

MINUTES OF THE REGULAR MEETING  
OF THE PLANNING AND ZONING COMMISSION  
OF THE CITY OF SUNSET HILLS, MISSOURI  
HELD ON WEDNESDAY, JUNE 1, 2022

BE IT REMEMBERED that the Planning and Zoning Commission of the City of Sunset Hills, Missouri met by Zoom Meeting on Wednesday, June 1, 2022. The meeting convened at 6:00 P.M.

The meeting began with those present standing for the reciting of the Pledge of Allegiance.

ROLL CALL

<b>Present:</b>	Rich Gau	-Member
	Mike Svoboda	-Member
	Roger Kaiser	-Member
	Todd Powers	-Member
	Steve Young	-Member
	Brian VanCardo	-Member
	Bryson Baker	-City Engineer
	Erin Seele	-City Attorney
	Lynn Sprick	-City Planner
<b>Absent:</b>	Michael Hopfinger	-Member
	Frank Pellegrini	-Member

**APPROVAL OF THE MINUTES**

Copies of the minutes of the May 4, 2022 Planning and Zoning Commission meeting were distributed to the members for their review. Mr. Young made a motion to approve the minutes as submitted. Mr. Kaiser seconded the motion, and it was unanimously approved.

Erin Seele introduced herself.

## **NEW BUSINESS**

P-08-22 Petition for a Conditional Use Permit, submitted by Verizon Wireless, for a small wireless facility at 112 Monica Drive.

THIS PETITION HAS BEEN WITHDRAWN.

Alberts Laumeier escrow release and street acceptance

Ms. Sprick stated in 2008, an escrow agreement was established to ensure construction and improvements were completed per the Improvement Plans. All improvements have been inspected and approved. The City is ready to accept the streets with the condition that a bond is established to meet the requirements of Appendix A, Section 3.5h. The bond is held for two years from the acceptance of the streets. No Board of Aldermen action is necessary for the escrow release, but their approval is required for the acceptance of the streets.

Mr. Gau asked if the bond has been posted.

Ms. Sprick stated that comes after the release of the escrow. The escrow release is a vote and the street acceptance is a recommendation to the Board.

Mr. Baker stated there is a procedure for taking over streets. These streets were always meant to be City streets and it is recorded on the Record Plat this way. The developer was given a list of items to repair and they fixed any issues, along with providing letters from the utility companies. Staff is prepared to take over the streets.

Mr. Svoboda made a motion that the Alberts Laumeier escrow be released. Mr. Young seconded the motion and it was unanimously approved.

Mr. Young made a motion that the street acceptance for public maintenance of Alberts Laumeier be recommended to the Board of Aldermen with the condition that a bond is established to meet the requirements of Appendix A, Section 3.5h. Mr. Kaiser seconded the motion and it was unanimously approved.

## **ANY OTHER MATTERS DEEMED APPROPRIATE**

Election of a Chairman and Vice Chairman

Mr. Gau requested all members be present for the election and it be postponed until next month.

All other members agreed.

## ADJOURNMENT

Mr. Young made a motion to adjourn the meeting at 6:15 P.M. Mr. VanCardo seconded the motion, and it was unanimously approved.

Recording Secretary



Sarina Cape

DRAFT