

A photograph of a dense forest with tall, thin trees and a misty atmosphere. Sunlight filters through the trees, creating a soft, ethereal glow. The foreground is filled with green foliage and small flowers.

# Deer Hunting Packet



## NOTIFICATION OF INTENT TO HUNT

The undersigned property owner(s), after having the opportunity to fully read and understand the City of Sunset Hills Deer Control Policy and Hunting Regulations (Ordinance #1883, #2213), hereby notifies the City of Sunset Hills City Hall of his/her intent to permit archery hunting on the following property or contiguous properties:

**Address(es) of Property to be Hunted:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**Property Owner(s) Information:** (Must list all owners for each property.)

**Property 1**

Property Owner's Name(s): \_\_\_\_\_  
 Property Owner's Address(es): \_\_\_\_\_  
 Contact # \_\_\_\_\_ Contact E-mail \_\_\_\_\_

**Property 2**

Property Owner's Name(s): \_\_\_\_\_  
 Property Owner's Address(es): \_\_\_\_\_  
 Contact # \_\_\_\_\_ Contact E-mail \_\_\_\_\_

**Property 3**

Property Owner's Name(s): \_\_\_\_\_  
 Property Owner's Address(es): \_\_\_\_\_  
 Contact # \_\_\_\_\_ Contact E-mail \_\_\_\_\_

**Property 4**

Property Owner's Name(s): \_\_\_\_\_  
 Property Owner's Address(es): \_\_\_\_\_  
 Contact # \_\_\_\_\_ Contact E-mail \_\_\_\_\_

**Hunter Identification:**

Hunter's Name(s): \_\_\_\_\_  
 Hunter's Date of Birth: \_\_\_\_\_  
 Missouri Dept. of Conservation ID#: \_\_\_\_\_

**Dates of Proposed Hunt (s)** \_\_\_\_\_

(List all dates when hunting might occur on above said properties. **Must comply with deer season dates set by MO Dept. of Conservation**)

For Office Use Only:

<b><u>Date Intent received:</u></b>	<b><u>Date Insurance Proof Received</u></b>	<b><u>Date Hunter Documentation Received:</u></b>

Please read and complete

I/We the Property Owner(s) hereby certify the following:

	YES	NO
I/We have provided a certificate of insurance or indemnity bond providing evidence of a policy of liability insurance and/or indemnity bond in an amount not less than two million dollars (\$2,000,000.00) per occurrence insuring or bonding the property owner and/or the designated hunter.		
I/We have received, reviewed and understand the regulations of the City of Sunset Hills Deer Control Policy and Hunting Regulations (Ordinance #1883) as contained in City of Sunset Hills Code of Ordinances Chapter 19, Article III, Sections 19-45, 19-46, 19-47, 19-48, 19-49 and 19-50.		
I/We understand all current laws of the State of Missouri in regards to the regulations of hunting shall be obeyed with the corporate limits of Sunset Hills at all times. Furthermore, I/We understand the hunt must conform to all State regulations as defined by the Missouri Department of Conservation.		
I/We understand the permissible methods of hunting is by archery device as defined in Section 19-45 and at no time are firearm and black-powder methods allowed within the corporate limits of Sunset Hills.		
I/We shall notify all contiguous neighbors/property owners in writing of the approximate date and times of hunts. I/We further understand appropriate documentation must be maintained to show proof of receipt of said notification.		
I/We certify all hunters shall be at least 18 years of age at the time of the hunt.		
I/We have provided a certificate of completion of archery device hunter safety course as approved or provided by the Missouri Department of Conservation for every individual born after January 1, 1967, seeking to hunt		
I/We certify the property or combined properties on which the hunt shall occur is at minimum a total of one (1) acre in area.		
I/We certify all hunters shall permanently mark arrows/projectiles to be discharged with his or her Missouri Department of Conservation Identification Number.		
I/We understand all harvested deer must be reported to the Sunset Hills City Hall within two (2) business days during normal business hours by either phone call or written notification. Reports must include hunter's name, sex of deer, and location of harvest. This is in addition to any Missouri Department of Conservation regulations or reporting requirements.		
I understand that if I provide the required documentation that I will be issued a photo ID card from the Sunset Hills City Hall and must present that ID to anyone, specifically any Police Officer, City Official or resident. Failure to do so could result in the revocation of my hunting privileges in the City of Sunset Hills.		
I agree to display a "Hunting in Progress" placard in the dash board of my vehicle while hunting on private property not owned by me in Sunset Hills . I understand this placard will be issued to me by City Hall.		

