QUOTE DT	CUSTOMER NO	SLS RP	PYMT TERMS	LOC	PPD. COL	SHIP DT	SHIP VIA
1/30/2023	00000001379	012	CREDIT CARD/UPS	MO		A.S.A.P.	Frt Allow-DropS

QTY ORDERED	ITEM NO DESCRIPTION	UOM	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	BI7300-18190 Cuff Case BI NY HS S&W Mdl 100 Standard Chain Cuffs	EA	25.00	0.00	25.00
1	BI7307-18204 OC CASE BI NY MK4 TOP FLAP	EA	21.00	0.00	21.00
1	BI7314S-18521 RADIO CASE BI NYLON UNIV SWIVL UNIVERSAL W/SWIVEL	EA	35.00	0.00	35.00
1	BI7406-15635 KEEPER BI NY BS 4 PACK	EA	13.00	0.00	13.00
1	SAF6360-74-131 Holster SAF Sig229 STX Tact RH		120.00	0.00	120.00
1	PT1220976-FC Helmet PT Delta 4 Full-Cut (Specify: Color/Suspen/Size)	EA	299.00	0.00	299.00
1	PTA-HS-R2SM RACHETING SUSPENSION SYSTEM PT W/MESH CROWN SUSPENSION SYS	EA	93.00	0.00	93.00



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SUNSET HILLS, MO 63127

QUOTE DT	CUSTOMER NO	SLS RP	PYMNT TERMS	LOC	PPD COL	SHIP DT	SHIP VIA
1/30/2023	000000001379	012	CREDIT CARD/UPS	MO		A.S.A.P.	Frt Allow-DropS

QTY ORDERED	ITEM NO DESCRIPTION	UOM	UNIT PRICE	DISCOUNT	EXTENDED PRICE
1	SBA1002847 702L Ballistic Face Shield Single Hit Band Mount Full-Cut		157.00	0.00	157.00
1	SBA1002848 702M Ballistic Face Shield Multi-Hit Band Mount Full-Cut		167.00	0.00	167.00
1	MN1348070 Shin Guard MN Hard-Shell M/L Black	EA	59.22	0.00	59.22
1	HAT1010491 Glove HAT LR25 Reactor MD Paddle Knuckle Tactical		30.96	0.00	30.96
1	RT8116 Bag RT Large Canvas BK POLICE 24x15x13 Add Velcro Strip for Nametape		29.80	0.00	29.80
1	SBZNAMETAPE Cloth Nametape SBZ Blk Square w/Velcro / Specify: Colors	EA	7.00	0.00	7.00