

MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE CITY OF SUNSET HILLS, MISSOURI
HELD ON WEDNESDAY, MARCH 22, 2023

BE IT REMEMBERED that the Parks and Recreation Commission of the City of Sunset Hills, Missouri met at City Hall at 3939 Lindbergh Blvd. The meeting convened at 6:31pm.

Park Board

Present:	Doug McGuire	-Park Board Chairman
	Claudia Svoboda	-Member
	Jill Yarasheski	-Member
	Natalie Akins	-Member
	Kelly Finney	-Member
	Greg Colombo	-Member
	Esther Gier	-Member
	Gerald Brown	-Director of Parks and Recreation
Absent:	Shelia Sanders	-Member
	Pam Livingston	-Member
	Casey Wong	-Member
Guest:	Mike Svoboda	

APPROVAL OF THE MINUTES

Copies of the Minutes of the January, 2023 Parks & Recreation Commission meeting were emailed to the members for their review. Ms. Yarasheski made a motion to accept the minutes as submitted. Ms. Gier seconded the motion, and it was unanimously approved.

Old Business

- A. Pickleball Court update – we have met with contractors and are looking at two areas, I hope to have more information for you at next meeting.
- B. Stieren Playground Project – Mr. Brown showed proposed documents and what the family actually selected. We received (10) bids overall – Hutchinson and Design were selected.
- C. Minnie Ha Ha Asphalt projects – Mr. Brown stated that the park will be closed for 3-4 days in June/July to seal trails, parking area and lots. Striping included as well. McConnel and Associates were awarded the bid at \$35,000.
- D. Pool Painting bid – Bazan Painting was selected for Leisure pool; they will be doing work late April – weather permitting.

Reports

- A. Board of Alderman – Mr. Brown reported on the following:
Bass Pro – projected to open in May

- Board approved numerous projects including painting bid, playground bid, surplus equipment, cameras for parks, asphalt work at Minnie
- B. Pool Advisory – Nothing to report, next meeting 4/17
 - C. Gempp Commission – Nothing to report, next meeting May, 2023
 - D. Swim & Dive Committee – over 250 kids registered.
 - E. Fitness Committee – nothing to report
 - F. Art Committee – Chairman McGuire reported next that we selected new piece, also will be discussing (2) other sculptures donated by Holiday Inn
 - G. Director’s Report – Mr. Brown reported on the following:
 - Lifeguard update – we have 45 registered, 17 new guards signed up for classes.
 - Lynstone Park – MSD reviewed and has requested that we need to do water treatment so we have hired another engineer to assist with water treatment area.
 - Tree Manual – Public Works is still reviewing the document. Hope to have more information next month.
 - Minnie Ha Ha Park plaques, scenic overlook, we are looking to update the plaques – history, rotary, etc.

*Program/Special Events

- Disc Golf Tournament – Saturday, 9am
- Park Brochures are out
- Easter Egg Hunts – Saturday, April 8th

-Mr. Colombo asked for an update on the Stieren Restroom, Mr. Brown stated that restroom is still be reviewed by St. Louis County, hope to hear something very soon.

New Business

- A. Eagle Scout Project**
- B. Urban Forestry Discussion**

- C. No Smoking throughout park system and/or facilities
 Mr. Brown provided examples of a new proposed ordinance for the commission to review pertaining to no smoking in the parks -
Smoking is prohibited on all City property in Sunset Hills, so all our parks are smoke free.

Prohibition Of Smoking on City Property. The possession of lighted or heated smoking materials in any form, including, but not limited to, the possession of lighted or heated cigarettes, cigars, pipes or other tobacco products and marijuana, is prohibited in or on any property or premises owned or leased for use by the City of Sunset Hills, including buildings, grounds, parks, playgrounds, sports arenas, aquatic facility, other facilities, playing fields, parking lots and parking structures. Also add in employee manual– no smoking in any vehicles

Ms. Yarasheski made a motion to approve ordinance pertaining to No Smoking in parks. Ms. Gier seconded the motion, and it was unanimously approved.

D. Community Center protocols upgrade

Mr. Brown provided a brief update on an incident that occurred a couple of weeks ago – and discussed new policies/protocols for the community center –

- Individuals requesting a tour, must sign in at front desk, provide driver’s license
- Installed (3) new cameras throughout the facility. These were approved in January by BOA.
- Members can request a lock for lockers by providing drivers license at front desk.
- Added an additional (4) signs throughout facility.

Other items deemed necessary

Mr. Brown asked if the Commission would be interested in a marketing idea – Proposal: Social Indoor STL pays to install digital video monitors in the community center. Social Indoor STL not only covers the cost but insures them and will replace any if there is ever a need for free. The plan is to put a total of 6 throughout the community center inside and 2 in the pool area in the below locations:

1. Mens Restroom Upstairs: 2 total (1 above each urinal)
2. Women’s Restroom Upstairs: 1 in the vanity area
3. Mens Restroom Downstairs: 1 above the urinal
4. Women’s Restroom Downstairs: 1 in the vanity area
5. Common Area: 1 above the drinking fountain in the workout area
6. Pool Area Mens Restroom: 1 above the urinal
7. Pool Area Women’s Restroom: 1 in the vanity area

These will be installed this spring at a time that is convenient for the city and with them will come compensation for the Community Center. We are prepared to offer 2 advertising spots per board for a total of 16 that you can use at your convenience to talk about anything that helps the community center. You can change these out as frequently as you want at no cost. These 16 spots each are a “7.5 second ad” that will loop every 90 seconds. These can be chosen to be used “in house” at the community center, or at other locations of your choosing on our network that helps your business. Locations can change every month as your needs change for no additional charge.

The Commission asked Mr. Brown, if he could invite Mr. Luciani to next meeting to answer some questions., Mr. Brown stated that he would ask and see if he is available.

Mr. Brown also stated that he was going to start working on a potential question for a brief survey, to explore what our residents might be looking to improve, pursue, or construct with the park system in the future. The ½ sales tax sunset comes in 2027, so the goal is to start to ask residents what they might like to see in the near future.

NEXT MEETING DATE

-April 26, 2023 at 6:30pm at City Hall

ADJOURNMENT

Ms. Gier made a motion to adjourn the meeting at 7:43 pm. Mr. Colombo seconded the motion, and it was unanimously approved.

As submitted by,

Gerald Brown, Director of Parks & Recreation