**INDEMNITY CLAUSE AND WAIVER**

I/ We, in consideration of being authorized to hunt within the corporate limits of the City of Sunset Hills, agree to abide by the terms and conditions of the Deer Control Policy, as well as all State regulations concerning deer hunting, and I further agree to indemnify and hold harmless the City of Sunset Hills, for any and all claims which may arise from the hunting activity on my property, whether such claim is based on property damage or personal injury, or whether or not the claim is based on my activity, the activity of my agents or assigns, or if the claim arises on property other than my own, including acts of negligence, and I further agree that this indemnity clause includes the reimbursement to the City of Sunset Hills for any and all costs of defense, including court costs and attorney fees, in the event that the City is named as a defendant.

All property owners of proposed hunt(s) must sign.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Contact phone and e-mail: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Contact phone and e-mail: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Contact phone and e-mail: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Contact phone and e-mail: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Contact phone and e-mail: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Contact phone and e-mail: \_\_\_\_\_



## Hunter Guidelines for Deer Hunting in the City of Sunset Hills

1. Property owners and hunters must abide by the City of Sunset Hills Deer Control Policy and Hunting Regulations (Ordinance #1883) **at all times in its entirety. Deer are the only animal subject to hunting!**
2. Discharging or releasing arrows from archery devices (longbow , crossbow or compound bow) within the City limits is limited to hunting permitted under Ordinance #1883. No other means (i.e. Rifle, firearm, black powder, etc.) are permitted for hunting.
3. A Notification of Intent to Hunt Form must be completed by **the property owner** and on file with the Sunset Hills City Hall **prior** to commencement of any hunting on the property. You must first obtain permission to hunt in writing from the owner, lessee, or person in charge of such premises or property. The duly obtained written permission, as well as the Hunter ID card issued by Sunset Hills shall be carried on the person of the hunter requesting and receiving such permission.
4. All current laws of the State of Missouri as regards to the regulations of hunting shall be obeyed within the corporate limits of Sunset Hills. The hunt shall conform to all State regulations as defined by the Missouri Department of Conservation, including but not limited to deer archery season time frames, limits, etc.
5. All hunters must be 18 years of age or older and possess a state license to hunt from the Missouri Department of Conservation. All hunters born after January 1, 1967 must have completed a hunter safety course provided by or approved by the Missouri Department of Conservation and provide proof of such.
6. Ensure you know and understand property boundary lines of the property authorized for hunting. Also ensure you are familiar with and are in compliance with no hunting zones and setback distances in section 19-47 of Ordinance #1883.
7. All hunters' arrows are to be marked permanently with his or her MO Dept. of Conservation ID number.
8. The tree stand location must be at least ten (10) feet tall and facing towards interior of property to ensure it is in compliance with Ordinance #1883 and provide for shooting downward.
9. Hunter's vehicles must be parked on property of landowner only and must comply with all other existing parking regulations.
10. Property Owners have the right to give permission to hunt on their property during archery season. Property Owners may set limitations and revoke permission at any time. Any hunter told to leave any property by a property owner, including with prior permission to hunt, must do so immediately.
11. Nothing in Ordinance # 1883 authorizes Trespassing. A hunter has the sole responsibility of notifying any property owner of property not authorized for hunting of an injured or deceased deer on their property. **A hunter must obtain permission from property owners before entering property in pursuit or reasonable search of a deer for harvest.** If permission cannot be obtained, hunter must notify Missouri Department of Conservation and the Sunset Hills City Hall per ordinance.
12. Field dressing must be done in accordance to Missouri Department of Conservation guidelines and waste properly disposed. Transportation of a carcass along any public right of way must be done with carcass covered or hidden from public view.
13. In addition to any requirements imposed by Missouri Department of Conservation regulations, any individual who successfully harvests a deer during a hunt must report the hunter's name, sex of the deer, and the location of the harvest within two (2) business days by calling the Sunset Hills City Hall (314-849-3400) during normal business hours or by delivering written notification to the City Clerk.



## Property Owner Guidelines for Deer Hunting in the City of Sunset Hills

1. Property owners and hunters must abide by the City of Sunset Hills Deer Control Policy and Hunting Regulations (Ordinance #1883) **at all times in its entirety. Deer are the only animal subject to hunting!**
2. Discharging or releasing arrows from archery devices (longbow, crossbow or compound bow) within the City limits is limited to hunting permitted under Ordinance #1883 Section 19. No other means (i.e. Rifle, firearm, black powder, etc.) are permitted for hunting.
3. A Notification of Intent to Hunt Form must be completed by **the property owner** and on file with the Sunset Hills City Hall **prior** to commencement of any hunting on your property. **The notification shall include the names of all property owners, the address of the proposed hunt property, the dates of the proposed hunt, and the names of all proposed hunters.** Hunter safety class certificates must also be provided with the application for each hunter born after January 1, 1967. (classes must have been provided or approved by Missouri Dept. of Conservation).
4. You must notify contiguous neighbors **in writing prior** to any hunting activity. **The property owner** must be able to show the appropriate documentation of receipt of the notification of the approximate date and time period of the hunt. For purposes of this Subsection, "*contiguous*" shall mean any adjoining property that shares a common property line (or point) with the lot on which the proposed hunt shall occur. Lots separated by streets, common areas, or other public thoroughfares shall not be considered contiguous.
5. Prior to the engagement of any hunting activity, the property owner shall provide to the City, a certificate of insurance or indemnity bond providing evidence of a policy of liability insurance and/or indemnity bond in an amount not less than two million dollars (\$2,000,000.00) per occurrence insuring or bonding the property owner and/or the designated hunter. The indemnity of the property owner and the hunter may be combined to reach the minimum limits mandated by Ordinance #1883.
6. All current laws of the State of Missouri in regards to the regulations of hunting shall be obeyed within the corporate limits of Sunset Hills. The hunt shall conform to all State regulations as defined by the Missouri Department of Conservation.
7. All hunters must be 18 years of age or older and possess a state license to hunt. It is suggested you only use/allow experienced archery hunters and have only one hunter on property at a time.
8. Ensure each hunter knows and understands your boundary lines. Review with each hunter the hazards of your property, i.e. – sink holes, walking path easements, buildings, etc. It is suggested you have each hunter sign a liability release for any damage that might occur to him or her while on your property.
9. Check to make sure hunter's arrows are marked permanently with his or her MO Dept. of Conservation ID number.
10. Determine how close deer are to be before an arrow is released (suggested maximum distance is 20 yards). Review the tree stand location with the hunters to ensure it is in compliance with Ordinance #1883 and it will provide for shooting down.
11. Obtain a commitment from hunters of their willingness to harvest does. Furthermore, obtain commitment for disposition of all harvested deer.
12. Hunter's vehicles must be parked on property of landowner only and must comply with all other existing parking regulations.
13. Property Owners have the right to give permission to hunt on their property within the archery season. **Property Owners may set limitations and revoke permission at any time.**



**DEER HUNTING CONTIGUOUS NEIGHBOR NOTIFICATION**

**AND PERMISSION TO ENTER PROPERTY TO RETRIEVE DEER**

Date: \_\_\_\_\_

Property Owner Name(s): \_\_\_\_\_

Property Address(es) of Hunt: \_\_\_\_\_

Dear Neighbor:

Please consider this form to be your notification that I (we) plan to allow bow hunting on our property during archery season in accordance and compliance with the City of Sunset Hills Deer Control Policy and Hunting Regulations (Ordinance #1883).

I/We reasonably expect hunting activity on our property during the following dates and times:

\_\_\_\_\_  
(Provide approximate dates and times of hunting activity)

We ask you kindly complete the bottom portion of this form and return it to us.

Sincerely,

\_\_\_\_\_  
Property Owner(s) Signature

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**To be completed by contiguous neighbor:**

The hunter(s) having permission to hunt in accordance with the City of Sunset Hills Deer Control Policy and Hunting Regulations (Ordinance #1883) at the adjoining property of

\_\_\_\_\_:

(Enter address of hunt from above)

*(check one)*

\_\_\_\_\_ **MAY** enter my property for the sole purpose of deer retrieval

\_\_\_\_\_ **MAY NOT** enter my property for any reason.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# BOW HUNTING IN PROGRESS

HUNTER NAME: \_\_\_\_\_

ADDRESS OF PROPERTIES BEING HUNTED: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO PARK \_\_\_\_\_  
(NUMBER OF VEHICLES)

MAKE OF VEHICLE \_\_\_\_\_ YEAR \_\_\_\_\_ LICENSE PLATE NUMBER \_\_\_\_\_

HUNTING PLACARD VALID FROM: \_\_\_\_\_  
(DATE & HOURS)

TO: \_\_\_\_\_  
(DATE & HOURS)

SIGNED: \_\_\_\_\_  
(CITY HALL)

DATE: \_\_\_\_\_

COPIES TO: APPLICANT  
POLICE DEPARTMENT  
CITY HALL FILE

\*\*TO BE PLACED IN DASH BOARD OF VEHICLE DURING HUNT OF THE ABOVE LISTED SUNSET HILLS PROPERTY

